

**CITY AND BOROUGH OF SITKA**

**ORDINANCE NO. 2025-03**

**AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA MAKING SUPPLEMENTAL  
APPROPRIATIONS FOR FISCAL YEAR 2025  
(Mid-year Supplemental Appropriations)**

**BE IT ENACTED** by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. **PURPOSE.** The purpose of this ordinance is to make a supplemental Operation and Capital appropriation for FY2025.

4. **ENACTMENT.** In accordance with Section 11.10 (a) of the Charter of the City and Borough of Sitka, Alaska, the Assembly hereby makes the following supplemental appropriation for the budget period beginning July 1, 2024 and ending June 30, 2025.

<b><u>FISCAL YEAR 2025 EXPENDITURE BUDGETS</u></b>
<b>GENERAL FUND</b>
Human Resources – Operations: Increase appropriations in contracted/purchased services by \$20,000 for legal expenses.
Parks and Recreation – Personnel: Increase appropriations by \$5,000 for temporary wages to support added swimming pool coverage.
Municipal Clerk – Operations: Increase appropriations by \$20,000 for contract/purchased services to support digitization efforts.
Finance – Operations: Increase appropriations for investment expenses by \$49,500 for investment management services for the Permanent Fund’s investments.
Legal – Operations: Increase appropriations by \$100,000 for legal expenses to cover outside legal services through the end of the fiscal year.
Transfers Out: Increase transfers out by \$210,000 with \$110,000 being transferred to the Permanent Fund and \$100,000 being transferred to the Capital Project Fund for project 90939 – City Hall Carpet Replacement
<b>PERMANENT FUND</b>
Permanent Fund – Operations: Decrease appropriations for investment expenses services by \$49,500 (and move appropriation to the General Fund under the Finance Department)
<b>STUDENT ACTIVITIES FUND</b>
Student Activities Fund – Operations: Increase appropriations by \$50,000 to support student activities and travel.
<b>CAPITAL PROJECTS</b>
Fund 700 – Increase appropriations for project 90939 – City Hall Carpet Replacement by \$100,000 with funding transferred from the General Fund.

<b>ENTERPRISE AND INTERNAL SERVICE FUNDS</b>
<b>Solid Waste – Fixed Assets: Reallocate funding (\$35,000) for purchase of a tire cutter to purchase of a tire derimmer.</b>
<b>CAPITAL PROJECTS</b>
<b>Fund 710 Electric Fund – Reallocate capital appropriations in the amount of \$2,133,651</b>
<b>Fund 720 – Water Fund: Increase appropriations by \$150,000 to repair and re-route water line by former McDonald’s building.</b>
<b>Fund 730 Wastewater Fund – Increase appropriations by \$410,000 for the project 91005 – Kirkman Street Utilities</b>
<b>Fund 770 Marine Service Center Fund – Increase appropriations by \$40,000 for project 90995 – MSC Assessment (with funding from the Marine Service Center Fund)</b>

**EXPLANATION**

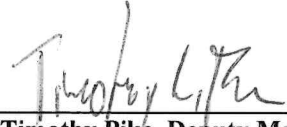
The need for additional funding or to reallocate existing appropriations has been identified as FY2025 has progressed.

**5. EFFECTIVE DATE.** This ordinance shall become effective on the day after the date of its passage.

**PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka, Alaska this 11th day of February 2025.

**ATTEST:**

  
 Sara Peterson, MMC  
 Municipal Clerk

  
 Timothy Pike, Deputy Mayor

**1<sup>st</sup> reading: 1/28/2025**  
**2<sup>nd</sup> and final reading: 2/11/2025**

**Sponsor: Administrator**