



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Final

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Timothy Pike,  
Vice Deputy Mayor JJ Carlson,  
Kevin Mosher, Scott Saline,  
Thor Christianson, Katie Riley*

*Municipal Administrator: John Leach  
Municipal Attorney: Rachel Jones  
Municipal Clerk: Sara Peterson*

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Tuesday, March 10, 2026

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. RECITAL OF LANDS ACKNOWLEDGEMENT

#### IV. ROLL CALL

**Present:** 6 - Christianson, Eisenbeisz, Pike, Carlson, Saline, and Riley

**Absent:** 1 - Mosher

#### V. CORRESPONDENCE/AGENDA CHANGES

No agenda changes.

Municipal Administrator John Leach reported that the Tourism Commission recommended to him to keep Lincoln Street open during the tourism season and to place the portable restroom at the Maksoutoff/Lincoln Street intersection.

[26-046](#)

Reminders, Calendars, and General Correspondence

#### VI. CEREMONIAL MATTERS

None.

#### VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[26-040](#)

Department Quarterly Reports - Human Resources, IT, Clerk, Planning and Community Development

Quarterly reports were given by Assistant Municipal Administrator Josh Branthoover, IT System Administrator Don MacKinnon, Municipal Clerk Sara Peterson, and Planning and Community Development Director Amy Ainslie.

**VIII. PERSONS TO BE HEARD**

None.

**IX. CONSENT AGENDA**

**A motion was made by Riley that the Consent Agenda consisting of Item A be APPROVED. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Eisenbeisz, Pike, Carlson, Saline, and Riley

**Absent:** 1 - Mosher

**A** [26-041](#)

Approve the minutes of the January 27, February 10, 24, and 26 Assembly meetings

**This item was APPROVED ON THE CONSENT AGENDA.**

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

**B** [26-042](#)

Reappoint Margie Esquiro to a 3-year term on the Library Commission

**A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Eisenbeisz, Pike, Carlson, Saline, and Riley

**Absent:** 1 - Mosher

**XI. UNFINISHED BUSINESS:**

**C** [ORD 26-04](#)

Amending Title 1 of the Sitka General Code by adding Chapter 1.41 "Americans with Disabilities Act Title II Enactment"

**A motion was made by Carlson that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Eisenbeisz, Pike, Carlson, Saline, and Riley

**Absent:** 1 - Mosher

**D** [ORD 26-05](#)

Making supplemental appropriations for fiscal year 2026 (body-worn cameras)

**A motion was made by Carlson that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Eisenbeisz, Pike, Carlson, Saline, and Riley

**Absent:** 1 - Mosher

- E**     [ORD 26-06](#)     Making supplemental appropriations for fiscal year 2026 (public records request software)

**A motion was made by Carlson that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Eisenbeisz, Pike, Carlson, Saline, and Riley

**Absent:** 1 - Mosher

## **XII. NEW BUSINESS:**

- F**     [26-043](#)     Approve the promotion of Michael Hall from Lieutenant to Police Chief

Administrator Leach introduced and explained the promotion process and Assistant Administrator Branthoover summarized the hiring process. Members thanked Chief Goeden for his service.

**A motion was made by Pike that this Item be APPROVED. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Eisenbeisz, Pike, Carlson, Saline, and Riley

**Absent:** 1 - Mosher

- G**     [26-044](#)     Approve Amendment No. 1 to Lease Agreement between the City and Borough of Sitka and Shee Atika, Incorporated for 4951 Halibut Point Road

Administrator Leach explained the lease amendment.

**A motion was made by Carlson that this Item be APPROVED. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Eisenbeisz, Pike, Carlson, Saline, and Riley

**Absent:** 1 - Mosher

## **XIII. PERSONS TO BE HEARD:**

None.

## **XIV. REPORTS**

### **a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

Mayor - Eisenbeisz told of a recent speaking event with AmeriCorps, and upcoming events with the Cultural and Tribal Tourism Conference and Library Conference. .

Administrator - Leach announced the upcoming Northwest Managers Conference in

Sitka, thanked staff for clearing streets after the recent snow, and recognized Chad Goeden for his service.

Municipal Clerk - Peterson reviewed the upcoming meeting schedule and provided an update on board/committee/commission vacancies.

## **XV. EXECUTIVE SESSION**

### **H     [26-047](#)     Screening of municipal administrator applicants**

**A motion was made by Carlson to go into executive session to review the applications submitted for the municipal administrator position, under the statutory category of discussing subjects that may tend to prejudice the reputation and character of an individual and invite the Assistant Municipal Administrator Joshua Branthoover. In addition, it was moved to exclude the Municipal Administrator and Municipal Attorney. The motion PASSED by the following vote.**

**Yes:** 6 - Eisenbeisz, Christianson, Riley, Saline, Carlson, and Pike.

**Absent:** 1 - Mosher

The Assembly was in executive session from 7:05 p.m. to 7:47 p.m.

**A motion was made by Carlson to reconvene as the Assembly in regular session. The motion PASSED by unanimous consent.**

Eisenbeisz stated the Assembly had met in executive session to review potential candidates. Some candidates had been identified for interviews. Once the candidates were notified, the names would be made available to the public.

## **XVI. ADJOURNMENT**

**A motion was made by Carlson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:51 p.m.**

**ATTEST: \_\_\_\_\_**  
**Sara Peterson, MMC**  
**Municipal Clerk**