

City and Borough of Sitka
ANNUAL GRANTS FROM GENERAL FUND
SUMMARY SHEET

Name of Organization: Sitka Conservation Society

Alaska State Business License Number (if applicable): 270793

Name of Contact Person: Maury Skeele

Phone: [REDACTED] Email: [REDACTED]

Mailing address: [REDACTED]

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- Annual Grant:
 - Human Services or
 - Cultural and Educational Services or
 - Community Development
- Special Emergency Grant

Dollars Requested: \$10,000

Match Dollars Committed: \$23,000 Percentage: 30%

Sources of Matched Dollars: To be determined; Sitka Conservation Society general funds

Brief Description of the Purpose of the Grant: The grant will support the second year of the Sheet'ká Splash Mountain Camp, a collaborative summer camp building water and survival skills in youth grades 6-12. The camp goal is to keep Sitkans safe while recreating, harvesting or working in the outdoors, to provide youth with a fun, meaningful and educational camp experience, and to increase access to the lands and waters of Sitka.

I, Andrew Thoms, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: [Signature]

Title: Executive Director Date: 8/16/2024



Protecting the natural environment
of the Tongass National Forest and
supporting the development of
sustainable communities within
Southeast Alaska

Project Description Overview

Grant Category: Cultural and Educational Services

Project: Sheet'ka Splash Mountain Camp 2025

Program Overview

The Sitka Conservation Society builds the next generation of Sitkans and community leaders through hands-on experiential education and leadership opportunities through the Alaska Way of Life 4-H Project which is a part of the Sitka Spruce Tips 4-H Club, and is supported in partnership by SCS with the University of Alaska Fairbanks Cooperative Extension Service. The Alaska Way of Life 4-H Project runs year round, programs during the school year run as an afterschool program and in the summer we offer summer camps. These opportunities are available to school-aged children 5-18 years old, serving over 125 youth in Sitka. Thanks to community support, there is minimal or no cost to participate. This program has not received funding from the CBS General Fund Grants before.

Project Overview - Sheet'ká Splash Mountain Camp 2025

2024 was the inaugural year of Sheet'ká Splash Mountain Camp which taught 17 youth in 6th-12th grade water and survival skills which we hope will lead to a well entrenched water safety culture and best practices in Sitka. . The importance of being prepared and how to plan ahead while harvesting or recreating on Lingít Aaní is taught through storytelling and experiential learning. This camp is facilitated in partnership between the Sitka Native Education Program, Sitka Trail Works, Sitka Conservation Society, Sitka Tribe of Alaska, Youth Advocates of Sitka and Sitka School District. These partners make it possible to facilitate a camp rooted in Indigenous culture and knowledge while connecting youth to each other. Youth learn a deep respect for the ocean, balancing the gravity of survival situations while having fun building connections to water through a multitude of activities. Youth learn about outboard troubleshooting, knot tying, fire starting, personal flotation devices (PFDs), navigation, shelter building, trip planning, leaving a float plan, how to best be seen by the USCG as well as swim, paddle board, boogie board, snorkel, kayak, and explore the Sheet'ká Treetop Adventure Park. The skills taught were tested on Kruzof Island through a mock survival scenario the youth had to get "rescued" from on the last day of camp. Each youth left camp with a survival kit, a PFD, new experiences under their belt, new friends, and knowledge to keep them safe in and around the water.

As a collective group of organizations and with your support, our goal is to make this camp an annual event to increase the chances of more Sitkans coming home from their outdoor experiences.

Statement of Need

We are applying for \$10,000 from the cultural and educational services funding category. This camp is rooted in cultural values and tradition while educating youth on the importance of being prepared and planning ahead when heading out on an excursion. Alaska ranks one of the lowest in the nation in terms of mental health care. The importance of this programming continues to increase, "in 2022, Alaska ranked 46 out of 51 for youth mental health, indicating that youth have a higher prevalence of mental illness with lower access to care. Much of this is due to a shortage of mental health providers. The mental health crisis and the Youth Development in Southeast Alaska Report that was recently published states, 'even before the pandemic 1 in 4 teens had seriously considered suicide.'" The theoretical underpinnings of our programming highlight and utilize the best practices suggested by the report including relationship with the environment, connection with culture, connection with community in an emotionally safe environment, empowerment based approaches and program sustainability. Sheet'ká Splash Mountain Camp focuses on cultural values including, respect for ocean/respect for all things, strength of body, mind, and spirit, balance/reciprocity and connectedness which all lead to create stronger individuals and a stronger community. These are known proven helpful interventions. You can read more about the theoretical underpinnings at https://www.sitkawild.org/youth_development_in_southeast_alaska

Funding from the City and Bureau of Sitka would allow us to apply for matching funds and increase the impact of the CBS grant.

Expected Outcomes

By engaging youth in Sheet'ká Splash Mountain Camp, youth learn how to care for themselves, their neighbors and the environment. Participants gain a sense of belonging and purpose which leads to positive youth development. The impact of the project will be measured through before and after surveys completed by youth and their families. A benchmark during the project will be an analysis of the number of new enrollees and number of scholarships offered, indicating we are reaching more youth and those living in households who are less likely within their own family system to have access to the activities we are providing. "In rural Southeast Alaska, 18% of youth live in poverty," states Diana K. Portner, author of "Youth Development in Southeast Alaska". At camp we offer snacks and lunch to all youth, ensuring all participants can be present at camp fueled with the nutrients needed to fully participate. We plan to continue to engage past participants by creating a counselor-in-training program for youth to return and teach the skills they learned to younger youth. Beyond learning the skills taught in camp, youth are exposed to individuals working in a multitude of careers including, cultural education, experiential education, conservation, United States Coast Guard, Sitka Fire Department, outdoor guides, boat captains, deckhands and more. We believe that by investing in the development of today's youth we can support the sustainability of our community's future workforce.

Organizational Capacity

Sitka Conservation Society has been running the Alaska Way of Life 4-H Project since 2012 with no interruptions to programming even through challenging times such as the pandemic. Our staffing structure has been consistent until five years ago, when we added one additional part-time permanent staff in the position of Youth Community Development Catalyst. As an organization, we have a perfect track record of executing grant funded projects and reporting in a timely manner.

We have strong support from the many partner community organizations involved in this camp, Sitka Trail Works, Sitka Tribe of Alaska, Sitka Native Education Program, Youth Advocates of Sitka and Sitka School District.

Board Members and Officers

Debra Brushafer - President
Krystina Scheller - Vice President
Adrienne Wilber - Treasurer
Marian Allen - Secretary
Steve Fish
Brendan Jones
Jasmine Shaw
Keith Nyitray
Edith Johnson (Khaasda Tláa)
Patricia Kehoe

Board Attendance

The Sitka Conservation Society has monthly board meetings. The board is a governing board and sets goals and priorities for a professional staff that implement and run programs. Board members will contribute their knowledge and skill set as opportune as volunteers in specific programs or activities.

Itemized list of grants

1. Natural Resource Conservation Services: 2024: \$65,000 which is the last year of a three year grant for youth development and 4-H program expansion
2. True North Foundation 2024: \$25,000 last year of a 3 year grant
3. Alaska Community Foundation partnered with Rasmuson Foundation "Camps Initiative Grant 2024": \$16,500
4. White Elephant Grant 2024: \$4,000



Sitka
CONSERVATION
SOCIETY

Protecting the natural environment
of the Tongass National Forest and
supporting the development of
sustainable communities within
Southeast Alaska

Project Budget - Sheet'ka Splash Mountain Camp 2025

Item	Description	Expense
Supplies	<i>PFD's, survival kit supplies, teaching materials</i>	\$1,500
Transportation	<i>Bus transport, Allen Marine Water Taxi, Gas</i>	\$3,000
Food	<i>lunch and snacks</i>	\$1,500
Rentals	<i>standup paddle boards, snorkel kits, kayaks, Treetop Adventure Park</i>	\$4,000
Staff	<i>10 staff at an average expense to each organization of \$25/hr for 48 hrs of camp and 40 hrs planning/prep</i>	\$22,000
Facility	<i>Small percentage of utilities, rent, internet, phone, office supplies</i>	\$1,000
Total		\$33,000

Sitka Conservation Society Balance Sheet

AS OF 12/31/2024

ASSETS

Current Assets

Checking/Savings

Cash	40
Charles Schwab Mid-Long Term Screened Investments	949,368.50
Charles Schwab - Inherited IRA	109,711.07
Flourish - Smokehouse	251,533.36
First National Bank - Savings - Short term Holding	7,506.94
First National Bank of Alaska - Main Checking Acct	33,816.17
FNBA - DDA - Debit Card - Staff Expenditures	5,146.73
FNBA - Yakutat Surf Club Checking Account	45,663.15
NationBuilder - Donation Income Holding Account	2,694.49
PayPal Donation Income Holding Account	3,123.78

Total Checking/Savings 1,408,604.19

Other Current Assets

1250 · Security Deposit (CBS/SLC)	700.00
-----------------------------------	--------

Total Other Current Assets 700.00

Total Current Assets 1,409,304.19

Fixed Assets

1720 · Equipment	3,787.00
1750 · Accumulated Depreciation	-3,787.00

Total Fixed Assets 0

TOTAL ASSETS **1,409,304.19**

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2000 · Payroll Tax Liabilities	11,209.16
2300 · Health Reimbursement Account	
Total 2300 · Health Reimbursement Accou	7,448.70

Total Other Current Liabilities 18,657.86

SCS Fiscal Sponsorship Programs

850 Yakutat Surf Club	13,937.43
851 Moananueakea	25,301.50
740 T. Brown Pottery	5,500.00

	771 Community Classes	2,565.81
	775 Salty Spoke	19,543.00
	780 Sitka Carbon Offset F	1,064.92
	785 Sitka Mutual Aid	6,279.69
	790 Herring Protectors	0.00
	795 FitzGibbon Memorial	730.29
	Total SCS Fiscal Sponsorship Programs	74,922.64
	Total Liabilities	93,580.50
Equity		
	3100 · BOARD DESIGNATED RESERVE FUNDS	
	3101 · Board Operating Expense Reserve (6 months)	880,000.00
	Total 3100 · BOARD DESIGNATED RESERVE FUNDS	880,000.00
	3200 · Unrestricted Net Assets	940,646.33
	Net Income	300,018.48
	Total Equity	1,315,723.69
	TOTAL LIABILITIES & EQUITY	1,409,304.19



Sitka
CONSERVATION
SOCIETY

Sitka Conservation Society Income Statement as of December 31, 2023

Ordinary Income/Expense	General Fund	Total
Income		
4000 · Grant Income	598,950.00	1,789,663.85
4300 · Individual Contributions		
4305 · Individual Donation	2,173.69	11,790.34
4310 · Major Donations	64,244.91	288,986.10
4320 · Membership Dues	16,225.61	16,855.51
4321 · New Member	4,354.50	4,664.72
Total 4300 · Individual Contributions	86,998.71	322,296.67
4400 · Fundraising/Special Events/Boat Cruises	13,454.00	13,588.00
4450 · Program (Service/Rental) Fee's	1,750.00	7,008.76
4500 · Retail Sales	8,995.89	12,722.85
Total Income	710,148.60	2,145,280.13
Cost of Goods Sold		
5000 · Merchandise Expense	9,344.04	20,583.14
Total COGS	9,344.04	20,583.14
Gross Profit	700,804.56	2,124,696.99
Expense		
6000 · Personnel Expense		
6100 · Payroll Wage Expenses		
6101 · Director Salary	43,015.70	93,035.36
6120 · Permanent Wages	286,235.09	607,645.29
6130 · Temporary Employees	0.00	87,323.00
Total 6100 · Payroll Wage Expenses	329,250.79	788,003.65
6200 · Payroll Tax Expense	27,139.15	65,832.95
6300 · Employee Benefits		
Reverse HRA Accounts as per ACA	6,112.35	6,112.35
6300 · Employee Benefits - Other	65,848.57	93,540.98
Total 6300 · Employee Benefits	71,960.92	99,653.33
6400 · Worker's Comp Insurance	6,240.15	9,138.00
Total 6000 · Personnel Expense	434,591.01	962,627.93
6500 · Events & Outreach		
6510 · Advertising	133.54	306.32
6520 · Boat Trips	7,462.50	7,462.50
6530 · Meeting and Event Expense		
6531 · Organizing Meeting	721.32	1,199.35
6532 · Community Meeting	2,416.22	4,155.49
6533 · Organizational Meeting	2,402.12	2,679.52

	6534 · Conference Attendance		642.96
	Total 6530 · Meeting and Event Expense	5,539.66	8,677.32
	6540 · Special Events Expense		
	6543 · Special Event Expense/Rent/Supp	257.17	1,005.07
	Total 6540 · Special Events Expense	257.17	1,005.07
	Total 6500 · Events & Outreach	13,392.87	17,451.21
	6600 · Administrative Operations		
	6601 · Rent & Utilities	35,537.00	50,981.69
	6610 · General Office Operations		
	6620 · Software & Website	16,914.35	20,508.45
	6630 · Dues & Subscriptions	710.72	946.92
	6640 · Computer, Camera Tech Equipment	935.40	935.40
	6650 · Liability Insurance	5,213.23	12,121.89
	6651 · Directors & Officers Insurance	3,979.00	3,979.00
	6655 · Property Insurance	323.00	1,263.05
	6660 · Office Repair & Maintenance	18.52	18.52
	6670 · Postage	2,721.89	2,870.36
	6680 · Printing & Copying	7,450.60	10,476.14
	6685 · Credit Card Charges/Fees	1,948.00	2,390.46
	6690 · Office Supplies	1,835.94	1,996.18
	6695 · Telephone/Internet	4,117.56	5,051.62
	Total 6610 · General Office Operations	46,168.21	62,557.99
	Total 6600 · Office and Rent	81,705.21	113,539.68
	6700 · Professional Fees		
	6710 · Accounting	1,443.78	1,443.78
	6720 · Environmental	6,022.75	233,109.80
	6740 · Media and Outreach	0.00	447.24
	6750 · Other Professional Fee	9,374.80	9,374.80
	Total 6700 · Professional Fees	16,841.33	244,375.62
	6800 · Program Support		
	6805 · Grant Expense/Matching Funds	3,500.00	3,500.00
	6810 · Fieldwork Expense		
	6812 · Fieldwork Equipment	160.00	298.33
	Total 6810 · Fieldwork Expense	160.00	298.33
	6820 · Fundraising	170.64	170.64
	6830 · Training	3,305.05	4,672.30
	6840 · Travel Expense		
	6842 · Travel Reimbursement/Expense	14,389.94	160,359.44
	6843 · Food Stipend	0.00	3,350.00
	Total 6840 · Travel Expense	14,389.94	163,709.44
	6850 · Supplies	4,542.91	107,748.31
	6860 · Volunteer Stipends	0.00	32,826.66
	Total 6800 · Program Support	26,068.54	312,925.68
	Total Expense	572,598.96	1,650,920.12

Net Ordinary Income	128,205.60	473,776.87
Other Income		
4900 · Indirect and reimbursement Transfer	68,913.43	115,082.24
7000 · Interest Income	27,269.91	27,269.91
7900 · Unrealized Gain/Loss	83,665.14	83,665.14
Total Other Income	179,848.48	226,017.29
Other Expense		
7010 · Donation/Support Given	5,410.00	15,128.00
7200 · Interest Expense	4,253.15	4,253.15
7500 · Indirect Txfr	10,000.00	114,582.24
7950 · Organization Support/Match	5,199.99	5,199.99
Total Other Expense	24,863.14	139,163.38
Net Other Income	154,985.34	72,777.94
Net Income	283,190.94	546,554.81



Sitka
CONSERVATION
SOCIETY

SCS 2024 Budget

Ordinary Income/Expense	General Fund	Total
Income		
4000 · Grant Income	620,508.00	977,938.83
4001 · Federal Reimbursement Funds		651,993.03
4300 · Individual Contributions		
4305 · Individual Donation	5,000.00	5,000.00
4310 · Major Donations	65,000.00	65,000.00
4320 · Membership Dues	15,000.00	15,000.00
4321 · New Member	5,000.00	5,000.00
Total 4300 · Individual Contributions	90,000.00	90,000.00
4400 · Fundraising/Special Events/Boat Cruises	14,000.00	16,474.00
4450 · Program (Service/Rental) Income	2,000.00	7,000.00
4500 · Retail Sales	11,000.00	13,000.00
Total Income	737,508.00	1,756,405.86
Cost of Goods Sold		
5000 · Merchandise Expense	10,000.00	10,000.00
Total COGS	10,000.00	10,000.00
Gross Profit	727,508.00	1,746,405.86
Expense		
6000 · Personnel Expense		
6100 · Payroll Wage Expenses		
6101 · Director Salary	68,231.38	92,021.38
6110 · Interns	5,000.00	5,000.00
6120 · Permanent Wages	327,229.22	833,170.17
6130 · Temporary Employees	0.00	67,900.00
Total 6100 · Payroll Wage Expenses	400,460.60	998,091.55
6200 · Payroll Tax Expense	33,638.69	82,929.27
6300 · Employee Benefits		
Reverse HRA Accounts as per ACA	10,000.00	20,000.00
6300 · Employee Benefits - Other	62,703.36	94,055.04
Total 6300 · Employee Benefits	72,703.36	114,055.04
6400 · Worker's Comp Insurance	5,000.00	5,000.00
Total 6000 · Personnel Expense	511,802.65	1,200,075.86
6500 · Events & Outreach		
6510 · Advertising	200.00	200.00
6520 · Boat Trips	9,000.00	9,000.00

	6530 · Meeting and Event Expense		
	6531 · Organizing Meeting	700.00	1,168.94
	6532 · Community Meeting	2,000.00	2,000.00
	6533 · Organizational Meeting	1,500.00	1,500.00
	6534 · Conference Attendance		0.00
	Total 6530 · Meeting and Event Expense	4,200.00	4,668.94
	6540 · Special Events Expense		
	6543 · Special Event Expense/Rent/Supp	200.00	1,000.00
	Total 6540 · Special Events Expense	200.00	1,000.00
	Total 6500 · Events & Outreach	13,600.00	14,868.94
	6600 · Administrative Operations		
	6601 · Rent & Utilities	37,000.00	51,000.00
	6610 · General Office Operations		
	6620 · Software & Website	17,000.00	17,512.00
	6630 · Dues & Subscriptions	750.00	750.00
	6640 · Computer, Camera Tech Equipment	1,000.00	1,000.00
	6650 · Liability Insurance	5,500.00	9,489.63
	6651 · Directors & Officers Insurance	1,484.00	1,484.00
	6655 · Property Insurance	400.00	400.00
	6660 · Office Repair & Maintenance	200.00	200.00
	6670 · Postage	4,000.00	4,000.00
	6680 · Printing & Copying	8,000.00	10,500.00
	6685 · Credit Card Charges/Fees	2,000.00	3,000.00
	6690 · Office Supplies	2,500.00	2,500.00
	6695 · Telephone	4,500.00	4,500.00
	Total 6610 · General Office Operations	47,334.00	55,335.63
	Total 6600 · Office and Rent	84,334.00	106,335.63
	6700 · Professional Fees		
	6710 · Accounting	3,500.00	3,500.00
	6720 · Environmental	5,000.00	92,611.22
	6740 · Media and Outreach	0.00	0.00
	6750 · Other Professional Fee	6,000.00	6,000.00
	Total 6700 · Professional Fees	14,500.00	102,111.22
	6800 · Program Support		
	6805 · Grant Expense/Matching Funds		0.00
	6810 · Fieldwork Expense		
	6812 · Fieldwork Equipment	0.00	0.00
	Total 6810 · Fieldwork Expense	0.00	0.00
	6820 · Fundraising	500.00	500.00
	6830 · Training	2,000.00	2,000.00
	6840 · Travel Expense		
	6842 · Travel Reimbursement/Expense	15,000.00	271,469.78

6843 · Food Stipend	0.00	0.00
Total 6840 · Travel Expense	15,000.00	271,469.78
6850 · Supplies	5,000.00	278,669.64
6860 · Volunteer Stipends	0.00	2,233.34
Total 6800 · Program Support	22,500.00	554,872.76
Total Expense	\$646,736.65	1,978,264.41
Net Ordinary Income	90,771.35	-221,858.55
Other Income		
4900 · Indirect and reimbursement Transfer	186,185.19	372,370.38
7000 · Interest Income	0.00	0.00
7900 · Unrealized Gain/Loss	0.00	0.00
Total Other Income	186,185.19	372,370.38
Other Expense		
Ask My Accountant	0.00	0.00
7010 · Donation/Support Given	10,000.00	10,000.00
7200 · Interest Expense	0.00	0.00
7500 · Indirect Txfr		101,554.70
7950 · Organization Support/Match	0.00	0.00
Total Other Expense	0.00	111,554.70
Net Other Income	186,185.19	260,815.68
Net Income	90,771.35	-221,858.55

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

JUL 28 1999

SITKA CONSERVATION SOCIETY
[REDACTED]

Employer Identification Number:
[REDACTED]

DLN:
[REDACTED]

Contact Person:
TIMOTHY ZIMMER

ID# [REDACTED]

Contact Telephone Number:
(877) 829-5500

Our Letter Dated:
April, 1995

Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

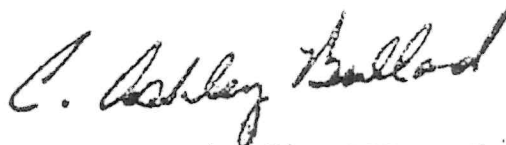
Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



District Director

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

SITKA CONSERVATION SOCIETY



owned by

SITKA CONSERVATION SOCIETY, INC

is licensed by the department to conduct business for the period

November 28, 2023 to December 31, 2025
for the following line(s) of business:

81 - Other Services (except Public Administration)



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner

General Fund Grants for Non-Profit Organizations for Fiscal Year 2025

CBS Liabilities Form

Complete and submit this form with your Non-Profit Grant Application.

Organization Name: Sitka Conservation Society

- Property Tax

Justin Harris
Justin Harris, Supervisory Senior Accountant
747-1853

- Sales Tax

Justin Harris
Justin Harris, Supervisory Senior Accountant
747-1853

- Municipal Leases

Melody Andalus
Melody Andalus, Procurement Specialist
747-1852

- Loan/Promissory Note

Brooke Volschenk
Brooke Volschenk, Controller
747-1801

- Utilities

Chelsey Dumag
Chelsey Dumag, Utility/Harbor Billing Clerk
747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.