

**City and Borough of Sitka**  
**ANNUAL GRANTS FROM GENERAL FUND**  
**APPLICATION REQUIREMENTS & SCORING RUBRIC**

	Description	Maximum Page Length	Total Points Possible
Project Description Overview	<p>What funding category are you applying for (you may choose only one)?</p> <p>What will be done with these funds?</p> <p>Who will do it?</p> <p>Who will be served?</p> <p>When will this service be provided?</p>	1	10
Expected Outcomes	<p>How will the project be measured as successful?</p> <p>What will the tangible community benefit be?</p> <p>What are some benchmarks during the project that indicate things are going in the right direction?</p>	1	10
Statement of Need	<p>How does this project align with the funding category that you are applying for (Human Services; Culture, History, and Education; Recreation)?</p> <p>What documented needs (ie McDowell Reports, the Comprehensive Plan, Youth Risk Behavior Survey, etc.) does this project address?</p> <p>Does the funding from this request help leverage other funds for the project? How”?</p>	1	10
Organizational Capacity	<p>Track record (this or similar project delivery and management) – 3pts</p> <p>Community Support – 3pts</p> <p>Board Attendance – 3pts</p> <p>List of Board Members and officers – 1pt</p>	2	10
Budget	<p>Statement of net assets, revenues, and expenditures for previous year.</p> <p>Detailed budget for current year, including funds for this project.</p>	1	10
Required Documents	<p>501(c)3 document</p> <p>Latest 990 form and audit, if applicable</p> <p>Itemized list of grants received or pending in the last calendar year.</p>	-	required



**A RESOLUTION BY ADVANCING OUR COMMUNITY  
TO SUPPORT A FIXED ALLOCATION OF THE GENERAL FUND  
BUDGET FOR SITKA'S HUMAN SERVICE AGENCIES**

RESOLUTION 2006-02

WHEREAS, Advancing Our Community (AOC) is a coalition of more than twenty (20) non-profit and government agencies delivering human services to the residents of Sitka, Alaska, and

WHEREAS, AOC is dedicated to the mission of promoting positive development of Sitka's population, with a particular emphasis on strong, healthy, educated families, free of drug and alcohol abuse and domestic violence, and

WHEREAS, AOC recognizes that the health, well-being, and success of Sitka's residents is dependent on the continued availability of human services to individuals and their families, and

WHEREAS, non-profit human service agencies require adequate financial support from the City and Borough of Sitka in order to implement their programs, and to provide required matching funds to pull outside human service funds into the community of Sitka from federal, state, and private funding sources, and

WHEREAS, in the City and Borough of Sitka's FY 2006 General Funding allocation for non-profits, human service agencies by far serve and impact the largest number of Sitka's residents, and

WHEREAS, the ten human service agencies funded by the city last year also contribute to Sitka's economic development by employing over ninety (90) Sitkans to the workforce payroll and consumer population as well as contributing nearly \$5 million through budgets and local spending built on funds derived almost entirely from sources outside the City and Borough of Sitka;

WHEREAS, while AOC recognizes the value all of Sitka's non-profits bring to our community, human service agencies by far serve the most Sitka residents, and positively impact the largest spectrum of the population.

**NOW, THEREFORE BE IT RESOLVED**, that Advancing Our Community requests that the City and Borough of Sitka establish a fixed allocation of at least 60% of General Fund Grants be dedicated to qualified Human Service Agencies, and not to decrease the amount beyond a minimum of \$150,000 per annum.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that Advancing Our Community firmly believes that this fixed allocation will help provide a more stable funding base for Sitka's human service agencies, and provide the municipal recognition and support essential to bringing outside federal, state, and private funds to the community of Sitka which will directly raise the quality of life for all Sitkans.

**PASSED, APPROVED, AND ADOPTED** by the Steering Committee of Advancing Our Community, February 2, 2006.

CERTIFIED: \_\_\_\_\_  
For and on Behalf of AOC