



# CITY AND BOROUGH OF SITKA

*A COAST GUARD CITY*

## MEMORANDUM

**To:** Utility Billing Clerk – Chelsey  
Collections - Jennifer  
Municipal Billing/Leasing – Amanda  
Sales Tax/Property Tax - Justin  
Fire Department  
Police Department  
Building Official(s)  
Planning Department

**From:** Sara Peterson, Municipal Clerk

**Date:** June 16, 2025

**Subject:** Liquor License Renewal – BPO Elks Lodge #1662

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The Municipal Clerk's Office has been notified by the Alcohol and Marijuana Control Office of the following liquor license renewal application submitted by:

**Lic #:** **363**  
**License Type:** Club  
**Licensee:** BPO Elks lodge #1662  
**DBA:** BPO Elks Lodge #1662  
**Physical Address:** 412 Sawmill Creek Road  
**Designated Licensee:** Jon Shennett

Please notify me if there is a reason to protest or not by **5:00 PM on Wednesday, June 25**. This request is scheduled to go before the Assembly on July 8.

Thank you.