



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
1332 Seward Ave.
Room 229
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Bob Potrzuski*

*Municipal Administrator: Mark Gorman
Acting Municipal Attorney: Brian Hanson*

Tuesday, September 13, 2016

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[16-165](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Fulton Service Award..pdf](#)

[Public Works Update.pdf](#)

V. CEREMONIAL MATTERS

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[16-163](#) 1) Sitka Community Playground Update - Bridget Hitchcock and 2) Overview of electricity consumption - Utility Director, Bryan Bertacchi

Attachments: [Sitka Community Playground.pdf](#)

[Electric Department - Rates FY17.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [16-162](#) Approve the minutes of the August 20, 23, 24 and September 6 Assembly meetings
Attachments: [Consent and Minutes.pdf](#)
- B** [RES 16-16](#) Supporting Permanent Fund Dividend automatic voter registration - an act allowing qualified individuals to register to vote when applying for a Permanent Fund Dividend
Attachments: [Res 2016-16.pdf](#)
- C** [RES 16-17](#) Supporting the Standing Rock Sioux Tribe and their opposition to the Dakota Access Pipeline
Attachments: [Res 2016-17.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D** [16-161](#) Appoint: 1) Melissa Viator to a three-year term on the Health Needs and Human Services Commission and 2) Joshua Thomas to a three-year term on the Library Commission
Attachments: [Viator and Thomas.pdf](#)

XI. UNFINISHED BUSINESS:

- E** [ORD 16-27S](#) Adjusting the FY17 Budget (Float Plane Dock Funding)
Attachments: [Motion Ord 2016-27S.pdf](#)
[Ord 2016-27S.pdf](#)
- F** [ORD 16-30](#) Amending Sitka General Code Chapter 4.09 "Sales Tax" Section 4.09.100 "Exemptions" by including an exemption for sales tax on groceries and amending Section 4.09.420 "Definitions" by adding a definition for groceries
Attachments: [Motion Ord 2016-30.pdf](#)
[Ord 2016-30.pdf](#)

- G** [ORD 16-31](#) Amending Sitka General Code Chapter 4.12 "Property Tax" by adding a new Section 4.12.430 titled "Mill rate proceeds transfer to electric rate stabilization fund"

Attachments: [Motion Ord 2016-31.pdf](#)

[Ord 2016-31.pdf](#)

[Comments from Assembly Member Potrzuski.pdf](#)

XII. NEW BUSINESS:

New Business First Reading

- H** [ORD 16-32](#) Amending Sitka General Code Chapter 4.05 "Marine Passenger Fee Fund"

Attachments: [Motion Ord 2016-32.pdf](#)

[Ord 2016-32.pdf](#)

- I** [ORD 16-33](#) Adjusting the FY17 Budget PULLED

Attachments: [Motion Ord 2016-33.pdf](#)

[Electric Dept 10 Year Capital Plan.pdf](#)

[Ord 2016-33.pdf](#)

- J** [ORD 16-34](#) Authorizing the transfer of the City and Borough of Sitka's "Boomer property", composed of 48 acres located within the West Chichagof-Yakobi Wilderness Area (Wilderness Area), and also known as "US Mineral Survey 1453 & 1587", to the US Forest Service for incorporation into the Wilderness Area

Attachments: [Motion Ord 2016-34.pdf](#)

[Memo Ord 2016-34.pdf](#)

[Ord 2016-34.pdf](#)

- K** [ORD 16-35](#) Authorizing the extension of the lease of the land at 323 Seward Street to November 1, 2046 to White Elephant Shop, Inc.

Attachments: [Motion Ord 2016-35.pdf](#)

[White Elephant Renewal of Lease rotated.pdf](#)

[Ord 2016-35.pdf](#)

- L** [ORD 16-36](#) Authorizing the lease of 7082 square feet of ATS 15 tidelands adjacent 1 Lincoln Street to Petro Marine Services

Attachments: [Motion Ord 2016-36.pdf](#)

[Petro Marine Services Tidelands Lease rotated.pdf](#)

[Ord 2016-36.pdf](#)

Additional New Business Items

- M** [16-160](#) Decision on whether to allow sales tax free day(s) following the Thanksgiving holiday and set date(s)
Attachments: [Tax Free Days.pdf](#)
- N** [RES 16-15](#) Approving the City's participation in a proposed refinancing by the Alaska Municipal Bond Bank of its General Obligation Bonds, 2007 Series One, which provided funds to purchase the City's General Obligation Refunding Bond, 2007; authorizing the issuance to the Bond Bank of a refunding bond of the City if the Bond Bank successfully refinances its bonds; and authorizing the City's Chief Finance and Administrative Officer to enter into an agreement with the Bond Bank to accomplish the refunding
Attachments: [Res 2016-15.pdf](#)
- O** [16-164](#) Approve the Employment Agreement between the City and Borough of Sitka and Municipal Attorney Brian Hanson
Attachments: [Employment Agreement Hanson.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION**XV. ADJOURNMENT**

*Sara Peterson, CMC
Municipal Clerk
Publish: September 9*