



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City Assembly

MAYOR Scott McAdams
Jack Ozment, Deputy Mayor - Reber Stein, Vice Deputy Mayor
Cheryl Westover - Mim McConnell
Phyllis Hackett - Larry Crews

MUNICIPAL ADMINISTRATOR: Jim Dinley
MUNICIPAL ATTORNEY: Theresa Hillhouse
MUNICIPAL CLERK: Colleen Ingman, MMC

Tuesday, June 8, 2010

6:00 PM

Assembly Chambers

REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

Government-to-Government Update with Sitka Tribe of Alaska

V. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VI. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

VII. CONSENT AGENDA

All matters under Item VII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A [10-100](#) Approve the minutes of the May 25, 2010 Assembly meeting.

Attachments: [MOTION minutes](#)
[2010-05-25 draft](#)

- B** [10-101](#) Appoint Alexander Allison to a term on the Port and Harbors Commission and Chris Dearborn to a term on the Local Emergency Planning Committee.
Attachments: [MOTION Appointments PH and LEPC](#)
- C** [RES 10-16](#) Setting the millage rates for the fiscal year July 1, 2010 through June 30, 2011.
Attachments: [MOTION Res 2010-16](#)
 [2010-16 Millage Resolution FY11](#)
- D** [ORD 10-16](#) Adjusting the FY2010 budget for changes identified during the third quarter FY 2010 formal budget execution review.
Attachments: [MOTION Ordinance 2010-16](#)
 [Ordinance 2010-16](#)
- E** [10-102](#) Authorize the Administrator to enter into a Professional Service Contract with Germano & Associates to provide services for Phase I of the Long Term Benthic Monitoring and Bioaccumulation Survey at Sawmill Cove Industrial Park for their proposed "not to exceed" amount of \$34,272.
Attachments: [MOTION Benthic Monitoring](#)
 [Benthic Monitoring](#)

VIII. UNFINISHED BUSINESS:

- F** [ORD 10-09](#) Amending SGC at Chapter 9.20 entitled "Smoking in Public Places and Places of Employment" to prohibit smoking in bars and in private clubs licensed to sell food or alcoholic beverages, set a minimum reasonable distance for non-smoking outside public places, provide for additional violation consequences, and make clarifying amendments, and containing a ballot measure for the October 5, 2010 Municipal Regular Election.
Attachments: [MOTION Ordinance 2010-09](#)
 [Ord 2010-09](#)
- G** [ORD 10-11](#) Authorizing the sale of Lot 1B of the Little Critter Subdivision to Burgess Bauder and Victoria Vosburg for the purpose of constructing and operating a Veterinary Clinic.
Attachments: [MOTION Ordinance 2010-11](#)
 [Bauder Vosburg packet information](#)
- H** [ORD 10-10](#) Amending SGC Chapter 6.12 by amending the title from "Mobile Homes and Mobile Home Parks" to "Mobile and Manufactured Homes and Mobile and Manufactured Home Parks," and making other amendments.
Attachments: [MOTION Ordinance 2010-10](#)
 [ORD 2010-10 Mobile Home](#)
 [Memo Mobile Home ORD](#)

- I [ORD 10-12](#) Amending SGC Title 22 Zoning to 1) Revise the definitions of manufactured home and mobile home, and 2) Replace the use mobile homes on individual lots with manufactured homes on individual lots in SGC Table 22.16.015 - 1 Residential Land Uses, 3) Make the use "Single Manufactured Home on an Individual Lot" a permitted use in the WD Waterfront District, and, 4) Make related changes in the names and intent language of the affected residential zoning districts.

Attachments: [MOTION Ordinance 2010-12](#)
[Wells Memo 2010-12](#)
[ORD 2010-12 Zoning MH](#)
[Minutes April 20 2010-12](#)
[Minutes February 16 2010-12](#)
[Minutes February 2 2010-12](#)
[Minutes January 19 2010-12](#)
[Minutes January 5 2010-12](#)
[Staff Reports 2010-12](#)

- J [ORD 10-14](#) Adopting Budgets for Fiscal Year July 1, 2010 through June 30, 2011.

Attachments: [MOTION Ordinance 2010-14](#)
[ORD 2010-14 Budget](#)
[Budget ORD Crews Comments](#)
[Budget Funding Request](#)

- K [ORD 10-15](#) Amending SGC to adjust the rates for sewer service.

Attachments: [MOTION Ordinance 2010-15](#)
[ORD 2010-15 Sewer Rates](#)

IX. NEW BUSINESS:

New Business First Reading

- L [ORD 10-13S](#) Amending the SGC to adjust the rates for water service.

Attachments: [MOTION Ordinance 2010-13S](#)
[2010-13S Adjusting Rates for Water Service](#)
[SCIP water](#)

- M [ORD 10-17](#) Amending Sitka General Code Section 2.58.030 entitled Meetings, Organization and Officers to include paid agents depending on available funding.

Attachments: [MOTION Ordinance 2010-17](#)
[Ordinance 2010-17 SHPC Paid Agent](#)

Additional New Business Items

- N** [10-110](#) Board of Adjustment: Conditional Use Permit request, submitted by Burgess Bauder, for a seafood processing facility on a dock seaward of 4509 Halibut Point Road.
Reconvene
Attachments: [MOTION BOA Cond Use Bauder dock](#)
 [Bauder seafood processing facility](#)
- O** [10-104](#) Appoint three to the Sawmill Cove Industrial Park Board: 1) Charles Horan (incumbent), 2) Grant Miller (incumbent), 3) Richard Guhl, 4) Allen Turner.
Attachments: [MOTION Appointments SCIP](#)
- P** [10-103](#) Authorize the Municipal Administrator to sign a Professional Services Agreement with Wolfe Outdoor Services to provide professional services for the Blue Lake Hydroelectric Expansion and Takatz Lake Feasibility Projects; and execute the Agreement on behalf of the Assembly of the City and Borough of Sitka.
Attachments: [MOTION Wolfe Outdoor Services](#)
 [Wolfe Outdoor Services](#)
- Q** [10-107](#) Approve the transfer of \$140,000 from CIP #90587, Streets Paving FY08, to a project entitled Viking and Valhalla Street Repairs.
Attachments: [Viking and Valhalla Ways funding transfer](#)
 [Viking Way Valhalla transfer](#)
- R** [10-108](#) Approve a \$225,000 funds transfer from the Electric Department Marine Street Substation Voltage Regulator Capital Project No. 90627 to fund replacement of the Medvejie Hatchery service transformer.
Attachments: [Medvejie Hatchery](#)
 [Memo Medvejie Transformer Jun2010](#)
 [Medvejie](#)
- S** [10-109](#) Approve award of the Keet Gooshi Heen Elementary School electrical upgrades contract in the amount of \$647,500 to Sitka Electric Company.
Attachments: [MOTION Keet Gooshi Heen Upgrades](#)
 [Keet Gooshi Heen electrical upgrades](#)
- T** [10-105](#) Direct the Municipal Attorney to bring back two ordinances for bonding ballot propositions this fall regarding Blatchley Middle School major maintenance.
Attachments: [MOTION Blatchley maintenance](#)
 [Blatchley Maintenance](#)

- U [10-106](#) Direct the Municipal Attorney to bring back an ordinance for a ballot proposition to use proceeds from 1% sales tax revenue to be used to match 65% grant from the State of Alaska for the \$2.67 million Pacific High School Major Maintenance project.

Attachments: [MOTION Pacific High support](#)
 [Pacific High support](#)

- V [10-111](#) Discussion/Direction to Sitka Convention and Visitor's Bureau Board transferring up to \$40K from reserves (derived from unspent previous City and Borough of Sitka support) to the Sitka Historical Society and Museum.

Attachments: [MOTION SCVB transfer to Sitka Historical](#)
 [transfer of money SCVB to Historical Society](#)

X. **PERSONS TO BE HEARD:**

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XI. **ADJOURNMENT**

*Colleen Ingman, MMC
Municipal Clerk
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