



# Memorandum

May 16, 2012

To: Jim Dinley, Municipal Administrator  
From: Christopher Brewton, Utility Director  
Subject: **Professional Services Agreement – Power & Control Engineering – Blue Lake & Related Projects**

## **Request**

This is to request Assembly approval to authorize the Municipal Administrator to approve a Professional Services Agreement (PSA) between Power & Control Engineering (Engineer) and the City and Borough of Sitka (CBS) for engineering services for the Blue Lake Hydroelectric Expansion and other Electric Department related tasks. The proposed PSA and related documentation is attached.

## **Analysis:**

The CBS is undertaking an extensive hydroelectric development project, design and installation of new diesel generation, and a myriad of other technical tasks. As the attached resume for Mr. Dryden will attest, the CBS has been most fortunate to have an individual with impeccable qualifications and experience as a city employee. However, Mr. Dryden has elected to retire from City employment but is willing to continue his work, on a limited basis, under a professional services agreement.

Although Mr. Dryden's position is being advertised, to date there have been no applications received, or is it very likely that a candidate with these qualifications would be forthcoming. As you are aware, we are fully engaged in a critical phase of the Blue Lake Expansion and other projects and have no time to waste on recruiting for this position. The scope of work and cost proposal is very reasonable and will result in Mr. Dryden's full attention on specific tasks and keep our project on schedule.

## **Fiscal Note:**

Sufficient funds are available for this contract and costs for each individual project will be charged separately to the appropriate capital account. Purchase orders in incremental amounts will be issued to manage these projects. At this point, estimated costs are approximately \$150,000 for the duration of this agreement. Note that Mr. Dryden has contacted State PERS officials and is fully qualified to offer his services as an independent contractor upon termination of his employment with the City.

## **Recommendation:**

The expertise and professional knowledge offered by Mr. Dryden will be invaluable to the successful completion of the project and the rates are very cost effective. I highly recommend approval of the Professional Services Agreement.

## **Recommended Motion:**

I MOVE to authorize the Municipal Administrator to sign a Professional Services Agreement with Power & Control Engineering to provide engineering services for the CBS Electric Department, and execute the Agreement on behalf of the Assembly of the City & Borough of Sitka.