



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Timothy Pike,
Thor Christianson, Chris Ystad,
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach
Municipal Clerk: Sara Peterson*

Tuesday, September 10, 2024

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[24-138](#) Reminders, Calendars, and General Correspondence

Attachments: [01 Calendars and Reminders](#)

[02 Clerks Quarterly Report](#)

[03 Human Resources Quarterly Report](#)

[04 DoE Green Lake Letter](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [24-133](#) Approve the minutes of the August 22 and 27 Assembly meetings

Attachments: [Consent and Minutes](#)

- B** [24-134](#) Approve a liquor license renewal application for Beak, LLC dba Beak Restaurant at 2 Lincoln Street, Suite 1A

Attachments: [01 Motion and Memos](#)
[02 4971 Beak, LLC](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

None.

XII. NEW BUSINESS:**New Business First Reading**

- C** [ORD 24-22](#) Making supplemental appropriations for fiscal year 2025 (EECGB - Recycling and Municipal Fleet Electrification) 1st reading

Attachments: [01 Motion and Memo](#)
[02 Ord 2024-22](#)

Additional New Business Items

D [24-136](#) Award of the FY25 Annual General Fund Non-Profit Grants**Attachments:** [00 Motion](#)[01 FY25 Memo](#)[02 FY25 Grant Application](#)[03 FY25 NonProfit Grant Requests](#)[04 FY21 thru FY25 Requests Approvals Non-Profit Grants](#)[05 FY25 Alaska Arts Southeast](#)[06 FY25 Alaska Heat Smart](#)[07 FY25 Brave Heart Volunteers](#)[08 FY25 Friends of Sitka Circus Arts](#)[09 FY25 Friends of the Sitka Animal Shelter](#)[10 FY25 Greater Sitka Arts Council](#)[11 FY25 Greater Sitka Chamber of Commerce](#)[12 FY25 Outer Coast](#)[13 FY25 Sitka Cancer Survivor's Society](#)[14 FY25 Sitka Conservation Society](#)[15 FY25 Sitka Counseling](#)[16 FY25 Sitka Homeless Coalition](#)[17 FY25 Sitka Maritime Heritage Society](#)[18 FY25 Sitka Music Festival](#)[19 FY25 Sitka Trail Works](#)[20 FY25 Southeast Alaska Independent Living](#)[21 FY25 Spruce Root](#)[22 FY25 United Methodist Church of Sitka](#)**E** [24-137](#) Discussion/ Direction/ Decision on Visitor Industry Data Collection**Attachments:** [01 Motion](#)[02 Memo_DDD-Collecting Data](#)[03 ak-visitor-statistics report2017](#)**F** [24-135](#) Decision on whether to allow sales tax free day(s) following the Thanksgiving holiday and set date(s)**Attachments:** [01 Motion Sales tax free days](#)[02 Memo Sales tax free days](#)**XIII. PERSONS TO BE HEARD:**

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XV. EXECUTIVE SESSION**

None anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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