



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Matthew Hunter
Deputy Mayor Bob Potrzuski
Vice-Deputy Mayor Steven Eisenbeisz
Tristan Guevin, Kevin Knox
Aaron Bean, and Aaron Swanson

Interim Municipal Administrator: Phillip Messina
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, August 22, 2017

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-148](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendar.pdf](#)

[Resolution Plastic Bags.pdf](#)

[Public Works Update.pdf](#)

[Lil Certificate.pdf](#)

V. CEREMONIAL MATTERS

None anticipated.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [17-141](#) Approve the minutes of the August 8 and August 9 Assembly meetings

Attachments: [Consent and Minutes.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- B** [17-142](#) 1) Appoint Darryl Rehkopf to an unexpired term on the Library Commission, and, 2) Appoint one of the following to the Sitka Community Hospital Board: Lee Bennett (application withdrawn) or Owen Kindig - possible executive session

Attachments: [Motion Appointments.pdf](#)

[Rehkopf application.pdf](#)

[Bennett application.pdf](#)

[Municipal Attorney Correspondence.pdf](#)

[Kindig application.pdf](#)

[Hospital Board Roster.pdf](#)

XI. UNFINISHED BUSINESS:

- C** [ORD 17-15](#) Adjusting the FY18 Budget (Sitka Community Hospital Modular Unit)

Attachments: [Motion and Ord 2017-15.pdf](#)

[Modular Presentation.pdf](#)

XII. NEW BUSINESS:**New Business First Reading**

- D** [ORD 17-29S](#) Adjusting the FY18 Budget (Sitka Airport Terminal Improvements Project)

Attachments: [Motion and Memo Ord 2017-29S.pdf](#)

[Ord 2017-29S.pdf](#)

[Spreadsheet.pdf](#)

- E** [ORD 17-30](#) Adjusting the FY17/FY18 Budgets (Solid Waste Fund, Harbor Fund, Management Information Systems Fund, Public Works - Recreation Department)
Attachments: [Motion and Memo Ord 2017-30.pdf](#)
[Ord 2017-30.pdf](#)
[March 2017 Solid Waste Financial Analysis.pdf](#)
[March 2017 Harbor Financial Analysis.pdf](#)
- F** [ORD 17-31](#) Adjusting the FY18 Budget (O'Connell Lightering Facility Repair Project)
Attachments: [Motion and Memo Ord 2017-31.pdf](#)
[Ord 2017-31.pdf](#)

Additional New Business Items

- G** [17-146](#) Approve a lease amendment between the City and Borough of Sitka and SECON, Inc. for Granite Creek Industrial Site #7
Attachments: [Motion and Memo SECON lease amendment.pdf](#)
- H** [17-145](#) Approve a request from Sitka Community Hospital in the amount of \$60,171 for additional paving of the clinic parking lot and pedestrian walkway
Attachments: [Motion and Memo SCH paving.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- I** [17-147](#) Continued discussion/direction on the Administrator recruitment - if necessary
Attachments: [Executive Session.pdf](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, CMC, Municipal Clerk
Publish: August 18*