



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell  
Deputy Mayor Matt Hunter  
Vice-Deputy Mayor Benjamin Miyasato  
Aaron Swanson, Steven Eisenbeisz  
Tristan Guevin, and Michelle Putz*

*Municipal Administrator: Mark Gorman  
Municipal Attorney: Robin L. Koutchak  
Municipal Clerk: Sara Peterson, CMC*

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Wednesday, May 27, 2015

6:00 PM

Assembly Chambers

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### WORK SESSION 5:00 PM

[15-083](#) Taxation Overview by Assessor, Wendy Lawrence

*Attachments:* [Worksession documents](#)

### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[15-085](#) Reminders, Calendars and Correspondence

*Attachments:* [Reminders and Calendars](#)

[STIP Letter](#)

[Thank you letter](#)

V. CEREMONIAL MATTERS

*none anticipated*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [15-079](#)     Approve the minutes of the May 12, 2015 Assembly meeting  
*Attachments:* [Revised CONSENT Minutes](#)
- B**     [15-077](#)     Approve a request filed by Dove Island Lodge for an expansion of licensed premises under liquor license #5126  
*Attachments:* [Liquor License expansion](#)
- C**     [RES 15-12](#)     Setting the millage rates for the Fiscal Year July 1, 2015 through June 30, 2016  
*Attachments:* [Resolution 2015-12](#)
- D**     [15-076](#)     Award the Tree and Brush Clearing service contract to Marshall Albertson dba Absolute Tree Care not to exceed an amount of \$175,000 for the FY2016 budget - PULLED  
*Attachments:* [Award tree and brush clearing service contract](#)
- E**     [15-080](#)     Award a contract to MCG Constructors, Inc. in the amount of \$1,145,204.00 for completion of the Baranof Street and Monastery Street Utility and Street Improvements project  
*Attachments:* [Award Baranof and Monastery St project](#)
- X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**
- F**     [15-078](#)     Reappoint Roberta Littlefield and Ana Dittmar to three-year terms on the Historic Preservation Commission  
*Attachments:* [Reappointments Littlefield and Dittmar](#)
- XI. UNFINISHED BUSINESS:**

- G**      [ORD 15-24A](#)    Amending SGC Section 4.09.100 N entitled Over One Thousand Five Hundred Dollars on Sales and Rents of Tangible Personal Property and on Sales and Services to increase the taxable transaction limit from \$1,500 to \$3,000 (amend as previously adopted on May 12, 2015 to amend the effective date to October 1, 2015 and reinsert previously stricken language on line 44 "on a Monthly Basis") - a third and final reading of this ordinance will be required on June 9, 2015

**Attachments:** [Motion Ordinance 2015-24A](#)

[Ord 2015-24A](#)

- H**      [ORD 15-31](#)    Clarifying Sitka General Code Title 2 Administration, at Chapter 2.40 Elections, Section 2.40.095 Candidate Biographical Information

**Attachments:** [Motion Ord 2015-31](#)

[Ord 2015-31](#)

**XII.      NEW BUSINESS:**

**New Business First Reading**

- I**      [ORD 15-34](#)    Amending Sitka General Code Title 23 "Parks and Recreation" by adding a new Chapter 23.40 entitled "Municipal Trees and Landscaping"

**Attachments:** [Motion Ord 2015-34](#)

[Ord 2015-34](#)

- J**      [ORD 15-10](#)    Amending Title 15 of the Sitka General Code to increase water rates at Section 15.04.100 entitled "Service Connection Charge", 15.04.320 entitled "Rates and Fees" Sections 15.05.240A entitled "Service Connection Charge", 15.05.620 entitled "Rates and Fees" and to increase wastewater rates

**Attachments:** [Motion Ord 2015-10](#)

[REVISED 2015-10](#)

[Ord 2015-10](#)

- K**      [ORD 15-35](#)    Repealing Sitka General Code Chapter 4.09 "Sales Tax" Section 4.09.100Y. "Exemption for Persons Who Have Reached the Age of Sixty-Five" and establishing section 4.09.130 "Rebate of a portion of Sales Tax for Certain Persons Who Have Reached the Age of Sixty-Five and are Experiencing Financial Hardship"

**Attachments:** [Motion Ord 2015-35](#)

[Ord 2015-35](#)



