



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Thor Christianson, Katie Riley*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, January 13, 2026

6:00 PM

Assembly Chambers

REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. RECITAL OF LANDS ACKNOWLEDGEMENT
- IV. ROLL CALL
- V. CORRESPONDENCE/AGENDA CHANGES

26-010 Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

- VI. CEREMONIAL MATTERS

None.

- VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

26-003 Department Quarterly Reports - Public Works and Harrigan Centennial Hall

Attachments: [Special Reports Title Page](#)

[PW Quarterly Report 07JAN26](#)

[HCH Quarterly Report 2025 \(October 1-December 31 2025\)](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [26-004](#) Approve the minutes of the December 30 Assembly meeting
Attachments: [Consent Minutes](#)

B [26-005](#) Approve a liquor license renewal application for American Legion Post #13 at 205 Lincoln Street
Attachments: [Motion Memos](#)
[#56 American Legion](#)

C [RES 26-01](#) Adopting an alternative allocation method for the FY26 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 18: CENTRAL SOUTHEAST AREA (first and final reading)
Attachments: [Motion Memo Res 2026-01](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

D [26-006](#) Reappoint Jeff Budd to a three-year term on the Library Commission and Appoint James Rogers and Courtney Lecrone to three-year terms on the Animal Hearing Board under the Category of Animal Keeper
Attachments: [Motion](#)
[Jeff Budd - Library Commission](#)
[James Rogers - Animal Hearing Board](#)
[Courtney Lecrone - Animal Hearing Board](#)

XI. UNFINISHED BUSINESS:

E [26-008](#) Approve the professional services contract between the City and Borough of Sitka and Element Agency LLC for Visit Sitka Services (postponed at the December 16, 2025 meeting)
Attachments: [Motion Memo Contract](#)

XII. NEW BUSINESS:

New Business First Reading

F [ORD 26-01](#) Making supplemental appropriations for fiscal year 2026 (Childcare Study)

Attachments: [Motion](#)

[Memo Childcare Study Proposal FINAL](#)

[Ord 2026-01](#)

Additional New Business Items

G [26-007](#) Approve the Sixth Amendment to Employee Agreement between City and Borough of Sitka and John Leach, dated January 14, 2026 (possible executive session)

Attachments: [Motion](#) [Memo](#) [Sixth Amendment](#)

[For Reference](#) [Original Agreement](#) [Previous Amendments](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XV. EXECUTIVE SESSION**

Possible - Item G

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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