

If this item is pulled from the consent agenda the following motion would be in order:

**POSSIBLE MOTION**

**I MOVE TO** approve the minutes of the December 23, 2013 Assembly meeting.



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Draft City and Borough Assembly

*Mayor Mim McConnell*  
*Deputy Mayor Matt Hunter*  
*Vice-Deputy Mayor Phyllis Hackett, Pete Esquiro, Mike Reif,*  
*Benjamin Miyasato and Aaron Swanson*

*Municipal Administrator: Mark Gorman*  
*Municipal Attorney: Robin L. Koutchak*  
*Municipal Clerk: Colleen Ingman, MMC*

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Monday, December 23, 2013

6:00 PM

Assembly Chambers

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### REGULAR MEETING

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL

**Present:** 6 - Esquiro, Reif, Hunter, McConnell, Swanson, and Miyasato

**Absent:** 1 - Hackett

#### IV. CORRESPONDENCE/AGENDA CHANGES

##### 13-236 Correspondence

Mayor McConnell read a letter recently sent to Charles Clement, SEARHC President/CEO, regarding increased collaboration of health care services in Sitka. This was in response to a letter the Mayor previously received from Mr. Clement.

#### V. CEREMONIAL MATTERS

None.

#### VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)

Utility Director, Chris Brewton, provided a report on the December 20th power outage. On another matter, Brewton informed the Assembly of a recent discovery of unexploded blasting material at the Jarvis Street work site. Brewton stated experts were in the process of removing the material and urged the public to stay away from the site until further notice.

**VII. PERSONS TO BE HEARD**

None.

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

Mayor- Thanked staff who organized the employee Holiday Party. McConnell noted attendance at recent planning meetings, in particular, the Assembly Strategic Planning meeting in which the top collaborative goal was to identify and ensure sustainability of core City services in partnership with the community.

Administrator- Provided a summary of the recent Investment Committee meeting and announced a Department Head Retreat, facilitated by John Holst, scheduled for February 27th.

Other- Miyasato congratulated the SHS Girls and Boys Basketball Teams for winning the Holland America Tournament and thanked the EMS crews and Volunteer Fire Department for the work they do. Reif expressed appreciation to closing businesses Home Plus and Colliver's Shoes and Gifts for their many years of service in Sitka. The Mayor mentioned a letter of support she would be working on for the Sitka Fine Arts Camp to include with grant applications.

**IX. CONSENT AGENDA**

- A 13-232** Approve the minutes of the December 10, 2013 Assembly meeting

**This item was APPROVED ON THE CONSENT AGENDA.**

- B 13-234** Approve a proposal for a Compensation Services Study with Fox Lawson & Associates for non-represented employees - \$15,000

Finance Director, Jay Sweeney, encouraged the Assembly to support this study. He hoped the results of this study would ultimately identify a pathway to help inspire employees willing to take on difficult tasks to do so and demonstrate their value and capabilities.

**A motion was made by Hunter that this item be APPROVED. The motion PASSED by the following vote.**

**Yes:** 6 - Esquiro, Reif, Hunter, McConnell, Swanson, and Miyasato

**Absent:** 1 - Hackett

- C RES 13-20** Supporting CBS's highest priority for City and State Capital Project Requests to the State of Alaska and 2014 Legislature

**This item was APPROVED ON THE CONSENT AGENDA.**

**X. UNFINISHED BUSINESS:**

- D     ORD 13-45**       Authorizing the Lease of Approximately 0.04 Acres of Tidelands in Alaska Tidelands Survey 1160 to Estate of Jack N. Parrish
- A motion was made by Swanson that this Ordinance be APPROVED on second and final reading. The motion PASSED by the following vote.**

**Yes:** 6 - Esquiro, Reif, Hunter, McConnell, Swanson, and Miyasato

**Absent:** 1 - Hackett

- E     ORD 13-46**       Amending Sitka General Code 13.06.010 entitled "Moorage Charges and Fees"

Reif expressed he was uncomfortable with the current direction. The original plan was overly conservative, however, there was more risk with the current direction and added too much debt would be assumed under the long range plan.

Hunter reminded this was a compromise and would be reviewed in one year. He added the Port and Harbor Commission, along with the harbor working group, would continue working on a sustainable plan.

Esquiro spoke in support of a one-year increase but urged the Assembly to continue working on ways to increase the sustainability of the harbors.

**A motion was made by Miyasato that this Ordinance be APPROVED on second and final reading. The motion PASSED by the following vote.**

**Yes:** 5 - Esquiro, Hunter, McConnell, Swanson, and Miyasato

**No:** 1 - Reif

**Absent:** 1 - Hackett

**XI.   NEW BUSINESS:**

**New Business First Reading**

- F     ORD 13-47**       Modifying SGC 6.16.010 entitled "Sales-Permit, Fees and Regulations" regarding Outdoor Sales of Goods or Articles in the CRD District, Public Use Zone and Public Boat Harbors

Amy Sweeney urged the Assembly to reconsider use of the word "Alaskan" which would require children sell only "Aaskan" items.

**A motion to AMEND was made by Reif to delete the word "Alaskan" in line 44. The motion to AMEND PASSED by the following vote.**

**Yes:** 5 - Reif, Hunter, McConnell, Swanson, and Miyasato

**No:** 1 - Esquiro

**Absent:** 1 - Hackett

A motion was made by Reif to approve the ordinance as amended. The motion PASSED by the following vote.

**Yes:** 5 - Reif, Hunter, McConnell, Swanson, and Miyasato

**No:** 1 - Esquiro

**Absent:** 1 - Hackett

**XII. PERSONS TO BE HEARD:**

None.

**XIII. EXECUTIVE SESSION**

None.

**XIV. ADJOURNMENT**

A motion was made by Reif to ADJOURN. Hearing no objection the meeting ADJOURNED at 7:00pm.

**ATTEST:** \_\_\_\_\_  
Sara Peterson, CMC  
Acting Municipal Clerk