



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Matthew Hunter
Deputy Mayor Bob Potrzuski
Vice-Deputy Mayor Steven Eisenbeisz
Tristan Guevin, Kevin Knox
Aaron Bean, and Aaron Swanson

Municipal Administrator: Mark Gorman
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, May 9, 2017

6:00 PM

Assembly Chambers

WORKSESSION 5:00 PM

Tour of MEHS pool facility

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-098](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Current Board Commission Vacancy List May 1 2017.pdf](#)

V. CEREMONIAL MATTERS

[17-090](#) Proclamation - Arbor Day

Attachments: [Arbor Day Proclamation.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limits apply)

- [17-089](#) Special Reports: 1) Alaska DOT&PF - Sawmill Creek Road Resurfacing and Pedestrian Improvements, 2) Sitka Comprehensive Plan Update
Attachments: [SMC Resurfacing and Pedestrian Improvements.pdf](#)
[Sitka Comprehensive Plan Update.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A [17-091](#) Approve the minutes of the April 11, 17, 18, 19, 25 and May 1 Assembly meetings
Attachments: [Consent and Minutes.pdf](#)
- B [17-092](#) Approve liquor license transfer and controlling interest applications for Baranof Island Brewing Company, LLC dba Baranof Island Brewing Company at a new location, 1209-A Sawmill Creek Road
Attachments: [BIBCO license paperwork.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C [17-093](#) Appoint Martha Moses to an unexpired term on the Historic Preservation Commission in the category of "Sitka Tribe of Alaska - alternate seat"
Attachments: [Moses application.pdf](#)

XI. UNFINISHED BUSINESS:

- D [ORD 17-11](#) Adjusting the FY17 Budget (Fire Department Operations, Crescent Harbor Playground Project, Commercial Passenger Excise Tax)
Attachments: [Ord 2017-11.pdf](#)

- E [ORD 17-12](#) Authorizing the lease of 1000 square feet of US Survey 3377 Griffith Island also known as 725 Siginaka Way

Attachments: [Motion Ord 2017-12.pdf](#)
[Memo 725 Siginaka Way Lease.pdf](#)
[Ord 2017-12.pdf](#)

XII. NEW BUSINESS:

New Business First Reading

- F [ORD 17-13](#) Adjusting the FY17 Budget (Electric Utility Subsidization)

Attachments: [Motion Ord 2017-13.pdf](#)
[Ord 2017-13.pdf](#)

- G [ORD 17-14](#) Amending Sitka General Code Title 20 "Miscellaneous Permit Regulations" by changing the name to "Environmentally Critical Areas" and adding a new Chapter 20.01 entitled "Landslide Area Management"

Attachments: [Motion Ord 2017-14.pdf](#)
[Staff Memo.pdf](#)
[Ord 2017-14.pdf](#)
[2.21.17 Planning Commission minutes.pdf](#)
[3.21.17 Planning Commission minutes.pdf](#)
[4.18.17 Planning Commission minutes.pdf](#)
[Critical Areas memo - Kevin Knox.docx.pdf](#)
[Thoms comment 2.25.17.pdf](#)
[Sitka_S Kramer Landslide Report \(002\).pdf](#)

Additional New Business Items

- H [17-094](#) Accept the insurance settlement of approximately \$248,000 for the Administration Building at the Gary Paxton Industrial Park and discuss the future disposition of the Building

Attachments: [Admin Bldg insurance settlement.pdf](#)

- I [17-095](#) Approve a final subdivision plat for a Planned Unit Development at 1306 Halibut Point Road filed by the Sitka Community Land Trust

Attachments: [SCLT PUD final subdivision plat.pdf](#)

- J [17-096](#) Discussion/Direction/Decision on the selection of an Interim Administrator(s)

Attachments: [Acting Administrator\(s\).pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

K [17-097](#) Litigation Update - Dapcevich Lawsuit

Attachments: [Motion Executive Session.pdf](#)

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, CMC, Municipal Clerk
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