

## CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS 330 Harbor Drive Sitka, AK (907)747-1811

# Meeting Agenda City and Borough Assembly

Mayor Cheryl Westover
Deputy Mayor Pete Esquiro, Vice-Deputy Mayor Thor
Christianson,
Terry Blake, Phyllis Hackett, Mim McConnell, and Mike Reif

Municipal Administrator: Jim Dinley Municipal Attorney: Theresa Hillhouse Municipal Clerk: Colleen Ingman, MMC

Tuesday, December 27, 2011

6:00 PM

**Assembly Chambers** 

#### **REGULAR MEETING**

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

#### Government-to-Government Update with Sitka Tribe of Alaska

V. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VI. SPECIAL MUNICIPAL REPORTS

11-232 Electric Dept - EPA NESHAP RICE

Attachments: MOTION SPECIAL REPORT Electric Dept

Report EPA NESHAP RICE

11-233 Public Works Dept - Sea Walk

<u>Attachments:</u> <u>MOTION SPECIAL REPORT Public Works</u>

VII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

#### VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A 11-234 Approve the minutes of the December 13, 2011 Assembly meeting.

Attachments: MOTION Minutes

Minutes 12-13-2011

B 11-236 Reappoint Ron Hauck to a term on the Sitka Convention and Visitors Bureau Board.

Attachments: MOTION Appoint Hauck

C <u>11-239</u> Award a professional services contract to Maiani Construction Services, Inc. in the

amount of \$81,350.00, for the Mechanical Commissioning- Commissioning Blatchley

Middle School Building Systems (Remodel Project).

Attachments: M & info Maiani Construction

#### IX. UNFINISHED BUSINESS:

D ORD 11-51 Authorizing assigning of Ground Control, LLC Tenant Sublease at Sitka Rocky

Gutierrez Airport Terminal Building from Cory Jo Kelly and Doug Rendle to Sunni Keith.

Attachments: MOTION Ord 2011-51 second

Memo Ground Control revised 2011

Ord 2011-51 Ground Control

Ground Control assignment to Keith
Sublease Agreement Ground Control

#### X. NEW BUSINESS:

### **New Business First Reading**

E ORD 11-52 Amending Sitka General Code Chapter 2.66, entitled "Tourism Commission," at

Sections 2.66.010 entitled "Establishing-Membership-Terms" and 2.66.050 entitled

"Duties".

Attachments: MOTION Ord 2011-52 first reading

Ord 2011-52 Tourism board members

#### Additional New Business Items

F	11-237	Approve Change Order 2 in the amount of \$1,100,000.00 to Hatch Acres Corporation under the terms of the PSA dated April 2, 2009; authorize the Municipal Administrator to issue a PO for this Change Order; obligate funds from Capital Project No. 90594; and execute this action on behalf of the Assembly of the City and Borough of Sitka.
		Attachments: M & info Change Order 2
G	11-238	Approve the award of Task Order 4 Construction Engineering in the amount of \$822,650.00 to Hatch Acres Corporation under the terms of the PSA dated April 2, 2009; authorize the Municipal Administrator to issue a PO for Task Order 4 Construction Engineering; obligate funds from Capital Project No. 90594; and execute this action on behalf of the Assembly of the City and Borough of Sitka.
		Attachments: M & info Task Order 4
н	11-235	Approve a budgetary transfer of \$8,000 from Finance Department Personnel (regular

wages) to Finance Department Travel and Training.

<u>Attachments:</u> <u>MOTION Finance Budgetary Transfer</u>

Finance Dept Budgetary Transfer

Approve contract assignment of Blatchley Middle School Remodel - CBS Project
Numbers 90505 & 90640 from McGraw Custom Construction, Inc. to ASRC McGraw
Construction LLC a subsidiary of ASRC Construction Holding Company contingent on receiving all required documents.

Attachments: M & info contract assignment

### XI. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

#### XII. ADJOURNMENT

Sara Peterson Deputy Municipal Clerk Publish: December 23