

CLG GRANT APPLICATION: FY17

State of Alaska: Office of History and Archaeology

Historic Preservation Fund: Grants for Certified Local Governments

Deadline: Applications are due by 4:30 pm on Friday, June 30, 2017.

The Certified Local Government (CLG) identified below is applying for a 60-40 Historic Preservation Fund (HPF) matching grant through the State of Alaska, Department of Natural Resources, Office of History and Archaeology.

CLG Name: City and Borough of Sitka

Federal Tax Identification Number: 92-00041163 DUNS: 63373831

Project Title and Location: Sitka Cemetery Project with Mr. Robert Sam, Sitka, Alaska

Type of CLG Grant Project: (Check project type below, as applicable)

<input checked="" type="checkbox"/>	Survey	<input checked="" type="checkbox"/>	Public Preservation Education
<input checked="" type="checkbox"/>	Inventory		Predevelopment
	National Register Nomination		Development
<input checked="" type="checkbox"/>	Historic Preservation Planning		Acquisition

Project budget required: (Use figures from shaded area on budget form)

- a. Estimated Total Project Cost (TPC) \$ 41,637
- b. Federal Share (60%) \$ 24,982
- c. Sponsor Share (40%) \$ 16,655

Source of applicant (sponsor) share: (Use figures from "Sources" box on budget form)

- a. Cash \$ 0
- b. In-kind Goods and Services \$ 14,425.00
- c. Donated Goods and Services \$ 2,230.00

Provide name, title and contact information for the following:

Project Manager: Anne Pollnow – Sealevel Consulting
Mailing Address: PO Box 6326
Sitka, AK 99835
Telephone: 907-738-0794
E-mail Address: sealevelanne@gmail.com

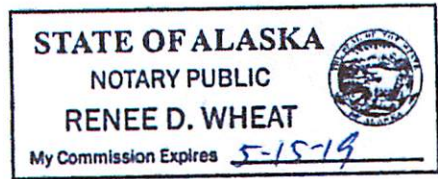
Telephone: 907-738-0794
E-mail Address: sealevelanne@gmail.com
Preservation Commission Chair: Anne Pollnow
Mailing Address: PO Box 6326
Sitka, AK 99835

Telephone: 907-738-0794
E-mail Address: sealevelanne@gmail.com

CLG Contact: Samantha Pierson, Planner I
Mailing Address: City and Borough of Sitka
100 Lincoln Street
Sitka, AK 99835

Telephone: 907-747-1814
E-mail Address: samantha.pierson@cityofsitka.org

[Signature] * 6/30/17
Signature: Authorized Local Government Official Date
Bryan Bertacchi, Acting Administrator
Name and Title (Print or Type)
City of Borough of Sitka
Entity Name



Notary Seal

Subscribed and sworn before me this 30th day of June, 20 17.

Renee D. Wheat My commission expires 5-15-19
Notary for the State of Alaska

* Execution of this grant application is conditional upon passage of an Assembly resolution of support Res # 2017-17

Willingness to Comply with Grant Requirements

1. I understand that this is a 60-40 matching grant application through the Historic Preservation Fund (HPF) administered by the State of Alaska Department of Natural Resources, Office of History and Archaeology.
2. Should this project be awarded, I understand that the State levies an indirect cost which may vary throughout the course of the grant period, but will not exceed the amount stated in the executed grant agreement.
3. If awarded an HPF grant, I understand that it is my responsibility to comply with all pertinent State and Federal regulations, the State-Local Grant Agreement, and requirements outlined in the *Historic Preservation Fund: Certified Local Government Grants Manual*.
4. Should this project be awarded, I understand that project records are subject to audit after project completion, and that if such an audit questions expenditures for which I have been reimbursed I will return an amount equal to the questioned expenditures.
5. I understand that no grant exists until the State Historic Preservation Officer (SHPO) signs the State-Local Grant Agreement, even if the Alaska Historical Commission recommends funds for my project. Any funds expended before the performance period specified on the fully executed grant agreement or before obtaining the SHPO's signature may not be reimbursed without specific approval.



Signature: Authorized Local Government Official

6/30/17
Date

Bryan Bertucchi, ACTING ADMINISTRATOR
Name and Title (Print or Type)

All parties to this Grant, including all potential sub-recipients and contractors, agree to abide and comply with all applicable Federal laws and guidelines as well as programmatic requirements, including 2 CFR Part 200 Subpart A.

HONORING THE DEAD: A cooperative project between the Sitka Tribe of Alaska and the City and Borough of Sitka to catalog Sitka's cemeteries and burial sites as well as 40 years of archival materials belonging to caretaker Mr. Robert Sam.



The Sitka cemetery, circa 1900s

(Mr. Sam estimates it is the final resting place for 1,600 bodies, 400 of which are marked. All are connected with the Russian Orthodox Church and many are Tlingit. Photo courtesy Bob Sam, for November 30, 2015 story by Emily Kwong at KCAW, Raven Radio, Sitka, Alaska).

PROJECT DESCRIPTION

The community of Sitka has inherited several historic cemeteries and burial sites from its culturally varied and distant past. These sacred places represent the community's heritage and continue to tell the story of the longevity of human habitation in the area. Presently, Sitka cemeteries and burial sites, other than the National Cemetery, are maintained by one man, L'eneidi Tlingit storyteller, Mr. Robert Sam. Mr. Sam has made it his life's work, nearly 40 years, to care take cemeteries and burial sites on behalf of the Sitka Tribe of Alaska (STA), the City and Borough of Sitka (CBS), and the community at large. Mr. Sam maintains an extensive photographic record for every single marked and unmarked grave in Sitka and is called upon as the community leader and STA authority during inadvertent discoveries, repatriation activities, and ceremonial matters regarding human remains. As Mr. Sam ages, he recognizes an ever-increasing necessity to protect and preserve burials and cemeteries in the community. As such, Mr. Sam wishes to work with Tribal leaders and the CBS government to catalog his extensive work and provide an imperative update of the community's cemetery records.

Mr. Sam's authority in handling this project is based upon many years of work employed by STA as their Native American Graves Protection and Repatriation Act (NAGPRA) Project manager as well as his consulting work for a multitude of clients and projects, and years of voluntary community advocacy and cemetery record keeping.

The results of this project will recognize the multitude of cultures and history resting in Sitka's lands, and lends an opportunity to present public presentation about the project at an event commemorating the sesquicentennial anniversary of the purchase of Alaska. Available at the Sitka Public Library, the *Kettleson Memorial Library Cemetery Project and the Cemetery Project Source Book* (Neher, et al., 2014) is a rough compilation of cemeteries, burial places, plot and burial records, and hand-drawn



Bob Sam at the Juneau Cemetery on a consulting mission, Juneau, AK

sketch maps (see additional information). This proposed project would build upon previous work, add missing data, and organize it into a working reference base. Also of use will be the Mobley report regarding the Sheldon Jackson Cemetery, the Sitka National Cemetery archives and maps, and previous reports by Maria Enckell on the Finns from the Russian Period, and Rhonda Grant's *Sitka's Tlingit Russian Orthodox Cemetery*. There are several online resources, such as *findagrave.com*, that provide extensive information regarding Sitka's cemeteries and their plot.

When complete, final products will allow STA to have a complete inventory of cemeteries and burial sites, thereby sharing appropriate components with the CBS for use in planning municipal projects and cultural resource protection. This inventory will be in the form of a database, from which a GIS layer will be developed and used as an overlay during planning and consultation.

Finally, as is the wish of Mr. Sam and parties involved in the project, a public component will be created to allow for ancestry research and heritage tourism. A separate, approved by STA, searchable database will assist researchers to access historic information and take virtual tours of Sitka's cemeteries and historic sites. Visiting cemeteries is a popular activity amongst heritage travelers, and Sitka's encompasses some of the oldest headstones in the state of Alaska and extends in years beyond purchase and statehood, while incorporating a multitude of cultures representative of our shared history.

Goals of the project are to:

1. Organize, catalog, and ensure appropriate curation of materials privately maintained by Mr. Sam.
2. Create a database consisting of all cemeteries and their plot information, burial sites, and potential burial grounds and boundaries.
3. Cooperatively, between the Sitka Tribe of Alaska and the City and Borough of Sitka, create a GIS layer for use by the municipality as a planning tool, yet held in confidence by STA or property owners.
4. Create a public component promoting heritage tourism and historic preservation. Upon completion of the project, personnel will work with the STA to identify content appropriate for the public. It is thus the intention of Mr. Sam and his support team to create a web application and story tour map of Sitka's historic cemeteries and provide a reference for descendants to locate their kin.

Known Cemeteries and Burial Sites within the City and Borough of Sitka (Kettleson Memorial Library Cemetery Project, 2014)

Cemetery	AHRS No.	Period of Significance/Oldest Known Burial	Location (within CBS)
Alaska Native Brotherhood Presbyterian Cemetery	SIT-00232	1801-1974	Indian River Road
Finnish Lutheran Church Cemetery (a.k.a. Sitka Cemetery)	SIT-00661	AD 1800s	Princess Way
Moose Lodge Cemetery	None	1946	Baranof Street
Old City Cemetery	None	1946	Baranof Street
Old Merchant's Cemetery	None	-	Merrill, DeGroff Streets
Pioneer Home Cemetery #1	None	1912-1942	Baranof Street
Pioneer Home Cemetery #2	None	1942-present	Baranof Street
Sitka National Cemetery	SIT-00023	1867-present	Sawmill Creek Road
Presbyterian Church Cemetery (Mill Cemetery)	None	-	Sister Lane
Halibut Point Cemetery	SIT-00027	Precontact	Halibut Point Road
Russian Orthodox Cemetery	SIT-00054	1805- present	Observatory Street
Saint Peter's Episcopal Church (Bishop Rowe & family burial)	SIT-00195 SIT-00029	1942	Lincoln Street
Russian Clergy, families and dignitaries	SIT-00054	AD 1800s	Blockhouse Hill
Mill Family	None		Shotgun Alley
Saint Michael's Cathedral (Kasheverof)	None	1940	Moved to Evergreen Cemetery in Juneau
Sheldon Jackson College Grave Sites (Also called The Tlingit Presbyterian Cemetery)	SIT-00234	1888-1975	Indian River Road
Sitka Memorial Park Cemetery/ City Cemetery	None	1982-present	Sisters Lane
Tuberculosis Mausoleum (1) (Also called Mermaid Cove Mausoleum)	SIT-00565	1947-1963	Charcoal Island
Tuberculosis Mausoleum (2) (Also called The Mt Edgecombe Hospital Mausoleum)	None	1945-1960	Japonski Island, near James Brown beach

PRESERVATION OBJECTIVES

The objectives of this project refer to Certified Local Government (CLG) and Alaska Historical Commission priorities:

1. As outlined in the latest draft of the *Sitka Historic Preservation Plan*, approved by the City's Preservation Commission and slated to go before the City Assembly for adoption in July of 2017, the plan recognizes *Sitka's Cemeteries and Sacred Burial Sites* in Section 5.6 and recommends: (1) an update Sitka's heritage resources inventory; (2) promotion of historic preservation in the municipal agenda, including cultural sensitivity and the protection and appropriate protocols for cemeteries and burial sites; (3) promotion of public awareness of historic preservation, and; (4) promotion of heritage tourism.

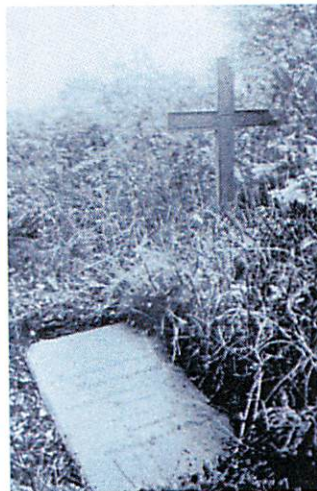
Protection of sacred sites is also a priority noted in the 1995 *Sitka Tribe of Alaska's Preservation Plan*. Part IV of this plan cites several instances in which Sitka Tribal citizens testify to the unearthing of human remains. To address these issues, STA took action to understand the laws and regulations governing sacred sites. Likewise, the Plan notes that in 1986, Mr. Sam heeded responsibility and formed relationships with various groups such as the Alaska Day Committee, the City and Borough of Sitka, United States, Army Ninth Infantry (Sitka National Cemetery), and others to maintain cemetery grounds.

This project also addresses the goals outlined in the current *Alaska Historic Preservation Plan* to: (Goal 1) Encourage the accuracy of information about historic places and providing materials and encouraging widespread participation in the protection of historic resources; (Goal 2) Encourage Alaska Native people and their organizations to identify concerns and develop strategies and programs to protect their resources, use new technologies and hands-on participation to improve communication among organizations and involvement of individuals interested in historic preservation, foster responsible stewardship of landowners; (Goal 3) Conduct historic surveys, improve statewide inventory; (Goal 4) Promote local preservation program involvement in their community's permitting process to ensure cultural resources are considered; (Goal 5) Demonstrate historic preservation is a successful economic development tool to maintain, enhance, and revitalize communities and to promote heritage tourism.

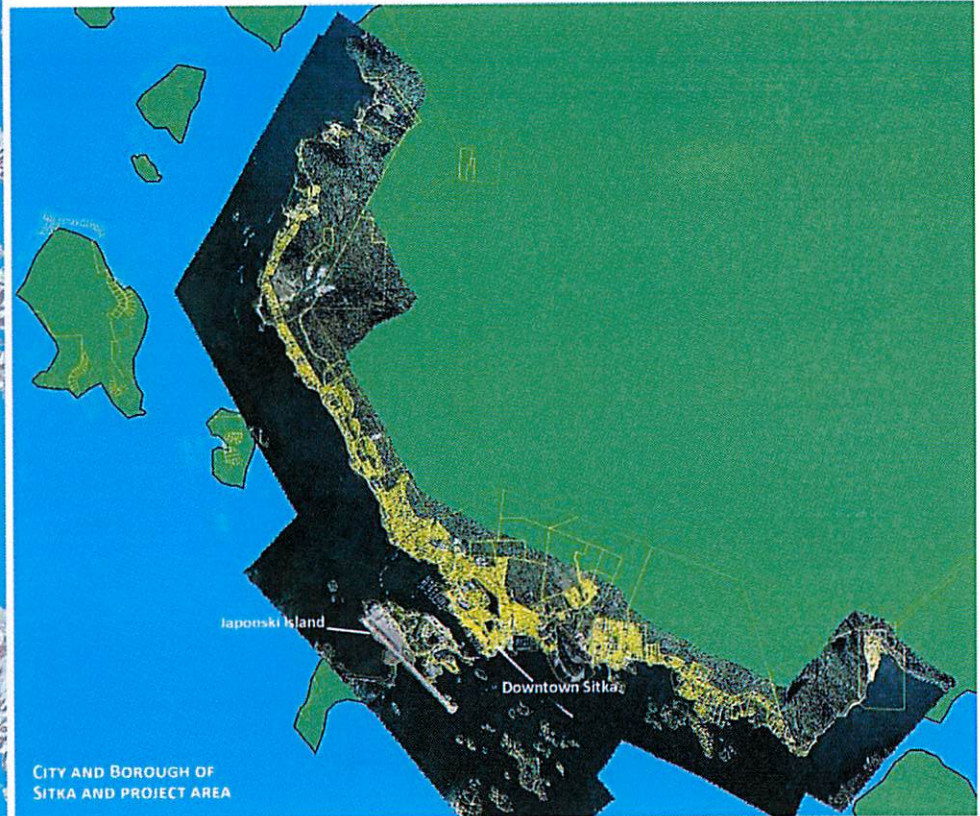
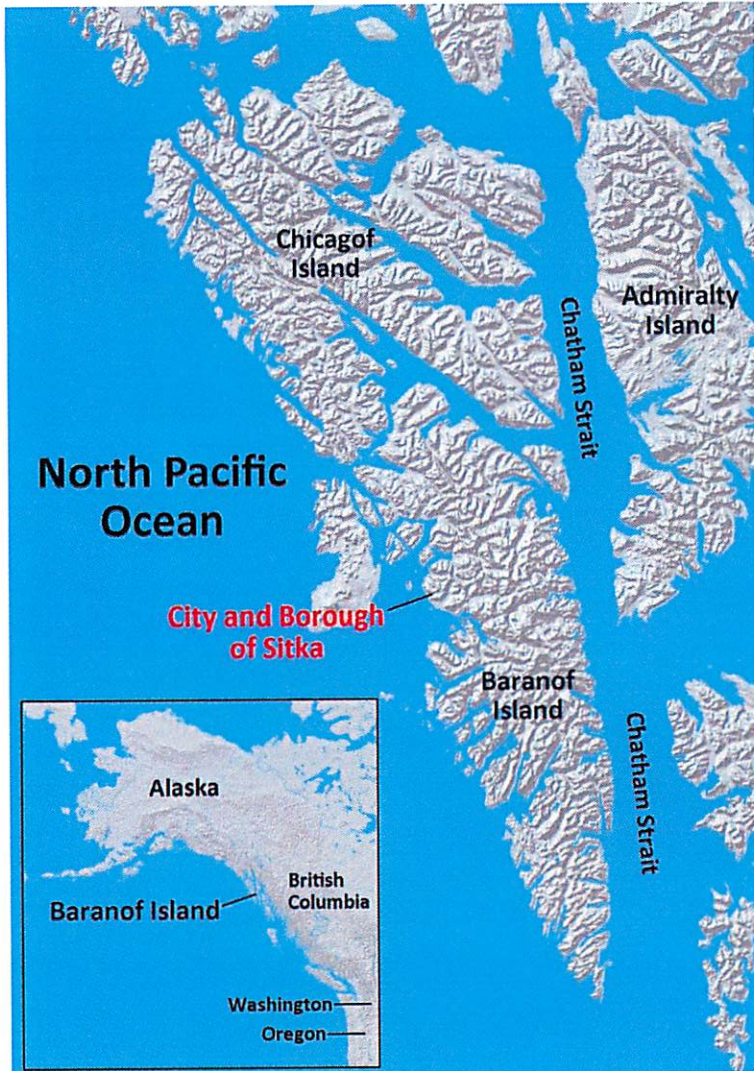
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2. This cemetery project was founded by members of the Sitka's Historic Preservation Commission, including Mr. Sam, to work in cooperation with STA, thus establishing a partnership with the local tribe to strengthen their ability to protect sacred sites. The project will also consult with clergy and appropriate parishioners of St. Michaels Russian Orthodox Church as well as other denominations of Sitka to ensure permissions and the most appropriate treatment of these sacred sites. The Sitka Historic Preservation Commission includes members of St. Michaels with Ana Ditmar agreeing to act as a liaison between the project team and Church officials.
 3. With cemeteries known as the Russian Cemetery, the Old Merchant's Cemetery, the Finnish Lutheran Cemetery, Sheldon Jackson Cemetery, the Pioneer Cemetery, and the Sitka Alaska Native Brotherhood Cemetery, and Traditional Grave Sites of the Original Indian Village, the multitude of history and culture is evident. This history and the project will be shared with the public at October 2017 events to commemorate the 150th anniversary of the transfer of Alaska from Russian to American hands. Such a discussion may include the landscape at the time of transfer and the noticeable changes of today as well as the timeline of our shared history Sitka's cemeteries provide.

PROJECT LOCATION

The cemetery project will be limited to the road system of Sitka proper, extending from the end of Halibut Point Road to the north, to the end of Saw Mill Creek Road south of downtown. The majority of work is within a three-mile radius of downtown Sitka (see project map below).



Grave of Princess Maksoutoff



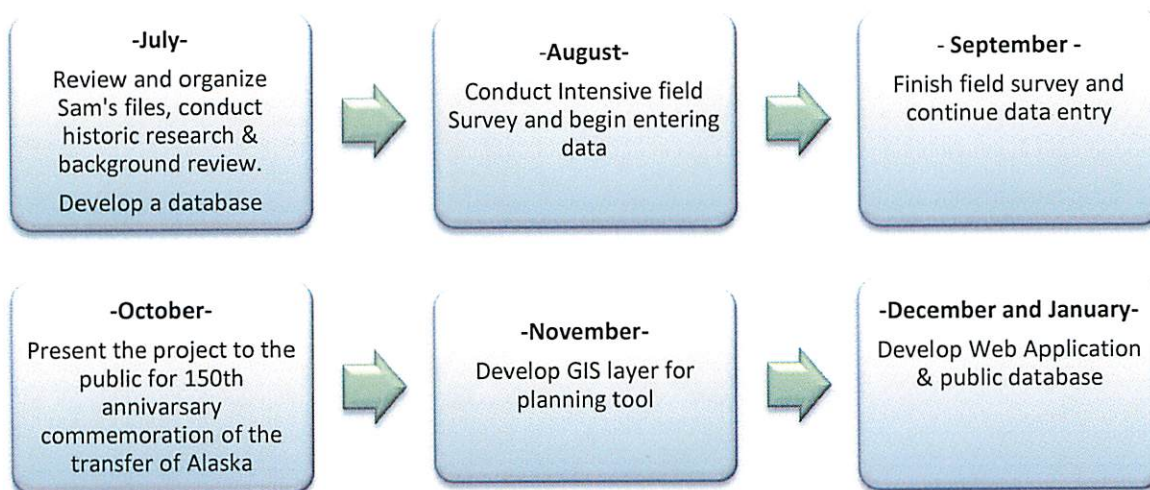
Cemetery project location map

WORK PLAN

For the security and protection of sacred sites, project personnel will be restricted to the Director of the STA's Resources Protection Office, the Planning Director for the CBS, Mr. Robert Sam and two members of his team, (see project personnel section). However, per direction of STA and cemetery property owners, citizen volunteers will be encouraged to participate during surveying.

Project time-line from July to October, 2017:

Throughout the duration of the project, Sam's team members will be updating the CBS Planning Director, STA Resources Protection Director, and Cultural, Customary, and Traditional (CC&T) Committee of the governing Sitka Tribal Council, and the Sitka Historic Preservation Commission, as well as following through on grant reporting requirements.



Task 1: Review and organize Sam's files, conduct historic research & background review (July)

1. Work with Mr. Sam to organize his materials per cemetery or burial site and location.
2. Gather archival research and previous reporting.
3. Conduct obituary research through local newspapers, the Sitka Historical Museum, Alaska State Library and Historical Collections, oral history interviews, and consult online sources.
4. While two team members are conducting research, one team member will be creating a useable database either from scratch or from a program source.
5. Work with an accredited facility, such as the Sitka National Historical Park, to curate Mr. Sam's materials.

Task 2: Conduct Intensive Survey (August/September)

The team has been authorized by the CBS to use the City's global positioning system (GPS) equipment. Further, GIS developers on behalf of the CBS have agreed to train the team on the use of the equipment and to support the survey efforts of the project (see attached letter of support).

To prepare for the field survey, the team will:

1. From information obtained in Task 1, the team will develop a survey strategy by cemetery or burial site location.
2. The team will spend approximately two months surveying and collecting data. Depending on the needs of the field crew, the crew may pare down to two, allowing one team member to begin data entry.

Task 3: Finish Field Survey and Input data (September/October)

1. Assess archival and field data gathered and continue collecting as needed in the field.
2. Intensify the data entry while creating photo logs and other data package components.
3. Update AHRS records

Task 4: Create a public presentation for the 150th anniversary of the transfer of Alaska (October)

1. Work with the STA's CC&T Committee to create an appropriate public presentation recognizing the history and landscape of cemeteries in Sitka.
2. Coordinate with the Sitka Historical Society director and Alaska Day event coordinator to present to the public.

Task 4: Develop GIS layer (November)

1. Upon approval by STA, the team will begin working with CBS staff to develop a GIS layer to serve as an overlay for municipal staff to consult during proposed project.
2. Other GIS supported maps may be created depending upon permissions and needs of STA and CBS.

Task 6: Develop Web Application and public component (December/January)

1. Using GIS data and ArcGIS Online, develop a public application and story tour map.
2. The team will create a public database for the purpose of research and heritage tourism.



Sitka's Russian cemetery

PROJECT PERSONNEL

L'eeneidi Tlingit and Sitka resident Mr. Robert Sam – Project leader

Mr. Sam will head the cemetery project with two assistants. His personal and professional dedication to managing the grounds of our ancestors goes well beyond an ordinary volunteer caretaker. He has devoted his life in pursuit to the appropriate treatment of those that have gone before us. He has received community service awards (1986) and continuous recognition for his knowledge of the location of burial sites both marked and unmarked, of oral history, and of historic past through media outlets and other.

The Carlisle Indian Industrial School repatriation project serves as an example of his ongoing dedication to the appropriate care for the deceased. For this current position, he acts as the point person for the State of Alaska, tasked with finding family members for the children who died while attending the Pennsylvania boarding school.

Mr. Sam's greatest asset to the deceased, their living loved ones, and the community at large is as an advocate for human remains and his willingness to speak publicly about his work for the protection of cemetery and burial sites.

At a recent public event, Mr. Sam shared with the audience his work with professional archaeologists and the National Park Service regarding the historic Russian-era Neva wreck on the outside Coast of Kruzof Island. He invited attendees to consider, in the event of a crash, whether a military boat, or other, the site to be "considered as man's final resting place and classified as a cemetery. He was selected by STA and the Tribal Council at the request of the archaeologists working at the Neva site to be the Tribal expert on burials and cemeteries and to conduct a series of traditional Tlingit ceremonies on the island.

Personally, Mr. Sam "finds peace in the cemetery" and shares this feeling with others when he speaks of his work. Due to his decades of dedication and work, Mr. Sam has amassed a large sum of files. Should these files be lost, Sitka would lose a crucial piece of its history that one of its residents has dedicated his life. These historic files need to be transcribed and organized into a usable database.

Catherine Sopow – Anthropology M.A. candidate, University of North Texas, Sitka resident – Assistant Researcher/Field Technician

Ms. Sopow will serve as the personal assistant to Mr. Sam, project researcher, and field member. She is a trusted colleague of Mr. Sam's establishing this relationship during her employment at the STA. Ms. Sopow worked in the Resource Protection Department as the Department of Defense Lands Investigator, writing and managing grants to fund mitigation of the environmental impacts to Alaska Native Claims Settlement Act conveyed properties. She has volunteered her time with STA addressing such issues as food security, the revitalization of the Kayaaní Commission, staff support for the herring and CC&T committees. She is a former employee of the Daily Sitka Sentinel and along with her employment as a research assistant for the Alaska Department of Fish and Game, will serve the project well during archival research. Ms. Sopow has also served as a research assistant for Sea Level Consulting.

Anne Pollnow, Cultural Resource Specialist and Owner of Sea Level Consulting – Project Manager, Field Lead, and Database and GIS Developer

Ms. Pollnow will serve as the project manager, develop a Microsoft Excel database, and lead field mapping and GIS application efforts. Since 2008, Ms. Pollnow has been the sole owner of the Heritage and Cultural Resource Consulting firm Sea Level Consulting based in Sitka, Alaska. Ms. Pollnow has been affiliated with Sitka Historic Preservation Commission since 2000 first serving as secretary and then as a member. Ms. Pollnow has held the title of Chair since 2013. During this tenancy, Ms. Pollnow spearheaded efforts to update the Sitka Historic Preservation Plan now before the assembly. Besides her professional archaeological work, Ms. Pollnow has completed several courses on GIS application including graduate level coursework at Adams State University, workshops with the commercial enterprise, *Harris Geospatial Marketplace*, and Introduction to GIS for Archaeology through the Center for Digital Archaeology and taught by Edward González-Tennant, Ph.D. On a regular basis for compliance reporting, Ms. Pollnow uses ArcGIS to create cultural resource maps. Ms. Pollnow Anne has always been committed to assisting communities, small nonprofit corporations, and native organizations with their preservation goals, often in a volunteer capacity. She has written, been awarded, and managed historic preservation fund grants to assist in the rehabilitation of historic buildings and preservation planning including the historic Sage Building of the Sheldon Jackson Campus National Historic Landmark, the 100-year-old Alaska Native Brotherhood Camp #1 Hall and the Lincoln Street Historic District in Sitka. Currently, as President of the Alaska Association for Historic Preservation, she

leads Association's programming including the Ten Most Endangered Historic Properties Grant Program and the Preservation Easement Program now holding and managing four preservation conservation easements. In 2001, Ms. Pollnow assisted the United States Forest Service, Sitka Ranger District under the direction of Karen Iwamoto and Patrick Bower to create a Microsoft Access database, recataloging the Hidden Falls Collection before turning it over to the University of Alaska's Museum of the North for curation.

METHODOLOGY

First and foremost, permissions and permits as appropriate from property owners will be obtained. Further noted, this project is for the purpose of historic preservation and does not entail surveying for future plot layouts. Global Positioning System (GPS) instrumentation will be used to record and map cemeteries and ArcGIS programming will be used to develop mapped data layers.

Recording Overall Cemetery Information

To begin, information about the cemetery to be surveyed will be recorded. A standard form will be developed (example form in the attachments) and may contain the following general information:

- Cemetery name and address
- GPS coordinates at each corner of the cemetery to record the borders of the cemetery, entrance and structures (ground keeper's buildings, etc.)
- Directions from a main road to the cemetery
- Brief description of the cemetery
- Cemetery condition
- Any known history about the cemetery (ex. Alaska Native Brotherhood or Sheldon Jackson affiliation)
- A sketch of the layout of the cemetery, if possible, with indications where individual transcription rows began
- Owner's contact information, if available
- Overall pictures of the cemetery, including entrances

Establishing a grid system for survey

To establish cemetery boundaries, a variety of techniques will be applied including background research, landscape assessments, satellite imagery, and if available and needed, remote sensing technologies such as ground penetrating radar. Boundaries will be comprised of a typical archaeological grid system with a site datum and X and Y axis, and labeling numerically with Northing/Easting.

Within the grid system will be mapped any know grave, lot and/or plot numbers, and sections, rows, and family members and comparing with archival and other background information.

Surveying Individual Gravestone Markers

Once the general cemetery information is recorded and a grid system has been established, the crew will begin the surveying and transcribing of individual markers. Specific grave marker information includes:

- Name(s) on headstone
- Date of Birth
- Date of Death
- Age at Death
- Husband/Wife Of
- Son/Daughter Of
- Location Where Born
- Other Facts Listed
- Inscription and/or Epitaph Exactly as on Headstone

Gravestone Details

The below details that will guide a complete description of the headstone:

- Headstone Direction Facing (or direction inscription is facing): N S E W
- Dimensions of Marker: Above Ground Height, Width, Thickness
- Type of Marker(s): Headstone, Foot stone, Tomb, Table, Vault, Obelisk, Family Monument, Unmarked depression, Un-carved field stone, Other (provide description)
- Does the Headstone have Base Stone? Cement Pad?
- Material of Marker: Marble, Limestone, Sandstone, Granite, Wood, Concrete, Metal, Unknown
- Is a Photo of Individual Affixed to Headstone?
- Surface carvings? Front, back, top, side(s)
- Condition of Marker Inscriptions and Carvings: Mint, Clear but slightly worn, Difficult to read, Unable to read, Worn Smooth
- Overall Condition of Marker: Excellent, Good, Fair, Poor, Is Marker Fallen or Broken?
- Gravestone Damage Type: Vandalism, Weathering, Cracked or Broken, Unknown, Guess
- Symbols or Carvings
- Language of Inscription

Grave Location Details

Recording specific location information about the grave will identify the exact location as well as reference points for finding the grave again and include:

- GPS Coordinates of the headstone (both latitude and longitude)
- Location in Cemetery: Near the Center, Near the Front/Back/Side Gate, Near the Edges (N/S/E/W), Near a Structure (indicate structure), In New/Old Section, etc.
- Topography: Hill (Top/Mid/Lower), Flat Land, Valley, Near Water (Stream/Lake/Pond)

Photographing the Gravestones

A photographic record of each marker will be undertaken. This will not only provide you with additional visuals of the marker, but will be a good indicator of how the marker stands up over time. Photograph numbers will be established and recorded on the cemetery form.

- Photograph of Marker (on all sides where letters, words, carvings, inscriptions appear)
- Photograph of Overall Family Plot (if part of a family plot)
- Photograph of Separate Foot Markers, Military Plaques (that are separate from the primary headstone)
- Close-up of Inscription(s)
- Total Number of Photographs Taken in Set for Current Marker
- Starting and Ending Number of Image in Set for Current Marker

Developing a Database

An initial Microsoft Excel database will be created allowing data to be exported to other applications. An example of potential entries is included in the attachments.

Developing a GIS layer

GPS points will be downloaded from equipment into ArcGIS allowing for the creations of layers appropriate for Sitka Tribal records and use, City and Borough of Sitka planning, and to further create public web applications.

ArcGIS Online Web Application/Story Map Tour

To begin creating an application, data from our public spreadsheet and ArcGIS layer will be converted added to a map on ArcGIS Online. We will then configure symbols and pop-ups to clearly differentiate cemetery features.

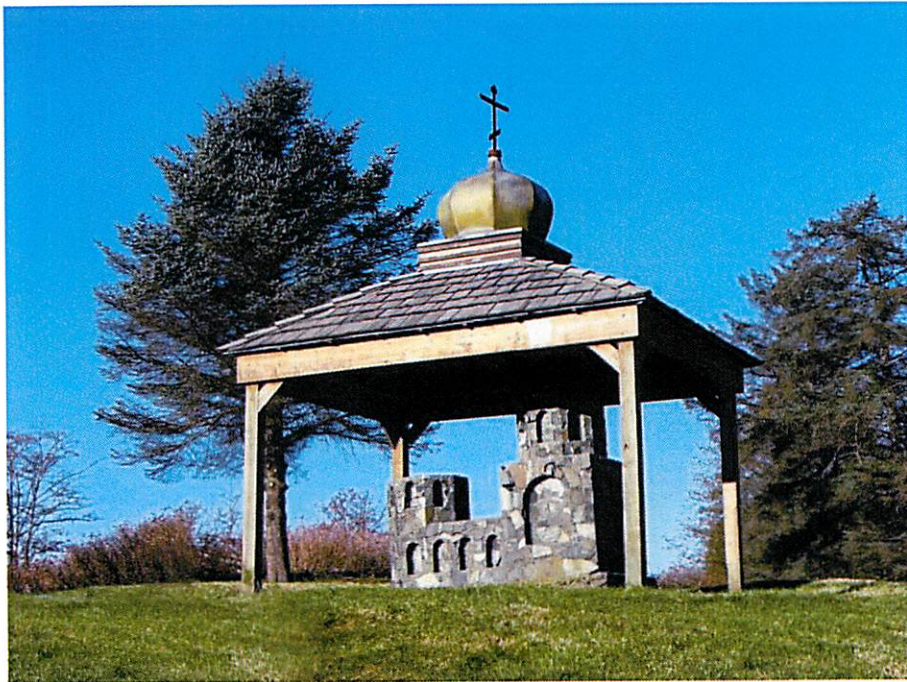
From this point in the application creation, a story map tour can be created to engage the public in heritage tourism. This story map will contain geotagged images of markers and historically significant cemetery features whereby users will be able to explore a narrative, engaging actively with the story of Sitka's historic cemeteries.

See additional information for screenshot examples of the web application and story map tour.

BUDGET

The CBS Planner I may assist in coordinating with the project manager, although the project manager also serves as the chair for the Preservation Commission. The Sitka Historic Preservation Commission will assist in reviewing documents for the focus of this project. Members of the Commission and STA citizens may assist in the field by taking photos and gathering information and data and will review the public information and education aspects of the project the manager has organized.

The CBS has offered staff time to train project team members on the use of the GPS equipment and creating the GIS layer usable for the municipality and STA.



Netsvetov grave, Sitka, Alaska

Proposed Budget: HPF Grant Application for CLGs

Cost Category	Description	Sponsor Share 40%	Federal Share 60%	Total \$\$
Personnel Services	Project director (125 hrs @ \$85/hr)	2,125.00	8,500.00	10,625.00
Personnel Services	Assistant researcher	4,000.00	2,000.00	6,000.00
Personnel Services	Project manager, field lead, and GIS design services	8,300.00	10,400.00	18,700.00
+ Supplies/Materials	GPS equipment rental & ArcGIS programming	2,230.00	0.00	2,230.00
+ Other (specify)	City of Sitka Admin Cost	0.00	2,000.00	2,000.00
Equals All Direct Costs		16,655.00	22,900.00	39,555.00
x 8.33 % State Indirect Cost			2,082.50	2,082.50
= Total Project Costs (TPC)		16,655.00	24,982.00	41,637.50
Sponsor: 40% of TPC				16,655.00
Federal: 60% of TPC				24,982.50
Minus State Indirect Cost			2,082.50	2,082.50
Equals Potential Reimbursement to Sponsor				22,900.00

Source of Sponsor's Share of TPC

Cash Expenditures	0
+ In-kind	14,425
+ Donations	2,230
= Sponsor's 40% of TPC	16,655

FINAL PRODUCTS

In general, the final products for this project will serve several private and public purposes. As has been the wishes of several entities (see letters of support), there has been a long desire to catalog the cemeteries of Sitka. A great attempt was made by the Kettleon Memorial Library, but hence, a need to update this listing, incorporate Mr. Sam's materials, and apply current technology to create a useful database for STA and CBS while planning projects as well as provide a resource for the public and promote heritage tourism.

Deliverables:

1. Final Report (executive summary, project description and scope, historic context for each cemetery and/or burial site recorded, methodology, updates to the AHRS)
2. Microsoft Excel database (coordinated with GIS layer, plots, photographs)
3. GIS Layer (boundaries, locations, potential burial sites) used by municipality for protection of sites
4. Public Presentation on the Cemetery Project reviewing cemeteries and burial sites of Sitka as appropriate and per Sitka Tribe approval, the historic cemetery landscape then and now for intended for sesquicentennial events.
5. Web Application and database for public use for research and heritage tourism.

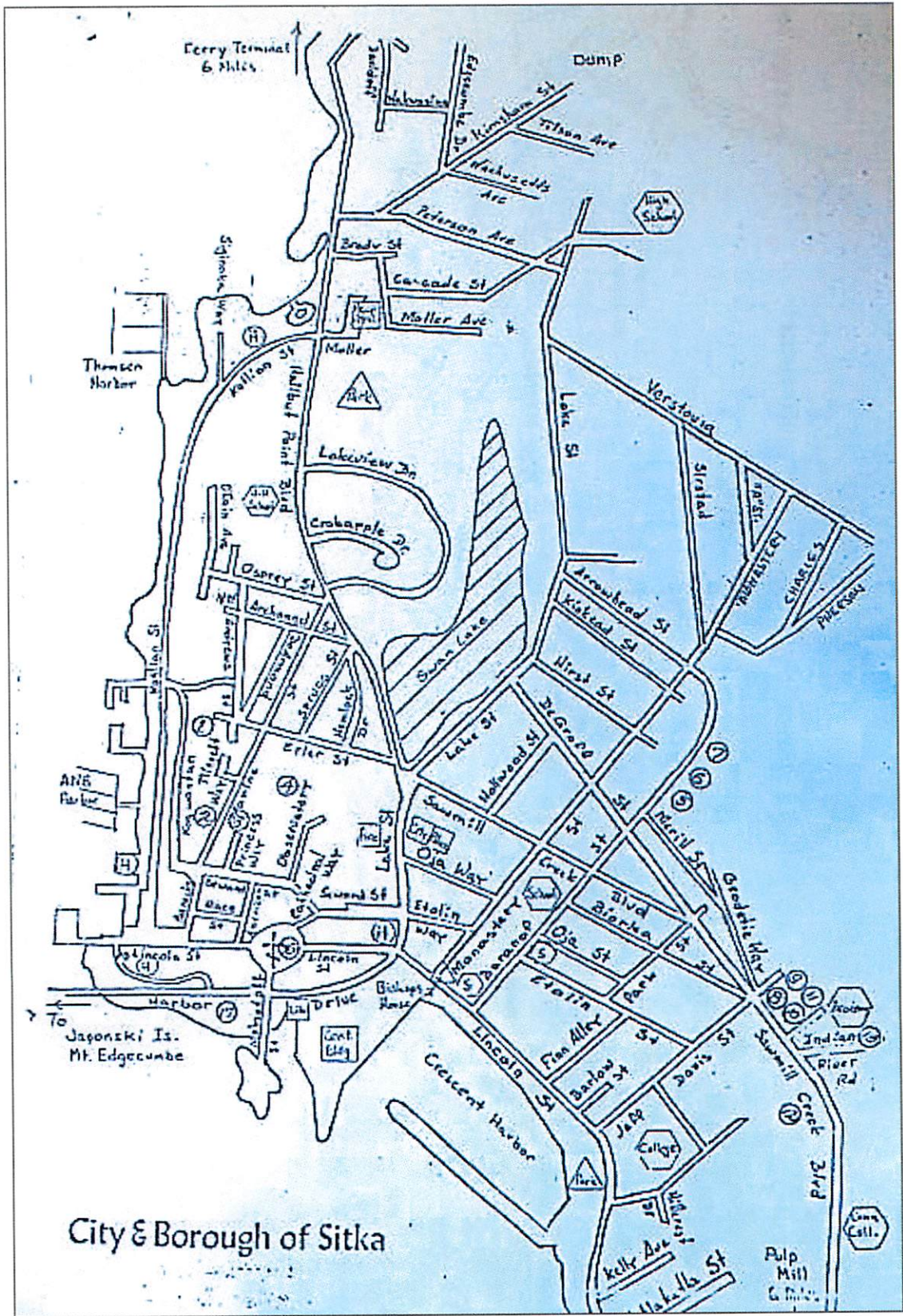
ADDITIONAL INFORMATION

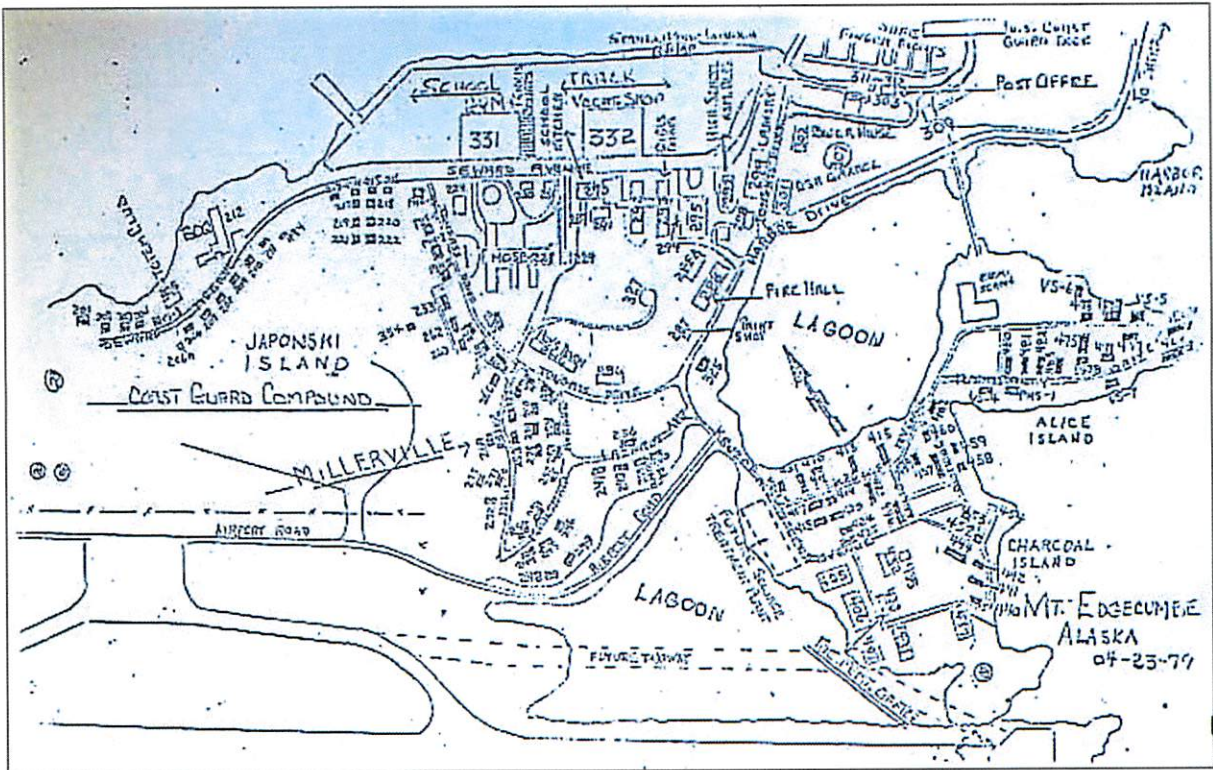
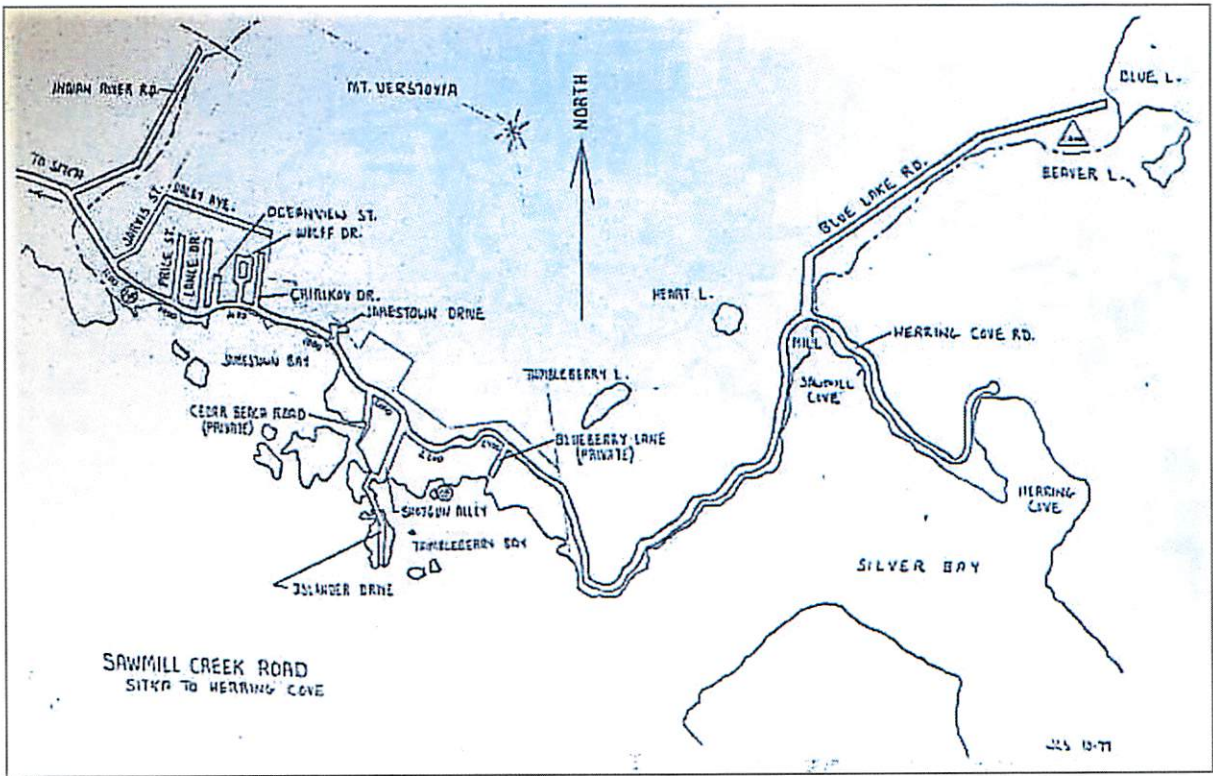
Please see attached

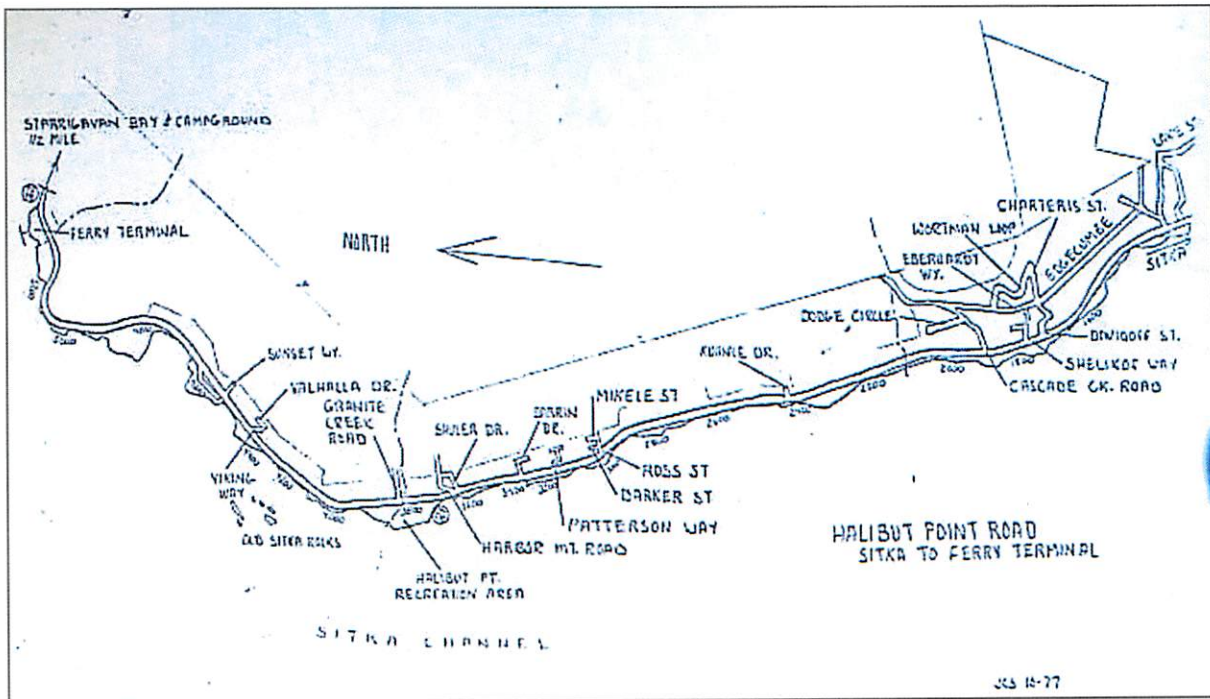
- Letters of support
- Maps from the Kettleon Cemetery Project
- Cemetery cataloging form
- Microsoft Excel spreadsheet example
- Web Application Example
- Team Resumes
- Martin Strand poem

Mr. Sam in 1987









Ashby Anderson map and lists, 1986

1. Old Indian Burial Grounds from pre-history - Village
2. Russian Clergy, families and dignitaries - blockhouse
3. Finnish Lutheran Church cemetery
4. Russian Orthodox (1805 - present)
5. Moose Lodge cemetery
6. City cemetery (old)
7. Pioneer Home cemetery #2 - Baranof Street
8. Sitka National cemetery (1867 - present) - Oldest National cemetery west of Miss. (VA)
9. Old Merchant's cemetery - Merrill, DeGroff-
10. Pioneer Home cemetery #1 (1912 - 1942)
11. City cemetery (new, 1982 - present) - (Sitka Memorial Park - 101 Sisters Lane)
12. Sheldon Jackson cemetery
13. Tlingit Presbyterian cemetery (Sheldon Jackson)
14. Russian & Aleut sailors (1905)
15. Mills Family (Quaker) - Island
16. St. Michael's Cathedral (Kasheverof)
17. Wrangell tomb (site of old church under Mac's Sporting Goods)
18. Mt. Edgumbe Hospital Mausoleum #2
19. John Brown - Hospital Mausoleum #1 - near John Brown
20. Battery Island (Pestilence)
21. Halibut Point cemetery
22. Old Sitka (1795 - 1802)
23. Mt. Edgumbe Hospital Mausoleum #1 (Coast Guard)
24. St. Peter's (Bishop Rowe)

Form Number:

Cemetery Main Survey Form

The **Location and Contact Information** section and **PART I** of the survey are required for completion (it is understood that certain information may not be attainable within these sections). **PART II** is optional, but does offer pertinent information for cemetery recordation and provides a more full record which can aid in later restoration projects.

Location and Contact Information

Survey Date: _____

Historic Name: _____

Common Name: _____

County & Municipality: _____

Street Address (if applicable) (Street, Town, Zip Code): _____

Location Description (if no street address): _____

Proximity:

Nearest Town: _____

Within town limits Within 1 mile of town 1-5 miles of town 5 or more miles

Context: commercial industrial residential rural urban

Owner: _____ Owner Address (Street, Town, Zip Code): _____

Contact: _____ Contact Address (Street, Town, Zip Code): _____

Tax Parcel Number: _____ Is the cemetery an out parcel in the tax records: yes no

Key #: _____

Recorder/Surveyor initials: /

Date:

Form Number:

Year of death of first interred (oldest legible date): _____

Year of death of last interred: _____

Is the cemetery in a National Register Historic District? _____

Published References: _____

Name of individual or institution who holds information about the cemetery and what type of information they hold (please include contact information): _____

Surveyor: _____ Recorder: _____

Affiliation: _____

1. Attach a **Narrative History**, including ownership history (if known), historically significant individuals interred (in local, state, and national arenas), historical incidents of interests, and distinctive architectural features or monuments.

2. Attach a USGS map or city cemetery or other map denoting the cemetery location and boundaries.

PART I

3. Description:

Type of cemetery (check all that apply)

- | | | |
|--|---|--|
| <input type="checkbox"/> churchyard | <input type="checkbox"/> family | <input type="checkbox"/> national/military |
| <input type="checkbox"/> community | <input type="checkbox"/> military | <input type="checkbox"/> prison |
| <input type="checkbox"/> community/religious | <input type="checkbox"/> municipal | <input type="checkbox"/> religious* |
| <input type="checkbox"/> company town | <input type="checkbox"/> municipal/company town | <input type="checkbox"/> single plot |
| <input type="checkbox"/> epidemic | <input type="checkbox"/> national | <input type="checkbox"/> Other: _____ |

*If you checked religious, please indicate affiliation: _____

4. Design/style/layout:

- | | | |
|--|--|---------------------------------------|
| <input type="checkbox"/> Lawn Park | <input type="checkbox"/> Rural Cemetery Movement | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Memorial Park | <input type="checkbox"/> No design evident | |

5. Type of ownership:

- | | | |
|----------------------------------|--|--|
| <input type="checkbox"/> city | <input type="checkbox"/> incorporated | <input type="checkbox"/> private-unspecified |
| <input type="checkbox"/> county | <input type="checkbox"/> Native American | <input type="checkbox"/> state |
| <input type="checkbox"/> federal | <input type="checkbox"/> private-nonprofit | <input type="checkbox"/> township |
| | | <input type="checkbox"/> Other: _____ |

6. Accessibility:

- A. by permission only restricted unrestricted

Recorder/Surveyor initials: /

Date:

Form Number:

- B. by footpath by road no defined access

7. Size in feet (Dimensions of Perimeter): _____

8. Condition:

- abandoned maintained, but not in use unmarked
 currently in use overgrown

PART II

9. Topography:

- flat rolling
 hill top slope

How does the cemetery sit in relation to the larger setting or landscape? _____

Natural Features, such as streams, gullies, hills, and indigenous vegetation: _____

Naturalistic developed features (man-made ponds, lakes, non-indigenous vegetation, or landforms): _____

10. Ethnic Group/Nationality Affiliation:

- | | | |
|---|--|---------------------------------------|
| <input type="checkbox"/> African American | <input type="checkbox"/> Irish | <input type="checkbox"/> Slavic |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Italian | <input type="checkbox"/> Quaker |
| <input type="checkbox"/> German | <input type="checkbox"/> Jewish | <input type="checkbox"/> Unknown |
| <input type="checkbox"/> Hispanic | <input type="checkbox"/> Native American | <input type="checkbox"/> Other: _____ |

11. Grave Groupings (if present):

- | | | |
|--|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> ethnic heritage | <input type="checkbox"/> military | |
| <input type="checkbox"/> family | <input type="checkbox"/> occupation | |
| <input type="checkbox"/> fraternal order | <input type="checkbox"/> religious | <input type="checkbox"/> Other: _____ |

If grouped, explain how groups are delineated, such as by hedges, curbs, walls, or fences (if man-made, please indicate design or material, see options under cemetery boundaries): _____

12. Cemetery Boundaries:

- | | | |
|--------------------------------|-------------------------------------|---------------------------------------|
| <input type="checkbox"/> curb | <input type="checkbox"/> vegetation | <input type="checkbox"/> none |
| <input type="checkbox"/> fence | <input type="checkbox"/> wall | <input type="checkbox"/> Other: _____ |

Recorder/Surveyor initials: /

Date:

Form Number:

If you checked fence, please indicate fence style:

- | | | |
|---|---|---|
| <input type="checkbox"/> bow & hairpin | <input type="checkbox"/> hairpin | <input type="checkbox"/> picket (metal) |
| <input type="checkbox"/> bow & picket | <input type="checkbox"/> hairpin & picket | <input type="checkbox"/> wood |
| <input type="checkbox"/> gas pipe railing | <input type="checkbox"/> milled point | <input type="checkbox"/> woven wire |
| | | <input type="checkbox"/> Other: _____ |

If you checked wall, please indicate building material:

- | | | |
|--------------------------------|--|---------------------------------------|
| <input type="checkbox"/> brick | <input type="checkbox"/> concrete (poured) | |
| <input type="checkbox"/> block | <input type="checkbox"/> stone | <input type="checkbox"/> Other: _____ |

13. Cemetery Accessories:

- | | | |
|--|--|---------------------------------------|
| <input type="checkbox"/> benches | <input type="checkbox"/> fountains | <input type="checkbox"/> planters |
| <input type="checkbox"/> directional markers | <input type="checkbox"/> ornamental sculpture | <input type="checkbox"/> None |
| <input type="checkbox"/> entrance signs | <input type="checkbox"/> outdoor lighting fixtures | <input type="checkbox"/> Other: _____ |

14. Circulation:

- | | | |
|--------------------------------------|----------------------------------|--|
| A. <input type="checkbox"/> pathways | <input type="checkbox"/> roads | <input type="checkbox"/> No paths or roads |
| B. <input type="checkbox"/> paved | <input type="checkbox"/> unpaved | <input type="checkbox"/> Other: _____ |

15. Associated Buildings:

- | | | |
|--|--|--|
| <input type="checkbox"/> caretaker's house | <input type="checkbox"/> gatehouse | <input type="checkbox"/> receiving vault |
| <input type="checkbox"/> chapel | <input type="checkbox"/> maintenance shed | <input type="checkbox"/> None |
| <input type="checkbox"/> crematorium | <input type="checkbox"/> receiving mausoleum | <input type="checkbox"/> Other: _____ |

Marker Information

(Please See Manual for differentiation between "Marker and Grave")

16. Number of markers (for large cemeteries estimate to closest ten and indicate estimates by writing "approx." before the number): _____

17. Age of Graves: (some early markers may be illegible; in section A, please note the number that cannot be dated)

A. Number of graves fifty years and older: _____, including _____ illegible

B. Number of graves less than fifty years old: _____

18. Graves are from this century: (check all that apply)

- | | | |
|--|---|---|
| <input type="checkbox"/> earlier than 18 th | <input type="checkbox"/> 19 th | <input type="checkbox"/> 21 st |
| <input type="checkbox"/> 18 th | <input type="checkbox"/> 20 th | |

19. Materials of markers:

- | | | |
|------------------------------------|-------------------------------------|------------------------------------|
| <input type="checkbox"/> argillite | <input type="checkbox"/> granite | <input type="checkbox"/> limestone |
| <input type="checkbox"/> brick | <input type="checkbox"/> greenstone | <input type="checkbox"/> marble |

Recorder/Surveyor initials: _____ /

Date:

Form Number:

- bronze
- cast stone
- concrete
- fieldstone

- iron – cast
- iron – galvanized
- iron – wrought/rolled
- lead

- sandstone
- slate
- wood
- zinc
- Other: _____

20. Marker types present:

Simple:

- block
- bronze marker
- column

- cross
- headstone w/ footstone
- headstone w/o footstone

- obelisk
- slab over crypt
- stele
- Other: _____

Compound:

- bedstead
- column on base
- cross on base
- headstone/base platform
- headstone/base w/footstone

- obelisk on base
- pedestal
- ped. w/column
- ped. w/obelisk

- ped. w/other
- pyramid
- stele/base
- table
- Other on base: _____

Tomb:

- mausoleum
- wall vault
- Other: _____

21. Orientation of markers:

- East
- South
- North-East
- North-West
- West
- South-East
- South-West
- North

Are the markers in original locations?

- yes
- all markers have been moved
- some markers have been moved

22. Marker image designs:

- All-seeing eye
- Anchor
- Angel
- Bible
- Cross
- Dove
- Draped Urn
- Hands reaching down
- Hands w/ fingers pointing up
- Lamb
- Lily
- Masonic
- Menorah
- Star/Star of David
- Sleeping Child
- Upside-Down Torch
- Weeping Willow
- Other: _____

23. Condition of markers: (Give approximate numbers)

- inscriptions illegible _____
- inscriptions legible _____
- no inscription _____
- sunken/tilted stones _____
- fragments/pieces on the ground _____
- broken, but standing _____
- damaged surfaces/chipped/cracked _____
- laden with lichen _____
- graffiti _____
- failed repair _____

Recorder/Surveyor initials: /

Date:

Form Number:

24. Signatures of architect/carvers: _____

25. Secondary Markers:

endowed markers
 flags

organizational markers
 plates

none

26. Photo log numbers (attach additional if necessary):

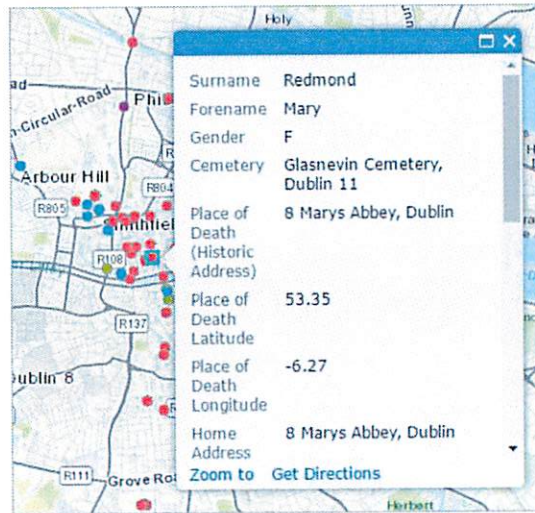
Photo Number	Camera	Description

27. Attach Drawings and Pictures of Site:

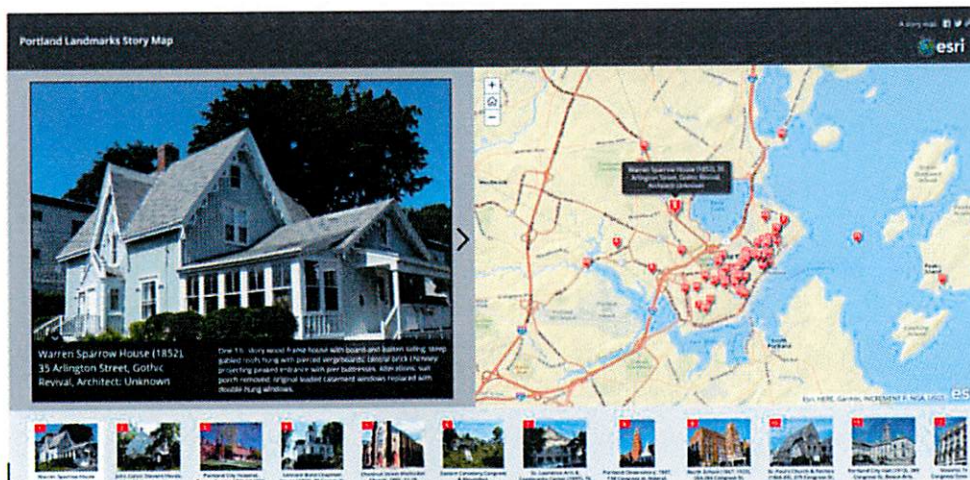
Recorder/Surveyor initials: /

Date:

Web Application - On the map, you will be able to click a feature to open its pop-up, purposeful for an overall *Cemeteries of Sitka* Map.



Story Map Tour – By clicking on photos you will be taken to a narrative about the historic site or cemetery feature.



Catherine Sopow

3414 Halibut Point Rd. Sitka, Alaska 99835

kittysopow@gmail.com 907-623-0949

CARREER PROFILE

Applied anthropologist with 29 months of professional experience. Effective liaison between Tribal and Federal and State governments during consultations. Commitment to working with Alaskan residents on Alaskan subsistence issues.

SKILLS

Qualitative interviews, door-to-door surveys, phone surveys, interview transcriptions, analytical writing, record keeping and organization, participant observation.

EDUCATION

UNIVERSITY OF NORTH TEXAS

Master of Science in Applied Anthropology

Denton, TX
Enrolled Online

- GPA 4.0
- Areas of focus: Environmental Anthropology
- Course work includes: Quantitative and qualitative research methods and theory

SOUTHERN ILLINOIS UNIVERSITY

Bachelor of Arts, Anthropology

Carbondale, IL
May 2010

PROFESSIONAL EXPERIENCE

SITKA TRIBE OF ALASKA (STA)

Resource Protection Department

Department of Defense Lands Investigator

\$46,000 per year
March 2015-September 2016
37.5 hrs. per wk.

- Wrote and managed grants to fund the mitigation of environmental impacts to Alaska Native Claims Settlement Act (ANCSA) conveyed properties
- Edited Strategic Project Implementation Plan outlining progress and future remediation plans required to restore Tribal land from WWII impacts
- Submitted quarterly reports to DoD involving site evaluation summaries and mapped data points using ArcGIS
- Staff support for committees and commissions, responsible for minutes and quarterly PSAs

ALASKA DEPARTMENT OF FISH AND GAME

Division of Subsistence As needed, seasonally

July 2013-June 2016

Subsistence Resource Specialist *\$60,000 per year* – Research Assistant *\$15-50/hr*

- Compile existing data and conduct studies to gather new information, including data from subsistence users, on all aspects of the role of subsistence hunting and fishing in the lives of the residents of the state
- Assist the department, the Board of Fisheries and the Board of Game in determining which uses of fish and game, as well as what users and what methods, should be termed subsistence users, uses, and methods.
- Conducted door to door, comprehensive subsistence surveys. Conducted over the phone halibut, rockfish and herring surveys.

THE DAILY SITKA SENTINEL Sitka, Alaska
Office Manager

Jan 2014-Feb 2015
\$16.00 per hr. 40 hrs. per wk.

-
- Oversee 45 home distribution routes, 35 employees, and all subscriber accounts
 - Organize office operations and procedures including payroll, general correspondence, reviewing and approving supply requisition

SEA LEVEL CONSULTING Sitka, Alaska

\$25.00 per hour

Research Assistant

8 hrs. per wk. May 2014

- Research World War II Searchlights in Sitka Sound, including local field surveys, evaluations, and travel to state archives for creation of brochure for Department of Defense for publication.
- Conduct archival research and oral interviews on Katlian Bay for proposed road project, funded through LEI Engineering.
- Managed paperwork associated with writing reports

VOLUNTEER EXPERIENCE

AMERICORPS VOLUNTEER

\$1,150 per month

Sitka Tribe of Alaska

37.5 hours/week

- Combat food security issues by providing subsistence foods to local tribal citizens
- Assisted in the revitalization of the Kayaaní Commission, a volunteer ethnobotany branch of the United States Forest Service
- Staff support for Herring committee and Customary, Cultural, & Tradition committee
- Assisted with DoD's Native American Land Environmental Mitigation Program restoring and remediating Formally Used Defense Sites (FUDS)

HISTORIC PRESERVATION COMMISSION

At Large Seat

Jan 2017-Present

Prepare and maintain an inventory of buildings and sites of historical, cultural, architectural, geographical and archeological significance; develop a historic preservation plan; develop nominations to the National Register of Historic Places; and work toward the continuing education of citizens regarding historic preservation of the community's history.

ADDITIONAL TRAININGS & WORKSHOPS

NATIONAL PRESERVATION INSTITUTE

Sitka, Alaska

NAGPRA Preparing for and writing grant proposals

November, 2015

- Area of focus: Consultation and Documentation, Repatriation Grants

REFERENCES

Lauren Sill - ADF&G Subsistence Resource Specialist- 907-465-3617

Rosalie Grant - BIA - Fish and Wildlife Biologist 907-518-0821

Jeff Feldpausch - Sitka Tribe of Alaska, Resource Protection Director - 907-747-7469



PO Box 6326
Sitka, Alaska 99835
907.738.0794

sealevelanne@gmail.com
www.sealevelsitka.com



ANNE ELISE POLLNOW

Sea Level Consulting Owner and Principal Archaeologist

STATEMENT OF QUALIFICATIONS

Anne Pollnow is the sole owner of Sea Level Consulting (SLC), a cultural resource firm based in Sitka, Alaska since 2008. Sea Level Consulting provides services required for the identification, evaluation, and treatment of cultural resources as needed for compliance with federal, state, and local regulations including the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA). SLC specializes in Southeast Alaska history and archaeology and the unique laws and regulations relating to Alaska tribes. Services include archaeological and historic surveys, anthropological studies, and determination of eligibility and affect reports, cultural resource plans and agreements, monitoring, recovery excavation, and consultation with local tribes. SLC has also assisted and led Alaska communities through the processes of preservation planning, establishing historic districts, and developing heritage tourism industry strategies. All work complies with the Secretary of Interior's Standards and Guidelines and protocols set forth by the Alaska Office of History and Archaeology. Sea Level is a Disadvantaged Business Enterprise under certification number 9900594.

MISSION

Sea Level Consulting recognizes the value of preserving the past without compromising the economic opportunities of today. Through a variety of methods, SLC assists governmental agencies, developers, property owners, and tribal entities to achieve preservation and environmental compliance goals with sensitivity and efficiency. SLC's diverse and extensive historic preservation experience inspires creative and sustainable solutions for all stakeholders.

EDUCATION

Master of Arts: Cultural Resource Management and Humanities, Adams State University, Alamosa, Colorado (2018)

Graduate Certificate: Archaeology and Ancient History, Leicester University, Leicester, England (2012)

Bachelor of Arts: Anthropology and Archaeology, Washington State University, Pullman, Washington (1995)

Archaeological Field School: Washington State University, Pullman, Washington (1994)

EXPERTISE

- Local, state, and federal historic preservation laws – National Historic Preservation Act, National Environmental Policy Act (NEPA), Department of Transportation 4f, Alaska Historic Preservation Act (NHPA), local ordinances
- Determination of eligibility (DOE) reports
- Archaeological and historic field surveys and evaluations
- Creative mitigation efforts
- Conservation/preservation easement agreements
- Preservation and cultural resource management plans
- Anthropological studies and historic context reports

PROFESSIONAL EXPERIENCE

As Sea Level Consulting

2017

- **Historic Properties Survey and National Register Assessment for SEARHC M. Edgcombe Facilities** located on the Sitka Naval Air Station and Army Coastal Defenses NHL, Japonski Island, Sitka, AK. Contracted with Southeast Alaska Regional Health Consortium, Juneau, AK.

2016

- **Archaeological Investigations and Reporting for the City and Borough of Sitka's Nelson Logging Road Project, Sitka, Alaska**, contracted to LEI Engineering and Surveying, Salem, OR.
- **Archaeological Investigations and Reporting for the U.S. Forest Service's El Capitan to Neck Lake Road Project, Prince of Wales Island, Alaska**, contracted to LEI Engineering and Surveying, LLC.

2015

- **Archaeological Investigations and Reporting for the Alaska Department of Transportation's Gravina Island Road Project, Sitka, Alaska**, contracted to AMEC Corporation Vancouver, Canada.
- **Archaeological Investigations and Reporting for the U.S. Forest Service's El Capitan to Neck Lake Road Project, Prince of Wales Island, Alaska**, contracted to LEI Engineering and Surveying, LLC.
- **WWII Searchlights and Base End Stations of Sitka Sound, Sitka, AK.** Contracted with the Sitka Tribe to develop a WWII publication for the public per a MOA with the US Army Corps of Engineers for cultural resource mitigation.
- **Archaeological Monitoring for Petersburg Downtown Pavement Rehabilitation Drainage Improvements Petersburg, Alaska Sitka, AK**, contracted with Secon, Juneau, AK.

2014

- **Archaeological Assessment and Historic Survey Reporting for various mine sites throughout Southeast Alaska**, contracted with Waterman Mitigation Partners, Burley, Washington
- **Archaeological Investigations and Reporting for the Alaska Department of Transportation's Katlian Bay Road Project, Sitka, Alaska.** Contracted to AMEC Corporation Vancouver, Canada.
- **Archaeological Monitoring for Halibut Point Road Pavement Rehabilitation Drainage Improvement and Bridge Replacement in Sitka, Alaska (State Project No. 693511, Federal No. HPP-0993(19)).** Sitka, AK, contracted with ASRC-McGraw, Sitka, AK.
- **Cultural Resources Management Plan for Hecla-Greens Creek Mining Company**, contracted with Hecla-Greens Creek, Admiralty Island, Alaska
- **Archaeological Monitoring for during Environmental testing at the former Unocal Bulk Plant 0736 (per Sitka Tribe of Alaska request)**, contracted with Conestoga-Rovers & Associates, Inc. APE located adjacent to the Sitka Indian Village and Russian Cemetery.
- **Cultural Resources Assessment for the Trillium Mitigation Bank, El Capitan Passage, North Prince of Wales Island, SE Alaska** contracted with Waterman Mitigation Partners, Burley, WA

2013

- **Archaeological Monitoring for Halibut Point Road Pavement Rehabilitation Drainage Improvement and Bridge Replacement in Sitka, Alaska (State Project No. 693511, Federal No. HPP-0993(19)).** Sitka, AK, contracted with ASRC-McGraw, Sitka, AK.
- **Archaeological Monitoring for The City and Borough of Sitka (CBS) Phase II water and sewer improvements from Lincoln Street to Sawmill Creek Road of Baranof Street in Sitka, Alaska (CBS Project No. 90710)**, contracted with City and Borough of Sitka, Sitka, AK.
- **Archaeological Monitoring for The City and Borough of Sitka (CBS) Sitka Sea Walk from Crescent Harbor to National Historic Park along Lincoln Street and Sitka Harbor in Sitka, Alaska (CBS Project No. 90693, 90695)**, contracted with City and Borough of Sitka, Sitka, AK.

- **Archaeological Assessment, Historic Survey, and National Register Evaluation of the Nevada Creek/Alaska Treasure Mine Historic District, Douglas Island, Juneau, AK**, contracted with Waterman Mitigation Partners, Burley, WA
- **Cultural Resources Assessment of the Penn Alaska Prospect, Taku Inlet, Juneau, Alaska**, contracted with Waterman Mitigation Partners, Burley, WA
- **Cultural Resources Assessment for the Trillium Mitigation Bank, El Capitan Passage, North Prince of Wales Island, SE Alaska** contracted with Waterman Mitigation Partners, Burley, WA
- **Grant Writer/Manager Lincoln Street Historic District Project**, for City and Borough of Sitka, Sitka, AK
- **Conservation/Preservation Easement Agreement Draft for Holy Assumption Orthodox Church, Kenai, AK and Nevada Creek/Alaska Treasure Mine Historic District for the Alaska Association for Historic Preservation, Anchorage, AK**

2012

- **Archaeological Monitoring during Hyder Causeway Reconstruction and Trestle Replacement, Hyder, AK**. Contracted with Orion Marine Contractor, Inc. Tacoma, WA.
- **Cultural Resource Inventory of Halibut Point Road for the Pavement Rehabilitation and Drainage Improvements, Sitka, AK**. Contracted with John Barnett, Project Environmental Coordinator, SE Preconstruction, DOT&PF, Southeast Region.
- **Archaeological Monitoring during Environmental testing at the former Unocal Bulk Plant 0736 (per Sitka Tribe of Alaska request)**, contracted with Conestoga-Rovers & Associates, Inc. APE located adjacent to the Sitka Indian Village and Russian Cemetery.

2011

- **Archaeological Monitoring for Rocky Gutierrez Airport Runway Safety Area Improvements, Sitka, AK** contracted with Tutka, LLC, Wasilla, Alaska. APE and project located within the Sitka Naval Air Station National Historic Landmark (NHL)
- **Archaeological Monitoring for Yakutat Area-Wide Paving Airport Runway 11-29 Pavement Repairs & CBY Utilities in Yakutat, AK**, contracted with Secon Southeast Alaska. APE and project located adjacent to several cemeteries with unknown boundaries.
- **Cultural Resource Inventory of North Tongass Highway Improvements: Ward Cove to Whipple Creek Pavement Rehabilitation, Phase 3, Wards Cove to Refuge Cove**. Contracted with John Barnett, Project Environmental Coordinator, SE Preconstruction, DOT&PF, Southeast Region

2010

- **Archaeological Monitoring for Sitka-Japonski Utility & Road Improvements, Sitka, AK**, contracted with Southeast Earthmovers, Inc. APE and project was within the Sitka Naval Air Station & Air Defenses NHL
- **City and Borough of Sitka Historic Preservation Plan**, contracted with City and Borough of Sitka, Alaska. A city and borough wide public plan to manage the community's cultural resources.
- **Archaeological Monitoring for during Environmental testing at the former Unocal Bulk Plant 0736 (per Sitka Tribe of Alaska request)**, contracted with Conestoga-Rovers & Associates, Inc. APE located adjacent to the Sitka Indian Village and Russian Cemetery.
- **Alaska Native Brotherhood Hall Historic Building Survey**, contracted with Alaska Native Brotherhood Camp #1. Successfully wrote and managed grant to hire architectural firm to conduct condition assessment of NHL ANB Hall.
- **RFP for Centennial Totem Pole project**, contracted with Southeast Cultural Center & Sitka National Historical Park
- **Recommendation National Register of Historic Places Eligibility for the United States Geological Survey Magnetic Observatory, Sitka, AK**, contracted with Rogers Environmental, NEPA compliance.

2009

- **Recommendation of National Register of Historic Places Eligibility for Lot 50, Block 1, USS 2542, Sitka Indian Village, Sitka, AK**, contracted with Jessica Perkins, Tribal Attorney for Sitka Tribe of Alaska, Section 106, NHPA compliance
- **Archaeological monitoring for Indian River Road Improvements, Sitka, AK**, contracted with McGraw Custom Construction and Alaska DOT&PF, Southeast Region. Conducted tribal consultation, APE adjacent to native cemetery and unmarked burials
- **National Register Nomination of Ada Pears Cottage, Sitka, AK**, contracted with Dr. Trista Patterson, included federal rehabilitation tax credit documentation

2008

- **Determination of Eligibility Investigation for the No Name Creek Bridge (Bridge No. 327), Sitka, AK**. Contracted with Jane Gendron, Environmental Coordinator for Alaska DOT &PF, Southeast Region, Juneau, Alaska, Section 106 NHPA compliance
- **Ketchikan Airport Hazardous Tree Survey for Culturally Modified Trees, Ketchikan, Alaska**. Contracted with Jane Gendron, Environmental Coordinator for Alaska DOT &PF, Southeast Region, Juneau, Alaska, Section 106 NHPA compliance

Archaeologist

- **2007-08, Stephen Braund & Associates, Anchorage, AK**. Contracted with Dawson Construction to write and follow through on monitoring plan for cultural resources during construction.
- **2006, Sitka National Historical Park**, Completed shovel tests and test units, reconnaissance survey, GIS mapping, archival research, artifact collection and analysis while supervising a crew of two. Prepared final report per Section 106, NHPA.
- **2006, Sitka Trail Works, Sitka, AK**, Deborah Lyons, Executive Director. Field and archival research for Section 106 compliance report. Site is comprised of bunkers, gun emplacements, and artifacts from a World War II NHL located on and near Japonski Island, Sitka, AK.
- **2006, Midwest Archaeological Center, Lincoln, NE** Supervisor: Dr. William Hunt, Project Director. Created an archaeological inventory recording archaeological and geological data from shovel tests at the Sitka National Historical Park in Sitka, AK.
- **2004, Larson Anthropological Archaeological Services, LTD, Tse-whit-zen Archaeological Recovery at Port Angeles, WA Grave Docking Project**, Crew supervisor at an experimental mechanical screening machine, managing and instructing members of the Lower Elwa Kallam Tribe, in the identification of artifacts, faunal, and human remains and collection methods in a challenging climate that consisted of extra-long work days and repatriation efforts. This project was done in conjunction with the Washington DOT, Kiewit General Contractors, the Lower Elwa Kallam Tribe, and Western Shores Archaeological Services.

Archaeological Technician

- **2002-04, GS-07, US Forest Service, Sitka Ranger District, Sitka, AK**, Supervisor: Patrick Bower. Managed cultural resources in the Sitka Ranger District, Tongass Nat'l Forest, AK. Conducted field and archival investigations independently and as a supervisor for paid and volunteer expeditions in especially remote areas of SE Alaska. Performed resource surveys in rough terrain, identifying prehistoric and historic sites, flora, fauna, marine shell, fish, and mammal species, and human remains. Recording involved mapping sites to include features, topographic, and land form descriptions, soil, stratigraphic, site slopes and aspects. Lab and office duties included inventory and cataloging of artifacts and creating and maintaining databases using Excel, Access, ArcGIS, and ArcView. Composed site and eligibility reports in compliance with federal laws and regulations. Position required developing interpretative programs of cultural resources for educational public outreach projects. Became certified in boat/skiff operations and familiar with charts and navigation of waterways, aviation safety for frequent small aircraft flights, wilderness survival, bear safety, and training including familiarity with higher powered rifles. Publications include,

Exploring Port Althorp from the Chugach: Archaeology from the Port Althorp Investigations, Research and Survey PIT project (PIT Traveler 27: 3-5).

- **2003, TRC Environmental Consultants, Albuquerque, NM.** Excavation of archaic archaeological site requiring artifact and lithic and stratigraphic identification and data extraction and excavation.
- **1997-1999, Seasonal Interpreter, Mt. Baker/Snoqualmie National Forest, Glacier, WA.** Natural and cultural resource interpretation at the Glacier Visitor's Center.
- **1991-1996, Center for Northwest Anthropology, Pullman, WA Supervisor: Dr. William Andrefsky,** Projects included recataloging of archaeological collections per NAGPRA, and reconnaissance and transit survey of the Hanford Reach along the Columbia River commissioned by Battelle Northwest Laboratories. Position required site, artifact, flora, fauna identification, dating, photography, mapping using datum systems, and computer-aided analysis.

CEMETERY VISITED

The love of their un-lived life blossoms here in the silence.
Decades alone, spirits wandering around the living.
There are still those who remember those years.
Ancient ones still here with strong memories alive.
There are those who took care of them in their last moments.

TB working its death on young and old alike.
There is sadness of the survivors weeping at the end.
We are witnesses to the horror of people a long way from home.
They are cleaning the lonely quarters in its emptiness.
Deep regret that they could not be shipped to loved ones.

People of all Nations to the North and South are here.
Their eternal sleep nearly forgotten where they are.
The winds come and go with the seasons.
The Island busy with civilization progress.
The restless sea all around them run by the tides.

A spark of remembrance glows lightly in some minds.
Thought of justice of what happened so long ago.

It takes generations to get something going.
A man with a purpose sparked with ancestral thoughts.
Building with determination Bob Sam comes forward.

A word from Elders, here a fragment of history there.
Encouragement in respectful ways guides his path.
Collective knowledge builds a path towards the Truth.
Thought heavy with lamentation drives the search.
Tribal members gather and show what they know.

Fragments of hope reach the far-flung living loved ones.

Martin R. Strand Sr.

Something is being done to bring long-lost closure.
Our warrior of justice travels and sends the news.
Other Tribal members join in to help as they can.
Memorial moments build in their minds with strong remembrances.



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

SITKA HISTORIC PRESERVATION COMMISSION

Special Meeting
Held at City Hall
100 Lincoln Street
June 27, 2017 12 pm
Minutes

VI. NEW BUSINESS

- a) CLG Grant Application – Sitka Tribe of Alaska and City and Borough of Sitka Cemetery Cataloging

Pollnow recused herself and said she could speak as the applicant.

M-Littlefield/S-Saline moved to approve the CLG grant application for a cemetery cataloging project.

Littlefield stated that Robert Sam's clan affiliation needs to be corrected in the application. Pollnow stated that the grant requires project completion by December 2018. Littlefield asked about tribal support. Pollnow stated that Sam is involved and they will be regularly updating STA's Cultural Customary Traditional Committee. This committee will hold the database and determine what will be available. Pollnow stated that they would eventually like to do a web application for tourists. Pollnow stated that Sam has compiled archival data over decades. Kitty Sopow will work with Sam to digitize the data. Pollnow stated some work will be volunteer and some paid. Pollnow stated that the Scarcelli volunteered city GPS equipment to be loaned to the project.

Motion passed 4-0.

Sitka Tribe of Alaska

Tribal Government for Sitka, Alaska



June 28, 2017

To Whom It May Concern,

I write on behalf of Sitka Tribe of Alaska (STA), tribal government in Sitka, Alaska for over 4,400 tribal citizens. As a tribal government, STA is responsible for the health, welfare, safety, and culture of its citizens. STA endorses the efforts of the City and Borough of Sitka and its Historic Preservation Commission to secure Certified Local Government program funding for mapping the cemeteries within our community.

The local cemeteries hold a great deal of history whose story is yet to be told. Those interred in Sitka cemeteries come from a diverse range of nationalities including Russian, Chinese, and most notably Tlingit. The information gleaned from this project will provide a more detailed history of Sitka and the people who lived here.

This project will not only open a door to the past but will add a layer of protection for these sites. In the past, municipal and personal property development has led to inadvertent discoveries and the destruction of unknown or unmarked graves. The documentation and mapping of these sites will help protect them in perpetuity.

If you have any questions regarding these comments contact STA Resource Protection Department Director Jeff Feldpausch at jeff.feldpausch@sitkatriben-sn.gov or call 907-747-7469.

Sincerely,

A handwritten signature in blue ink, appearing to read 'KathyHope Erickson', with a long, sweeping underline.

KathyHope Erickson
Chairman



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

June 29, 2017

Historic Preservation Commission
City and Borough of Sitka
100 Lincoln Street
Sitka, AK 99835

Dear Commissioners:

Sitka has an incredible and significant history for Alaska and its people. Considering that history, it is important within our community to honor the dead, to commemorate our past, and to provide the connection of that history with the citizens of today and tomorrow. Much of Sitka's history is buried. And as with all buried things, often with the passing of time, that rich history is at risk of being lost or destroyed. Extensive work has been conducted to catalog and preserve the summaries of genealogies and cemetery surveys in analog form; however, that information is also at risk.

This project involves several important components that are very valuable to Sitka and all of Alaska. These aspects include:

- Consolidation and organization of all prior catalogs and inventories
- Converting previously gathered data from analog to GIS format
- Updating with missing data
- Separating and protecting sensitive information from information appropriate for public record
- Providing readily accessible public information to promote historical education, preservation, and heritage tourism
- Providing professional level consultation resources for Sitka Tribe of Alaska, City and Borough of Sitka, and other entities involved in the development of Sitka

I am thrilled that such a project is possible. This project would fulfill various goals, objectives and policies found in past and draft level Comprehensive Plans and Historic Preservation Plans at the local, tribal, and state levels.¹ Moreover, with the sesquicentennial commemoration approaching, I believe it is important that a project of this type occur to give honor where it is due.

¹ Current City and Borough of Sitka Comprehensive Plan, 2007; Proposed Draft Comprehensive Plan 2017; Proposed Draft Historic Preservation Plan 2017; Sitka Tribe of Alaska's Preservation Plan 1995; and Alaska's Historic Preservation Plan

Providing for today...preparing for tomorrow

Please join me in supporting this project and helping to do everything we can to make it successful.

Very truly yours,

A handwritten signature in blue ink that reads "Michael Scarcelli". The signature is written in a cursive style with a large, stylized initial "M".

Michael J. Scarcelli, JD
Director, Planning and Community Development Department



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

June 29, 2017

Alaska Historical Commission
Department of Natural Resources
550 W. 7th Ave., Ste. 1260
Anchorage, AK 99501-3557

Dear Commissioners:

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Providing for today...preparing for tomorrow

Please join me in supporting this project and helping to do everything we can to make it successful.

Very truly yours,

A handwritten signature in blue ink that reads "Michael J. Scarcelli". The signature is fluid and cursive, with the first name "Michael" and last name "Scarcelli" clearly legible.

Michael J. Scarcelli, JD
Director, Planning and Community Development Department