



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Phyllis Hackett, Pete Esquiro, Mike Reif,
Benjamin Miyasato and Aaron Swanson

Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC

Tuesday, March 25, 2014

6:00 PM

Assembly Chambers

Worksession 5:00 - 5:50 PM

CAFR Presentation - Michelle Drew

1. [14-054](#) City and Borough of Sitka Audit - Update

Attachments: [Memo - FY13 audit WS doc](#)
[City and Borough of Sitka SAS 114 13 - Audit wrap-up WS doc](#)
[City and Borough of Sitka Single Audit 13 WS doc](#)
[CAFR 2013 City and Borough of Sitka 13 WS doc](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

2. [14-059](#) Reminders and Calendars

Attachments: [Reminders and Calendars](#)

V. CEREMONIAL MATTERS

3. [14-051](#) Proclamations: 1) AmeriCorps Day, and 2) St. Baldrick's Foundation + shaving of heads

Attachments: [Proclamations](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)

1) Representative Kreiss-Tomkins telephonically

4. [14-060](#) Representative Jonathan Kreiss-Tomkins correspondence

Attachments: [Kreiss-Tomkins News](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A [14-049](#) Approve the minutes of the February 25, & March 11, 2014 Assembly meetings

Attachments: [Minutes Feb. 25 & Motion](#)
[Minutes March 11](#)

- B [14-052](#) Appointment: 1) Appoint Hans vonRekowski to a term on the Sitka Community Hospital Board

Attachments: [SCH Appointment vonRekowski](#)

- C [14-053](#) Approve the following liquor license renewals: 1) Bayview Restaurant, 2) Loyal Order of the Moose #1350, 3) Pilot House, 4) Little Tokyo, 5) Talon Lodge, 6) Asian Palace, 6) Homeport Eatery, and 7) Larkspur Cafe

Attachments: [Liquor License Renewals](#)

- D [14-057](#) Approve the Health Needs and Human Services Commission moving forward with the development of a Community Health Needs Assessment and Enumeration of Services PULLED

Attachments: [Health Needs & Human Services Commission](#)

- E [RES 14-03](#) Supporting Permanent Funding of the Alaska Farm to School and the Nutritional Alaska Foods for Schools Programs by the Alaska State Legislature

Attachments: [RES 2014-03 Nutritional & Farm Foods](#)

First and Final Reading

- F [14-055](#) Approve Amendment No.3 to the Granite Creek Lease of lot #4 between CBS and Tisher Construction in accordance to the existing lease
Attachments: [Tisher Lease Motion](#)
 [Granite Creek Tisher](#)
 [Material Sale and Lease Tisher](#)
- G [14-058](#) Approve a transfer of up to \$150,000 from the Commercial Passenger Excise Tax Funds to the Sea Walk Capital Project to install a safety railing along the board walk
Attachments: [CPET Funds Transfer Sea Walk](#)
- X. **UNFINISHED BUSINESS:**
- H [ORD 14-02](#) Amending Sitka General Code at Chapter 9.20 entitled "Smoking in Public Places and Places of Employment" to modify Section 9.20.035 regarding prohibition of children in places where smoking is permitted
Attachments: [ORD 2014-02 Second Reading](#)
- I [ORD 14-05](#) Amending SGC at Chapter 15.05 entitled "Water System" at Subsection 15.05.625 entitled "Water and Wastewater Rates - Sawmill Cove Industrial Park" to further define water volumes and address tote/container water sales for bulk water
Attachments: [ORD 2014-05 Water & Wastewater Rates](#)

XI. **NEW BUSINESS:**

New Business First Reading

- J [ORD 14-07](#) Amending SGC Title 13 entitled "Port and Harbors" by Repealing and Reenacting certain sections to substantially update the laws governing the conduct and use of Sitka Municipal Harbor Facilities by adopting clear requirements for vessel maintenance and care and procedures for impounding nuisance vessels
Attachments: [ORD 2014-07 Title 13](#)
- K [ORD 14-08](#) Revising Chapter 4.09 of the SGC, at Subsection 4.09.110 entitled "Residence Construction Tax Refund" to extend the time period for applying for the refund to two years after the issuance of the building permit, and, to clarify that only one refund per building permit will be issued
Attachments: [ORD 2014-08 Residence Const](#)

Additional New Business Items

- L [14-056](#) Re-Appointment/Appointments: 1) Jennifer Robinson; 2) Mary Stephenson; and 3) Judith Johnstone to terms on the Tourism Commission

Attachments: [Tourism Appointments](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. EXECUTIVE SESSION

None anticipated

XIV. ADJOURNMENT

*Colleen Ingman, MMC
Municipal Clerk
Publish: 3-21-14*