



MEMORANDUM

To: Mayor McConnell and Assembly Members

From: Mark Gorman, Administrator

Reviewed: Jay Sweeney, Chief Finance and Administrative Officer 
Janet Schwartz, Budget and Treasury Officer 
Joey Patel, Grant Accountant 

Date: May 6, 2015

Subject: **Transfer of Funds for Crescent Harbor Shelter Roof Replacement**

Mayor McConnell and Assembly Members,

As you will see in the accompanying Memorandum, a minor amount of additional funding is required to complete the Crescent Harbor Shelter Roof Replacement Project. As the amount involved is small and delay of the project has the potential of increasing costs, I have authorized the transfer to take place in order to facilitate completion of the project.

This transfer will be included in the next budget adjustment ordinance in order to document the transfer.

MEMORANDUM

To: Mark Gorman, Municipal Administrator
Jay Sweeney, Chief Finance and Administrative Officer

From: Dan Tadic, P.E., Municipal Engineer *DT*
Stan Eliason, Harbormaster

Date: May 5, 2015

Subject: **Transfer Funds for Crescent Harbor Shelter Roof Replacement**

Background

The Assembly awarded a Design-Build contract to CBC Construction for completion of the Crescent Harbor Shelter Roof Replacement project on September 23, 2014. The roof was the original from the 1985 construction of the Shelter and was failing.

Analysis

During the work the Contractor discovered more deteriorated decking than had been anticipated. Several options were discussed with the Contractor and the decision was made to augment the roof surface with a ventilated plywood deck. In the interest of keeping the project on schedule to be completed prior to the arrival of the first cruise ship and to avoid delay costs, the Contractor was given the go-ahead to complete the repairs in advance of a formal budget increase. This ran the project over-budget by approximately \$6,500.

Fiscal Note

The total project funding includes \$105,493 provided from the Harbor Fund. The project requires an additional \$6,500 to cover the project costs. Project 90674, ANB Harbor, has over \$100,000 in unencumbered funds; project close-out is awaiting final State of Alaska approval. Staff proposes to reappropriate \$6,500 from Project 90674, ANB Harbor, to Project 90769, Crescent Harbor Net Shed Roof and, upon project close-out, transfer the remainder of funds from the ANB Harbor project back to the parent Harbor Fund.