



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter  
Deputy Mayor Steven Eisenbeisz,  
Vice Deputy Mayor Bob Potrzuski,  
Aaron Bean, Kevin Knox, Dr. Richard Wein,  
Benjamin Miyasato*

*Municipal Administrator: Keith Brady  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, October 24, 2017

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-177](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)  
[Public Works Update .pdf](#)

V. CEREMONIAL MATTERS

*None.*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

VIII. REPORTS

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**      [17-174](#)      Approve the minutes of the October 10 Assembly meeting

**Attachments:** [Consent and Minutes.pdf](#)

- B**      [17-175](#)      Approve a standard marijuana cultivation facility license for Justin Brown dba AK O Farms LLC at 1210 Beardslee Way

**Attachments:** [Motion and memo cultivation facility license.pdf](#)  
[Application AKO Farms LLC.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**      [17-176](#)      Reappoint Doug Osborne to a three-year term on the Health Needs and Human Services Commission and Appoint: 1) Vera Gibson to an unexpired term on the Health Needs and Human Services Commission and, 2) Robert Hattle to an unexpired term on the Sitka Community Hospital Board

**Attachments:** [Motion Appointments.pdf](#)  
[Osborne application.pdf](#)  
[Gibson application.pdf](#)  
[Hattle application.pdf](#)

**XI. UNFINISHED BUSINESS:**

*None.*

**XII. NEW BUSINESS:****New Business First Reading**

- D**      [ORD 17-35](#)      Adjusting the FY18 Budget (Reappropriations and Harbor Meter Project)

**Attachments:** [Motion Ord 2017-35.pdf](#)  
[Finance Memo.pdf](#)  
[Electric Dept Memo.pdf](#)  
[Ord 2017-35.pdf](#)

- E      [ORD 17-36](#)      Adjusting the FY18 Budget (CPET Funds Sitka History Museum)

**Attachments:** [Motion Ord 2017-36.pdf](#)  
[Memo Ord 2017-36.pdf](#)  
[Ord 2017-36.pdf](#)  
[Informational Ord 2017-11 and minutes.pdf](#)

**Additional New Business Items**

- F      [RES 17-21](#)      Supporting Sitka Sound Science Center's application under the FY18 Historic Preservation Fund Grant Program for Certified Local Governments

**Attachments:** [Motion and Res 2017-21.pdf](#)  
[Sitka Sound Science Center.pdf](#)  
[Informational Memo from the Finance Department.pdf](#)

- G      [RES 17-22](#)      Supporting Sitka Historical Society's application under the FY18 Historic Preservation Fund Grant Program for Certified Local Governments

**Attachments:** [Motion and Res 2017-22.pdf](#)  
[Sitka Historical Society..pdf](#)  
[Informational Memo from the Finance Department2.pdf](#)

- H      [RES 17-23](#)      Supporting Alaska Arts Southeast's application under the FY18 Historic Preservation Fund Grant Program for Certified Local Governments

**Attachments:** [Motion and Res 2017-23.pdf](#)  
[Alaska Arts Southeast.pdf](#)  
[Informational Memo from the Finance Department3.pdf](#)

- I      [RES 17-24](#)      Supporting Sitka Maritime Heritage Society's application under the FY18 Historic Preservation Fund Grant Program for Certified Local Governments

**Attachments:** [Motion and Res 2017-24.pdf](#)  
[Sitka Maritime Heritage Society.pdf](#)  
[Informational Memo from the Finance Department4.pdf](#)

**XIII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV.      EXECUTIVE SESSION**

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, CMC, Municipal Clerk  
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