



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
1332 Seward Ave.  
Room 229  
Sitka, AK  
(907)747-1811

## Minutes - Final

### City and Borough Assembly

*Mayor Mim McConnell*  
*Deputy Mayor Matt Hunter*  
*Vice-Deputy Mayor Benjamin Miyasato*  
*Aaron Swanson, Steven Eisenbeisz*  
*Tristan Guevin, and Bob Potrzuski*

*Municipal Administrator: Mark Gorman*  
*Municipal Attorney: Robin L. Koutchak*  
*Municipal Clerk: Sara Peterson, CMC*

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Tuesday, March 8, 2016

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL

**Present:** 5 - Hunter, Swanson, Miyasato, Eisenbeisz, and Guevin

**Absent:** 2 - McConnell, and Potrzuski

#### IV. CORRESPONDENCE/AGENDA CHANGES

[16-041](#) Reminders, Calendars and General Correspondence

#### V. CEREMONIAL MATTERS

[16-042](#) Outstanding Performances of Drama, Debate, and Forensics Team

Deputy Mayor Hunter read and presented outstanding performance awards to Kristine Bahn and Debbie Yearwood.

#### VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[16-043](#) Marijuana Advisory Committee final report

Eisenbeisz offered to answer questions. Chair of the Marijuana Advisory Committee, Levi Albertson, came forward and thanked the Assembly. He summarized the items from the final report.

**VII. PERSONS TO BE HEARD**

Aaron Bean spoke regarding a letter he wrote to the Assembly. He offered points to consider with regards to the marijuana conditional use permit process.

Doug Osborne, Chair of the Heath Needs and Human Services Commission, told of an ordinance that would come forward that originated from the Commission and commended the Girl Scouts for their project of working toward a safer crosswalk.

Margie Esquiro told she had attended many of the Marijuana Advisory Committee meetings, was glad to know that conditional use permits are required, and thought the taxation was too low.

Pete Esquiro commented that the taxation of the marijuana sales was too low and hoped that the Assembly would consider being the Local Regulatory Authority.

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

Administrator - Reported he met with delegation in Washington DC last week with the Mayor and Lobbyist, Larry Markley, told that Secure Rural funding was not included in the State's FY2017 budget, met with the State Department for the 150 anniversary, told of an electric rate increase, reported that staff worked on reducing the deficit, that the Citizens' Taskforce would present a final report in April to the Assembly, and they would hold a Town Hall meeting on March 21.

Liaison Representatives - Miyasato attended the Library Commission meeting and told of two upcoming vacancies, reported the Parks and Recreation Committee had three unfilled seats, that he would not be re-running in the next election, and encouraged people to serve. Deputy Mayor Hunter told of the Port and Harbors Commission meeting tomorrow night.

**IX. CONSENT AGENDA**

**A motion was made by Swanson that the Consent Agenda consisting of items A, B & C be APPROVED. The motion PASSED by unanimous voice vote.**

**A**     [16-037](#)           Approve the minutes of the February 23 Assembly meeting

**This Item was APPROVED ON THE CONSENT AGENDA**

**B**     [16-038](#)           Approve the Health Needs and Human Services Commission goals for 2016

**This item was APPROVED ON THE CONSENT AGENDA**

**C**     [ORD 16-07](#)        Amending Sitka General Code at Chapter 2.12 entitled "City and Borough of Sitka Hospital Board" section 2.12.070 entitled, "Organization" to clarify board offices to be elected

**This item was APPROVED ON THE CONSENT AGENDA - first reading.**

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- D**     [16-040](#)           Appoint: 1) Steve Clayton to a term on the Building Department Appeals Board, and, 2) Ryan Wilson to a term on the Building Department Appeals Board

Miyasato and Deputy Mayor Hunter thanked the applicants.

**A motion was made by Miyasato that this Item be APPROVED. The motion PASSED by the following vote.**

**Yes:** 5 - Hunter, Swanson, Miyasato, Eisenbeisz, and Guevin

**Absent:** 2 - McConnell, and Potrzuski

**XI. UNFINISHED BUSINESS:**

- E**     [ORD 16-04](#)           Adjusting the FY16 Budget (*second reading*)

Guevin recognized the privately raised donation of the Sitka Historical Society Museum to Harrigan Centennial Hall. Deputy Mayor Hunter pointed out the grant the Police Department received.

**A motion was made by Swanson to APPROVE this Ordinance on second and final reading. The motion PASSED by the following vote.**

**Yes:** 5 - Hunter, Swanson, Miyasato, Eisenbeisz, and Guevin

**Absent:** 2 - McConnell, and Potrzuski

**XII. NEW BUSINESS:**

- F**     [16-044](#)           Approve a liquor license renewal application for the Pilot House, Inc. dba Pilot House

Andra King came forward as a representative and told of business history.

**A motion was made by Swanson that this Item be APPROVED. The motion PASSED by the following vote.**

**Yes:** 5 - Hunter, Swanson, Miyasato, Eisenbeisz, and Guevin

**Absent:** 2 - McConnell, and Potrzuski

**XIII. PERSONS TO BE HEARD:**

None.

**XIV. EXECUTIVE SESSION**

None.

**XV. ADJOURNMENT**

A motion was made by Miyasato to ADJOURN. Hearing no objections, the meeting ADJOURNED at 6:39pm.

ATTEST: \_\_\_\_\_  
Melissa Henshaw  
Acting Municipal Clerk