



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, November 12, 2024

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM

[24-170](#)

Joint Work Session: Assembly & Sustainability Commission (2025 goals)

Attachments: [Sustainability Commission Assembly Joint Work Session 11.12.24 Packet](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[24-175](#)

Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Electric Utility Department Quarterly Report](#)

[Port and Harbors Quarterly Report](#)

[Public & Govt Relations Quarterly Report](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [24-171](#) Approve the minutes of the October 22 Assembly meeting

Attachments: [Consent and Minutes](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

B [24-172](#) Appoint Robert Hattle to 1) a three-year term on the Police and Fire Commission, and 2) a three-year term on the Local Emergency Planning Committee under Category 6 "Members of the Public"

Attachments: [Motion appointments](#)

[Hattle Police and Fire Commission](#)

[Hattle LEPC](#)

XI. UNFINISHED BUSINESS:

C [ORD 24-24](#) Making supplemental appropriation for fiscal year 2025 (Airport Terminal Project)

Attachments: [Motion Ord 2024-24](#)

[Memo and Ord 2024-24](#)

D [24-168](#) Approve a Memorandum of Understanding between the City and Borough of Sitka and the Sitka Dock Company, LLC (postponed at the October 22 Assembly meeting)

Attachments: [Motion Memo MOU](#)

XII. NEW BUSINESS:

- E [24-173](#) Approve a Memorandum of Agreement between the City and Borough of Sitka and the Sitka School District for Facility Maintenance
 Attachments: [Motion MOA](#)
 [Memo and Agreement](#)
- F [24-174](#) Approve the promotion of Brooke Volschenk from Controller to Finance Director
 Attachments: [Motion](#)
 [Memo Volschenk Finance Director](#)
- G [ORD 24-25](#) Making supplemental appropriations for fiscal year 2025 (Finance Department - Personnel & Contract/Purchased Services) 1st reading
 Attachments: [Motion Ord 2024-25](#)
 [Memo and Ord 2024-25](#)
- H [ORD 24-26](#) Making supplemental appropriations for fiscal year 2025 (Marine Vessel Haul Out and Shipyard Project) 1st reading
 Attachments: [Motion Ord 2024-26](#)
 [Memo and Ord 2024-26](#)
- I [ORD 24-27](#) Making supplemental appropriations for fiscal year 2025 (Solid Waste Vehicle) 1st reading
 Attachments: [Motion Ord 2024-27](#)
 [Memo and Ord 2024-27](#)
- J [ORD 24-28](#) Making supplemental appropriations for fiscal year 2025 (Crescent Harbor Courts) 1st reading
 Attachments: [Motion Ord 2024-28](#)
 [Memo and Ord 2024-28](#)
- K [24-176](#) Discussion/ Direction/ Decision on EV Transit Van Procurement for Parks and Recreation Division
 Attachments: [EV Transit Van Parks and Recreation Division](#)
- L [24-177](#) Discussion/ Direction/ Decision on the Mayor signing on behalf of City and Borough of Sitka to support AML's op-ed on Build America, Buy America Act (BABA) waiver for Alaska
 Attachments: [BABA Waiver](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**XV. EXECUTIVE SESSION**

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Jess Earnshaw, CMC, Acting Municipal Clerk
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