



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz and Assembly Members

Thru: John Leach, Municipal Administrator *John Brantner*, Acting

From: Grant Turner, IT Director
Craig Warren, Fire Chief
Jean Achee, Police Lieutenant

Date: June 30, 2025

Subject: Supplemental Appropriation for E911 Phone Consoles

Background and Analysis

In 2020, we upgraded the E911 phone system to the Zetron Max Call Taking Workstations. There are three stations located in the Police Department and one station at the Fire Department. Zetron requires the hardware to be refreshed every 5 years to maintain hardware warranty support.

The Zetron system has reached its five years in service and requires a mandatory hardware refresher to maintain warranty support.

Fiscal Note

The E911 surcharge is levied on all telephone and cellular telephone charges within the municipality and is restricted for 911 services. These revenues are retained in a committed fund balance within the General Fund and are not combined with other general governmental revenues. At the end of FY2024, the committed fund balance for E911 services was \$822,314.

This appropriation will reduce the E911 committed fund balance by \$30,580.19.

Recommendation

It is recommended that the Assembly approve ordinance 2025-20, appropriating \$30,580.19 from the designated E911 fund to the Information Technology fund for phone consoles.