

Step 1

I MOVE TO convene as the Board of Adjustment*.

*22.30.060 Board of adjustment.

The assembly of the city and borough shall function as the board of adjustment with the authority to:

- A. Consider appeals of variances or conditional use permits.
- B. Hear appeals of administrative approvals or denials.

Step 2

Hearing procedures per SGC 22.30.180 and 22.30.170(B)(2)

- A. Staff presentation, including submittal of any administrative reports. Members of the hearing body may ask questions of the staff.
- B. Appellant presentation, including submittal of any materials. Members of the hearing body may ask questions of the appellant.
- C. Testimony or comments by the public germane to the matter. Questions directed to the staff or the appellant shall be posed by the chair at its discretion.
- D. Rebuttal, response or clarifying statements by the staff and the appellant.
- E. Appellant response or clarifying statement
- F. The evidentiary portion of the public hearing shall be closed and the hearing body shall deliberate on the matter before it.

Step 3

POSSIBLE MOTIONS

I MOVE TO grant the appeal; or

I MOVE TO deny the appeal; or

I MOVE TO remand for further proceedings.

See detailed motion sheet on next page.

Step 4

I MOVE TO reconvene as the Assembly in regular session.

		Recommended Motions
Motions to grant the permit/appeal	Approve as recommended	<p>I move to approve the conditional use permit for a short-term rental at 717 Sawmill Creek Road in the R-1 Single-Family/Duplex District, subject to the attached conditions of approval listed in the December 15, 2021 staff report for CUP 21-19. The property is also known as a portion of Lot 25, Pinehurst Addition. The request is filed by Benjamin Timby. The owners of record are Benjamin Timby and Tiffany Justice.</p> <p>I move to adopt the required findings for conditional use permits as specified in SGC 22.30.160(C).</p>
	Approve with additional conditions	<p>I move to approve the conditional use permit for a short-term rental at 717 Sawmill Creek Road in the R-1 Single-Family/Duplex District, subject to the attached conditions of approval in the December 15, 2021 staff report for CUP 21-19 and the additional condition(s) of _____. The property is also known as a portion of Lot 25, Pinehurst Addition. The request is filed by Benjamin Timby. The owners of record are Benjamin Timby and Tiffany Justice.</p> <p>I move to adopt the required findings for conditional use permits as specified in SGC 22.30.160(C).</p>
	Approve with modifications	<p>I move to approve the conditional use permit for a short-term rental at 717 Sawmill Creek Road in the R-1 Single-Family/Duplex District, subject to the attached conditions of approval in the December 15, 2021 staff report for CUP 21-19 with the modification to the request of _____. The property is also known as a portion of Lot 25, Pinehurst Addition. The request is filed by Benjamin Timby. The owners of record are Benjamin Timby and Tiffany Justice.</p> <p>I move to adopt the required findings for conditional use permits as specified in SGC 22.30.160(C).</p>
Motions to deny the permit/appeal	Deny the permit	<p>I move to deny the appeal of the Planning Commission's decision to deny CUP 21-19, a request for a short-term rental at 717 Sawmill Creek Road filed by Benjamin Timby. The owners of record are Benjamin Timby and Tiffany Justice.</p>
	Deny the permit with prejudice	<p>I move to deny, with prejudice, the appeal of the Planning Commission's decision to deny CUP 21-19, a request for a short-term rental at 717 Sawmill Creek Road filed by Benjamin Timby. The owners of record are Benjamin Timby and Tiffany Justice.</p>
Motions to remand for further proceedings	Remand to a future Assembly meeting	<p>I move to remand this matter to the next regular Assembly meeting, and request that additional information regarding _____ be provided at that hearing.</p>
	Remand back to the Planning Commission	<p>I move to remand this matter to the Planning Commission with additional considerations made for _____.</p>
	Remand to another body	<p>I move to remand this matter to _____ to provide the Assembly with a recommendation regarding _____ so that the board of adjustment may reconvene with this additional information at a future date.</p>