

## Melissa Henshaw

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**From:** Kitty Sopow <kittysopow@gmail.com>  
**Sent:** Tuesday, February 21, 2017 10:36 AM  
**To:** Melissa Henshaw  
**Subject:** Historic Preservation Commission Application  
**Attachments:** Historic Preservation application.docx; 2016resume.docx

Attached you will find my resume and application to serve on the Historic Preservation Commission

Thank you,

Kitty

Application for Appointment to Boards, Committees, and Commissions City and Borough of Sitka

Board/Commission/Committee: Name: Kitty Sopow

Address: 3414 Halibut Point Rd

Email Address: kittysopow@gmail.com

Length of Residence in Sitka: 4 years

Employer: Student

Organizations you belong to or participate in: n/a

Daytime Phone: 9075452850

Evening Phone:

Fax Number:

Registered to vote in Sitka?  Yes  No

Explain your main reason for applying:

What background, experience or credentials will you bring to the board, commission, or committee membership?

I am interested in becoming part of the process of Historic Preservation in Sitka. I have a degree in Anthropology from Southern Illinois University and am currently studying applied anthropology online through University of North Texas' online masters program. There I am learning more about the consultation process between different government agencies and private entities.

During my time in Sitka I have attended a few of these meetings and participate in public comment. Diverse public input is something I am passionate about throughout the consultation process.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

N/A

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

(To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 1/15/17 Signature: Catherine Sopow

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however,

Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? \_\_\_Yes \_\_\_x\_ No

Return to:

Melissa Henshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street Fax: 907-747-7403 Email: [melissa.henshaw@cityofsitka.org](mailto:melissa.henshaw@cityofsitka.org)

<b>OBJECTIVE</b>	Utilize anthropological concepts and theory to solve practical problems and improve people's lives		
<b>EDUCATION</b>			
2006-2010	Southern Illinois University – College of Liberal Arts B.A. Anthropology		
2016-Present	University of North Texas - On track for M.S. in Applied Anthropology		
<b>WORK EXPERIENCE</b>			
	<b>Sitka Tribe of Alaska</b>	<b>37.5 hrs</b>	<b>Sitka, Alaska</b>
			<b>March 2015 – September 2016</b>
<i>Department of Defense Lands Investigator NAGPRA Coordinator Research Assistant</i>	<ul style="list-style-type: none"> <li>• Write grants to fund the mitigation of environmental impacts to Alaska Native Claims Settlement Act (ANCSA) conveyed properties including site evaluations and assessment processes</li> <li>• Staff for Kayaani Commission, working closely with other state and federal governmental agencies to honor the Traditional Ecological Knowledge of the Tlingit</li> </ul>		
	<b>Sea Level Consulting</b>	<b>2-3 hours</b>	<b>Sitka, Alaska</b>
			<b>May 2014</b>
	<ul style="list-style-type: none"> <li>• Research World War II Searchlights in Sitka Sound, including local field surveys, evaluations, and travel to state archives for creation of brochure for Department of Defense for publication.</li> <li>• Conduct archival research and oral interviews on Katlian Bay for proposed road project, funded through LEI Engineering.</li> <li>• Managed paperwork associated with writing reports</li> </ul>		
<i>Office Manager</i>	<b>The Daily Sitka Sentinel</b>	<b>40 hrs</b>	<b>Sitka, Alaska</b>
			<b>Jan 2014-Feb 2015</b>
	<ul style="list-style-type: none"> <li>• Oversee 45 home distribution routes and 35 employees, and all subscriber accounts</li> <li>• Organize office operations and procedures including payroll, general correspondence, reviewing and approving supply requisition</li> </ul>		
<i>Subsistence Resource Specialist</i>	<b>AK Department of Fish &amp; Game</b>	<b>As needed seasonally</b>	<b>Sitka, Alaska</b>
			<b>July 2013-Present</b>
<i>Local Research Assistant</i>	<ul style="list-style-type: none"> <li>• Compile existing data and conduct studies to gather new information, including data from subsistence users, on all aspects of the role of subsistence hunting and fishing in the lives of the residents of the state</li> <li>• Assist the department, the Board of Fisheries and the Board of Game in determining which uses of fish and game, as well as what users and what methods, should be termed subsistence users, uses, and methods</li> </ul>		
<i>AmeriCorps Volunteer</i>	<b>Sitka Tribe of Alaska</b>	<b>37.5 hours</b>	<b>Sitka, Alaska</b>
			<b>Aug 2012-July 2013</b>
	<ul style="list-style-type: none"> <li>• Civic engagement involving tribal citizens' food security</li> <li>• Assisted in the revitalization of the Traditional Ethnobotany (Kayaani) commission</li> <li>• Staff Support with Environmental Protection Agency, Herring Committee, Customary, Cultural &amp; Tradition Committee</li> <li>• Assisted with Department of Defense's (DoD) Native American Lands Environmental Mitigation Program, (NALEMP) restoring/remediating DoD sites within the Sheet'ka Kwaan</li> <li>• Used GAP Online to record progress of awarded grants.</li> </ul>		
<i>Receptionist</i>	<b>Portland Parks and Recreation</b>	<b>30 hours</b>	<b>Portland, Oregon</b>
			<b>Jan 2012-July 2012</b>
	<ul style="list-style-type: none"> <li>• Key holder for clients' confidential information</li> <li>• Register clients for various classes</li> <li>• Russian and Spanish translator</li> </ul>		
<i>Visitor Member Services Specialist</i>	<b>St. Louis Art Museum</b>	<b>25 hours</b>	<b>St. Louis, Missouri</b>
			<b>Fall 2010-2011</b>
	<ul style="list-style-type: none"> <li>• Used knowledge of art history and anthropology to discuss exhibits with patrons.</li> <li>• Processed monetary donations as well as memberships</li> <li>• Managed audio devices for rental to special exhibit ticket holders.</li> </ul>		



# HISTORIC PRESERVATION COMMISSION

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
ANNE POLLNOW PO Box 6326	738-0794 sealevelanne@gmail.com	4/28/15	4/22/17	<b>CHAIR</b> At large
ANA DITTMAR 217 Marine Street Unit B	623-7537 anadittmar1@hotmail.com	4/10/12 5/27/15	4/10/15 5/27/18	<b>Vice-Chair</b> At large
ROBERTA LITTLEFIELD 4102 Halibut Point Road	738-4004 c 747-3444 h robbylittlefield@gci.net	7/13/10 4/24/12 5/27/15	01/27/12 4/24/15 5/27/18	<b>SECRETARY</b> Native community
JAMES POULSON 1610 Sawmill Creek Rd	747-3219 w 747-6567 h sitka@operamail.com	2/22/11 2/25/14	2/22/14 2/25/17	At large
SCOTT SALINE PO Box 3183	738-7889 c shsaline@gci.net	4/26/16	4/26/19	At large
ROBERT SAM 456 Katlian Street	623-7097 bob.sam@sitkatriben-sn.gov	2/24/15	2/24/18	STA
CLARA GRAY PO Box 401	752-7880 clara.gray@sitkatriben-sn.gov	4/12/16	2/24/18	STA (alternate) <i>Miller's term</i>
Samantha Pierson Planner I	747-1814 samantha.pierson@cityofsitka.org			Staff Liaison/ Secretary
Aaron Swanson 1410 C Sawmill Creek Rd	747-5499 h 623-7869 c assemblyswanson@cityofsitka.org			Assembly Liaison

7 members from selected categories 3-year terms  
 Sitka Historical Society (1), Native Community (2) - one representing Sitka Tribe of Alaska), At-Large (4)  
 Established by Ordinance 92-1075, Amended by Ordinance 93-1150, Addition by Ordinance 97-1409  
 Second Wednesday, 6:00 p.m. – Harrigan Centennial Hall, 330 Harbor Drive  
 Quorum is met when 4 Commission members are present

Revised: February 13, 2017