



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Knox,  
Vice Deputy Mayor Kevin Mosher,  
Thor Christianson, Crystal Duncan, Rebecca Himschoot,  
David Miller*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, April 12, 2022

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[22-061](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

VI. CEREMONIAL MATTERS

*None.*

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[22-055](#) Special Reports: 1) Alaska Division of Elections - Director Gail Fenumiai, and 2) Gary Paxton Industrial Park Board - Chair Scott Wagner

Attachments: [Special Reports](#)

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [22-056](#)     Approve the minutes of the March 22 and 29 Assembly meetings  
*Attachments:* [Consent and minutes](#)
- B**     [22-054](#)     Approve liquor license renewal applications for: 1) Alejandro Vazquez dba Agave Restaurant at 236 Lincoln Street #107, 2) Dove Island Lodge & Sitka Sportfishing Charters, LLC dba Dove Island Lodge at Lot 1 Dove Island, and 3) Talon Charters Inc. dba Talon Lodge at Apple Island  
*Attachments:* [Motion and memos](#)  
[#4854 Agave](#)  
[#5126 Dove Island Lodge](#)  
[#4594 Talon Lodge](#)
- C**     [ORD 22-08](#)     Making supplemental appropriations for fiscal year 2022 (Pet Adoption Fund) 1st reading  
*Attachments:* [Motion](#)  
[Memo and Ord 2022-08](#)
- X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**
- D**     [22-057](#)     Appoint: 1) Allison Lawrie to a three-year term on the Library Commission, 2) Albert (Alec) Duncan to an unexpired term on the Health Needs and Human Services Commission, and 3) Kenneth Cameron to a three-year term on the Employment Relations Board (CBS Representative Seat)  
*Attachments:* [Motion](#)  
[Lawrie-Library](#)  
[Duncan-HNHS](#)  
[Cameron ERB](#)

- E      [22-058](#)      Assign an Assembly Liaison and appoint the following representatives to the Sitka Bear Task Force: Olivia Magni (Sitka National Historical Park), Martha Moses (Sitka Tribe of Alaska), Lillian Feldpausch (Baranof Island Housing Authority), Andrew Thoms (Sitka Conservation Society), Claire Turner (Fortress of the Bear), Bradley Shaffer (at-large seat), and Trenton Hammock (at-large seat)

**Attachments:** [Appointments bear task force](#)

[Magni-Bear Task Force](#)

[Moses-Bear Task Force](#)

[Feldpausch-Bear Task Force](#)

[Thoms-Bear Task Force](#)

[Turner-Bear Task Force](#)

[Shaffer-Bear Task Force](#)

[Hammock-Bear Task Force](#)

[March 8 Assembly Memo Bear Task Force](#)

XI.      **UNFINISHED BUSINESS:**

- F      [ORD 22-04S](#)      Amending Title 11 “Vehicles and Traffic” of the Sitka General Code by updating Chapter 11.75 “All-Purpose Vehicles” by amending Section 11.75.040 “Operations of APVs on Public Roadways within the City and Borough”

**Attachments:** [Motion Ord 22-04S](#)

[Ord 2022-04S](#)

- G      [ORD 22-06](#)      Amending Title 2 “Administration” of the Sitka General Code by updating Chapter 2.40 “Elections”

**Attachments:** [Motion Ord 2022-06](#)

[Memo and Ord 2022-06](#)

- H      [ORD 22-07](#)      Authorizing the lease of Granite Creek Industrial Site Lease Areas 2 and 3, a 12.7 acre parcel, for material extraction and sale

**Attachments:** [Motion Ord 2022-07](#)

[Memo Ord 2022-07](#)

[Ord 2022-07](#)

[Updated Bundled Granite Creek Areas 23 Lease](#)

XII.      **NEW BUSINESS:**

- I      [22-059](#)      Approve the license agreement between the Sitka Tribe of Alaska and the City and Borough of Sitka for the purpose of the Family Story Totem art display at Harrigan Centennial Hall  
**Attachments:** [Motion and memo](#)
- J      [22-060](#)      Approve the Purchase and Sale Agreement for Sitka Community Hospital (former) site (possible executive session)  
**Attachments:** [Motion and memo](#)  
[SCH - Real Estate Purchase and Sale Agreement\\_Final \(4.4.22\)](#)  
[Appendix D\\_SCH Site - First Right of Refusal](#)  
[Appendix E\\_SCH Site- Statutory Warranty Deed](#)  
[Appendix F\\_SCH Site- Bill of Sale](#)  
[Appendix G\\_SCH Site- Lease Termination](#)
- K      [RES 22-07](#)      Authorizing the Municipal Administrator to apply for a RAISE 2022 Grant with the Department of Transportation for \$7,842,488 with a 20% match commitment to support the reconstruction of the steel pile wall and crane at the Marine Services Center  
**Attachments:** [Motion Memo Res 2022-07](#)  
[2022 RAISE Sitka MSC Narrative](#)  
[MSC Wall and Crane BCA Analysis](#)
- L      [RES 22-08](#)      Authorizing the Municipal Administrator to apply for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) 2022 Grant with the Department of Transportation for \$7,350,400 with a 20% match commitment to support haulout infrastructure at the Gary Paxton Industrial Park  
**Attachments:** [Motion Memo Res 2022-08](#)  
[2022 RAISE Sitka GPIIP Haulout Narrative](#)  
[GPIIP Haulout BCA Analysis](#)
- M      [RES 22-09](#)      Authorizing the Municipal Administrator to apply for and execute a grant with the Alaska Sustainable Salmon Fund (AKSSF) for \$125,000 to support the Wachusetts Storm Sewer Rehabilitation Project  
**Attachments:** [Motion Memo Res 2022-09](#)
- N      [RES 22-10](#)      Authorizing the Municipal Administrator to apply for and execute a grant with the US Fish and Wildlife Service (USFWS) National Fish Passage Program (NFPP) for \$100,000 to support the Wachusetts Storm Sewer Rehabilitation Project  
**Attachments:** [Motion Memo Res 2022-10](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XV. EXECUTIVE SESSION****XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: April 8*