



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, June 11, 2024

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[24-080](#) Reminder, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)  
[Clerk Quarterly Report June](#)  
[HR Quarterly Report June](#)  
[IT Quarterly Report June](#)

VI. CEREMONIAL MATTERS

*None.*

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**      [24-081](#)      Approve the minutes of the April 23, May 14, 16, and May 28 Assembly meetings  
**Attachments:** [Consent and Minutes](#)
- B**      [24-082](#)      Approve the following liquor license documents: 1) a renewal application for Bayview Pub, LLC dba Bayview Restaurant at 407 Lincoln Street Suite 201 2) a renewal application for The Sitka Hotel, LLC dba The Sitka Hotel at 118 Lincoln Street  
**Attachments:** [1 Motion and Memos](#)  
[#268 Bayview Restaurant](#)  
[#5442 Sitka Hotel](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**      [24-083](#)      Reappoint Roberta (Roby) Littlefield to a three-year term on the Historic Preservation Commission  
**Attachments:** [Motion and application](#)

**XI. UNFINISHED BUSINESS:**

- D**      [ORD 24-14](#)      Amending Title 15 "Public Utilities" of the Sitka General Code by updating Chapter 15.10 "Water System", Section 410 "Joint Service Connections"  
**Attachments:** [01 Motion](#)  
[Memo and Ord 2024-14](#)

**XII. NEW BUSINESS:****New Business First Reading**

- E      [ORD 24-15](#)      Authorizing the lease of Alaska Tideland Survey No. 580 to Evergreen Properties, LLC

**Attachments:** [01 Motion Ord 2024-15](#)

[02 Assembly Memo Evergreen Properties LLC Tidelands Lease](#)

[03 Ord 2024-15 Tidelands Lease \(Evergreen Properties LLC\)](#)

[04 Aerial](#)

[05 Draft Lease Agreement Evergreen Properties LLC](#)

[06 Assembly & Planning Commission Meeting Minutes](#)

#### **Additional New Business Items**

- F      [24-084](#)      Consideration and award of the request for proposals submitted for the available funds in the Fisheries Enhancement Fund

**Attachments:** [01 Motion](#)

[02 Memo](#)

[03 FY24 Requests](#)

[04 RFP Advertisement](#)

[05 ALFA Application 2024](#)

[06 SSSC Application 2024](#)

[07 STA Application 2024](#)

[08 ORD 2006-38](#)

[09 Previous Amounts Awarded](#)

- G      [24-086](#)      Authorize the Municipal Administrator to request a subaward in the amount of \$149,979 from Sitka Tribe of Alaska for the Department of Energy Grid Resilience State/Tribal Formula Grants Program through the Grid Deployment Office as the electric grid operator to support currently budgeted projects with a 30% match commitment

**Attachments:** [01 Motion](#)

[02 Memo STA Grid Resiliency Formula Grant](#)

- H      [24-085](#)      Discussion / Direction / Decision on supplemental funding for Visit Sitka

**Attachments:** [01 Discussion Decision Direction](#)

[02 Contract Graphic](#)

- I      [24-087](#)      Authorize the Municipal Attorney to sign an amicus brief that supports Resolution No. 2024-13

**Attachments:** [01 Motion](#)

[02 Memo](#)

[03 Signed Res 2024-13](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV. EXECUTIVE SESSION**

**J**      [24-088](#)      Personnel matter concerning the status of the Municipal Attorney

**Attachments:** [Motion](#)

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
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