



CITY AND BOROUGH OF SITKA

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT GENERAL APPLICATION

- Applications must be deemed complete at least **TWENTY-ONE (21)** days in advance of next meeting date.
- Review guidelines and procedural information.
- Fill form out completely. No request will be considered without a completed form.
- Submit all supporting documents and proof of payment.

APPLICATION FOR:

☐ VARIANCE

☐ CONDITIONAL USE

☐ ZONING AMENDMENT

☒ PLAT/SUBDIVISION

BRIEF DESCRIPTION OF REQUEST: Merger of 2 lots to make 1 for company housing

PROPERTY INFORMATION:

CURRENT ZONING: R1 PROPOSED ZONING (if applicable): N/A

CURRENT LAND USE(S): Vacant PROPOSED LAND USES (if changing): Company Housing

APPLICANT INFORMATION:

PROPERTY OWNER: Sitka Sound Seafoods a division of North Pacific Seafoods, Inc.

PROPERTY OWNER ADDRESS: 130 2nd Ave S, Edmonds, WA 98020

STREET ADDRESS OF PROPERTY: 338 & 344 Katlian Ave

APPLICANT'S NAME: Bill Grant

MAILING ADDRESS: 130 2nd Ave S, Edmonds, WA 98020

EMAIL ADDRESS: [REDACTED] DAYTIME PHONE: 907-738-1270

<u>Grant</u>	<u>8/29/2025</u>	<u>338 & 344 Katlian Ave</u>
Last Name	Date Submitted	Project Address

REQUIRED SUPPLEMENTAL INFORMATION:

For All Applications:

- ☒ Completed General Application form
- ☒ Supplemental Application (Variance, CUP, Plat, Zoning Amendment)
- ☐ Site Plan showing all existing and proposed structures with dimensions and location of utilities
- ☐ Floor Plan for all structures and showing use of those structures
- ☐ Proof of filing fee payment
- ☒ Other: See attached lot drawing

For Marijuana Enterprise Conditional Use Permits Only:

- ☐ AMCO Application

For Short-Term Rentals and B&Bs:

- ☐ Renter Informational Handout (directions to rental, garbage instructions, etc.)
- ☐ Documentation establishing property as primary residence (motor vehicle registration, voter registration, etc.)
- ☐ Signed Affidavit of Primary Residence for Short-term Rental Conditional Use Permit

CERTIFICATION: I hereby certify that I am the owner of the property described above and that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application and does not ensure approval of the request. I understand that public notice will be mailed to neighboring property owners and published in the Daily Sitka Sentinel. I understand that attendance at the Planning Commission meeting is required for the application to be considered for approval. I further authorize municipal staff to access the property to conduct site visits as necessary. I authorize the applicant listed on this application to conduct business on my behalf.

DH
Owner DAVE HAMBLETON
PRESIDENT/COO NORTH PACIFIC SEAFOODS

8/29/2025
Date

Owner

Date

I certify that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application and does not ensure approval of the request.

Kellie Hunt
Applicant (If different than owner)

8/29/25
Date

Grant	8/29/2025	338 & 344 Katlian Ave
Last Name	Date Submitted	Project Address



CITY AND BOROUGH OF SITKA

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT SUPPLEMENTAL APPLICATION FORM PLAT APPLICATION

RECEIVED
AUG 29 2025
CBS BLDG DEPT

APPLICATION FOR

- ☐ MAJOR SUBDIVISION/PLANNED UNIT DEVELOPMENT
- ☐ MINOR SUBDIVISION/HYBRID SUBDIVISION
- ☒ SUBDIVISION REPLAT/LOT MERGER/EASEMENT AMENDMENT
- ☐ BOUNDARY LINE ADJUSTMENT

ANALYSIS: (Please address each item in regard to your proposal)

- SITE/DIMENSIONS/TOPOGRAPHY: Original Lot 44 & Lot 43 Merged to create lot 44 A. Combined lot
4269 sq ft . We will be rocking, walling and flattening the lot. Utilities will be picked up from
Katlian Street.
- EXISTING UTILITIES AND UTILITY ROUTES: N/A
- PROPOSED UTILITIES AND UTILITY ROUTES: N/A
- ACCESS, ROADS, TRANSPORTATION, AND MOBILITY: N/A
- IMPACT OF PROPOSAL ON ANY EXISTING EASEMENTS: NONE
- PUBLIC HEALTH, SAFETY, AND WELFARE: No Direct Impact
- ACCESS TO LIGHT AND AIR: N/A

Last Name

Date Submitted

Project Address

• ORDERLY AND EFFICIENT LAYOUT AND DEVELOPMENT: N/A

• DESCRIBE ALL EXISTING STRUCTURES, THEIR USE, AND PROXIMITY TO PROPOSED PROPERTY LINES:

2 20' Storage containers will be moved off the lot

• EXISTENCE OF ANY ENCROACHMENTS: None

• AVAILABILITY OF REQUIRED PARKING: Yes

• SUMMARY OF PROPOSED EASEMENT AGREEMENTS OR COVENANTS: N/A

ANY ADDITIONAL COMMENTS This application is intended to consolidate two lots. The
planning committee has reviewed our proposal and provided preliminary feedback. Please note that
certain data may be subject to change pending the submission and approval of a usage variance
for increased occupancy.


Applicant

8/29/25
Date

Grant
Last Name

8/29/2025
Date Submitted

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