



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Crystal Duncan,
Thor Christianson, Chris Ystad,
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, August 22, 2023

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[23-104](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Assessing Department Quarterly Report 8142023](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [23-102](#) Approve the August 8 assembly meeting minutes

Attachments: [Consent and Minutes](#)

- B** [23-103](#) Approve a retail marijuana store renewal application for Weed Dudes, Inc dba Weed Dudes at 1321 Sawmill Creek Road #J & K

Attachments: [Motion Memo and Application signed](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [23-101](#) Reappoint Darrell Windsor to a three-year term on the Planning Commission

Attachments: [Motion and Application](#)

XI. UNFINISHED BUSINESS:

- D** [ORD 23-17](#) Amending Title 4 “Revenue and Finance” of the Sitka General Code by updating Chapter 4.05 “Marine Passenger Fee Fund”

Attachments: [Motion Ord 2023-17](#)

[Memo and Ord 2023-17 CPV Fund](#)

- E** [ORD 23-18](#) Authorizing the lease of a portion of Tract C, ASLS 79-4 on Harbor Mountain Bypass Road for the purpose of a telecommunications site

Attachments: [Motion Ord 2023-18](#)

[Memo and Ord 2023-18](#)

[Draft Lease Agreement](#)

- F** [ORD 23-19](#) Making supplemental appropriations for fiscal years 2023 and 2024 (reappropriations and supplemental appropriations)

Attachments: [Motion Ord 2023-19](#)

[Memo Ord and Open Encumbrances](#)

XII. NEW BUSINESS:**New Business First Reading**

- G** [ORD 23-20](#) Amending Title 2 “Administration,” Chapter 2.04 “City and Borough Assembly” of the Sitka General Code by updating Sections 2.04.190 “Salaries and compensation” and 2.04.195 “Salaries for assembly members and mayor”

Attachments: [Motion Ord 2023-20](#)
[Memo - Assembly Salaries](#)
[Ord 2023-20](#)

Additional New Business Items

- H** [RES 23-24](#) Supporting the State of Alaska Department of Transportation and Public Facilities Lighting and Airport Beacon Project for the Sitka Rocky Gutierrez Airport

Attachments: [Motion and Res 2023-24](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

- I** [23-100](#) Legal/Financial Matter - Gary Paxton Industrial Park Property Transaction

Attachments: [Motion executive session](#)

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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