



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Pete Esquiro,
Vice Deputy Mayor Thor Christianson,
Phyllis Hackett, Matthew Hunter, Mike Reif and Michelle Putz*

*Municipal Administrator: Jim Dinley
Municipal Attorney: Theresa Hillhouse
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, December 11, 2012

6:00 PM

Assembly Chambers

WORKSESSION: Electric Dept - Blue Lake Expansion Update 5pm

REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

Government-to-Government Update with Sitka Tribe of Alaska

- V. CEREMONIAL MATTERS

Proclamation - National Homeless Persons' Memorial Day

- VI. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

- VII. REPORTS

The Alaska Food Policy Council: Lisa Sadleir-Hart

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [12-168](#) Approve the minutes from the November 27, 2012 Assembly meeting.
Attachments: [November 27 Assembly minutes](#)
- B** [12-169](#) Appoint 1) Chris Spivey to an unexpired term on the Planning Commission, 2) Kay Turner to a three-year term on the Parks and Recreation Committee, and 3) Bob Gorman to a three-year term on the Local Emergency Planning Committee under category 6 - members of the public.
Attachments: [Appointments to Boards and Commissions](#)
- C** [12-170](#) Approve a liquor license renewal application for Van Winkle and Sons - 205 Harbor Drive, License #2786.
Attachments: [Liquor License Van Winkle and Sons](#)
- D** [12-172](#) Approve an application for a new liquor license for Pizza Express - 1321 Sawmill Creek Road Suite H & I.
Attachments: [Liquor License Pizza Express](#)

IX. UNFINISHED BUSINESS:

- E** [ORD 12-41](#) Amending SGC Subsection 9.24.010A which is the definition section for "Bear Attraction Nuisance"
Attachments: [ORD 12-41](#)
 [Bear Ord Memo](#)
- F** [ORD 12-42](#) Amending SGC at Section 23.30.020 entitled "Conditions for use of Park and Recreation Facilities" to prohibit non-service dogs from being inside the fenced Moller Park Ball Field and subjecting the owner of such a dog to a fine
Attachments: [ORD 2012-42 Moller fenced Ball Field only](#)
- G** [ORD 12-44](#) Amending the sublease with Ostrov Enterprises d/b/a Airport Gift Shop at the Sitka Rocky Gutierrez Airport Terminal Building to include additional space
Attachments: [ORD 12-44](#)

X. NEW BUSINESS:**New Business First Reading**

- H [RES 12-29](#) Approving the sale of replatted Lot 16-A containing the former carpenter shop and mill garage/tire shop property at Sawmill Cove Industrial Park to Silver Bay Seafoods, LLC, and authorizing the Municipal Administrator to sign the agreement.
Attachments: [Resolution 2012-29 Lot 16A SCIP reduced pdf](#)
- I [ORD 12-43A](#) Amending SGC Title 19 entitled "Building and Construction" to update existing provisions
Attachments: [Ordinance 2012-43A Title 19 Bldg](#)
- J [ORD 12-45](#) Updating Attachment A: Pay Matrix of the Personnel Policies Handbook.
Attachments: [Ordinance 2012-45 Pay Matrix](#)
- K [ORD 12-46](#) Amending Sitka General Code Title 4, Chapter 9 entitled "Sales Tax" and making corresponding changes in Sitka General Code Title 4, Chapter 24 entitled "Hotel, Motel and Bed and Breakfast Transient Room Tax"
Attachments: [Ordinance 2012-46 Sales Tax](#)

Additional New Business Items

- L [12-173](#) Authorize the Municipal Administrator to award a Professional Services Agreement with JWA, Inc. in a not to exceed amount of \$200,000 for the Jarvis Street Diesel Plant Capacity Addition Project.
Attachments: [Prof Serv Agreement JWA for Jarvis Diesel Plant](#)
- M [12-176](#) Discussion/Direction on conditional use permits for Bed and Breakfasts and Short-term Rentals.
Attachments: [Bed and Breakfasts Short-term Rentals](#)
- N [12-177](#) Approve a purchase agreement between the City and Borough of Sitka and Alaska Arts Southeast, Inc. regarding exercise equipment.
Attachments: [Alaska Arts Southeast Inc exercise equipment](#)
- O [12-178](#) Terminate the "Agreement For Material Sale From Municipally Owned Property" executed February 2012 with Southeast Earthmovers.
Attachments: [Termination of Agreement Southeast Earthmovers](#)
- P [12-175](#) Approve Acting Municipal Administrators list.
Attachments: [Acting Municipal Administrator's List](#)

XI. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

*Sara Peterson, CMC
Acting Municipal Clerk
Publish: December 7*