



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
1332 Seward Ave.  
Room 229  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Mim McConnell*  
*Deputy Mayor Matt Hunter*  
*Vice-Deputy Mayor Benjamin Miyasato*  
*Aaron Swanson, Steven Eisenbeisz*  
*Tristan Guevin, and Bob Potrzuski*

*Municipal Administrator: Mark Gorman*  
*Municipal Attorney: Robin L. Koutchak*  
*Municipal Clerk: Sara Peterson, CMC*

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Tuesday, March 8, 2016

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[16-041](#) Reminders, Calendars and General Correspondence

**Attachments:** [Reminders and Calendars.pdf](#)

[Public Works update.pdf](#)

V. CEREMONIAL MATTERS

[16-042](#) Outstanding Performances of Drama, Debate, and Forensics Team

**Attachments:** [DDF Certificates.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[16-043](#) Marijuana Advisory Committee final report

**Attachments:** [MAC final report.pdf](#)

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [16-037](#)     Approve the minutes of the February 23 Assembly meeting  
*Attachments:* [Consent and Minutes.pdf](#)
- B**     [16-038](#)     Approve the Health Needs and Human Services Commission goals for 2016  
*Attachments:* [HNHS Goals for 2016.pdf](#)
- C**     [ORD 16-07](#)     Amending Sitka General Code at Chapter 2.12 entitled "City and Borough of Sitka Hospital Board" section 2.12.070 entitled, "Organization" to clarify board offices to be elected (first reading)  
*Attachments:* [Motion Ord 2016-07.pdf](#)  
[2016-07 Hospital Board Revision.pdf](#)
- X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**
- D**     [16-040](#)     Appoint: 1) Steve Clayton to a term on the Building Department Appeals Board, and, 2) Ryan Wilson to a term on the Building Department Appeals Board  
*Attachments:* [Motion Appointments.pdf](#)  
[Clayton Application.pdf](#)  
[Wilson Application and Roster.pdf](#)
- XI. UNFINISHED BUSINESS:**
- E**     [ORD 16-04](#)     Adjusting the FY16 Budget (second reading)  
*Attachments:* [Motion Ord 2016-04.pdf](#)  
[2016-04 Budget Adjustment.pdf](#)

**XII. NEW BUSINESS:**

- F [16-044](#) Approve a liquor license renewal application for the Pilot House, Inc.  
dba Pilot House  
*Attachments:* [Liquor License Renewal.pdf](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

*Melissa Henshaw  
Acting Municipal Clerk  
Publish: March 4*