



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
1332 Seward Ave.
Room 229
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Bob Potrzuski

Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Sara Peterson, CMC

Tuesday, March 22, 2016

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[16-051](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

V. CEREMONIAL MATTERS

[16-049](#) Proclamation honoring Cindy Edwards and Brant Brantman

Attachments: [Proclamation Edwards and Brantman.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[16-050](#) Hames Center Update - Cindy Edwards and Brant Brantman

Attachments: [Hames Center.pdf](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [16-046](#) Approve the minutes of the March 8 Assembly meeting
Attachments: [Consent and Minutes.pdf](#)
- B** [16-047](#) Approve a liquor license renewal application for Talon Charters, Inc. dba Talon Lodge
Attachments: [Talon Lodge.pdf](#)
- C** [ORD 16-08](#) Adjusting the FY16 Budget (first reading)
Attachments: [Motion Ord 2016-08.pdf](#)
[Ord 2016-08.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D** [16-048](#) Appoint Lorraine Lil and Barbara Morse to three-year terms on the Parks and Recreation Committee
Attachments: [Motion and Parks and Rec Roster.pdf](#)
[Lil application.pdf](#)
[Morse application.pdf](#)

XI. UNFINISHED BUSINESS:

- E** [ORD 16-07](#) Amending Sitka General Code at Chapter 2.12 entitled "City and Borough of Sitka Hospital Board" section 2.12.070 entitled, "Organization" to clarify board offices to be elected
Attachments: [Motion Ord 2016-07.pdf](#)
[Ord 2016-07.pdf](#)

XII. NEW BUSINESS:

- F [ORD 16-05](#) Amending Sitka General Code Title 10 "Public Peace, Safety and Morals" by adding a new Chapter 10.25 entitled, "Cellular Phone Use While Driving" (first reading)

Attachments: [Motion Ord 2016-05.pdf](#)

[Memo Ord 2016-05.pdf](#)

[Ord 2016-05.pdf](#)

- G [16-045](#) Discussion/Direction on FY2017 Budget Worksessions

Attachments: [FY2017 Budget Worksessions.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

*Sara Peterson, Municipal Clerk, CMC
Publish: March 18*



Legislation Details

File #: 16-051 **Version:** 1 **Name:**
Type: Item **Status:** AGENDA READY
File created: 3/16/2016 **In control:** City and Borough Assembly
On agenda: 3/22/2016 **Final action:**
Title: Reminders, Calendars and General Correspondence
Sponsors:
Indexes:
Code sections:
Attachments: [Reminders and Calendars.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

REMINDERS

<u>DATE</u>	<u>EVENT</u>	<u>TIME</u>
Tuesday, March 22	Regular Meeting	6:00 PM
Thursday, April 7	Worksession with Sitka School Board at Sealing Cove Business Center	6:00 PM
Tuesday, April 12	Worksession with Citizens' Taskforce	5:00 PM
Tuesday, April 12	Regular Meeting	6:00 PM
Tuesday, April 19	Special Meeting: Evaluations – City Hall Municipal Attorney and Municipal Administrator	5:30 PM



Assembly Calendar

2015 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec 2017

March 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28 Feb	29	1 Mar	2	3	4	5
McConnell	6:00pm Citizens' Taskforce McConnell	McConnell 7:00pm Planning	7:00pm Library Board McConnell	McConnell	McConnell	McConnell
6	7	8	9	10	11	12
McConnell	6:00pm Citizens' Taskforce McConnell	Potrzuski McConnell <u>6:00pm Regular Assembly Mtg</u>	Potrzuski 6:00pm Port and Harbors McConnell 6:00pm Historic Preservation	Potrzuski 3:00pm GPIIP Board Meeting McConnell 12:00pm LEPC 12:00pm Parks & Rec 12:00pm - 1:30pm SEDA Board Meeting	Potrzuski McConnell	Potrzuski McConnell
13	14	15	16	17	18	19
Potrzuski McConnell	Potrzuski 6:00pm Citizens' Taskforce McConnell	Potrzuski McConnell 12:00pm Tree/Landscape 7:00pm Planning	Potrzuski McConnell	Potrzuski McConnell	Potrzuski McConnell	Potrzuski McConnell
20	21	22	23	24	25	26
Potrzuski McConnell	Potrzuski Miyasato 12:00pm Health Needs & Human Services Commission Special Meeting 6:00pm Citizens' Taskforce Town Hall Meeting McConnell	Potrzuski Miyasato McConnell <u>6:00pm Regular Assembly Mtg</u>	Potrzuski Miyasato McConnell 6:00pm Police and Fire Commission - Fire Hall	Miyasato McConnell	Miyasato McConnell	
27	28	29	30	31	1 Apr	2
	6:00pm Citizens' Taskforce					

Assembly Calendar

[2015](#) [Jan](#) [Feb](#) [Mar](#) [Apr](#) [May](#) [Jun](#) [Jul](#) [Aug](#) [Sep](#) [Oct](#) [Nov](#) [Dec](#) [2017](#)

April 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27 <i>Mar</i>	28	29	30	31	1 <i>Apr</i>	2
	6:00pm Citizens' Taskforce					
3	4	5	6	7	8	9
		7:00pm Planning	7:00pm Library Board	12:00pm - 1:30pm SEDA Board Meeting 6:00pm Assembly/School District Budget Worksession - Sealing Cove Business Center		
10	11	12	13	14	15	16
		5:00am Worksession: Citizens' Taskforce 6:00pm Regular Assembly Mtg	12:00pm Health Needs & Human Services Commission 6:00pm Port and Harbors 6:00pm Historic Preservation	12:00pm LEPC 12:00pm Parks & Rec		
17	18	19	20	21	22	23
		12:00pm Tree/Landscape 5:30pm Special Assembly Meeting (City Hall)- evals Municipal Administrator and Attorney 7:00pm Planning		6:00pm Assembly Budget Worksession - Sealing Cove Business Center		
24	25	26	27	28	29	30 <i>May</i>
	6:00pm Assembly Budget Worksession - Sealing Cove Business Center	6:00pm Regular Assembly Mtg	6:00pm Police and Fire Commission - Fire Hall			



Legislation Details

File #: 16-049 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 3/16/2016 In control: City and Borough Assembly

On agenda: 3/22/2016 Final action:

Title: Proclamation honoring Cindy Edwards and Brant Brantman

Sponsors:

Indexes:

Code sections:

Attachments: [Proclamation Edwards and Brantman.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Proclamation

HONORING

Cindy Edwards and Brant Brantman

- WHEREAS,** In 2011, Cindy Edwards and Brant Brantman along with the Sitka Fine Arts Camp led a group of dedicated Sitkans to launch a revitalization project that started the volunteer-run operation of the Hames Center; and
- WHEREAS,** Cindy and Brant started the project with no budget, invested significant amounts of their own money, and volunteered countless hours of their time; and
- WHEREAS,** Cindy and Brant guided hundreds of volunteers with over 6,000 hours to revitalize the building in four months that is still running on volunteer power of 150 hours weekly and memberships with 80 hours of open operation and over 90 classes every week in health promotion, wellness, exercise, and sports; and
- WHEREAS,** Cindy and Brant steered the Hames Center since officially opening five years ago that currently serves more than 700 members and another thousand day users in the community; and
- WHEREAS,** Through their efforts, Cindy and Brant have made a profound impact on individual, family and community health and wellness and have done so by example with humility, dedication and innovation ; and
- WHEREAS,** Cindy and Brant exemplify the spirit of Sitka by meeting challenge with fortitude, commitment and positivity and by so doing demonstrate by their actions that we are a resilient community that overcomes adversity; and

NOW, THEREFORE, the Assembly of the City and Borough of Sitka, does hereby proclaim Tuesday, March 22nd as **CINDY EDWARDS AND BRANT BRANTMAN DAY** in Sitka, Alaska, and recognize, honor, and express our sincere appreciation and gratitude to these two Community Heroes.

Signed and sealed this 22nd of March, 2016.



Matt Hunter, Deputy Mayor

ATTEST:



Sara Peterson, CMC
Municipal Clerk





Legislation Details

File #: 16-050 Version: 1 Name:
Type: Item Status: AGENDA READY
File created: 3/16/2016 In control: City and Borough Assembly
On agenda: 3/22/2016 Final action:
Title: Hames Center Update - Cindy Edwards and Brant Brantman
Sponsors:
Indexes:
Code sections:
Attachments: [Hames Center.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Hames Center Update

Cindy Edwards and Brant Brantman





Legislation Details

File #: 16-046 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 3/16/2016 In control: City and Borough Assembly

On agenda: 3/22/2016 Final action:

Title: Approve the minutes of the March 8 Assembly meeting

Sponsors:

Indexes:

Code sections:

Attachments: [Consent and Minutes.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

CONSENT AGENDA

POSSIBLE MOTION

**I MOVE TO APPROVE THE CONSENT AGENDA
CONSISTING OF ITEMS A, B, & C**

I wish to remove Item(s) _____

**REMINDER – Read aloud a portion of each item being
voted on that is included in the consent vote.**

Should this item be pulled from the Consent Agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve the minutes of the
March 8th Assembly meeting.



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
1332 Seward Ave.
Room 229
Sitka, AK
(907)747-1811

Minutes - Draft

City and Borough Assembly

Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Bob Potrzuski

Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Sara Peterson, CMC

Tuesday, March 8, 2016

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

Present: 5 - Hunter, Swanson, Miyasato, Eisenbeisz, and Guevin

Absent: 2 - McConnell, and Potrzuski

IV. CORRESPONDENCE/AGENDA CHANGES

16-041 Reminders, Calendars and General Correspondence

V. CEREMONIAL MATTERS

16-042 Outstanding Performances of Drama, Debate, and Forensics Team

Deputy Mayor Hunter read and presented outstanding performance awards to Kristine Bahn and Debbie Yearwood.

VI. **SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)**

16-043 Marijuana Advisory Committee final report

Eisenbeisz offered to answer questions. Chair of the Marijuana Advisory Committee, Levi Albertson, came forward and thanked the Assembly. He summarized the items

from the final report.

VII. PERSONS TO BE HEARD

Aaron Bean spoke regarding a letter he wrote to the Assembly. He offered points to consider with regards to the marijuana conditional use permit process.

Doug Osborne, Chair of the Health Needs and Human Services Commission, told of an ordinance that would come forward that originated from the Commission and commended the Girl Scouts for their project of working toward a safer crosswalk.

Margie Esquiro told she had attended many of the Marijuana Advisory Committee meetings, was glad to know that conditional use permits are required, and thought the taxation was too low.

Pete Esquiro commented that the taxation of the marijuana sales was too low and hoped that the Assembly would consider being the Local Regulatory Authority.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Administrator - Reported he met with delegation in Washington DC last week with the Mayor and Lobbyist, Larry Markley, told that Secure Rural funding was not included in the State's FY2017 budget, met with the State Department for the 150 anniversary, told of an electric rate increase, reported that staff worked on reducing the deficit, that the Citizens' Taskforce would present a final report in April to the Assembly, and they would hold a Town Hall meeting on March 21.

Liaison Representatives - Miyasato attended the Library Commission meeting and told of two upcoming vacancies, reported the Parks and Recreation Committee had three unfilled seats, that he would not be re-running in the next election, and encouraged people to serve. Deputy Mayor Hunter told of the Port and Harbors Commission meeting tomorrow night.

IX. CONSENT AGENDA

A motion was made by Swanson that the Consent Agenda consisting of items A, B & C be APPROVED. The motion PASSED by unanimous voice vote.

- A 16-037** Approve the minutes of the February 23 Assembly meeting
- This Item was APPROVED ON THE CONSENT AGENDA
- B 16-038** Approve the Health Needs and Human Services Commission goals for 2016
- This item was APPROVED ON THE CONSENT AGENDA
- C ORD 16-07** Amending Sitka General Code at Chapter 2.12 entitled "City and Borough of Sitka Hospital Board" section 2.12.070 entitled, "Organization" to clarify board offices to be elected (first reading)

This item was APPROVED ON THE CONSENT AGENDA - first reading.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D 16-040** Appoint: 1) Steve Clayton to a term on the Building Department Appeals Board, and, 2) Ryan Wilson to a term on the Building Department Appeals Board

Miyasato and Deputy Mayor Hunter thanked the applicants.

A motion was made by Miyasato that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 5 - Hunter, Swanson, Miyasato, Eisenbeisz, and Guevin

Absent: 2 - McConnell, and Potrzuski

XI. UNFINISHED BUSINESS:

- E ORD 16-04** Adjusting the FY16 Budget (second reading)

Guevin recognized the privately raised donation of the Sitka Historical Society Museum to Harrigan Centennial Hall. Deputy Mayor Hunter pointed out the grant the Police Department received.

A motion was made by Swanson to APPROVE this Ordinance on second and final reading. The motion PASSED by the following vote.

Yes: 5 - Hunter, Swanson, Miyasato, Eisenbeisz, and Guevin

Absent: 2 - McConnell, and Potrzuski

XII. NEW BUSINESS:

- F 16-044** Approve a liquor license renewal application for the Pilot House, Inc. dba Pilot House

Andra King came forward as a representative and told of business history.

A motion was made by Swanson that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 5 - Hunter, Swanson, Miyasato, Eisenbeisz, and Guevin

Absent: 2 - McConnell, and Potrzuski

XIII. PERSONS TO BE HEARD:

None.

XIV. EXECUTIVE SESSION

None.

XV. ADJOURNMENT

A motion was made by Miyasato to ADJOURN. Hearing no objections, the meeting ADJOURNED at 6:39pm.

ATTEST:

Melissa Henshaw
Acting Municipal Clerk



Legislation Details

File #: 16-047 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 3/16/2016 In control: City and Borough Assembly

On agenda: 3/22/2016 Final action:

Title: Approve a liquor license renewal application for Talon Charters, Inc. dba Talon Lodge

Sponsors:

Indexes:

Code sections:

Attachments: [Talon Lodge.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

If this item is pulled from the consent agenda the following motion would be in order:

POSSIBLE MOTION

I MOVE TO approve a liquor license renewal application for Talon Charters, Inc. dba Talon Lodge and forward this to the Alcoholic Beverage Control Board without objection.



City & Borough of Sitka
Municipal Clerk's Office
100 Lincoln Street, Sitka AK 99835
Telephone: 907-747-1811 Fax: 907-747-4004



Memorandum

To: Mayor McConnell and Assembly Members
From: Sara Peterson, Municipal Clerk
Date: March 16, 2016
Subject: Liquor License Renewal

Our office has received notification of the following liquor license renewal application:

License #: 4594
DBA: Talon Lodge
License Type: Outdoor Recreation Lodge - Seasonal
Licensee: Talon Charters, Inc.
Premises Address: Apple Island

A memo was circulated to the various departments who may have had reason to protest and no protests were received.

Recommendation: Approve the liquor license renewal applications for Talon Charters, Inc. dba Talon Lodge.



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOLIC BEVERAGE CONTROL BOARD

Sarah Daulton Oates
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
Phone: 907.269.0350
amco.localgovernmentonly@alaska.gov

March 3, 2016

City and Borough of Sitka
Attn: Sara Peterson, Municipal Clerk
VIA Email: sara.peterson@cityofsitka.org
melissa.henshaw@cityofsitka.org

Re: Notice of 2016/2017 Liquor License Renewal Applications

Dear Ms. Peterson,

We have received a renewal application for each of the following licenses within your jurisdiction:

Lic. #	Doing Business As	License Type	Licensee	Premises Address
4594	Talon Lodge	Outdoor Recreation Lodge-Seasonal	Talon Charters, Inc.	Apple Island

A local governing body as defined under AS 04.21.080(b)(18) may protest the approval of an application(s) pursuant to AS 04.11.480 by providing the board and the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is arbitrary, capricious, and unreasonable. Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify our office and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind when responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application(s) referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information regarding local governing body protests, please refer to 3 AAC 304.145.

If you have any questions or concerns or require additional information, please feel free to contact our licensing unit at amco.localgovernmentonly@alaska.gov

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah", with a large, stylized loop at the end.

Sarah Daulton Oates

Records & Licensing Supervisor
sarah.oates@alaska.gov



Legislation Details

File #: ORD 16-08 Version: 1 Name:
Type: Ordinance Status: AGENDA READY
File created: 3/16/2016 In control: City and Borough Assembly
On agenda: 3/22/2016 Final action:
Title: Adjusting the FY16 Budget (first reading)
Sponsors:
Indexes:
Code sections:
Attachments: [Motion Ord 2016-08.pdf](#)
[Ord 2016-08.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Should this item be pulled from the Consent Agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve Ordinance 2016-08 on
first reading.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2016-08

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA
ADJUSTING THE FY16 BUDGET

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. **SEVERABILITY.** If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. **PURPOSE.** The purpose of this ordinance is to adjust the FY16 budgets for known changes.

4. **ENACTMENT.** The Assembly of the City and Borough of Sitka hereby adjusts the FY16 budget for known changes. In accordance with Section 11.10(a) of the Charter of the City and Borough of Sitka, Alaska, the budget for the fiscal period beginning July 1, 2015 and ending June 30, 2016 is hereby adjusted as follows:

<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Decrease</u>
<u>FISCAL YEAR 2016 EXPENDITURE BUDGETS</u>			
<u>GENERAL FUND</u>			
Police Department – Operations:			
100-300-315-3151.003	Grant Revenue	\$2,289	
100-520-021-803-5202.000	Uniforms	\$2,289	
This is to recognize a BJA Grant in the amount of \$2,289 for the Bulletproof Vest Program Project #80315.			
<u>CAPITAL PROJECTS</u>			
Fund 700 – Cross Trail Multimodal Pathway Phase 6 Project #90814:			
700-300-315-3151.003	Grant Revenue	\$202,425	
700-600-630-5212.000	Contracted/Purchased Services	\$250,000	
This is to recognize a Federal Grant for the Cross Trail Multimodal Pathway phase 6 project. This Grant will have an in-kind match in the amount of \$22,575 from the City and Borough of Sitka and Sitka Trail Works and a \$25,000 administrative fee to Western Federal Lands Highway Administration.			
<u>SPECIAL REVENUE FUNDS</u>			
Fund 159 – Homeland Security 14SHSP Project #90788:			
159-300-310-3101.005	State Revenue	\$102,213	
159-500-601-5223.000	Tools & Equipment	\$102,213	
This is to recognize a Grant from the Division of Homeland Security and Emergency Management. This will purchase GPS Accessories for Search and Rescue and update the surveillance equipment at the Police Department.			

26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

EXPLANATION

Necessary revisions in the FY 2016 budget were identified. These changes involve the increase of expenditure accounts and causes decreased cash flows to the fund balance of various funds. A short explanation of each budget revision is included.

5. EFFECTIVE DATE. This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 12th day of April, 2016.

ATTEST:

Mim McConnell, Mayor

Sara Peterson, CMC
Municipal Clerk



Legislation Details

File #: 16-048 Version: 1 Name:

Type: Item Status: AGENDA READY

File created: 3/16/2016 In control: City and Borough Assembly

On agenda: 3/22/2016 Final action:

Title: Appoint Lorraine Lil and Barbara Morse to three-year terms on the Parks and Recreation Committee

Sponsors:

Indexes:

Code sections:

Attachments: [Motion and Parks and Rec Roster.pdf](#)
[Lil application.pdf](#)
[Morse application.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

POSSIBLE MOTION

I MOVE TO appoint Lorraine Lil and Barbara Morse to three-year terms on the Parks and Recreation Committee.



PARKS AND RECREATION COMMITTEE

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
CHRIS WHITEHEAD 2111 Sawmill Creek Road	747-7395 w 360-797-3152 c chris.whitehead@sitkatriben-sns.gov	10/7/13	10/7/16	CHAIR
JEFF FELDPAUSCH 211 Cascade Creek Road B	752-0775 cell 747-2751 h sitkafootball08@yahoo.com	7/13/10 8/13/13	7/13/13 8/13/16	VICE-CHAIR
<i>KEN CORSON 405 Mills Street</i>	<i>747-5119 phone and fax maqqyken@gci.net</i>	<i>1/28/06 5/12/09 7/10/12</i>	<i>4/11/09 5/12/12 7/10/15</i>	
JEFF MOSSIGE 525 Monastery St., Apt #2	970-708-3931 mossigej@gmail.com	7/30/10 1/11/11 1/28/14	1/22/11 1/11/14 1/28/17	
<i>KAY TURNER 307 Wortman Loop</i>	<i>747-1771 w 747-5388 f kturner@sitkahospital.org</i>	<i>12/11/12</i>	<i>12/11/15</i>	
CLARA WHITEHEAD 2111 Sawmill Creek Road	966-5575 w 360-265-3533 c clara.a.whitehead@uscg.mil	10/7/13	10/7/16	
<i>HANS VON REKOWSKI 3003 Nikole Street</i>	<i>747-5419 h 738-3445 c h.vonrekowski@net</i>	<i>3/12/91 3/12/94 3/12/97 4/11/00 4/22/03 4/26/06 4/28/09 4/24/12 4/14/15</i>	<i>3/12/94 3/12/97 3/12/00 4/11/03 4/22/06 4/26/09 4/28/12 4/24/15 4/14/18</i>	<i>Resigns 8/18/15</i>
NON-VOTING				
Wanda Bush Assistant Contract Coordinator/Office Manager City and Borough of Sitka	747-1806 wanda.bush@cityofsitka.org			Secretary
Mary Miller Sitka National Historical Park 106 Metlakatla Street	747-0111 w 747-5938-fax mary_miller@nps.gov			Ex Officio
Lynne Brandon Sitka Trail Works 801 HPR	747-7244 w 747-7315 fax trail@gci.net			Ex Officio
Benjamin Miyasato 405 B DeGroff Street	752-0163 c assemblymiyasato@cityofsitka.org			Assembly Liaison

7 members from public - 3 year terms
 Established by Ordinance 75-199 (2.56 SGC)
 Second Thursday, Noon – City Hall Third Floor Conference Room

Revised: January 20, 2016



**Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka**

Board/Commission/Committee: PARKS and Recreation Committee
Name: LORRAINE Inez Lil Daytime Phone: 738-1350
Address: 105 Austin St SITKA Evening Phone: 747-3309
Email Address: onydog@hotmail.com Fax Number: _____
Length of Residence in Sitka: 27 years Registered to vote in Sitka? (Yes) No
Employer: Retired R.N.

Organizations you belong to or participate in: SITKA TRAILWORKS
SITKA Conservation Society
RAVEN Radio
Donate to many organizations including SAFV, LIBRARY, etc.

Explain your main reason for applying: I am concerned about the quality of Sitka's Parks & Recreation Department, concerns with the budget cuts, and I would like to participate in decisions for the future.

What background, experience or credentials will you bring to the board, commission, or committee membership?
As a citizen and user of the city parks I feel responsible for them. Since I am a reasonable and reliable person I feel I will be an asset to this committee.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 3-12-2016 Signature: Lorraine Inez Lil

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
Melissa Henshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street
Fax: 907-747-7403 Email: melissa.henshaw@cityofsitka.org

RESUME
LORRAINE INEZ LIL
105 Austin Street
Sitka, Alaska 99835
747-3309

EDUCATION

R.N., June 1978
BETH-EL SCHOOL OF NURSING OF MEMORIAL HOSPITAL,
Colorado Springs, Colorado

B.A., with Distinction, in Sociology; June 1975
UNIVERSITY OF SOUTHERN COLORADO, Pueblo, Colorado
Formally Southern Colorado State College

A.A.S., with Distinction, in Mental Health Technology,
Human Services Worker; June 1973
UNIVERSITY OF SOUTHERN COLORADO, Pueblo, Colorado
Formally Southern Colorado State College

PROFESSIONAL EXPERIENCE

RETIRED AS RN March 2013

September 2012 to March 2013
Nurse II PRN
Sitka Pioneer Home
Taught CPR, First Aid, and BLS PRN

March 2012 to June 2012
Nurse II PRN
Sitka Pioneer Home
Worked as requested as PRN RN
Taught CPR, First Aid, and BLS PRN

February 2009 to March 2012

Supervisor Nurse III

Sitka Pioneer Home, Sitka, Alaska

My responsibilities in this position include planning, developing and implementing in-service education for professional and technical staff. I am a certified CPR instructor and I teach the Medication Administration Program for the Certified Nurse Aides. I maintain the Certified Nurse Aides medication recertification 4 times a year. Oversee the activities of the medication room and liaison with Central Pharmacy in Anchorage to ensure safe and effective delivery of medication for the residents. I participate in neighborhood, departmental and interdisciplinary meetings. Supervise twenty registered nurses and certified nurse aides by direction, evaluation and counseling for two neighborhoods. In addition, I do quality control for medication errors and assist in adjusting procedure within the SPH and with the providers as a result of these errors. I enjoy paying attention to detail and educating other professionals.

- **Special Projects:** have included learning areas of SPH's modified Electronic Medical Record this enabled me to develop the Standing Orders and Activities of Daily Living Sheets as well as assisting my employees in using this modified EMR.

August 1996 to January 2009

STAFF NURSE

Mt. Edgecumbe Hospital, SEARHC, Sitka, Alaska

OUTPATIENT DEPARTMENT

Admit patients to the Outpatient Department: provide nursing care as ordered or assigned, coordination interdepartmental and/or interagency referrals to optimize patient care. Assisted with coloscopies, punch biopsies and other procedures as ordered. Expected to start I.V.'s, do ECG's, catheterizations and other nursing procedures as ordered. Triage patients for twelve years for appropriate level of care, managing an average of fifty calls a day and walk ins. While in triage I assisted patients with a variety of problems multitasking was common throughout the day. I presented in services in OPD on MRSA, hand washing, on how to take an ECG and tonometry. I always found infection control important in OPD.

I served on the Domestic Violence Task Force Team for 8 years.

I was a member of the Safer Medical Device Team for years.

I was the liaison for years between the Sitka Pioneer Home and OPD.

I was also the liaison between the housekeeping department and OPD for years.

AWARDS:

- November 22, 2002 Award Nomination from Phyllis Hill, R.N. OPD Manager
- December 20, 2006 Safer Medical Devices Committee monetary award from Mary Therese Thompson, R.N. Infection Control Specialist

September 1995 to 1997

STAFF NURSE

Mt. Edgecumbe Hospital, SEARHC, Sitka, Alaska

Coordinating patient care on the protracted care unit, by using the nursing process for assessment and reassessments, coordinating family care conferences, supervising staff, coordination with physicians and the multidisciplinary team. Daily performing general nursing functions and documenting all aspects of patient care.

Worked with patients during the dying process. During my shift I coordinated the hospice care for the patient by assisting the family, contacting the physician as needed, and requested interdepartmental consults as needed to make the process of dying as comfortable as possible for the patient.

AWARD:

- November 21, 1996 Appreciation from Susan Carlson, M.D.

May 1995 to September 1995

STAFF NURSE, PRN

Mt. Edgecumbe Hospital, SEARHC, Sitka, Alaska

Acute Care. Medical and Pediatric assignments.

Including supervision of Certified Nurse Aides.

February 1995 to 1996

STAFF NURSE, PRN

Sitka Community Hospital, Sitka, Alaska

Medical surgical, pediatric, long term care, postpartum, and newborn assignments.

Including supervision of Certified Nurse Aides.

February 1995 to September 1995

STAFF NURSE, PRN

Sitka Pioneer Home, Sitka, Alaska

Responsible for geriatric nursing care with supervisory responsibility.

November 1993 to November 1994

STAFF NURSE

Sitka Community Hospital-Home Health Program, Sitka, Alaska

Case Manager in the home setting. Nursing skills include patient and care giver education, performing treatments, drawing blood, conferencing with and managing as interdisciplinary team, grievance work with patient and family, write patient oriented problems, goals and interventions.

October 1989 to November 1993

STAFF NURSE

Sitka Pioneer Home, Sitka, Alaska
General Nursing Duties, Day Shift

Admitted and rendered professional geriatric care taking into consideration all the physical, mental and clinical aspects of aging. Initiated and applied the nursing process by using nursing diagnoses, in caring not just for the elderly with normal age related physiologic changes, but also the elderly with acute and chronic illnesses, their treatment and rehabilitation thus improving and increasing their quality of life. Charted changes in condition, wrote goals for the care plan, was accountable for total care, contacting M.D. for medication or treatment changes, direct nursing care for critically ill residents, was responsible for instruction and counseling 4-10 CNA's and 2 LPN's, wrote disciplinary documentation as needed for CNA's and assisted in writing policies. Wrote evaluations for 4 CNA's. Administered medications and treatments. In charge of facility when worked on weekends, holidays and off-hour shifts.

AWARD:

- Developing policy and procedures Lee A. Peterson, RN

July 1989 to October 1988

STAFF NURSE, PRN

Sitka Pioneer Home, Sitka, Alaska

August 1987 through October 1988

OFFICE NURSE AND BUSINESS MANAGER

W. Henry MacPherson, O.D., Family Optometry Practice, 848 Main, Billings, MT

Performing diagnostic procedures. Administered medications and instructed patients in their use. Performed automated visual field examinations. Responsible for coordination office functions. Fitted, verified, dispensed and repaired spectacles. Instructed in contact lens use and care regimen.

June 1985 to June 1987

STAFF NURSE, EVENING SHIFT

Massachusetts Eye and Ear Infirmary, 243 Charles Street, Boston, MA

Responsible for the care of surgical and medical patients on a 46 bed eye floor. Often supervised up to nine employees while simultaneously executing direct patient care assignments. Admitted and cared for patients using the Nursing Process. Patient care included a complex preoperative procedure (frequently on an emergency basis), administration of medication through various routes, individual patient education and instruction and postoperative care. Many of the patients had multiple medical problems. Addressed the needs of patients and their family (many of whom were from foreign countries and did not speak English), doctors and the community.

August 1982 to May 1985

RESIDENT CARE COORDINATOR

STAFF NURSE, DAY SHIFT

Hebrew Rehabilitation Center for Aged, 1200 Centre Street, Roslindale, MA

Responsible for coordinating clinical and educational activities in a forty bed chronic care patient unit, while supervising four nurses assistants and a secretary. Nursing care duties included administration and monitoring of medications and treatments, providing physicians with timely information of patient status, coordination patient services, and advocating for the integrity of patient family relationships. In addition to the direct management of staff, supervisory duties included generation of administrative and management documentation, scheduling, and conduction multidisciplinary meetings. Wrote evaluations for supervised staff.

October 1981 to August 1982

STAFF NURSE, DAY SHIFT, FLOAT POSITION

Hebrew Rehabilitation Center for Aged, 1200 Centre Street, Roslindale, MA

General nursing duties and the substitution for Resident Care Coordinator.

April 1980 to April 1981 OUTREACH TEAM COORDINATOR

United Cerebral Palsy, 206 south 6th Street, Springfield, IL

Managed Outreach Team. Analyzed computer data to assist operations. Responsible for continuous community contacts made for the purpose of securing services and referrals for clients. Conducted home visits to individuals with developmental disabilities and genetic disorders within an eighteen county area, disseminating educational information, completing needs assessments, administering neurological screenings and the Denver Developmental Screening Test, and instruction of exercise techniques. Administrative responsibilities included departmental hiring and the development and completion of program outreach reports.

January 1979 to August 1979

CHARGE NURSE, ADULT AND PEDIATRIC, MEDICAL AND SURGICAL FLOOR

Mt. Desert Island Hospital, Bar Harbor, ME

Providing nursing care on a 30 bed adult and pediatric unit while managing three staff members on the 11-7 shift.

May 1978 to December 1978

CHARGE NURSE, PSYCHIATRIC AND GERIATRIC NURSING HOME

Colorado Springs Life Care Center, 924 W. Kiowa, Colorado Springs, CO

Management of a 100-bed nursing home on the 11-7 and 3-11 shifts. Providing nursing care to deinstitutionalized psychiatric patients of all ages as well as geriatric patients. Supervised nursing and non-nursing staff.

COMMITTEES

To January 2009

Safer Medical Devices Committee

Working as a team to decrease the number of needle stick and other employee injuries due to the use of sharps.

April 2000 to January 2009

DOMESTIC VIOLENCE TASK FORCE

Mt. Edgecumbe Hospital, SEARHC, Sitka, Alaska

Promoting the education of the hospital staff and patients.

Promoting the adoption of domestic violence screening in the health care setting.

April 19-20 2000

Attended the Alaska Network on Domestic Violence training session to promote Domestic Violence screening at SEARHC, Mt. Edgecumbe Hospital as a member of the Domestic Violence Task Force Team.

VOLUNTEER

2014

VOLUNTEER ADVOCATE SAFV



**Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka**

Board/Commission/Committee: Parks & Recreation
Name: Barbara Morse Daytime Phone: 752-0240
Address: PO 2972 Sitka Evening Phone: 752-0240
Email Address: morseb9@hotmail.com Fax Number: NA
Length of Residence in Sitka: 26 yrs Registered to vote in Sitka? Yes No
Employer: UAS

Organizations you belong to or participate in:

- American Council on Exercise (ACE)
- Girl Scouts Leader

Explain your main reason for applying:

I care a lot about Parks & Rec in Sitka & believe I can make a contribution.

What background, experience or credentials will you bring to the board, commission, or committee membership?

- 30+ years experience in Recreation programs
- 10 years prior experience on P&R committee
- Relevant education: USA Park & Rec. M.Ed. Dec. - 7

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 3/13/16 Signature: Barbara Morse

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com

3/15/16

To whom it may concern:

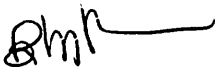
Please accept my application to serve on the City of Sitka Parks and Recreation Commission. I feel strongly about the value of Parks and Recreation in Sitka and would like to use my skills and knowledge to contribute to this endeavor.

I previously served on the Parks and Recreation Commission from 1990 – 2000 and in years since I have periodically volunteered with Parks and Rec. to assist with park projects. My professional experience includes working in recreation management for over thirty years, including volunteering to help with major community park projects such as Kimsham and Moller Park facilities.

My education includes a BA in Parks and Recreation and an M. Ed. in Recreation Management.

Thank you for considering my application to serve on the Parks and Recreation Commission.

Sincerely,

A handwritten signature in black ink, appearing to read 'B Morse', with a long horizontal flourish extending to the right.

Barbara Morse

PO Box 2972

Sitka AK 99835

752-0240

Morseb9@hotmail.com

Barbara Morse
PO Box 2972, Sitka, Alaska 99835
(907) 747-0527
morseb9@hotmail.com

Objective: Obtain a management level position at the UAS Sitka Campus

Highlight of Qualifications

- Over 15 years management experience working for non-profit, educational and for-profit businesses
- Experience developing community partnerships and collaborating with community resources
- Successfully write and obtain grants to achieve strategic priorities from federal, state, private and local sources
- Resourceful in solving problems and maximizing resources
- Effective in promoting positive productive work environment
- Competent in use of basic office and computer systems
- Outstanding communication skills
- Organized, flexible and able to work in groups or independently

Professional Work Experience

10/2013-present ~~10/2013-present~~ Sitka Community Director
S/2014 Big Brothers Big Sisters of Alaska

→ S/14 to Present, UAS Sitka Campus
+ DOL Grant Project Manager

Sitka, AK

Recruit, interview, and provide match support for volunteers and youth in the program; ongoing support through coaching, problem solving, and advising volunteers, parents, and youth participants; update multiple databases for both program documentation and fund development; program publicity, including public service announcements, brochures, media interviews, and promotional materials; record keeping, data collection, overall office management, and collecting and organizing data for submission to grantors and private funders; develop institutional and individual donor base for fundraising

4/2012– 10/2013 **WISEWOMAN and Lifestyle Balance Site Coordinator**

Southeast Alaska Regional Health Consortium/Health Promotion

Sitka, AK

Lifestyle Balance Coordinator: Plan and implement diabetes prevention program for sites in Southeast Alaska using a variety of outreach modalities including video conferencing, audio conferencing, and computer based services;

WISEWOMEN Coordinator: Plan and implement cardiovascular health program to provide comprehensive screenings for income eligible women throughout Southeast Alaska; grant management; supervise and evaluate nurse case managers; program outreach and publicity; collect and report data for federal grant, write reports, and communication with federal grant officer; lifestyle counseling and coaching using motivational interviewing and SMART Goal setting and ongoing support

8/2009 – 6/2011 **Preparing Indigenous Teachers and Administrators for Alaska Schools (PITAAS) Coordinator**

University of Alaska Southeast

Sitka, AK

Outreach and collaboration with Alaska Native students, communities, school districts and regional Native corporations to encourage Teaching Careers; Provide information to students, school staff, and parents on UAS educational opportunities; Collaborate with diverse staff to recruit students, organize campus tours and orientation; Work one on one with students to plan educational program

and provide ongoing support services; Provide web based reporting and data collection support to 8 mentor teachers in the region, Maintain data as required by the grant

12/2002 – 12/ 2008 Program Manager

Big Brothers Big Sisters of Alaska

Sitka, AK

Develop and foster community partnerships; Recruit, interview, and provide match support for volunteers and youth in the program; Program publicity, including public service announcements, media interviews and promotional materials; Coordinate community and school based mentor programs; record keeping, data collection, and overall office management; develop institutional and individual donor base for fundraising; Assist in writing state and federal grants

6–12/2002 Continuing Education Coordinator

University of Alaska Southeast

Sitka, AK

Plan, develop and implement programs to meet the needs of the community; manage continuing education workshops, conferences and *Elderhostel's*; Develop Memorandums of Agreements for classes and workshops; Program advertising and customer service; cooperatively work with UAS employees and departments to ensure quality outcomes; processing purchase orders, assist with registration

10/90 – 8/2000 Director of Community Schools

Sitka School District, Sitka, Alaska

Sitka, AK

Management responsibilities: Supervise a team of seven fulltime and forty part time & contract staff, management of state and federal grants, collaborate with other educational partners to develop new programs aligned with the strategic goals of the Sitka School District. Responsibilities also included developing community partnerships, collaborating with local and state wide organizations and serving on local and statewide educational committees and task forces.

Education

Masters of Education in Health Physical Education and Recreation

Bowling Green State University 1999

Bowling Green, OH

- Awarded a Fellowship through American Youth Hostels/ Hostelling International
- Graduate coursework and Fieldwork services in Seattle, San Diego, and Washington DC.

Bachelor of Arts in Recreation and Parks, Minor: Psychology

Western Washington State University 1984

Bellingham, WA

Community Service and Involvement

2006 to present

Make A Wish of Alaska

Manager working directly with recipients and their families to plan Wishes

2005 to present

Girl Scouts of Alaska Volunteer

Troop Leader and coordinator for community camps and special events

2011 – 2013

Alaska Commission on Post-Secondary Education Programs

Outreach and school liaison functions for "I Know I Can" and "I'm going to College" for elementary and middle school students in Sitka

more 2 of 2



Legislation Details

File #: ORD 16-07 Version: 1 Name:

Type: Ordinance Status: AGENDA READY

File created: 3/2/2016 In control: City and Borough Assembly

On agenda: 3/22/2016 Final action:

Title: Amending Sitka General Code at Chapter 2.12 entitled "City and Borough of Sitka Hospital Board" section 2.12.070 entitled, "Organization" to clarify board offices to be elected

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2016-07.pdf](#)
[Ord 2016-07.pdf](#)

Date	Ver.	Action By	Action	Result
3/8/2016	1	City and Borough Assembly		

POSSIBLE MOTION

I MOVE TO approve Ordinance 2016-07 on second and final reading.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2016-07

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA (CBS) AMENDING SITKA GENERAL CODE CHAPTER 2.12 "CITY AND BOROUGH OF SITKA HOSPITAL BOARD" SECTION 2.12.070 ENTITLED, "ORGANIZATION" TO CLARIFY BOARD OFFICES TO BE ELECTED

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstances shall not be affected.

3. PURPOSE. To clarify that the City and Borough of Sitka Hospital Board organize itself by electing a President, Vice President, as well as a Secretary.

4. ENACTMENT. NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that Chapter 2.12 is amended at Section 2.12.070 entitled, "Organization". (new language underlined; deleted language stricken).

Chapter 2.12 CITY AND BOROUGH OF SITKA HOSPITAL BOARD

2.12.070 Organization.

The board shall organize itself by electing a ~~chairman~~ President, Vice President and secretary who shall hold their offices as provided by hospital board by-laws.

5. EFFECTIVE DATE. This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 22nd day of March, 2016.

Matthew Hunter, Deputy Mayor

ATTEST:

Sara Peterson, CMC Municipal Clerk



Legislation Details

File #: ORD 16-05 Version: 1 Name:

Type: Ordinance Status: AGENDA READY

File created: 2/16/2016 In control: City and Borough Assembly

On agenda: 3/22/2016 Final action:

Title: Amending Sitka General Code Title 10 "Public Peace, Safety and Morals" by adding a new Chapter 10.25 entitled, "Cellular Phone Use While Driving" (first reading)

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2016-05.pdf](#)
[Memo Ord 2016-05.pdf](#)
[Ord 2016-05.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

POSSIBLE MOTION

I MOVE TO approve Ordinance 2016-05 on
first reading.

Memo

February 10, 2015

To: City and Borough of Sitka Assembly

Subject: 2016 Safe Streets - Focused Driver ordinance

In March of 2015 the Health Needs and Human Services Commission began discussing distracted driving, which is very common in Sitka. The group indicated this was a health issue and that the recommended best practice, which includes legislative action, could help prevent a tragedy. We have sensible guidelines and enforcement for speeding and drunk driving, but are severely lacking when it comes to distracted driving. In Alaska there is a State law prohibiting texting while driving but nothing to address all the other forms of distracted driving which are both common and problematic.

The Health Needs and Human Services Commission found a well thought out ordinance from Austin, Texas (which prohibits the use of hand held portable devices while driving or bicycling) and used that as a template to build our own local ordinance. Sitka's ordinance, like Austin's, focuses on the most common form of distracted driving: cell phone use.

According to the National Safety Council, in 2008, 28% of all crashes were attributed to cell phone use resulting in 1.6 million crashes and 645,000 injuries. Using a cell phone while driving increases the chance of a crash by 4 times according to the nonprofit Insurance Institute for Highway Safety.

Many local residents have shared stories of distracted driving contributing to collisions and hair raising close calls. The intent of the 2016 Safe Streets – Focused Drivers ordinance is to reduce Sitka's risk of experiencing crashes, injuries and even fatalities caused by distracted driving. Sitkans walk and bike at significantly higher rates than the national average, so we have a potentially deadly combination of having lots of vulnerable roadway users and lots of distracted motorists.

An observation survey of 265 motorists in Sitka from February of 2015, showed 21% of drivers clearly were multitasking and had one hand off the wheel and on something else, usually a cell phone. Talking on a hand-held cell phone while driving is banned in 46 countries plus 14 U.S. states, the District of Columbia, and many municipalities. This is a positive trend that will save lives.

The overall goal of the ordinance and the accompanying injury prevention project; is to cut the number of distracted drivers in half (under 10%) as measured by the post project survey of Sitka drivers which is scheduled for March 2016. If this goal is achieved, Sitka will undoubtedly be a safer town for pedestrians, cyclists and motorists.

On September 8th the Health Needs and Human Services Commission (HNHSC) voted unanimously to approve the Safe Streets – Focused Drivers draft ordinance. On September 23rd the Police and Fire Commission also reviewed, evaluated and voted to endorse this same ordinance. The ordinance went through the City's Legal Department where it was reviewed and was further refined. The final draft was unanimously passed at the Health Needs and Human Services Commission on Feb. 9. Now the ordinance

will go before the Assembly for consideration. Please feel free to contact any of us about this important public safety ordinance.

Thank you for your consideration and service,

Doug Osborne, Chair CBS Health Needs and Human Services Commission,

Loyd Platson, Vice Chair CBS Health Needs and Human Services Commission, and
Chair CBS Police and Fire Commission

Don Jones, Vice Chair CBS Police and Fire Commission

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2016-05

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING SITKA GENERAL CODE TITLE 10 "PUBLIC PEACE, SAFETY AND MORALS" BY ADDING A NEW CHAPTER 10.25 ENTITLED, "CELLULAR PHONE USE WHILE DRIVING"

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person or circumstances shall not be affected thereby.

3. PURPOSE. The purpose of this ordinance is to establish a code that defines conduct and penalties considered unlawful within the City and Borough of Sitka regarding the use of cell phones while operating a motor vehicle.

4. ENACTMENT. NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that the Sitka General Code Title 10 is amended by adding a new section 10.25 entitled, "Cellular Phone Use While Driving" to read as follows (new language underlined; deleted language stricken):

Title 10
PUBLIC PEACE, SAFETY AND MORALS

Chapter 10.25
Cellular Phone Use While Driving

Sections:

- 10.25.010 Definitions
10.25.020 Unlawful Use
10.25.030 Exceptions

10.25.010 Definitions

A. Cell phone means a hand-held cellular telephone.

B. Use means employing a cell phone for any reason including, without limitation, the following activities while holding or touching the device:

- 1. Dialing or deactivating a phone call;
2. Speaking in or listening to a conversation, or music;

49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93

- 3. Viewing, taking or transmitting electronic images including videos;
- 4. Composing, sending, viewing, accessing, browsing, retrieving or saving email messages;
- 5. Entering or changing information in a global positioning or navigation system or any software or application designed for navigation;
- 6. Accessing or viewing an internet website or computer application or;
- 7. Playing a game.

C. Authorized emergency personnel means a person who is a law enforcement officer, firefighter, member of a governmental emergency medical services function, or member of a governmental emergency management function.

10.25.020 Prohibited Use

A. An operator of a motor vehicle may not use a cell phone when the vehicle is in motion, or while stopped at a stop sign or traffic light.

10.25.030 Exceptions

A. It is an affirmative defense to prosecution of an offense under this section if:

- 1. The cell phone is used in a hands-free mode of operation;
- 2. Use of the cell phone is for obtaining emergency assistance to report a crime, traffic accident, medical emergency, or serious traffic hazard or to prevent a crime about to be committed;
- 3. Use of a cell phone is in the reasonable belief that a person's life or safety is in immediate danger.

B. 10.25.020 (A) does not apply to:

- 1. Vehicle dispatching and response information for motor vehicles providing emergency road service or roadside assistance;
- 2. Vehicle dispatching information for passenger transport or freight or package delivery;

94 3. Information for use in performing highway construction, maintenance, or repair or
95 data acquisition by the municipality; or

96
97 4. Information for use in performing utility construction, maintenance, repair, or data
98 acquisition by a public utility; in this subparagraph, "public utility" has the meaning
99 given in AS 42.05.990;

100
101 5. Authorized emergency personnel using a cell phone while acting in an official
102 capacity;
103

104 5. **EFFECTIVE DATE.** This ordinance shall become effective 30 days after the
105 date of its passage.

106
107 **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of
108 Sitka, Alaska this 12th day of April, 2016.

109
110
111 _____
Mim McConnell, Mayor

112 **ATTEST:**
113
114
115 _____
116 Sara Peterson, CMC
117 Municipal Clerk



Legislation Details

File #: 16-045 Version: 1 Name:
Type: Item Status: AGENDA READY
File created: 3/16/2016 In control: City and Borough Assembly
On agenda: 3/22/2016 Final action:
Title: Discussion/Direction on FY2017 Budget Worksessions
Sponsors:
Indexes:
Code sections:
Attachments: [FY2017 Budget Worksessions.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Discussion/Direction on
FY2017 Budget Worksessions

