



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final

City and Borough Assembly

Mayor Matthew Hunter
Deputy Mayor Bob Potrzuski
Vice-Deputy Mayor Steven Eisenbeisz
Tristan Guevin, Kevin Knox
Aaron Bean, and Aaron Swanson

Municipal Administrator: Mark Gorman
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, October 25, 2016

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

Present: 6 - Swanson, Eisenbeisz, Guevin, Potrzuski, Hunter, and Bean

Telephonic: 1 - Knox

IV. CORRESPONDENCE/AGENDA CHANGES

[16-192](#) Reminders, Calendars and General Correspondence

No agenda changes.

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

Dr. Tom Conley provided an update on the work of the Sitka School Board and events in the District.

Robb Farmer, Library Director, gave an overview of Library events.

[16-186](#)

Comprehensive Plan Update - Planning and Community Development
Director, Maegan Bosak

Maegan Bosak, Planning and Community Development Director, extended an invite to the Assembly and public to attend the Comprehensive Plan Open House on November 8th at Harrigan Centennial Hall.

VII. PERSONS TO BE HEARD

None.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Mayor - Hunter thanked Deputy Mayor, Bob Potrzuski, for his willingness to attend the November Alaska Municipal League Conference in his stead.

Acting Administrator - Bryan Bertacchi informed the Assembly of an emergency acquisition for a replacement hydraulic cylinder for the Green Lake intake tunnel.

Attorney - In addition to routine work from other Departments, Hanson noted the Legal Department was busy with landslide litigation.

Liaisons - Assembly members reported on their respective Commissions.

Clerk - Peterson reviewed the November Assembly calendar.

IX. CONSENT AGENDA

A motion was made by Swanson that the Consent Agenda consisting of item A be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Swanson, Eisenbeisz, Guevin, Potrzuski, Hunter, Knox, and Bean

A [16-187](#)

Approve the minutes of the October 11, 2016 Assembly Meeting

This item was APPROVED ON THE CONSENT AGENDA.

B [RES 16-21](#)

Supporting the renaming of the Forest and Muskeg Trail to the "Ben Grussendorf Trail"

Mayor Hunter read the resolution. Ben Miyasato relayed that Mr. Grussendorf was an exceptional individual and urged the Assembly to support the resolution. He added that the concept of renaming the trail was supported by the Parks and Recreation Committee.

A motion was made by Swanson that this Resolution be APPROVED on FIRST AND FINAL READING. The motion PASSED by the following vote.

Yes: 5 - Swanson, Potrzuski, Hunter, Knox, and Bean

No: 2 - Eisenbeisz, and Guevin

C [RES 16-22](#) Supporting a Sitka Veterans Memorial

Mayor Hunter read the resolution in support of a veterans memorial.

Ben Miyasato offered testimony in support of the resolution.

Representatives of the Sitka Veterans Association, George Bennett and Jamie Ackley, provided an overview of the project and answered questions. Bennett and Ackley informed the Association had identified a possible location for the memorial behind Harrigan Centennial Hall. Ackley stated the Association planned to seek grant funding to help with project costs. Bennett believed it was the Association's responsibility to maintain the memorial site.

Municipal Attorney, Brian Hanson, clarified that the resolution approved the concept of a memorial, not a site location.

Assembly members thanked the Association for their service, work and efforts.

A motion was made by Swanson that this Resolution be APPROVED on FIRST AND FINAL READING. The motion PASSED by the following vote.

Yes: 7 - Swanson, Eisenbeisz, Guevin, Potrzuski, Hunter, Knox, and Bean

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

D [16-188](#) Reappoint Josh Arnold to a three-year term on the Port and Harbors Commission and Deb Miller to a three-year term on the Tree and Landscape Committee

Knox thanked Arnold and Miller for their continued service.

A motion was made by Guevin that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Swanson, Eisenbeisz, Guevin, Potrzuski, Hunter, Knox, and Bean

XI. UNFINISHED BUSINESS:

E [ORD 16-37A](#) Adjusting the FY17 Budget (*Public Infrastructure Sinking Fund - landslide legal expenses*)

Eisenbeisz spoke in opposition to the budget adjustment given the recent news that FEMA would be covering the costs for geotechnical services. Swanson agreed and wondered if the \$100,000 set aside for geotechnical services could be used for legal representation if needed. Chief Finance and Administrative Officer, Jay Sweeney, confirmed it could be and explained this ordinance would authorize \$250,000 to be expended: \$150,000 for outside legal representation - landslide related issues and \$100,000 for geotechnical services. Further, he explained the Administrator had the authority to move money between line items if it had been appropriated, as was the case in this ordinance. Municipal Attorney, Brian Hanson stated \$150,000 was a good

estimate for FY17.

A motion was made by Swanson that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 6 - Swanson, Guevin, Potrzuski, Hunter, Knox, and Bean

No: 1 - Eisenbeisz

XII. NEW BUSINESS:

- F** [16-189](#) Authorize the Electric Department to dispose of the 10 year old Medvejie Transformer by competitive bid
- Scott Wagner, Operations Manager for Northern Southeast Regional Aquaculture Association, spoke in support of the Medvejie transformer replacement.
- Acting Administrator and Utility Director, Bryan Bertacchi, stated the transformer was purchased approximately ten years ago. Staff recently moved the transformer to its location and found a fatal flaw; a grounding grid issue which posed safety risks.
- A motion was made by Guevin that this Item be APPROVED. The motion PASSED by the following vote.**
- Yes:** 7 - Swanson, Eisenbeisz, Guevin, Potrzuski, Hunter, Knox, and Bean
- G** [ORD 16-41](#) Adjusting the FY17 Budget (*Medvejie Hatchery Transformer Replacement Project*)
- Chief Finance and Administrative Officer, Jay Sweeney, reminded the proceeds from the sale of the old Medvejie transformer could be put towards the purchase of a new transformer, however, the reappropriation would need to be done by ordinance. Acting Administrator and Utility Director, Bryan Bertacchi, clarified that the transformer had been purchased and owned by the City, not Medvejie Hatchery.
- Hunter wondered if the proceeds from the sale of the old transformer, potentially \$100,000, could be used for the rate stabilization fund. Sweeney replied yes.
- A motion was made by Guevin that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.**
- Yes:** 7 - Swanson, Eisenbeisz, Guevin, Potrzuski, Hunter, Knox, and Bean
- H** [16-190](#) Transfer \$440,862 from the FY16 General Fund balance to the Public Infrastructure Sinking Fund
- Assembly members decided to postpone this item until after the November 19, 2016 Assembly visioning session. It was reminded that the amount determined by the Administrator, \$440,862, would be automatically transferred to the Public Infrastructure Sinking Fund after November 26, 2016 unless a super majority of the Assembly (5 members) voted to change the recommended amount prior to that date.
- A motion was made by Potrzuski that this Item be POSTPONED to the November 22, 2016 Assembly Meeting. The motion PASSED by the following vote.**
- Yes:** 7 - Swanson, Eisenbeisz, Guevin, Potrzuski, Hunter, Knox, and Bean

I [16-191](#) Assignment of an Assembly Liaison to the Tree and Landscape Committee

Assembly Member Potrzuski agreed to serve as Assembly Liaison to the Tree and Landscape Committee.

XIII. PERSONS TO BE HEARD:

 None.

XIV. EXECUTIVE SESSION

 None.

XV. ADJOURNMENT

A motion was made by Swanson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:48pm.

ATTEST: _____

**Sara Peterson, CMC
 Municipal Clerk**