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CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2013-16

**AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA, AMENDING SITKA
GENERAL CODE CHAPTER 2.04 "CITY AND BOROUGH ASSEMBLY" AT
SECTION 2.4.110 "PARLIAMENTARIAN"**

1. **CLASSIFICATION.** This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. **SEVERABILITY.** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstances shall not be affected.

3. **PURPOSE.** Someone well versed in parliamentary procedure often is appointed parliamentarian to advise on questions about proper procedures. The City and Borough of Sitka has assigned the Municipal Attorney to fulfill the role of parliamentarian since -- 1972. Municipal Clerks also serve as parliamentary advisor on a usual basis in most communities. Therefore, those duties are being assigned to the Municipal Clerk. Furthermore, the Clerk is required to attend all regular and special meetings of the Assembly whereas, the Municipal Attorney is not.

4. **ENACTMENT.** NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that the SGC 2.04.110 is amended as follows (new language underlined; deleted language stricken):

**Chapter 2.04
CITY AND BOROUGH ASSEMBLY**

2.04.110 Parliamentarian.

The municipal clerk ~~attorney~~ shall act as the parliamentarian.

5. **EFFECTIVE DATE.** This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of
Sitka, Alaska this 9th day of April, 2013.

Mim McConnell, Mayor

ATTEST:

Colleen Ingman, MMC
Municipal Clerk

SITKA HOME RULE CHARTER (excerpt)

Section 2.13 Clerk and Special Advisors

(a) **Clerk.** There shall be a municipal clerk. The clerk shall attend all assembly meetings, unless excused, keep the journal of its proceedings, give notice of assembly meetings to the members and the public and perform such other duties as may be assigned.

(b) **Advisors.** The assembly may appoint special legal and financial advisors for bond issues and shall retain such legal counsel as it requires.

(c) **Municipal Attorney.** There shall be a municipal attorney appointed who shall serve at the pleasure of the assembly.