



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, May 28, 2024

6:00 PM

Assembly Chambers

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#### **REGULAR MEETING**

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. RECITAL OF LANDS ACKNOWLEDGEMENT**

**IV. ROLL CALL**

**V. CORRESPONDENCE/AGENDA CHANGES**

[24-079](#) Reminders, Calendars, and General Correspondence

**Attachments:** [Reminders and Calendars](#)

[Sitka Service Award](#)

[Worthy Service Award](#)

[Assessing Quarterly Report](#)

[Planning and Community Development Quarterly Report](#)

**VI. CEREMONIAL MATTERS**

[24-078](#) Service Awards - Tourism Task Force Members

**Attachments:** [Tourism Task Force Certificates](#)

**VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [24-076](#)     Approve the minutes of the April 18, 25, May 2, and May 9 Assembly meetings  
**Attachments:** [Consent and Minutes](#)
- B**     [24-075](#)     Approve the following liquor license documents: 1) a renewal application for Dove Island Lodge & Sitka Sports Fishing Charters, LLC dba Dove Island Lodge, 2) a renewal application for SOE, LLC dba Asian Palace at 327 Seward Square #1, and 3) a transfer of ownership application, a premises diagram application, and restaurant endorsement application for JL Sitka, Inc./SCOJO, LLC dba Westmark Sitka Hotel at 330 Seward Street  
**Attachments:** [Motion and Memos](#)  
[#5126 Dove Island Lodge](#)  
[#4595 Asian Palace](#)  
[#1031 Westmark](#)
- C**     [RES 24-12](#)     Setting the millage rates for the fiscal year July 1, 2024 through June 30, 2025  
**Attachments:** [Motion](#)  
[Memo and Res 2024-12](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- D**     [24-077](#)     Appoint Barbara Teepe to an unexpired term on the Tree and Landscape Committee  
**Attachments:** [Motion and application](#)

**XI. UNFINISHED BUSINESS:**

- E**      [ORD 24-13](#)      Making supplemental appropriations for fiscal year 2024 (Clean Energy to Communities Project)  
*Attachments:* [Motion Ord 2024-13](#)  
[Memo Ord 2024-13](#)  
[Ord 2024-13 Supplemental C2C](#)
- F**      [ORD 24-10](#)      Making supplemental appropriations for fiscal year 2024 (Replace Harbor 300HP Outboard)  
*Attachments:* [Motion Ord 2024-10](#)  
[02 Memo Ord 2024-10](#)  
[03 Ord 2024-10](#)
- G**      [ORD 24-11](#)      Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2024 through June 30, 2025  
*Attachments:* [Motion Ord 2024-11](#)  
[Memo FY2025 Budget](#)  
[Ord 2024- 11 General Fund and others](#)  
[FY2025 Draft Administrator's Budget](#)
- H**      [ORD 24-12](#)      Adopting the budget and capital improvement plan for Enterprise Funds for the fiscal year July 1, 2024 through June 30, 2025, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting moorage rates and other harbor fees  
*Attachments:* [Motion Ord 2024-12](#)  
[Ord 2024-12 Enterprise Funds](#)

**XII.      NEW BUSINESS:**

**New Business First Reading**

- I**      [ORD 24-14](#)      Amending Title 15 "Public Utilities" of the Sitka General Code by updating Chapter 15.10 "Water System", Section 410 "Joint Service Connections"  
*Attachments:* [Motion](#)  
[Memo and Ord 2024-14](#)

**Additional New Business Items**

- J      [RES 24-13](#)      Supporting amendment 123 to the Fishery Management Plan (FMP) for groundfish of the Bering Sea and Aleutian Islands (BSAI) management area which amends regulations governing limits on the Pacific halibut prohibited species catch (PSC) and links the halibut PSC limit for the amendment 80 commercial groundfish trawl fleet in the BSAI groundfish fisheries to halibut abundance

**Attachments:** [Motion](#)

[Memo and Res 2024-13](#)

**XIII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV.      REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV.      EXECUTIVE SESSION**

*Not anticipated.*

**XVI.      ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk*

*Publish: May 24*



# CITY AND BOROUGH OF SITKA

## Legislation Details

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**File #:** 24-079      **Version:** 1      **Name:**  
**Type:** Item      **Status:** AGENDA READY  
**File created:** 5/22/2024      **In control:** City and Borough Assembly  
**On agenda:** 5/28/2024      **Final action:**  
**Title:** Reminders, Calendars, and General Correspondence  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Reminders and Calendars](#)  
[Sitka Service Award](#)  
[Worthey Service Award](#)  
[Assessing Quarterly Report](#)  
[Planning and Community Development Quarterly Report](#)

Date	Ver.	Action By	Action	Result
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# REMINDERS

<u>DATE</u>	<u>EVENT</u>	<u>TIME</u>
Tuesday, May 28	Regular Meeting	6:00 PM
Tuesday, June 11	Regular Meeting	6:00 PM



# Assembly Calendar

[2023](#)   [Jan](#)   [Feb](#)   [Mar](#)   [Apr](#)   [May](#)   [Jun](#)   [Jul](#)   [Aug](#)   [Sep](#)   [Oct](#)   [Nov](#)   [Dec](#)   [2025](#)

May 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28 Apr	29	30	1 May	2	3	4
Carlson	Carlson	Carlson 5:30pm - 7:30pm Govt to Govt Dinner Meeting: 204 Siginaka Way 6:00pm Tourism Task Force Meeting- Liaison Carlson	Carlson 6:00pm School Board-Liaison Mosher 6:00pm Library. Commission- Liaison Saline 7:00pm Planning Commission- Liaison Christianson	Carlson 6:00pm Special Budget Meeting	Carlson	Carlson
5	6	7	8	9	10	11
Carlson Christianson	Carlson Christianson 6:00pm Sustainability Commission-Liaison Mosher	Carlson Christianson	Carlson Christianson 5:30pm Tree and Landscape Committee- Liaison Saline 6:00pm Historic Preservation Commission- Carlson 6:00pm Port and Harbors Commission- Liaison Ystad	Carlson Christianson 12:00pm Local Emergency. Planning Committee- Liaison Mosher 6:00pm Special Meeting: Attorney Candidate Interview	Carlson Christianson	Carlson Christianson
12	13	14	15	16	17	18
Carlson Christianson Mosher	Carlson Christianson Mosher	Christianson Mosher 12:00pm Parks and Recreation Committee- Liaison Mosher 6:00pm Regular Assembly Mtg	Christianson Mosher 12:00pm Health Needs and Human Services Commission- Liaison Carlson 7:00pm Planning Commission- Liaison Christianson	Christianson Mosher 6:00pm Special Meeting: Tourism Task Force Recommendations and Next Steps	Christianson	Christianson
19	20	21	22	23	24	25
Christianson			Eisenbeisz 5:30pm Police and Fire Commission- Liaison Pike	Eisenbeisz		
26	27	28	29	30	31	1 Jun
		6:00pm Regular Assembly Mtg				

# Assembly Calendar

2023    Jan    Feb    Mar    Apr    May    Jun    Jul    Aug    Sep    Oct    Nov    Dec    2025  
**June 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
May		6:00pm <u>Regular Assembly Mtg</u>				Jun
2	3	4	5	6	7	8
	6:00pm <u>Sustainability Commission-Liaison Mosher</u>		6:00pm <u>School Board-Liaison Mosher</u> 7:00pm <u>Planning Commission-Liaison Christianson</u>			
9	10	11	12	13	14	15
		12:00pm <u>Parks and Recreation Committee-Liaison Mosher</u> 6:00pm <u>Regular Assembly Mtg</u>	5:30pm <u>Tree and Landscape Committee-Liaison Saline</u> 6:00pm <u>Historic Preservation Commission-Carlson</u>	12:00pm <u>Local Emergency Planning Committee-Liaison Mosher</u>		
16	17	18	19	20	21	22
			12:00pm <u>Health Needs and Human Services Commission-Liaison Carlson</u> 7:00pm <u>Planning Commission-Liaison Christianson</u>			
23	24	25	26	27	28	29
		6:00pm <u>Regular Assembly Mtg</u>	5:30pm <u>Police and Fire Commission-Liaison Pike</u>			
30	1	2	3	4	5	6
	6:00pm <u>Sustainability Commission-Liaison Mosher</u>		6:00pm <u>School Board-Liaison Mosher</u> 7:00pm <u>Planning Commission-Liaison Christianson</u>			
	Jul					



# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

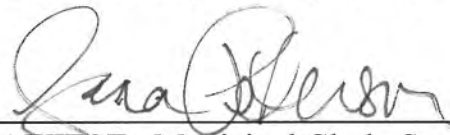
***Elise Davidson Kitka***

*this expression of grateful acknowledgment for your one year of valued service rendered in the public interest while serving on the Health Needs and Human Services Commission. Thank you!*

Signed and sealed this 28th day of May 2024



Mayor, Steven Eisenbeisz



ATTEST: Municipal Clerk, Sara Peterson



# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

**Rachel Worthey**

*this expression of grateful acknowledgment for your almost one year of  
valued service rendered in the public interest while serving on the  
Health Needs and Human Services Commission. Thank you!*

Signed and sealed this 28th day of May 2024



Mayor, Steven Eisenbeisz



ATTEST: Municipal Clerk, Sara Peterson



## **Assessing Department Quarterly Report**

### **Department Overview:**

Assessing Director- Larry Reeder

Appraiser: Kasi Kinslow

Appraisal Technician: Seth Charlton

The Assessing department currently operates with 3 FTE's. All 3 positions are currently filled.

### **Current Activities:**

We have continued our reappraisal of residential properties in the Borough. This will be our fourth year and so far, we have completed approximately 2/3 of the residential properties. We plan to complete the entire residential reappraisals for the 2026 assessment year. This year we will be on Halibut Point rd. and the surrounding areas. We plan to continue until we have reappraised the entire Borough which could possibly be 2025, but more likely 2026.

We have started a process of auditing our Community Purpose exemptions. The audit will include requesting a current application and supporting documents. We mailed out letters informing them of the audit and asking for current documentation.

As we work through this audit, we will write procedures for both the audit and Community Purpose exemptions in general.

We are currently working on developing a Trend Model to capture the Sitka real estate market annually. Using that market data, we will apply trends annually to all properties in CBS. We plan to apply trends annually starting next year. The application of a trend model should keep CBS values current as Alaska Statute requires.

### **Recent Accomplishments:**

We completed over 500 residential and new construction appraisals for the 2024 tax roll. We added \$54,244,526 to Real Property, and \$7,168,740 to Business Personal Property, in taxable value for 2024. (after all exemptions).

Kasi continues to gain experience and improve as an appraiser. Her production increased significantly as she gained experience and confidence in our processes and methods.

Seth continues to impress and improve in his role as an Appraisal Tech. He recently received his Alaska Association of Assessing Officers Level 1 certification.

### **Budget:**

Currently, the Assessing department has used 76% of the operating budget for fiscal year 2024.



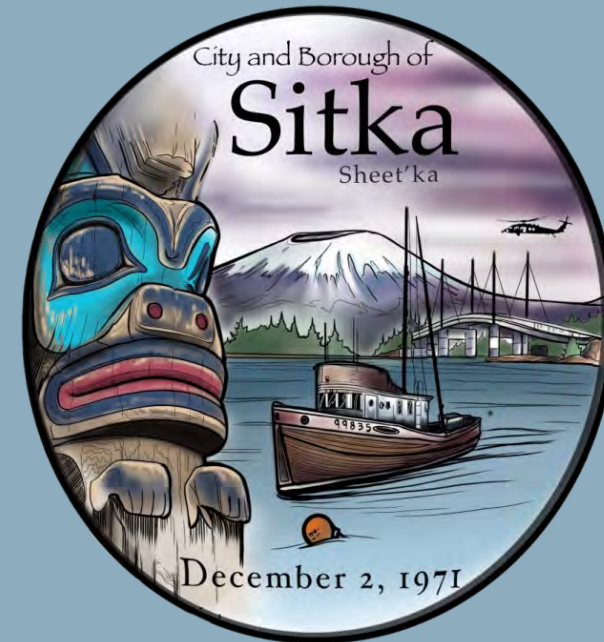
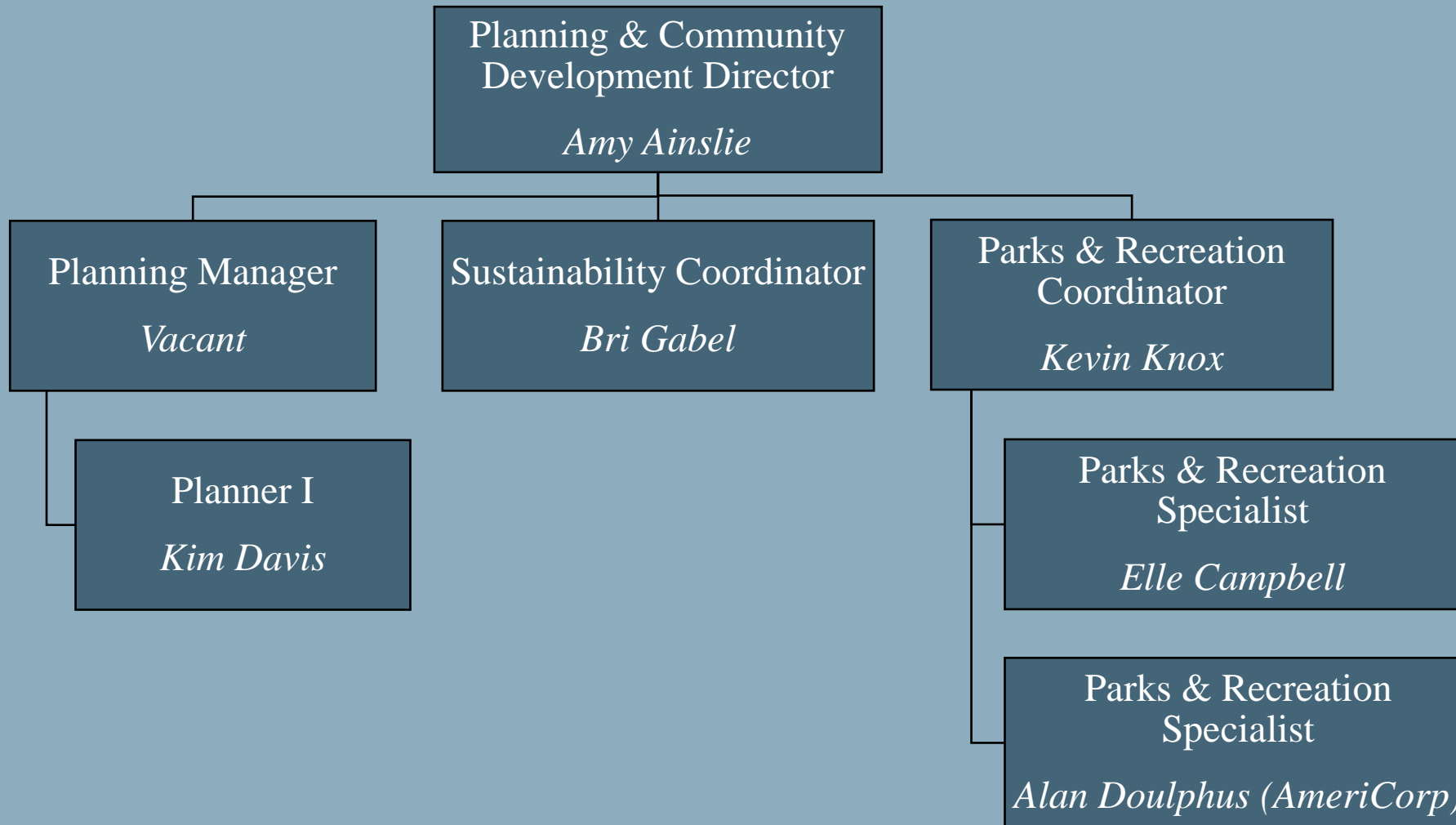
# Expense Budget Performance Report

Fiscal Year to Date 04/30/24

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund <b>100 - General Fund</b>										
EXPENSE										
5110.001	Regular Salaries/Wages	228,371.00	.00	228,371.00	17,043.12	.00	165,296.57	63,074.43	72	151,601.80
5110.002	Holidays	.00	.00	.00	.00	.00	8,652.26	(8,652.26)	+++	7,813.40
5110.003	Sick Leave	.00	.00	.00	77.88	.00	6,775.64	(6,775.64)	+++	5,621.58
5120.001	Annual Leave	7,939.00	.00	7,939.00	989.40	.00	11,711.29	(3,772.29)	148	11,047.35
5120.002	SBS	14,485.85	.00	14,485.85	1,110.16	.00	11,744.70	2,741.15	81	10,807.10
5120.003	Medicare	3,426.50	.00	3,426.50	262.61	.00	2,778.14	648.36	81	2,556.32
5120.004	PERS	50,241.61	.00	50,241.61	3,984.28	.00	40,500.93	9,740.68	81	38,785.56
5120.005	Health Insurance	69,689.16	.00	69,689.16	5,441.19	.00	54,411.90	15,277.26	78	52,753.28
5120.006	Life Insurance	30.24	.00	30.24	2.52	.00	25.20	5.04	83	25.20
5120.007	Workmen's Compensation	639.58	.00	639.58	50.72	.00	515.52	124.06	81	528.95
5120.011	PERS on Behalf	15,751.52	.00	15,751.52	.00	.00	5,403.00	10,348.52	34	4,230.00
5201.000	Training and Travel	11,000.00	.00	11,000.00	.00	.00	3,328.36	7,671.64	30	7,088.09
5204.000	Telephone	798.00	.00	798.00	.00	.00	.00	798.00	0	371.84
5206.000	Supplies	1,500.00	.00	1,500.00	.00	.00	916.87	583.13	61	722.33
5207.000	Repairs and Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5211.000	IT Fees	52,665.00	.00	52,665.00	4,388.75	.00	43,887.50	8,777.50	83	26,155.80
5212.000	Contracted Services	30,800.00	.00	30,800.00	2,374.64	.00	18,071.84	12,728.16	59	21,817.59
5221.000	Transportation/Vehicles	4,693.00	.00	4,693.00	340.52	.00	3,650.24	1,042.76	78	2,671.75
5222.000	Postage	2,900.00	.00	2,900.00	.00	.00	226.80	2,673.20	8	.00
5223.000	Tools & Small Equipment	1,500.00	.00	1,500.00	.00	.00	177.43	1,322.57	12	1,028.03
5224.000	Dues and Publications	2,170.00	.00	2,170.00	1,174.10	.00	1,329.10	840.90	61	731.15
EXPENSE TOTALS		\$499,600.46	\$0.00	\$499,600.46	\$37,239.89	\$0.00	\$379,403.29	\$120,197.17	76%	\$346,357.12
Fund <b>100 - General Fund</b> Totals		\$499,600.46	\$0.00	\$499,600.46	\$37,239.89	\$0.00	\$379,403.29	\$120,197.17		\$346,357.12
Grand Totals		\$499,600.46	\$0.00	\$499,600.46	\$37,239.89	\$0.00	\$379,403.29	\$120,197.17		\$346,357.12

# Planning & Community Development Department



## **TOURISM MANAGEMENT**

General	Schedule	Budget
Execute CBS operations per the Short-Term Tourism Plan. Tourism Task Force completed.	Operations planning initiated, Task Force recommendations under consideration	Planned expenses are within budget.

### Project Status Updates:

- Task Force had its last meeting on 4/30 and finalized recommendations. Reviewed and approved by the Assembly on 5/16
- Staff preparing an "Action Plan" from Task Force recommendations
- Operations for summer 2024 underway

### Future Milestones:

- Task Force recommendations "Action Plan" will be presented to the Assembly on 6/25

**Estimated Total Project Cost:** Managed across multiple departments/budgets

**Budget Information:** Most expenses CPV eligible

**Background:** Supports Strategic Plan Actions 1.4 and 3.4

The Assembly provided direction on elements of the Short-Term Tourism Plan to carry forward in 2023, with efforts remaining heavily focused on traffic and sanitation management. Many associated expenses were anticipated and approved through the FY23 budget. The Assembly also created the Tourism Task Force in April 2023 with specific directives, and established an ex officio seat for Planning & Community Development.

**SITKA COMMUNITY RENEWABLE ENERGY STRATEGY (SCRES)**

General	Schedule	Budget
Scope finalized, community survey initiated, work plan in development	Project on track with granting agency timeline	ETIPP grant provides technical assistance for the project

**Project Status Updates:**

Scope of work was finalized to include a community-wide green house gas emissions inventory, energy education and public engagement, energy scenario modeling for community input and consolidation into the SCRES document which will include policy recommendations and community actions. Sustainability Coordinator meets weekly with the technical team (NREL, PNNL & REAP) to develop a work plan.

Sustainability Commission has been engaged during regular meetings and have formed working groups to support areas of the SCRES scope. Conducted a community survey for initial input into the work plan.

**Future Milestones:**

- Develop initial pilot education module for Sitka's energy background.
- Incorporate findings of pilot and community survey results into work plan.

**Estimated Total Project Cost:** N/A

**Budget Information:** Budgeted as staff time and through grant

**Background:**

CBS was awarded an ETIPP grant from the Department of Energy to assist with creating a strategy that will inform policy-makers on Sitka's energy demand now and into the future. It is intended to guide decisions around prolonging use of current electric power generation capacity while achieving climate goals, and inform capital planning for future.

## **CLEAN ENERGY-TO-COMMUNITIES (C2C)**

General	Schedule	Budget
Project was reassigned to P&CDD and rescope	Due to the reassignment and rescope, initial tasks are slightly behind schedule	Provided through combination of contract funds and technical assistance

### Project Status Updates:

Project was redefined to better meet the goals of the strategic plan and integrate with the SCRES. The primary objectives of the project are:

1. Maximize the efficiency of existing renewable energy resources
2. Increase infrastructure reliability to remain 100% renewable
3. Build the workforce to support renewable energy production

Finalized the scope of work with NREL to reflect the projects new direction and work schedule.

### Future Milestones:

- Formalize partnerships with community organizations through RFQ
- Kick-off meeting with technical team scheduled in Sitka early June

Estimated Total Project Cost: \$3.5 M

Budget Information: \$500K available to CBS from DOE contract funds, \$3M in technical assistance

### Background:

CBS was awarded the C2C project from the Department of Energy to provide in-depth partnership support for Sitka's electric renewable infrastructure over the next 3 years. The project aims to ensure the long-term sustainability of CBS's hydroelectric infrastructure as it is paramount to Sitka's persistent success in increasingly unpredictable economic, social, and environmental climates.



**PARKS & RECREATION**

General	Schedule	Budget
Preparing for summer programming and transition of Blatchley Pool	Facility demands are very high. Blatchley is operating at near capacity. Summer program registration is filling up.	Within budget for programming, new staff, and software

**Project Status Updates:**

- Summer programs including camps, swim lessons, gymnastics, music classes, open gyms, and parent/tot times have been launched; many programs/classes are filled or quickly filling
- New software platform for registration and facility reservations, RecDesk, was launched. Staff and public have positive feedback for new software program.
- Dedicated social media pages were created to promote programs and lessen volume on CBS main pages.

**Future Milestones:**

- Blatchley Pool handover effective July 1; working on plans to ramp-up operations over late summer/fall including hiring staff, and establishing policies, procedures, and fee structures.
- Parks and Recreation Asset/Master Plan - consultant engaged and draft plan underway.
- Developing fall after school programming

**Budget Information:** Within budget

**Background:** Supports Strategic Plan Actions 1.1, 2.2, 4.4

The Parks & Recreation division was added to CBS services in FY23 to provide more recreation opportunities for Sitka's residents, especially youth, with a near-term focus on programming and schedule management of recreation facilities.

**HOUSING LAND STUDY**

General	Schedule	Budget
Commission a geotechnical and engineering study to determine best opportunities for housing development on CBS land	Tentative schedule now established	Within budget

**Project Status Updates:**

- Project approved in FY24 budget
- Preliminary scope of work determined, integrating updates from US Forest Service on interest in using administrative lands for housing development
- RFQ for consultant team published 5/23
- Progress has been delayed due to department short-staffing

**Future Milestones:**

- RFQ will close on 6/25
- Target date of 8/15 to have consultant team under contract

**Estimated Total Project Cost: TBD**

**Budget Information: Total housing study budget \$750,000**

**Background:**

In order to address housing affordability and availability challenges in Sitka through the use of CBS-owned lands, three primary questions must be answered: which properties have the most developable land, how much housing could be developed on that land, and how much would the development cost. This first study will answer those three questions through geotechnical and engineering analysis. With that information, the Assembly will be well-positioned to make decisions around development, affordability, and land disposal.

## SAFE STREETS FOR ALL

General	Schedule	Budget
Project on track with granting agency timeline, schedule lagging behind target	Assignment of project management and contracting needed	Mid-year supplemental appropriation was passed to dedicate match funds and accept total grant award

### Project Status Updates:

- Working on reassigning project management responsibilities between Planning & Public Works.
- Contracting provisions are complex due to federal requirements
- Working to align work under this grant with other transportation and recreation initiatives

### Future Milestones:

- Finalize team/project management
- Issue Request for Qualifications or Request for Proposals to contract consultant team

Estimated Total Project Cost: \$700,000

Budget Information: \$550,000 grant/\$150,000 match

Background: Supports Strategic Plan Actions 4.1 & 4.3

The Safe Streets for All (SS4A) grant is designed to provide Sitka with funding to create an Action Plan that will study our existing transportation conditions and infrastructure, identify necessary improvements, and create a pathway for safer and more sustainable transportation. By having a completed Action Plan in place, CBS will be eligible to apply for future infrastructure funds through the Federal Highway Administration.

## LEASE MANAGEMENT

General	Schedule	Budget
Address backlog of expired tideland leases and miscellaneous lease management activities	Loss of staff has put project on hold	Within budget

### Project Status Updates:

- Addressing urgent cases
- Expired leases in a hold-over status (lessees have continued right to use and obligation to pay)
- Currently lacking staff resources to prioritize
- Supported through other departments (Assessing, Finance, and Legal)

### Future Milestones:

- Fill Planning Manager position and begin training on tideland lease process/administration

Estimated Total Project Cost: N/A

Budget Information: Staff time as budgeted

### Background:

Many tidelands leases transferred to CBS by the State of Alaska had similar expiration dates, creating a slug of tideland leases needing to be renewed. Many of these leases were 30-50 year agreements with terms that fall outside CBS standard practice, and some leases were transferred to new lessees with poor documentation. Planning is working to address these leases that are currently in a hold-over status and is greatly benefitting from additional resources in Finance created to help streamline our leasing process.

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund <b>100 - General Fund</b>										
Division <b>500 - Administrative</b>										
Department <b>006 - Planning &amp; Community Development</b>										
<b>EXPENSE</b>										
<i>Salaries and Wages</i>										
5110.001	Regular Salaries/Wages	312,345.80	.00	312,345.80	.00	.00	204,718.98	107,626.82	66	233,887.83
5110.002	Holidays	.00	.00	.00	.00	.00	12,458.36	(12,458.36)	+++	9,006.67
5110.003	Sick Leave	.00	.00	.00	.00	.00	11,440.64	(11,440.64)	+++	8,159.59
5110.010	Temp Wages	.00	.00	.00	.00	.00	12,945.00	(12,945.00)	+++	5,860.00
<i>Salaries and Wages Totals</i>		<b>\$312,345.80</b>	<b>\$0.00</b>	<b>\$312,345.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$241,562.98</b>	<b>\$70,782.82</b>	<b>77%</b>	<b>\$256,914.09</b>
<i>Fringe Benefits</i>										
5120.001	Annual Leave	14,134.00	.00	14,134.00	.00	.00	15,060.25	(926.25)	107	11,338.79
5120.002	SBS	20,013.08	.00	20,013.08	.00	.00	15,753.15	4,259.93	79	16,471.45
5120.003	Medicare	4,733.95	.00	4,733.95	.00	.00	3,726.28	1,007.67	79	3,896.22
5120.004	PERS	68,715.94	.00	68,715.94	.00	.00	52,091.51	16,624.43	76	57,726.25
5120.005	Health Insurance	82,670.64	.00	82,670.64	.00	.00	60,842.49	21,828.15	74	67,842.41
5120.006	Life Insurance	30.24	.00	30.24	.00	.00	31.10	(.86)	103	34.64
5120.007	Workmen's Compensation	874.37	.00	874.37	.00	.00	702.61	171.76	80	804.86
5120.011	PERS on Behalf	11,458.65	.00	11,458.65	.00	.00	6,663.00	4,795.65	58	6,402.00
<i>Fringe Benefits Totals</i>		<b>\$202,630.87</b>	<b>\$0.00</b>	<b>\$202,630.87</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$154,870.39</b>	<b>\$47,760.48</b>	<b>76%</b>	<b>\$164,516.62</b>
<i>Operating Expenses</i>										
5201.000	Training and Travel	11,500.00	.00	11,500.00	.00	.00	3,767.33	7,732.67	33	6,507.30
5204.001	Cell Phone Stipend	1,200.00	.00	1,200.00	.00	.00	359.96	840.04	30	450.00
5206.000	Supplies	1,500.00	.00	1,500.00	.00	.00	1,029.86	470.14	69	354.13
5207.000	Repairs and Maintenance	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
5211.000	IT Fees	42,763.00	.00	42,763.00	3,563.58	.00	42,762.96	.04	100	34,247.04
5212.000	Contracted Services	27,500.00	17,500.00	45,000.00	.00	3,365.48	17,034.52	24,600.00	45	6,900.00
5222.000	Postage	300.00	.00	300.00	.00	.00	9.65	290.35	3	76.79
5223.000	Tools & Small Equipment	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,840.70
5224.000	Dues and Publications	4,700.00	.00	4,700.00	.00	.00	400.00	4,300.00	9	199.00
5226.000	Advertising	1,000.00	.00	1,000.00	.00	.00	368.80	631.20	37	135.60
5290.000	Other Expenses	.00	.00	.00	.00	.00	.00	.00	+++	83.55
<i>Operating Expenses Totals</i>		<b>\$96,463.00</b>	<b>\$17,500.00</b>	<b>\$113,963.00</b>	<b>\$3,563.58</b>	<b>\$3,365.48</b>	<b>\$65,733.08</b>	<b>\$44,864.44</b>	<b>61%</b>	<b>\$51,794.11</b>
<b>EXPENSE TOTALS</b>		<b>\$611,439.67</b>	<b>\$17,500.00</b>	<b>\$628,939.67</b>	<b>\$3,563.58</b>	<b>\$3,365.48</b>	<b>\$462,166.45</b>	<b>\$163,407.74</b>	<b>74%</b>	<b>\$473,224.82</b>
Department <b>006 - Planning &amp; Community Development</b> Totals		<b>(\$611,439.67)</b>	<b>(\$17,500.00)</b>	<b>(\$628,939.67)</b>	<b>(\$3,563.58)</b>	<b>(\$3,365.48)</b>	<b>(\$462,166.45)</b>	<b>(\$163,407.74)</b>	<b>74%</b>	<b>(\$473,224.82)</b>
Division <b>500 - Administrative</b> Totals		<b>(\$611,439.67)</b>	<b>(\$17,500.00)</b>	<b>(\$628,939.67)</b>	<b>(\$3,563.58)</b>	<b>(\$3,365.48)</b>	<b>(\$462,166.45)</b>	<b>(\$163,407.74)</b>	<b>74%</b>	<b>(\$473,224.82)</b>
Fund <b>100 - General Fund</b> Totals		<b>\$611,439.67</b>	<b>\$17,500.00</b>	<b>\$628,939.67</b>	<b>\$3,563.58</b>	<b>\$3,365.48</b>	<b>\$462,166.45</b>	<b>\$163,407.74</b>		<b>\$473,224.82</b>
<b>Grand Totals</b>		<b>\$611,439.67</b>	<b>\$17,500.00</b>	<b>\$628,939.67</b>	<b>\$3,563.58</b>	<b>\$3,365.48</b>	<b>\$462,166.45</b>	<b>\$163,407.74</b>		<b>\$473,224.82</b>

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund <b>100 - General Fund</b>										
Division <b>500 - Administrative</b>										
Department <b>006 - Planning &amp; Community Development</b>										
<b>EXPENSE</b>										
<i>Salaries and Wages</i>										
5110.001	Regular Salaries/Wages	118,331.20	.00	118,331.20	.00	.00	72,445.01	45,886.19	61	.00
5110.002	Holidays	.00	.00	.00	.00	.00	3,359.09	(3,359.09)	+++	.00
5110.003	Sick Leave	.00	.00	.00	.00	.00	1,513.42	(1,513.42)	+++	.00
5110.004	Overtime	2,000.10	.00	2,000.10	.00	.00	658.49	1,341.61	33	.00
5110.010	Temp Wages	50,000.00	.00	50,000.00	.00	.00	39,508.00	10,492.00	79	.00
<i>Salaries and Wages Totals</i>		\$170,331.30	\$0.00	\$170,331.30	\$0.00	\$0.00	\$117,484.01	\$52,847.29	69%	\$0.00
<i>Fringe Benefits</i>										
5120.001	Annual Leave	.00	.00	.00	.00	.00	5,865.09	(5,865.09)	+++	.00
5120.002	SBS	10,422.11	.00	10,422.11	.00	.00	7,568.44	2,853.67	73	.00
5120.003	Medicare	2,469.91	.00	2,469.91	.00	.00	1,790.28	679.63	72	.00
5120.004	PERS	26,472.85	.00	26,472.85	.00	.00	17,713.19	8,759.66	67	.00
5120.005	Health Insurance	54,804.36	.00	54,804.36	.00	.00	29,289.57	25,514.79	53	.00
5120.006	Life Insurance	8.04	.00	8.04	.00	.00	13.62	(5.58)	169	.00
5120.007	Workmen's Compensation	6,677.35	.00	6,677.35	.00	.00	4,820.30	1,857.05	72	.00
5120.011	PERS on Behalf	.00	.00	.00	.00	.00	2,154.00	(2,154.00)	+++	.00
<i>Fringe Benefits Totals</i>		\$100,854.62	\$0.00	\$100,854.62	\$0.00	\$0.00	\$69,214.49	\$31,640.13	69%	\$0.00
<i>Operating Expenses</i>										
5201.000	Training and Travel	4,500.00	.00	4,500.00	.00	.00	(435.00)	4,935.00	-10	.00
5202.000	Uniforms	600.00	.00	600.00	.00	.00	596.82	3.18	99	.00
5204.000	Telephone	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
5204.001	Cell Phone Stipend	720.00	.00	720.00	.00	.00	250.00	470.00	35	.00
5206.000	Supplies	15,800.00	.00	15,800.00	.00	.00	14,092.05	1,707.95	89	.00
5211.000	IT Fees	28,012.00	.00	28,012.00	2,334.33	.00	28,011.96	.04	100	.00
5212.000	Contracted Services	84,440.00	25,000.00	109,440.00	.00	6,199.50	38,004.50	65,236.00	40	565.00
5223.000	Tools & Small Equipment	.00	.00	.00	.00	.00	449.97	(449.97)	+++	.00
5290.000	Other Expenses	.00	.00	.00	.00	.00	2,059.73	(2,059.73)	+++	.00
<i>Operating Expenses Totals</i>		\$134,472.00	\$25,000.00	\$159,472.00	\$2,334.33	\$6,199.50	\$83,030.03	\$70,242.47	56%	\$565.00
<b>EXPENSE TOTALS</b>		\$405,657.92	\$25,000.00	\$430,657.92	\$2,334.33	\$6,199.50	\$269,728.53	\$154,729.89	64%	\$565.00
Department <b>006 - Planning &amp; Community Development</b> Totals		(\$405,657.92)	(\$25,000.00)	(\$430,657.92)	(\$2,334.33)	(\$6,199.50)	(\$269,728.53)	(\$154,729.89)	64%	(\$565.00)
Division <b>500 - Administrative</b> Totals		(\$405,657.92)	(\$25,000.00)	(\$430,657.92)	(\$2,334.33)	(\$6,199.50)	(\$269,728.53)	(\$154,729.89)	64%	(\$565.00)
Fund <b>100 - General Fund</b> Totals		\$405,657.92	\$25,000.00	\$430,657.92	\$2,334.33	\$6,199.50	\$269,728.53	\$154,729.89		\$565.00
<b>Grand Totals</b>		\$405,657.92	\$25,000.00	\$430,657.92	\$2,334.33	\$6,199.50	\$269,728.53	\$154,729.89		\$565.00



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: 24-078      Version: 1      Name:  
Type: Ceremonial      Status: AGENDA READY  
File created: 5/22/2024      In control: City and Borough Assembly  
On agenda: 5/28/2024      Final action:  
Title: Service Awards - Tourism Task Force Members  
Sponsors:  
Indexes:  
Code sections:  
Attachments: [Tourism Task Force Certificates](#)

Date	Ver.	Action By	Action	Result
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# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

**Phyllis Hackett**

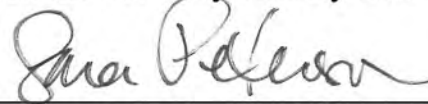
*this expression of grateful acknowledgment for your valued services  
rendered in the public interest while serving on the  
Tourism Task Force. Thank you!*

Signed and sealed this 28<sup>th</sup> day of May 2024



\_\_\_\_\_

Mayor, Steven Eisenbeisz



\_\_\_\_\_

ATTEST: Municipal Clerk, Sara Peterson





# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

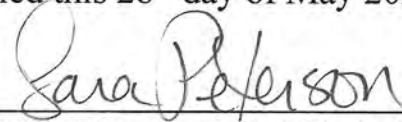
**James Michener**

*this expression of grateful acknowledgment for your valued services  
rendered in the public interest while serving on the  
Tourism Task Force. Thank you!*

Signed and sealed this 28<sup>th</sup> day of May 2024



Mayor, Steven Eisenbeisz



ATTEST: Municipal Clerk, Sara Peterson



# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

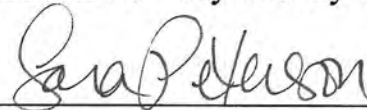
## *Rich McClear*

*this expression of grateful acknowledgment for your valued services  
rendered in the public interest while serving on the  
Tourism Task Force. Thank you!*

Signed and sealed this 28<sup>th</sup> day of May 2024



Mayor, Steven Eisenbeisz



ATTEST: Municipal Clerk, Sara Peterson



# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

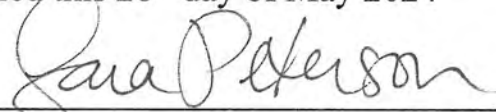
***Barbara Bingham***

*this expression of grateful acknowledgment for your valued services  
rendered in the public interest while serving on the  
Tourism Task Force. Thank you!*

Signed and sealed this 28<sup>th</sup> day of May 2024



Mayor, Steven Eisenbeisz



ATTEST: Municipal Clerk, Sara Peterson



# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

**Camille Ferguson**

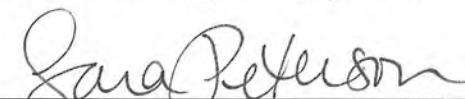
*this expression of grateful acknowledgment for your valued services  
rendered in the public interest while serving on the  
Tourism Task Force. Thank you!*

Signed and sealed this 28<sup>th</sup> day of May 2024





Mayor, Steven Eisenbeisz



ATTEST: Municipal Clerk, Sara Peterson

# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

***Cambria Holmes***

*this expression of grateful acknowledgment for your valued services  
rendered in the public interest while serving on the  
Tourism Task Force. Thank you!*

Signed and sealed this 28<sup>th</sup> day of May 2024



*St. E.*

Mayor, Steven Eisenbeisz

*Sara Peterson*

ATTEST: Municipal Clerk, Sara Peterson

# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

**Chris McGraw**

*this expression of grateful acknowledgment for your valued services  
rendered in the public interest while serving on the  
Tourism Task Force. Thank you!*

Signed and sealed this 28<sup>th</sup> day of May 2024



Mayor, Steven Eisenbeisz



ATTEST: Municipal Clerk, Sara Peterson



# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

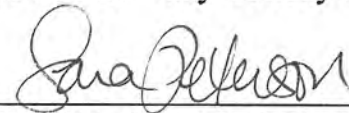
## Jeremy Plank

*this expression of grateful acknowledgment for your valued services  
rendered in the public interest while serving on the  
Tourism Task Force. Thank you!*

Signed and sealed this 28<sup>th</sup> day of May 2024



Mayor, Steven Eisenbeisz



ATTEST: Municipal Clerk, Sara Peterson



# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

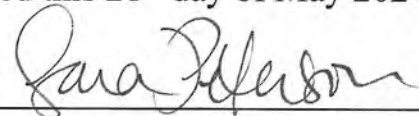
***Scott Wagner***

*this expression of grateful acknowledgment for your valued services  
rendered in the public interest while serving on the  
Tourism Task Force. Thank you!*

Signed and sealed this 28<sup>th</sup> day of May 2024



Mayor, Steven Eisenbeisz



ATTEST: Municipal Clerk, Sara Peterson





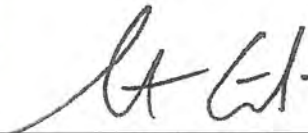
# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

## Ryan Gluth

*this expression of grateful acknowledgment for your valued services  
rendered in the public interest while serving on the  
Tourism Task Force. Thank you!*

Signed and sealed this 28<sup>th</sup> day of May 2024



Mayor, Steven Eisenbeisz



ATTEST: Municipal Clerk, Sara Peterson





# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: 24-076      Version: 1      Name:  
Type: Item      Status: AGENDA READY  
File created: 5/21/2024      In control: City and Borough Assembly  
On agenda: 5/28/2024      Final action:  
Title: Approve the minutes of the April 18, 25, May 2, and May 9 Assembly meetings  
Sponsors:  
Indexes:  
Code sections:  
Attachments: [Consent and Minutes](#)

Date	Ver.	Action By	Action	Result
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# CONSENT AGENDA

## POSSIBLE MOTION

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I MOVE TO APPROVE THE CONSENT AGENDA  
CONSISTING OF ITEMS A, B, & C.

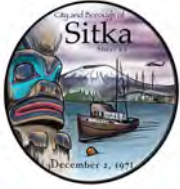
I wish to remove Item(s) \_\_\_\_\_

**REMINDER – When making the motion to approve the consent agenda, please read the title of each item being voted on that is included in the consent vote.**

Should this item be pulled from the Consent Agenda the following motion is suggested:

## **POSSIBLE MOTION**

**I MOVE TO** approve the minutes of the April 18, 25, May 2, and May 9 Assembly meetings.



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Draft

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

Thursday, April 18, 2024

6:00 PM

Assembly Chambers

#### SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

**Present:** 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

V. CORRESPONDENCE/AGENDA CHANGES

No agenda changes.

VI. PERSONS TO BE HEARD

None.

VII. NEW BUSINESS:

A [24-054](#)

Discussion/ Direction/ Decision of the FY2025 Draft Administrator's Budget with focus on the Enterprise Funds, Internal Service Funds, Special Revenue Funds, and updates to the General Fund (Assembly action may be taken)

Finance Director Melissa Haley reviewed budgets for the Enterprise Funds, Internal Service Funds, and Special Revenue Funds. In addition, Haley reviewed changes to the General Fund made at the April 4 meeting and the overall net impact. The Assembly continued discussion on the General Fund budget and took the following action:

**A motion was made by Carlson to fund the Tourism Manager position using 50% from the Commercial Passenger Vessel Excise Tax Fund and 50% from the Visitor Activities Enhancement Fund. The motion PASSED by the following vote.**

**Yes:** 5 - Christianson, Ystad, Mosher, Saline, and Carlson

**No:** 2 - Eisenbeisz and Pike

**A motion was made by Ystad to remove the resource proposal request for the grader V plow. The motion PASSED by the following vote.**

**Yes:** 7 - Ystad, Eisenbeisz, Carlson, Mosher, Pike, Christianson, and Saline

**A motion was made by Ystad to remove the resource proposal request for the security gate at the Granite Creek site. The motion PASSED by the following vote.**

**Yes:** 6 - Christianson, Carlson, Saline, Pike, Ystad, and Eisenbeisz

**No:** 1 - Mosher

**A motion was made by Eisenbeisz to remove the resource proposal request for two 40 foot shipping containers. The motion PASSED by the following vote.**

**Yes:** 7 - Carlson, Ystad, Saline, Mosher, Eisenbeisz, Pike, and Christianson

**A motion was made by Christianson to remove the resource proposal request for body cams. The motion PASSED by the following vote.**

**Yes:** 5 - Pike, Eisenbeisz, Carlson, Christianson, and Ystad

**No:** 2 - Mosher and Saline

**A motion was made by Eisenbeisz to increase the contracted services resource proposal request for Streets Division from \$350k to \$450k (\$100k to be used from the Public Infrastructure Sinking Fund). The intent being to increase money available for striping/road repairs. The motion PASSED by the following vote.**

**Yes:** 7 - Mosher, Pike, Ystad, Christianson, Saline, Eisenbeisz, and Carlson

**VIII. PERSONS TO BE HEARD:**

Rachel Roy commented on Chamber of Commerce/Visit Sitka funding.

**IX. EXECUTIVE SESSION**

None.

**X. ADJOURNMENT**

A motion was made by Christianson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 9:00 p.m.

ATTEST: \_\_\_\_\_  
Sara Peterson, MMC  
Municipal Clerk



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Draft

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Thursday, April 25, 2024

6:00 PM

Assembly Chambers

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#### SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

**Present:** 7 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

V. NEW BUSINESS:

Human Resource Generalist Denise Salter explained the process for the evening.

A [24-058](#) Municipal Attorney applicant interview - Annmarie Billingsley (via zoom)

The Assembly interviewed Annmarie Billingsley.

B [24-059](#) Municipal Attorney applicant interview - Wayne Cary (via zoom)

The Assembly interviewed Wayne Cary.

C [24-060](#) Discussion/ Direction/ Decision regarding tonight's interviews (possible executive session)

**A motion was made by Christianson to go into executive session to discuss subjects that may tend to prejudice the reputation and character of Municipal Attorney Candidates Annmarie Billingsley and Wayne Cary, invite in Human Resource Generalist Denise Salter, and Municipal Attorney Candidates Annmarie Billingsley and Wayne Cary, when and if desired. The motion**



**PASSED** by the following vote.

**Yes:** 7 - Eisenbeisz, Christianson, Ystad, Mosher, Saline, Carlson, and Pike

The Assembly was in executive session from 8:25 p.m. to 8:54 p.m.

**A motion was made by Mosher to reconvene as the Assembly in regular session. The motion PASSED by unanimous consent.**

**VI. PERSONS TO BE HEARD:**

None.

**VII. ADJOURNMENT**

**A motion was made by Christianson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 8:56 p.m.**

**ATTEST:** \_\_\_\_\_

**Sara Peterson, MMC  
Municipal Clerk**



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Draft

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

Thursday, May 2, 2024

6:00 PM

Assembly Chambers

#### SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

**Present:** 6 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, and Saline

**Remote:** 1 - Carlson

V. CORRESPONDENCE/AGENDA CHANGES

None.

VI. PERSONS TO BE HEARD

None.

VII. UNFINISHED BUSINESS:

- A [24-054](#) Discussion/ Direction/ Decision of the FY2025 Draft Administrator's Budget with focus on the Enterprise Funds, Internal Service Funds, Special Revenue Funds, and updates to the General Fund (Assembly action may be taken)

Finance Director Melissa Haley stated one of the items cut at the April 18 meeting wasn't included in the draft budget. Haley provided a summary of General Fund budget changes to date. Assembly Members thanked staff for their work.

- B**     [24-066](#)                    Discussion/ Direction/ Decision on next steps for the Municipal Attorney recruitment
- A motion was made by Mosher to advance Municipal Attorney applicant Annmarie Billingsley to the second round of interviews. The motion PASSED by the following vote.**
- Yes:** 7 -    Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

**VIII.    PERSONS TO BE HEARD:**

None.

**IX.     EXECUTIVE SESSION**

None.

**X.     ADJOURNMENT**

**A motion was made by Christianson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 6:26 p.m.**

**ATTEST:** \_\_\_\_\_  
              Sara Peterson, MMC  
              Municipal Clerk



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Draft

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Thursday, May 9, 2024

6:00 PM

Assembly Chambers

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#### SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Carlson attend by Zoom from 6:00 p.m. to 8:10 p.m.

**Present:** 5 - Mosher, Eisenbeisz, Ystad, Pike, and Saline

**Absent:** 1 - Christianson

**Remote:** 1 - Carlson

V. NEW BUSINESS:

A [24-068](#) Municipal Attorney applicant interview - Annmarie Billingsley (via zoom)

The Assembly interviewed candidate Annmarie Billingsley from 6:03 p.m. to 7:40 p.m.

[24-069](#) Discussion/ Direction/ Decision regarding tonight's interview (possible executive session)

**A motion was made by Ystad to go into executive session to discuss subjects that may tend to prejudice the reputation and character of Municipal Attorney Candidate Annmarie Billingsley, invite in Human Resource Generalist Denise Salter, and Ms. Billingsley when and if desired. The motion PASSED by the following vote.**

**Yes:** 6 - Eisenbeisz, Mosher, Ystad, Carlson, Pike, Saline

**Absent:** 1- Christianson

The Assembly was in executive session from 7:42 p.m. to 8:10 p.m.

**A motion was made by Mosher to reconvene as the Assembly in regular session. The motion PASSED by a unanimous vote.**

**A motion was made by Mosher to Direct Staff to schedule a community meet and greet and in-person interview with Municipal Attorney Candidate Annmarie Billingsley. The motion passed PASSED by the following vote.**

**Yes:** 5 - Eisenbeisz, Mosher, Ystad, Pike, Saline

**Absent:** 2 - Christianson, Carlson

**VI. PERSONS TO BE HEARD:**

None.

**VII. ADJOURNMENT**

**A motion was made by Ystad to ADJOURN. Hearing no objections, the meeting ADJOURNED at 8:12 p.m.**

**ATTEST:** \_\_\_\_\_  
**Jessica Earnshaw, CMC**  
**Acting Municipal Clerk**



# CITY AND BOROUGH OF SITKA

## Legislation Details

File #: 24-075      Version: 1      Name:

Type: Item      Status: AGENDA READY

File created: 5/21/2024      In control: City and Borough Assembly

On agenda: 5/28/2024      Final action:

Title: Approve the following liquor license documents: 1) a renewal application for Dove Island Lodge & Sitka Sports Fishing Charters, LLC dba Dove Island Lodge, 2) a renewal application for SOE, LLC dba Asian Palace at 327 Seward Square #1, and 3) a transfer of ownership application, a premises diagram application, and restaurant endorsement application for JL Sitka, Inc./SCOJO, LLC dba Westmark Sitka Hotel at 330 Seward Street

Sponsors:

Indexes:

Code sections:

Attachments: [Motion and Memos](#)  
[#5126 Dove Island Lodge](#)  
[#4595 Asian Palace](#)  
[#1031 Westmark](#)

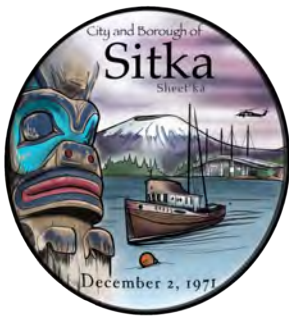
Date	Ver.	Action By	Action	Result
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Should this item be pulled from the Consent Agenda the following motion is suggested:

## **POSSIBLE MOTION**

**I MOVE TO** approve the following liquor license documents and forward to the Alcoholic Beverage Control Board without objection:

- 1) a renewal application for Dove Island Lodge & Sitka Sports Fishing Charters, LLC dba Dove Island Lodge,
- 2) a renewal application for SOE, LLC dba Asian Palace at 327 Seward Square #1, and
- 3) a transfer of ownership application, a premises diagram application, and restaurant endorsement application for JL Sitka, Inc./SCOJO, LLC dba Westmark Sitka Hotel at 330 Seward Street



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members

**Thru:** Melissa Haley, Acting Municipal Administrator

**From:** Sara Peterson, Municipal Clerk

**Date:** May 20, 2024

**Subject:** Liquor License Applications – Dove Island Lodge, Asian Palace, Westmark

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Our office has received notification of the following liquor license applications:

### Renewals:

**License #:** 5126  
**DBA:** Dove Island Lodge  
**License Type:** Outdoor Recreation Lodge  
**Licensee:** Dove Island Lodge & Sitka Sports Fishing Charters LLC  
**Premises Address:** Dove Island  
**Designated Licensee:** Tracie Lambeth

**License #:** 4595  
**DBA:** Asian Palace  
**License Type:** Restaurant Eating Palace  
**Licensee:** SOE, LLC  
**Premises Address:** 327 Seward Square #1  
**Designated Licensee:** Kwang Su Yoon

### Transfer of Ownership:

**License Type:** Beverage Dispensary - Tourism  
**License #:** 1031

**FROM:**  
**Licensee:** JL Sitka, Inc.  
**DBA:** Westmark Sitka Hotel



Premises Address: 330 Seward Street

TO:  
Licensee: SCOJO, LLC  
DBA: Westmark Sitka Hotel  
Premises Address: 330 Seward Street  
Designated Licensee: John E Emmi, Jr.

**Premises Diagram**

License #: 1031  
Licensee: SCOJO, LLC  
License Type: Beverage Dispensary - Tourism  
DBA: Westmark Sitka Hotel  
Premises Address: 330 Seward Street

**Restaurant Endorsement Application**

License #: 1031  
Licensee: SCOJO, LLC  
License Type: Beverage Dispensary – Tourism AS 04.11.090  
DBA: Westmark Sitka Hotel  
Premises Address: 330 Seward Street

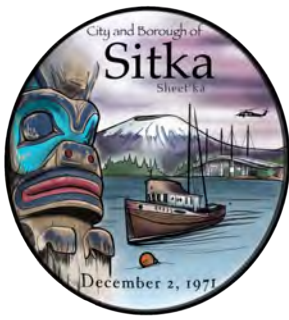
This endorsement application is for the request of a designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designations:

- Dining by persons 16-20 year of age: AS 04.16.049(a)
- Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)
- Employment for any persons under 21 years of age: AS 04.16.049(c)

A memo was circulated to the various departments who may have a reason to protest these requests. No departmental objections were received.

**Recommendation:**

Approve the following liquor license documents and forward to the Alcoholic Beverage Control Board without objection: 1) a renewal application for Dove Island Lodge & Sitka Sports Fishing Charters, LLC dba Dove Island Lodge, 2) a renewal application for SOE, LLC dba Asian Palace at 327 Seward Square #1, and 3) a transfer of ownership application, a premises diagram application, and restaurant endorsement application for JL Sitka, Inc./SCOJO, LLC dba Westmark Sitka Hotel at 330 Seward Street.



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Utility Billing Clerk – Chelsey  
Collections - Carolyn  
Municipal Billings – Melody  
Sales Tax/Property Tax – Justin  
Fire Department  
Police Department  
Building Official(s)  
Planning Department

**From:** Sara Peterson, Municipal Clerk

**Date:** May 6, 2024

**Subject:** Liquor License Renewal – Dove Island Lodge

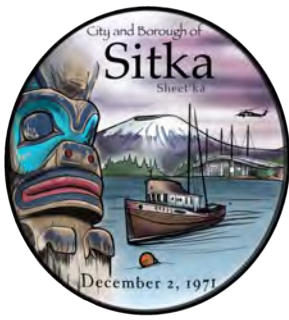
---

The Municipal Clerk's Office has been notified by the Alcohol and Marijuana Control Office of the following liquor license renewal application submitted by:

**Lic #:** 5126  
**DBA:** Dove Island Lodge  
**License Type:** Outdoor Recreation Lodge  
**Licensee:** Dove Island Lodge & Sitka Sports Fishing Charters LLC  
**Premises Address:** Dove Island  
**Designated Licensee:** Tracie Lambeth

Please notify the Clerk's Office if there is a reason to protest or not by noon on Friday, May 17. This license application is scheduled to go before the Assembly on May 28.

Thank you.



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Utility Billing Clerk – Chelsey  
Collections - Carolyn  
Municipal Billings – Melody  
Sales Tax/Property Tax – Justin  
Fire Department  
Police Department  
Building Official(s)  
Planning Department

**From:** Jess Earnshaw, Deputy Clerk

**Date:** May 13, 2024

**Subject:** Liquor License Renewal – Asian Palace

---

The Municipal Clerk's Office has been notified by the Alcohol and Marijuana Control Office of the following liquor license renewal application submitted by:

**Lic #:** 4595  
**DBA:** Asian Palace  
**License Type:** Restaurant Eating Palace  
**Licensee:** SOE, LLC  
**Premises Address:** 327 Seward Square #1  
**Designated Licensee:** Kwang Su Yoon

Please notify the Clerk's Office if there is a reason to protest or not by noon on Friday, May 17. This license application is scheduled to go before the Assembly on May 28.

Thank you.



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Utility Billing Clerk – Chelsey  
Collections - Carolyn  
Municipal Billings – Melody  
Sales Tax/Property Tax – Justin  
Fire Department  
Police Department  
Building Official(s)  
Planning Department

**From:** Sara Peterson, Municipal Clerk

**Date:** May 1, 2024

**Subject:** Liquor License Applications – Westmark Hotel

---

The Municipal Clerk's Office has been notified by the Alcohol and Marijuana Control Office of the following alcohol license applications:

### **Transfer of Ownership:**

License Type: Beverage Dispensary - Tourism  
License #: 1031

### **FROM:**

Licensee: JL Sitka, Inc.  
DBA: Westmark Sitka Hotel  
Premises Address: 330 Seward Street

### **TO:**

Licensee: SCOJO, LLC  
DBA: Westmark Sitka Hotel  
Premises Address: 330 Seward Street  
Designated Licensee: John E Emmi, Jr.

### **Premises Diagram**

License #: 1031  
Licensee: SCOJO, LLC  
License Type: Beverage Dispensary - Tourism  
DBA: Westmark Sitka Hotel  
Premises Address: 330 Seward Street

**Restaurant Endorsement Application**

License #: 1031  
Licensee: SCOJO, LLC  
License Type: Beverage Dispensary – Tourism AS 04.11.090  
DBA: Westmark Sitka Hotel  
Premises Address: 330 Seward Street

This endorsement application is for the request of a designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designations:

- Dining by persons 16-20 year of age: AS 04.16.049(a)
- Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)
- Employment for any persons under 21 years of age: AS 04.16.049(c)

Please review the license information and notify the Clerk’s Office if there is a reason to protest or not by noon on Friday, May 17. These license applications are scheduled to go before the Assembly on May 28.



May 6, 2024

From: [Alcohol.licensing@alaska.gov](mailto:Alcohol.licensing@alaska.gov) ; [amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)

Licensee: Dove Island Lodge & Sitka Sportsfishing Charters LLC  
DBA: Dove Island Lodge  
VIA email: [gofish@doveislandlodge.com](mailto:gofish@doveislandlodge.com)  
Local Government 1: City and Borough of Sitka

[sara.peterson@cityofsitka.org](mailto:sara.peterson@cityofsitka.org)  
[jessica.earnshaw@cityofsitka.org](mailto:jessica.earnshaw@cityofsitka.org)

Re : Combined Renewal Notice

<b>License Number:</b>	#5126
<b>License Type:</b>	Outdoor Recreation Lodge
<b>Licensee:</b>	Dove Island Lodge & Sitka Sports fishing Charters LLC
<b>Doing Business As:</b>	Dove Island Lodge
<b>Physical Address:</b>	POBox 1512 Sitka AK
<b>Designated Licensee:</b>	Tracie Lambeth
<b>Phone Number:</b>	907-738-0944
<b>Email Address:</b>	<a href="mailto:gofish@doveislandlodge.com">gofish@doveislandlodge.com</a>

License Renewal Application       Endorsement Renewal Application

**Dear Licensee:**

Our staff has reviewed your application after receiving your application and required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(ies), your community council if your proposed premises is in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(ies) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **June 25,2024** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board

will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the [Alcohol.licensing@alaska.gov](mailto:Alcohol.licensing@alaska.gov) email address if you have any questions.

**Dear Local Government:**

We have received completed renewal applications for the above listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsement, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email [amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov).

**Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)**

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This letter serves to provide written notice to the above referenced entities regarding the above application, as required under AS 04.11.310(b) and AS 04.11.525.

Please contact the local governing body with jurisdiction over the proposed premises for information regarding review of this application. Comments or objections you may have about the application should first be presented to the local governing body.

If you have any questions, please email [Alcohol.licensing@alaska.gov](mailto:Alcohol.licensing@alaska.gov)

Sincerely,

A handwritten signature in blue ink that reads "Joan M. Wilson". The signature is written in a cursive, flowing style.

Joan M. Wilson, Director  
907-269-0350



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue,  
 Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

## Form AB-17: 2024/2025 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than January 2, 2024 per AS 04.11.270, 3 AAC 305.050, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by February 28, 2024 will be expired per AS 04.11.540, 3 AAC 305.050(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the mandatory fees and all documents required, or the application will be returned without being processed, per AS 04.11.270.
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

### Section 1 - Establishment Contact Information

Doing Business As:	Dove Island Lodge	License #:	5126
If your mailing address has changed, write the NEW address below:			
Mailing Address:	P. O. Box 1512		
City:	Sitka	State:	AK
		ZIP:	99835

### Section 2 - Licensee Contact Information

**Contact Licensee:** The individual listed below must be part of the ownership structure of the licensee listed in Section 1. This person will be the designated point of contact regarding this license unless the Optional contact is completed.

Contact Licensee:	Tracie Lambeth	Contact Phone:	907-747-5660
Contact Email:	gofish@doveislandlodge.com		

**Optional:** If you wish for AMCO staff to communicate with anyone other than the Contact Licensee (such as legal counsel) about your license, list their information below:

Name of Contact:	Nicole Bilinski	Contact Phone:	907-738-1543
Contact Email:	colagal@icloud.com		

### Section 3 - for Package Stores ONLY: Written Order Information

Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in calendar years 2024 and/or 2025? If so, you will need to apply for a Shipping Endorsement here:  
<https://accis.license365.com/#>

YES  NO

### Section 4 - Ownership Structure Certification

Did the ownership structure of the licensed business change in 2022/2023?

YES  NO

If Yes, and you have NOT notified AMCO, list the updated information on form AB-39: Change of Officers and submit with your renewal application. If No, certify the statement below by initialing the box to the right of the statement:

I certify that the ownership structure of the business who owns this alcohol license did not change in any way during the calendar years 2022 or 2023.



RECEIVED  
 APR 05 2024





# Alaska Alcoholic Beverage Control Board Form AB-17: 2024/2025 License Renewal Application

## Section 5 - License Operation

Unless you operated more than 240 hours in 2022 or 2023, check ONE BOX for EACH CALENDAR YEAR that best describes how this alcoholic beverage license was operated as set forth in AS 04.11.330:

- |   | 2022                     | 2023                     |
|---|--------------------------|--------------------------|
| 1. The license was <b>only operated during a specified time</b> each year. (Not to exceed 6 months per year)<br><i>(If your operation dates have changed, list them below:</i><br>_____ to _____  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.<br><i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i>  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i> | <input type="checkbox"/> | <input type="checkbox"/> |

## Section 6 - Violations and Convictions

- |  | YES                      | NO                                  |
|--|--------------------------|-------------------------------------|
| Have any Notices of Violation been issued for this license in 2022 or 2023?  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Has any person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2022 or 2023?<br><i>If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2). If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.</i> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

## Section 7 - Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 305, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license and have provided all required documents for any new or changes of officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 305.700.
- I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

RECEIVED  
APR 05 2024



Alaska Alcoholic Beverage Control Board

Form AB-17: 2024/2025 License Renewal Application

Dove Island Lodge & Sitka Sportfishing Charters LLC.

Printed name of licensee

*Tracie Lab*

Signature of license

- Restaurant and Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit
- Recreational Site applications must include a completed AB-36: Recreational Site Statement
- Tourism applications must include a completed AB-37: Tourism Statement
- Wholesale applications must include a completed AB-25: Supplier Certification
- Common Carrier applications must include a current safety inspection certificate

All renewal and supplemental forms are available online:

<https://www.commerce.alaska.gov/web/amco/AlcoholLicenseApplication.aspx>

FOR OFFICE USE ONLY

License Fee:	\$	Application Fee:	\$ 300.00	Misc. Fee:	\$	
					Total Fees Due:	\$

RECEIVED  
APR 05 2024



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

May 8, 2024

From: [Alcohol.licensing@alaska.gov](mailto:Alcohol.licensing@alaska.gov) ; [amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)

Licensee: SOE, LLC

DBA: Asian Palace

VIA email: [kennyssitka@yahoo.com](mailto:kennyssitka@yahoo.com)

Local Government 1: Sitka (City and Borough)

Local Government 2: N/A

Via Email: [sara.peterson@cityofsitka.org](mailto:sara.peterson@cityofsitka.org) ; [Jessica.earnshaw@cityofsitka.org](mailto:Jessica.earnshaw@cityofsitka.org)

Community Council: N/A

Via Email: N/A

RE: Restaurant Eating Place #4595 Combined Renewal Notice

<b>License Number:</b>	4595
<b>License Type:</b>	Restaurant Eating Place
<b>Licensee:</b>	SOE, LLC
<b>Doing Business As:</b>	Asian Palace
<b>Physical Address:</b>	327 Seward Square #1
<b>Designated Licensee:</b>	Kwang Su Yoon
<b>Phone Number:</b>	907-738-3982
<b>Email Address:</b>	<a href="mailto:kennyssitka@yahoo.com">kennyssitka@yahoo.com</a>

License Renewal Application

Endorsement Renewal Application

**Dear Licensee:**

Our staff has reviewed your application after receiving your application and required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(ies), your community council if your proposed premises is in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(ies) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **June 25<sup>th</sup>, 2024**, board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The

board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the [Alcohol.licensing@alaska.gov](mailto:Alcohol.licensing@alaska.gov) email address if you have any questions.

**Dear Local Government:**

We have received completed renewal applications for the above listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsement, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had reasonable opportunity to defend the application before the meeting of the local governing body.

If you have any questions, please email [amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov).

**Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)**

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This letter serves to provide written notice to the above referenced entities regarding the above application, as required under AS 04.11.310(b) and AS 04.11.525.

Please contact the local governing body with jurisdiction over the proposed premises for information regarding review of this application. Comments or objections you may have about the application should first be presented to the local governing body.

If you have any questions, please email [Alcohol.licensing@alaska.gov](mailto:Alcohol.licensing@alaska.gov)

Sincerely,

A handwritten signature in blue ink that reads "Joan M. Wilson". The signature is written in a cursive style with a large initial "J".

Joan M. Wilson, Director  
907-269-0350



Alcohol and Marijuana Control Office  
 550 W 7 Avenue,  
 Suite 1600  
 Anchorage, AK 99501  
 alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.259.3350

Alaska Alcoholic Beverage Control Board

**Form AB-17: 2024/2025 General Renewal Application**

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than January 2, 2024 per AS 04.11.270, 3 AAC 305.050, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by February 28, 2024 will be expired per AS 04.11.540, 3 AAC 305.050(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the mandatory fees and all documents required, or the application will be returned without being processed, per AS 04.11.270.
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

**Section 1 - Establishment Contact Information**

Doing Business As:	ASIAN PALACE		License #:	4595
If your mailing address has changed, write the NEW address below:				
Mailing Address:	327 SEWARD ST # 1			
City:	SITKA	State:	AK	ZIP: 99835

**Section 2 - Licensee Contact Information**

Contact Licensee: The individual listed below must be part of the ownership structure of the licensee listed in Section 1. This person will be the designated point of contact regarding this license unless the Optional contact is completed.

Contact Licensee:	KWANG SU YOON	Contact Phone:	907-738-5982
Contact Email:	KENTYSSITKA@YAHOO.COM		

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee (such as legal counsel) about your license, list their information below:

Name of Contact:	N/A	Contact Phone:	
Contact Email:			

**Section 3 - for Package Stores ONLY: Written Order Information**

Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in calendar years 2024 and/or 2025? If so, you will need to apply for a Shipping Endorsement here:  
<https://accis.license365.com/#>

YES  NO

**Section 4 - Ownership Structure Certification**

Did the ownership structure of the licensed business change in 2022/2023?

YES  NO

If Yes, and you have NOT notified AMCO, list the updated information on form AB-39: Change of Officers and submit with your renewal application. If No, certify the statement below by initialing the box to the right of the statement:

I certify that the ownership structure of the business who owns this alcohol license did not change in any way during the calendar years 2022 or 2023.



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#100749018



Alaska Alcoholic Beverage Control Board

Form AB-17: 2024/2025 License Renewal Application

Section 5 - License Operation

Unless you operated more than 240 hours in 2022 or 2023, check ONE BOX for EACH CALENDAR YEAR that best describes how this alcoholic beverage license was operated as set forth in AS 04.11.330:

- |   |                          |                                     |
|---|--------------------------|-------------------------------------|
|   | 2022                     | 2023                                |
| 1. The license was only operated during a specified time each year. (Not to exceed 6 months per year)<br><i>If your operation dates have changed, list them below:</i><br>_____ to _____  | <input type="checkbox"/> | <input type="checkbox"/>            |
| 2. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.<br><i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i>  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i> | <input type="checkbox"/> | <input type="checkbox"/>            |

Section 6 - Violations and Convictions

- |   |                          |                                     |
|---|--------------------------|-------------------------------------|
|   | YES                      | NO                                  |
| Have any Notices of Violation been issued for this license in 2022 or 2023?   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Has any person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2022 or 2023? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
- If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2). If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.*

Section 7 - Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 305, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license and have provided all required documents for any new or changes of officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 305.700.
- I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

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MAR 17 2024



Alaska Alcoholic Beverage Control Board

# Form AB-17: 2024/2025 License Renewal Application

KWAN SU YOON  
Printed name of licensee

[Signature]  
Signature of licensee

- Restaurant and Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit
- Recreational Site applications must include a completed AB-36: Recreational Site Statement
- Tourism applications must include a completed AB-37: Tourism Statement
- Wholesale applications must include a completed AB-25: Supplier Certification
- Common Carrier applications must include a current safety inspection certificate

All renewal and supplemental forms are available online:  
<https://www.commerce.alaska.gov/web/amco/AlcoholLicenseApplication.aspx>

FOR OFFICE USE ONLY

License Fee:	\$ 1250.00	Application Fee:	\$ 300.00	Misc. Fee:	\$
Total Fees Due:					\$ 1550.00

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JAN 02 2024



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

**Form AB-33: 2024/2025 Restaurant Receipts Affidavit**

**What is this form?**

A restaurant or eating place licensee must file a complete copy of this form along with its 2024/2025 license renewal application, in order to provide evidence to the Alcoholic Beverage Control Board that this licensed restaurant's receipts from the sale of food upon the licensed premises constitute no less than 50% of the gross receipts (food + alcohol sales) of the licensed premises for each calendar year in 2022 and 2023, as currently required by AS 04.11.100(e) which will be repealed once AS 04.09.210(e) is in effect January 1, 2024. This form is confidential.

This form must be completed and submitted with Form AB-17 to AMCO's main office before a license renewal application may be reviewed.

**Section 1 - Establishment Information**

This form is being submitted for the following license:

Licensee:	SDE LLC	License #:	4595
License Type:	RESTAURANT / EATING PLACE		
Doing Business As:	ASIAN PALACE		

**Section 2 - Gross Receipts for 2022 and 2023**

Please fill out the following information carefully, contact AMCO staff if you have questions regarding this form. Enter the dollar amounts of the food and gross (food + alcohol) receipts on the licensed premises and calculate the percentage of gross revenue that is from food sales on the licensed premises for each calendar year. (Food Revenue ÷ Gross Revenue x 100 = %)

<input type="text"/>	÷	<input type="text"/>	X 100 =	<input type="text" value="93.19"/>	%
2022 Food Sales		2022 Food + Alcohol Sales		2022 Percent from Food	
<input type="text"/>	÷	<input type="text"/>	X 100 =	<input type="text" value="92.94"/>	%
2023 Food Sales		2023 Food + Alcohol Sales		2023 Percent from Food	

I declare under penalty of perjury that this form, including all accompanying schedules and statements, is true, correct, and complete.

Kwan Su Yoon  
 Printed name of licensee

[Signature]  
 Signature of licensee

RECEIVED  
 JAN 02 2024

RECEIVED

RECEIVED





Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

**Form AB-01: Transfer License Application**

**Why is this form needed?**

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 304 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, and 3 AAC 304.105.

**This form must be completed and submitted to AMCO's Anchorage office, along with all other required forms and documents, before any license application will be considered complete.**

**Section 1 – Transferor Information**

Enter information for the **current** licensee and licensed establishment.

<b>Licensee:</b>	JL Sitka, Inc, (John Emmi 50%, and Lisa Laudon 50%)		<b>License #:</b>	1031	
<b>License Type:</b>	Beverage Dispensary - Tourism		<b>Statutory Reference:</b>	AS 4.11.090	
<b>Doing Business As:</b>	Westmark Sitka Hotel				
<b>Premises Address:</b>	330 Seward Street				
<b>City:</b>	Sitka	<b>State:</b>	AK	<b>ZIP:</b>	99835
<b>Local Governing Body:</b>					

**Transfer Type:**

- Regular transfer
- Transfer with security interest
- Involuntary retransfer

OFFICE USE ONLY			
<b>Complete Date:</b>		<b>Transaction #:</b>	160598898
<b>Board Meeting Date:</b>		<b>License Years:</b>	
<b>Issue Date:</b>		<b>Examiner:</b>	

#100598898



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

**Form AB-01: Transfer License Application**

**Section 2 – Transferee Information**

Enter information for the *new* applicant and/or location seeking to be licensed.

<b>Licensee:</b>	SCOJO, LLC				
<b>Doing Business As:</b>	Westmark Sitka Hotel				
<b>Premises Address:</b>	330 Seward Street				
<b>City:</b>	Sitka	<b>State:</b>	Alaska	<b>ZIP:</b>	99835
<b>Community Council:</b>					

<b>Mailing Address:</b>	PO Box 672049				
<b>City:</b>	Chugiak	<b>State:</b>	AK	<b>ZIP:</b>	99567

<b>Designated Licensee:</b>	John E Emmi, Jr.				
<b>Contact Phone:</b>	907-229-7135	<b>Business Phone:</b>			
<b>Contact Email:</b>	akjohnemmi@gmail.com				

Seasonal License?    Yes     No     If "Yes", write your six-month operating period: \_\_\_\_\_

**Section 3 – Premises Information**

Premises to be licensed is:

an existing facility     a new building     a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

.2 miles

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

.1 miles



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an:  applicant  affiliate

Name:					
Address:					
City:		State:		ZIP:	

This individual is an:  applicant  affiliate

Name:					
Address:					
City:		State:		ZIP:	

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official:	John E Emmi, Jr.				
Title(s):	Member	Phone:	9072297135	% Owned:	100
Address:	PO Box 672049				
City:	Chugiak	State:	AK	ZIP:	99567



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**Alaska Alcoholic Beverage Control Board**

**Form AB-01: Transfer License Application**

<b>Entity Official:</b>					
<b>Title(s):</b>		<b>Phone:</b>		<b>% Owned:</b>	
<b>Address:</b>					
<b>City:</b>		<b>State:</b>		<b>ZIP:</b>	

<b>Entity Official:</b>					
<b>Title(s):</b>		<b>Phone:</b>		<b>% Owned:</b>	
<b>Address:</b>					
<b>City:</b>		<b>State:</b>		<b>ZIP:</b>	

<b>Entity Official:</b>					
<b>Title(s):</b>		<b>Phone:</b>		<b>% Owned:</b>	
<b>Address:</b>					
<b>City:</b>		<b>State:</b>		<b>ZIP:</b>	

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

<b>DOC Entity #:</b>	114445	<b>AK Formed Date:</b>	02/28/2008	<b>Home State:</b>	AK
<b>Registered Agent:</b>	Darryl L. Thompson		<b>Agent's Phone:</b>	907-272-9322	
<b>Agent's Mailing Address:</b>	880 N Street, Suite 101				
<b>City:</b>	Anchorage	<b>State:</b>	AK	<b>ZIP:</b>	99501

**Residency of Agent:** Yes    No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?



Alaska Alcoholic Beverage Control Board

**Form AB-01: Transfer License Application**

**Section 6 – Other Licenses**

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

John Emmi (Twins, Inc.) The Pool Room, License # 4419, Beverage Dispensary - Tourism; John Emmi (Twins, Inc.) The Grill, License # 4733, Beverage Dispensary  
John Emmi (Triplets, Inc.) Locals, License # 5180, Beverage Dispensary - Tourism; John Emmi (JL Sitka, Inc.) Westmark Sitka Hotel, License # 1031, Beverage Dispensary - Tourism; John Emmi (The Sitka Hotel LLC) The Sitka Hotel, Beverage Dispensary - Tourism, License # 5442;  
Pending: John Emmi (Baranof Lodge, LLC) 907 Lounge, Beverage Dispensary - Tourism, License # 6137

**Section 7 – Authorization**

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

Darryl L. Thompson, Esq., Thompson Law Group



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

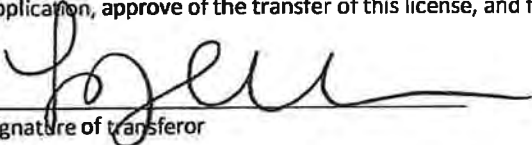
Alaska Alcoholic Beverage Control Board

**Form AB-01: Transfer License Application**

**Section 8 – Transferor Certifications**

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.



Signature of transferor

**Lisa Laudon 50% Shareholder**

Printed name of transferor

Subscribed and sworn to before me this 25<sup>th</sup> day of JULY, 2023.



  
 Signature of Notary Public

Notary Public in and for the State of ALASKA

My commission expires: 6.16.24

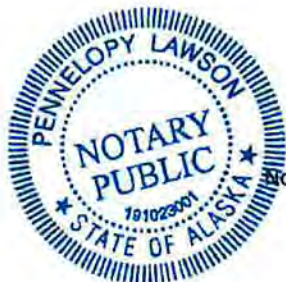


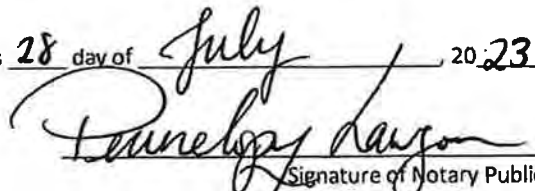
Signature of transferor

**John Emmi 50% Shareholder**

Printed name of transferor

Subscribed and sworn to before me this 28 day of July, 2023.



  
 Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 10/23/2023



**Alaska Alcoholic Beverage Control Board**  
**Form AB-01: Transfer License Application**

**Section 9 – Transferee Certifications**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

JE

I certify that all proposed licensees have been listed with the Division of Corporations.

JE

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

JE

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

JE

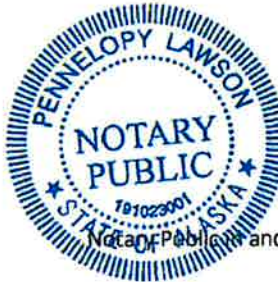
I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

JE

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

JE

*John Emmi*  
Signature of transferee  
John Emmi Sole Member (100%)  
Printed name



*Penelope Lawson*  
Signature of Notary Public  
Notary Public and for the State of Alaska  
My commission expires: 10/23/2023

Subscribed and sworn to before me this 28 day of July, 2023.



## Alaska Alcoholic Beverage Control Board Form AB-02: Premises Diagram

### Why is this form needed?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

**The second page of this form may not be required.** Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

**This form must be completed and submitted to AMCO's Anchorage office before any license application will be considered complete.**

Yes      No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	SCOJO, LLC	License Number:	1031		
License Type:	Beverage Dispensary - Tourism				
Doing Business As:	Westmark Sitka Hotel				
Premises Address:	330 Seward Street				
City:	Sitka	State:	AK	ZIP:	99835

#100598898





Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501

[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

## Alaska Alcoholic Beverage Control Board Form AB-02: Premises Diagram

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### Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.

SENT BY: Xerox Telecopier 7221 1 7- 2-91 110:28AM 0072507834-804 747 6241 1E 2

ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSED PREMISES DIAGRAM (RDP)

D/D/A: WESTERLY

PREMISES LOCATION: 330 SODAS STREET  
SITKA, AK 99815

INSTRUCTIONS: Draw a detailed floor plan of your current or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as counters, bars, coolers, stages, etc.

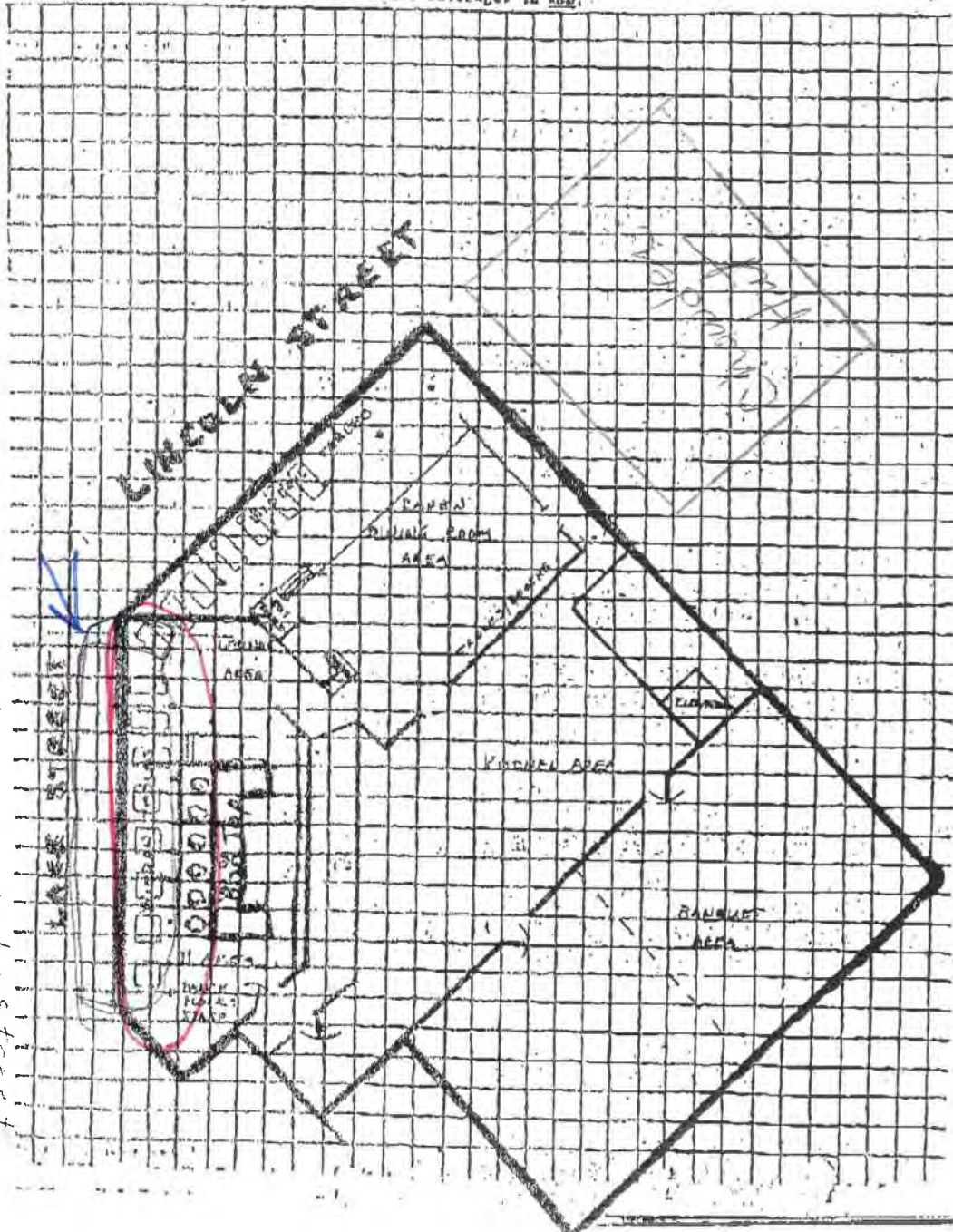
Indicate scale used by **X** after appropriate statement.

SCALE A  
1 square = 1 sq. ft.

SCALE B  
1 square = 4 sq. ft.

Outline the area to be designated for sale, service and consumption of consumption of alcoholic beverages in RED.

*TABLES AT WINDOWS - FD 8/21/09*

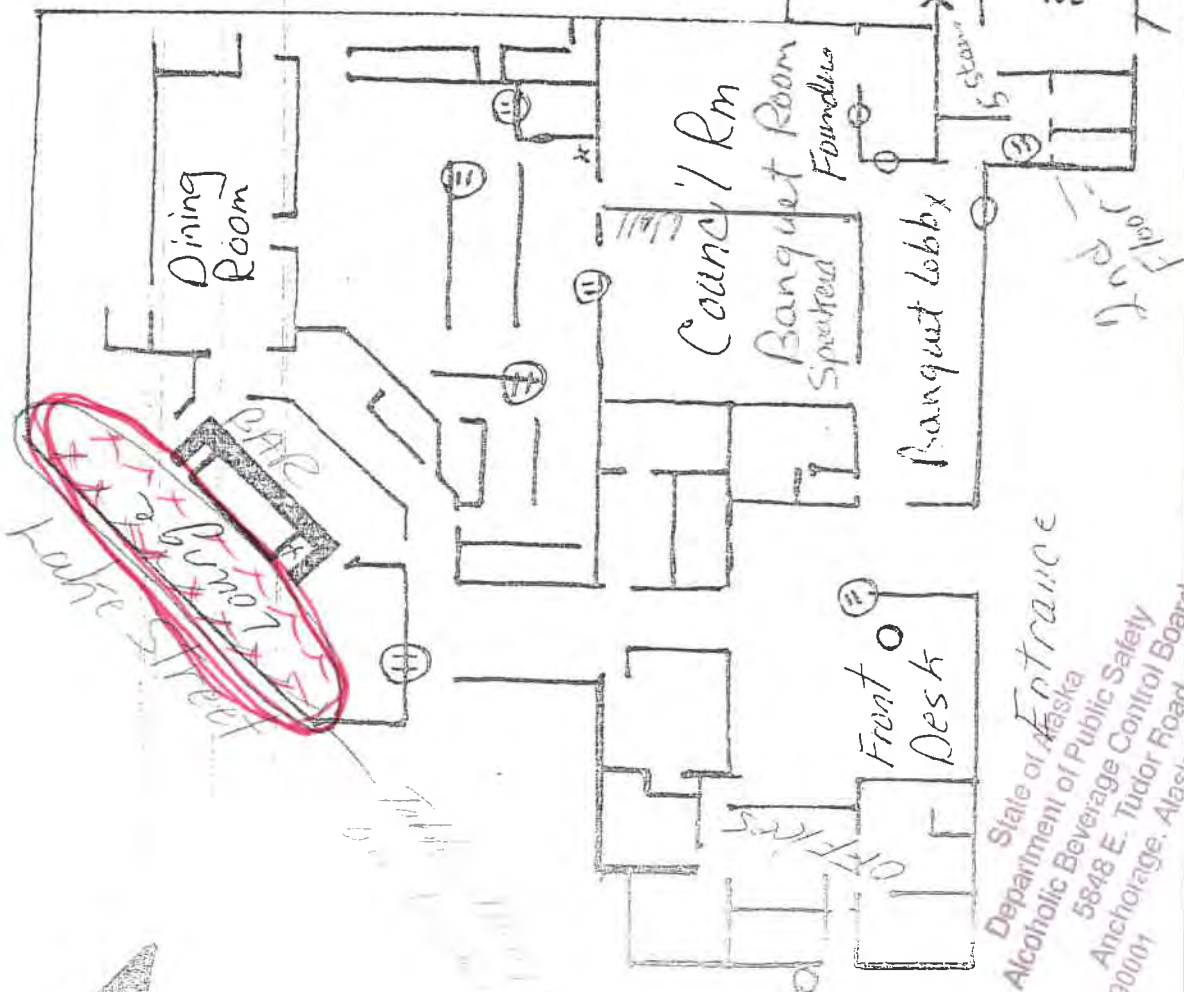
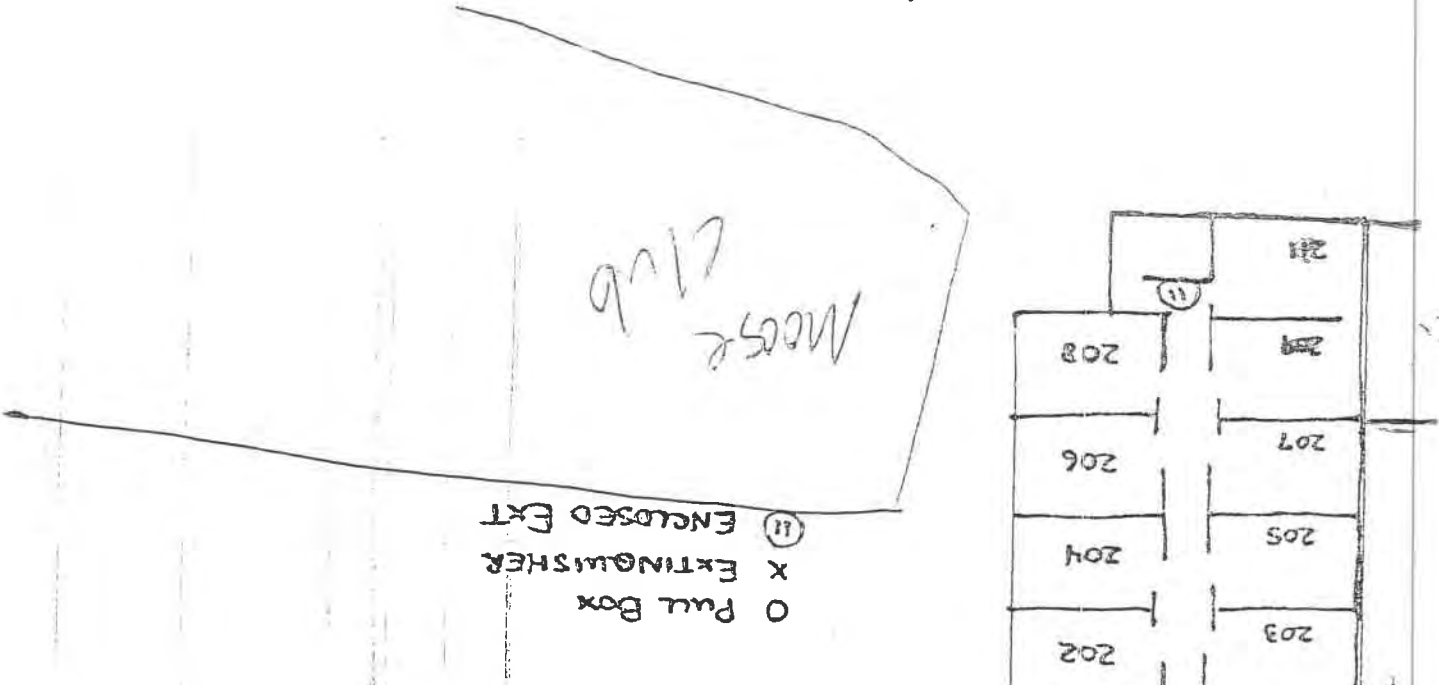


*48 x 48*

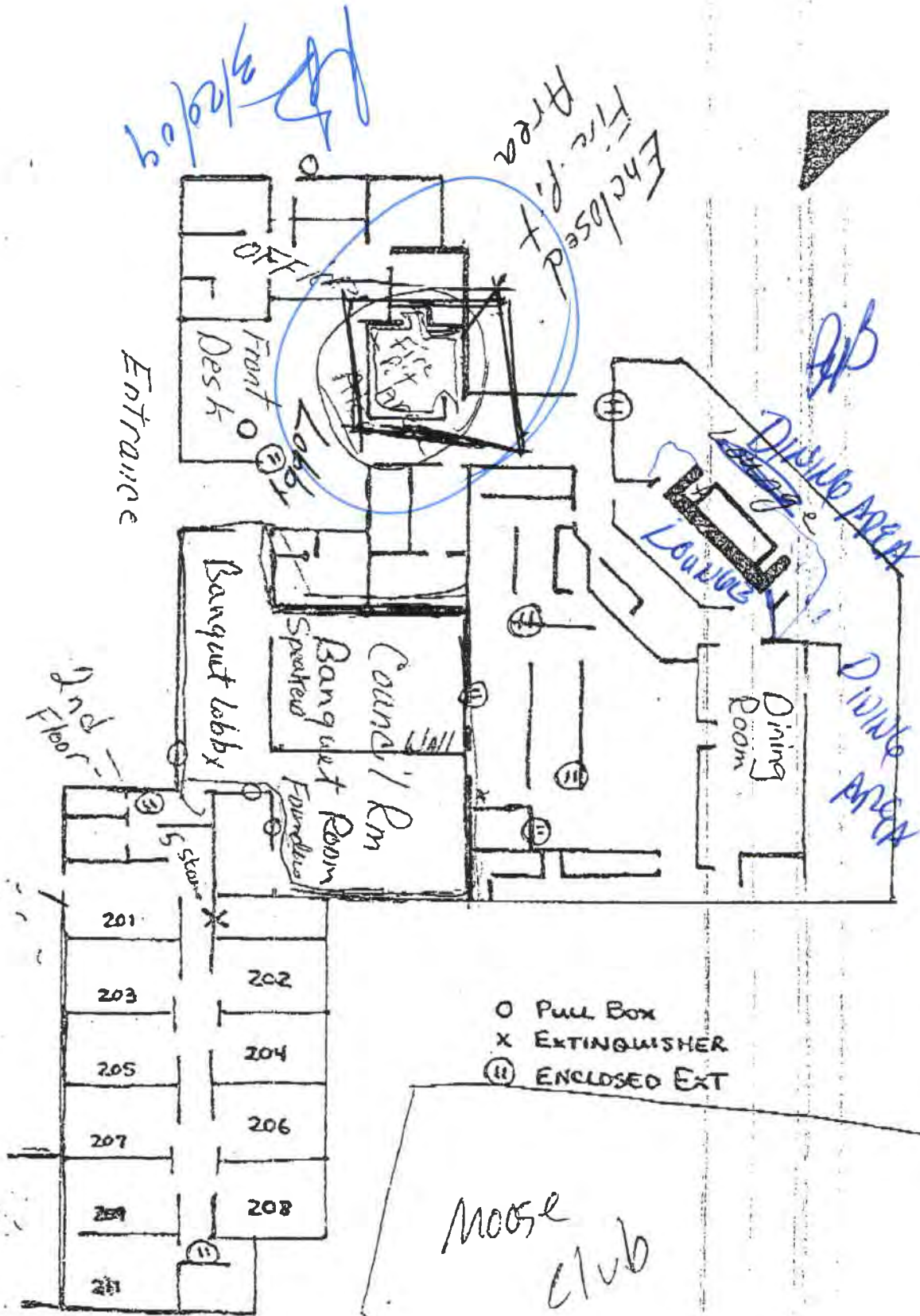
State of Alaska  
Department of Public Safety  
Alcoholic Beverage Control Board  
5848 E. Tudor Road  
Anchorage, Alaska 99507  
128900011

*Lounge - Lake Street*

LOBBY LEVEL  
2nd



State of Alaska  
 Department of Public Safety  
 Alcoholic Beverage Control Board  
 5848 E. Tudor Road  
 Anchorage, Alaska 99507  
 12890001



- Pull Box
- X EXTINGUISHER
- Ⓜ ENCLOSED EXT

LOBBY LEVEL

2.1

SEMI BY: Xerox telecopier 7021 ; 7-2-01 110:20AM ; 0072507834-904 747 6241

ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSED PREMISES DIAGRAM (RDP)

D/D/A: WESTMARK <sup>SITKA</sup>

PREMISES LOCATION: 330 SALMON STREET  
SITKA AK 99835

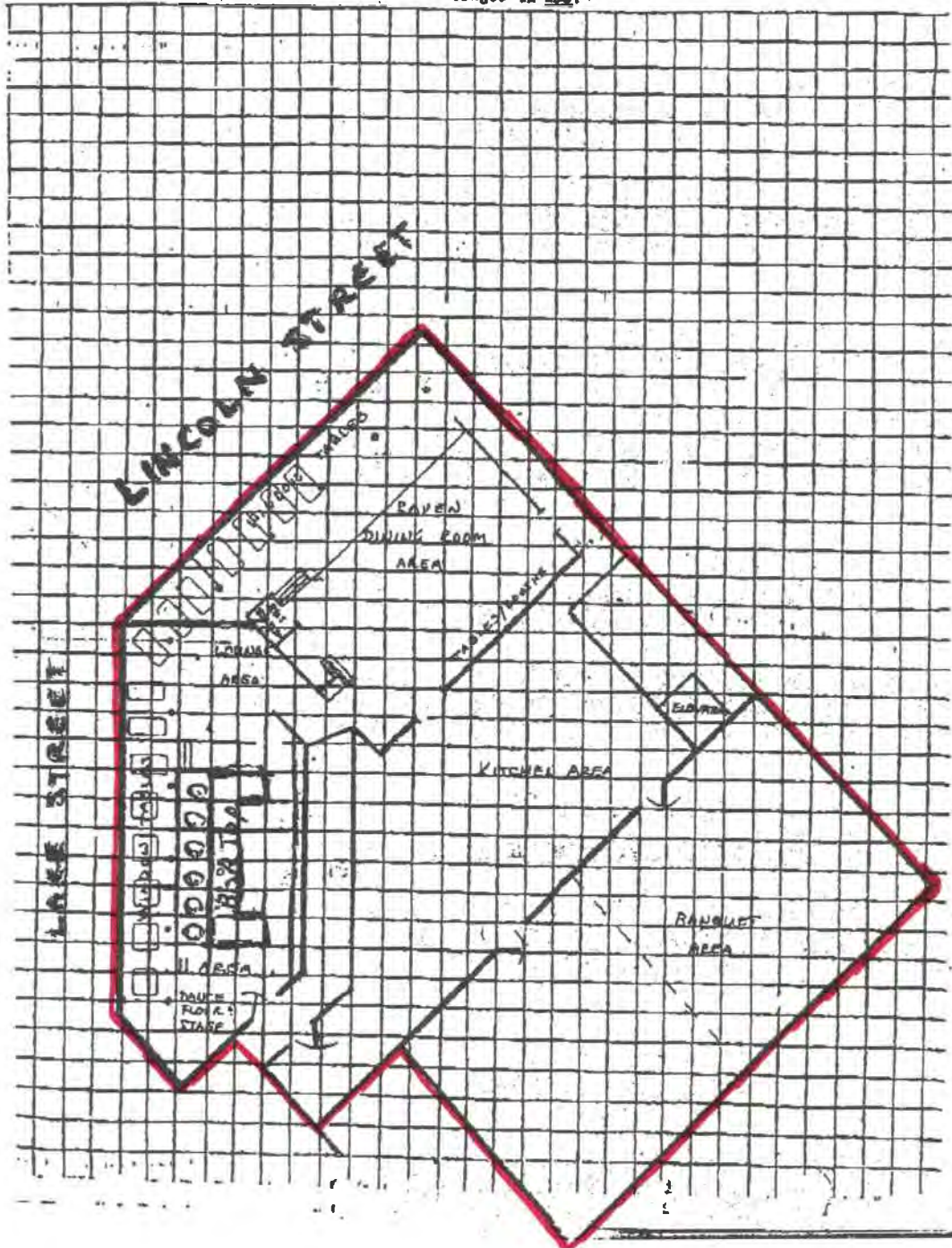
INSTRUCTIONS: Draw a detailed floor plan of your current or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as counters, bars, coolers, stages, etc.

Indicate scale used by X after appropriate statement.

SCALE A \_\_\_\_\_  
1 square = 1 sq. ft.

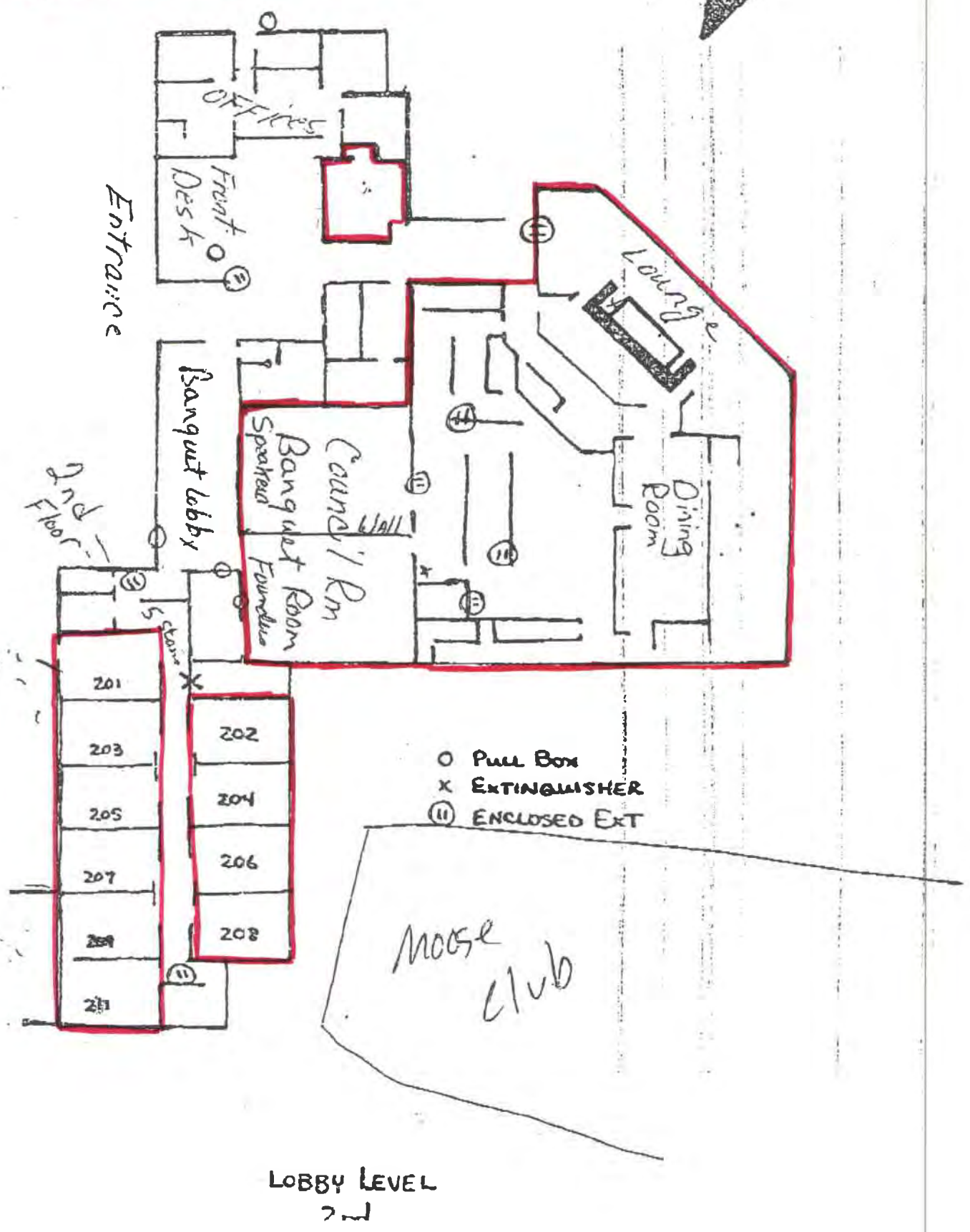
SCALE B ✓  
1 square = 4 sq. ft.

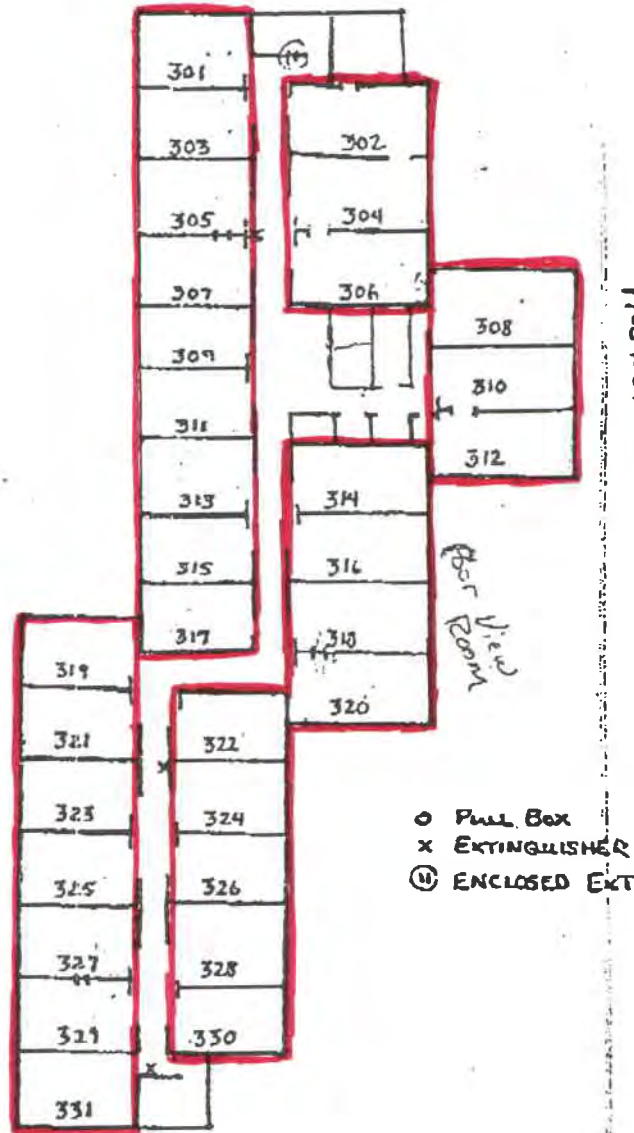
Outline the area to be designated for sale, service and consumption of alcoholic beverages in RED.



Address:  
330 Seward St.  
Sitka, AK 99835

Premise Diagram  
JL Sitka, Inc. and Westmark Hotels, Inc  
d/b/a Westmark Sitka Hotel





Guest Rooms  
THIRD FLOOR

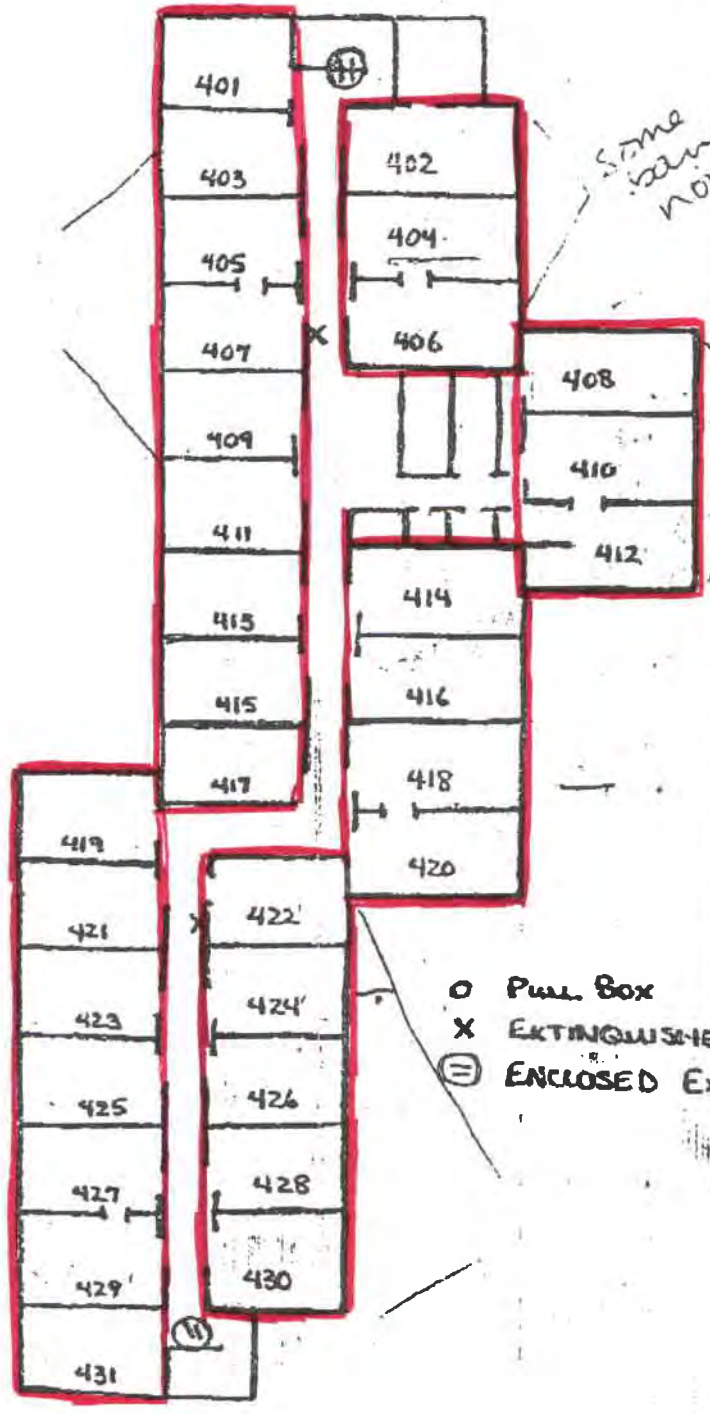
Layout of  
4th & 5th Floor  
Same

front door noise

Some sand car noise

~~Elevator  
Noise  
from noise~~

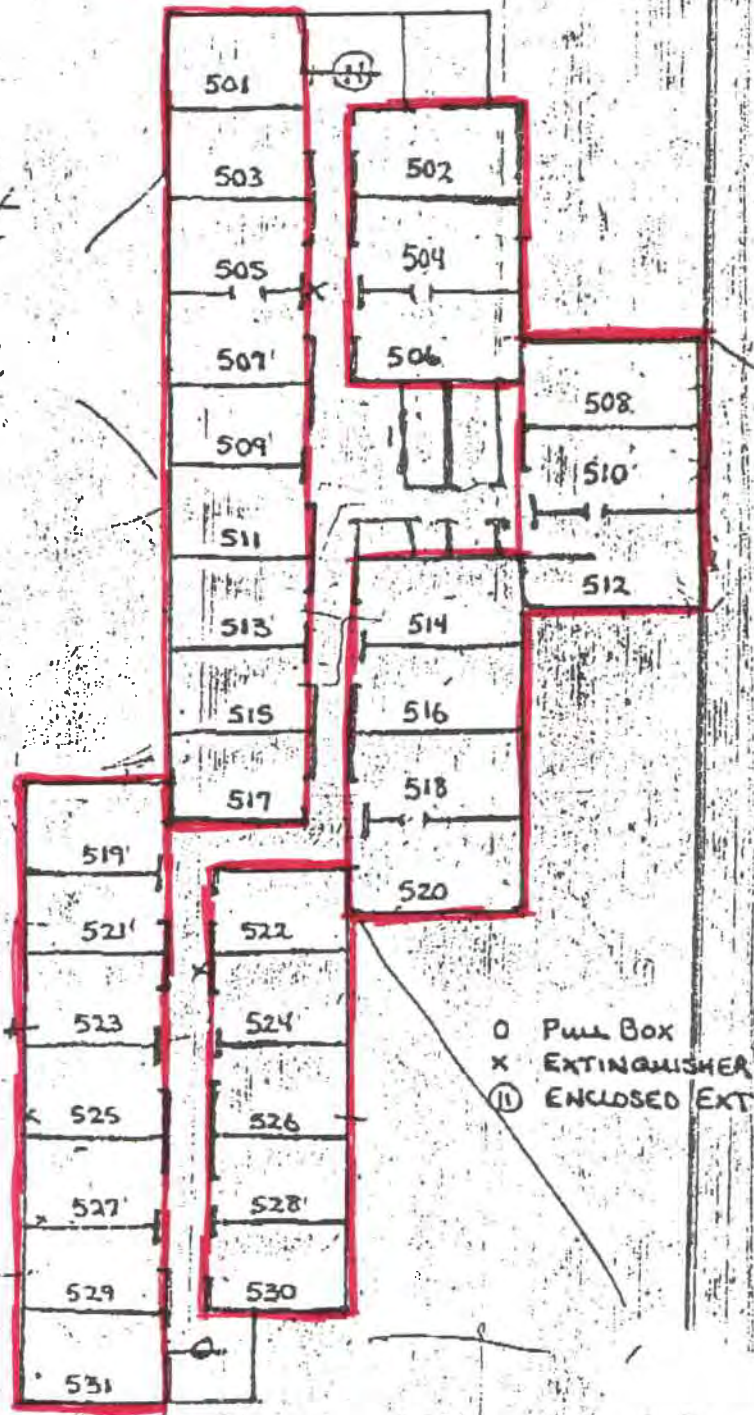
Harbor



- O Pull Box
- X EXTINGUISHER
- E ENCLOSED EXT



Front door noise



Harbor

907-272-9412

STATE OF ALASKA  
ALCOHOL BEVERAGE CONTROL BOARD  
Licensed Premises Diagram

INSTRUCTIONS: Draw a detailed floor plan of your present or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as tables, booths, games, counters, bars, coolers, stages, etc.

DBA: Westmark Sitka

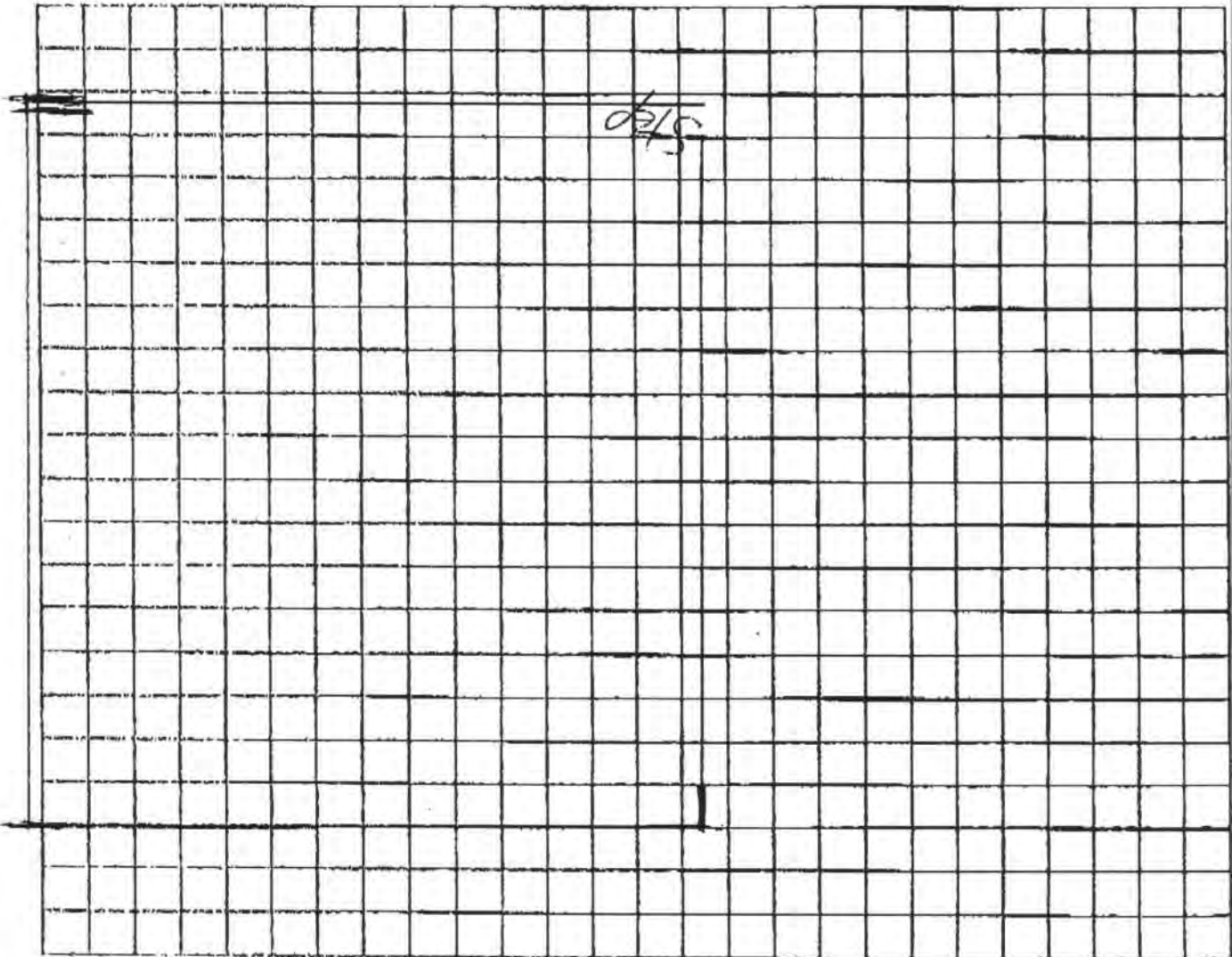
PREMISES LOCATION: 330 Seward Street Sitka AK  
99835

Indicate scale by x after appropriate statement or show length and width of premises.

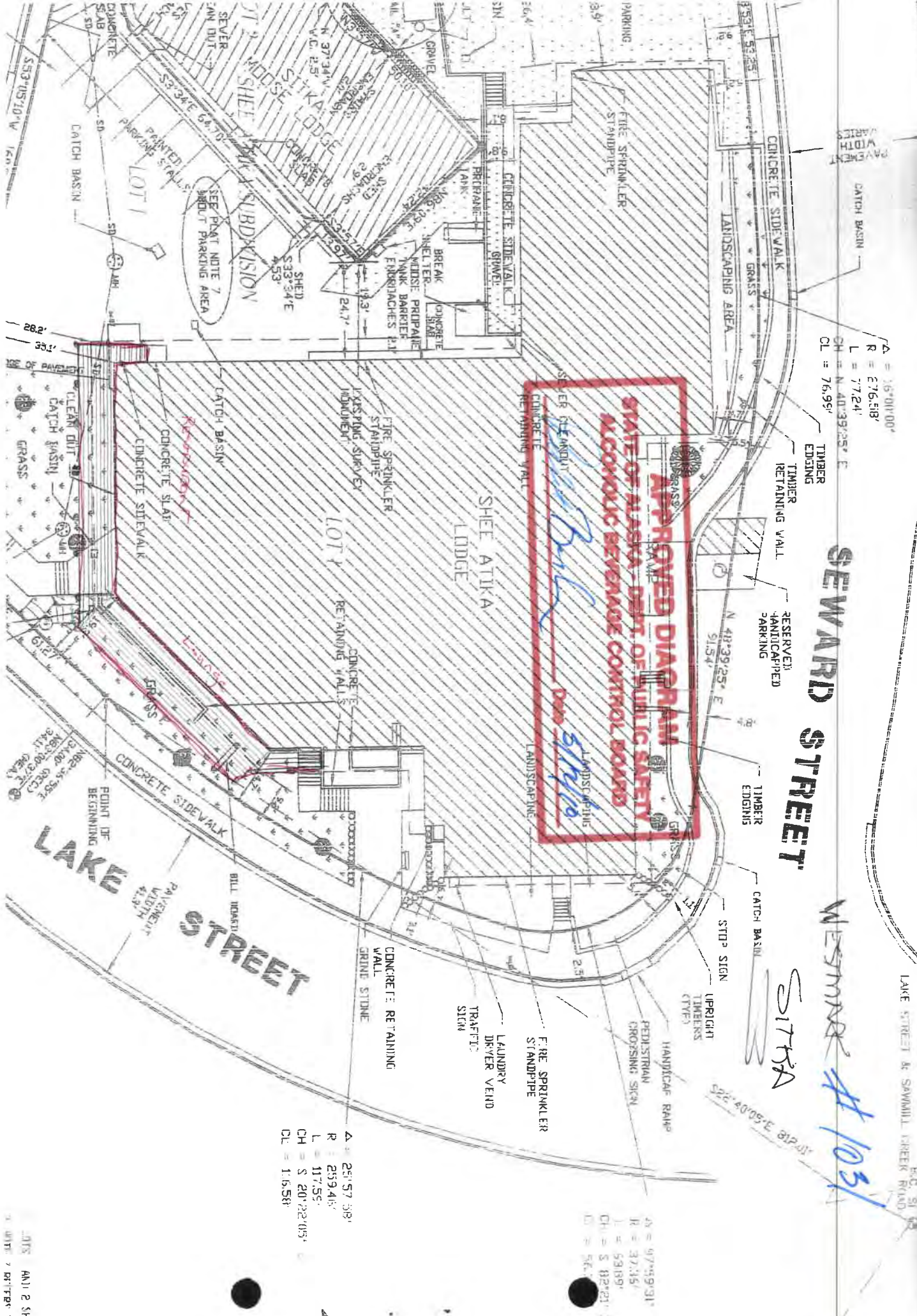
SCALE A:          1 SQ. = 4 FT.      SCALE B: X 1 SQ. = 1 FT.

Length and width of premises in feet: 16'8" X 14'5"

Outline the area to be designated for sale, service, storage, and consumption of alcoholic beverages in red  
**DO NOT USE BLUE INK OR PENCIL ON THIS DIAGRAM.**



WESTMARK SITKA



SEWARD STREET

LAKE STREET

WESTMARK #1031

SITKA

$\Delta = 164^{\circ}01'00"$   
 $R = 276.518'$   
 $L = 77.24'$   
 $CH = N 40^{\circ}39'25" E$   
 $CL = 76.95'$

**APPROVED DIAGRAM**  
 STATE OF ALASKA DEPT. OF PUBLIC SAFETY  
 ALCOHOLIC BEVERAGE CONTROL BOARD  
*Doris*  
*Doris*

$\Delta = 251^{\circ}57'58"$   
 $R = 259.416'$   
 $L = 117.55'$   
 $CH = S 20^{\circ}22'05" E$   
 $CL = 116.58'$

$\Delta = 97^{\circ}49'31"$   
 $R = 37.715'$   
 $L = 53.189'$   
 $CH = S 82^{\circ}21' E$   
 $CL = 56'$

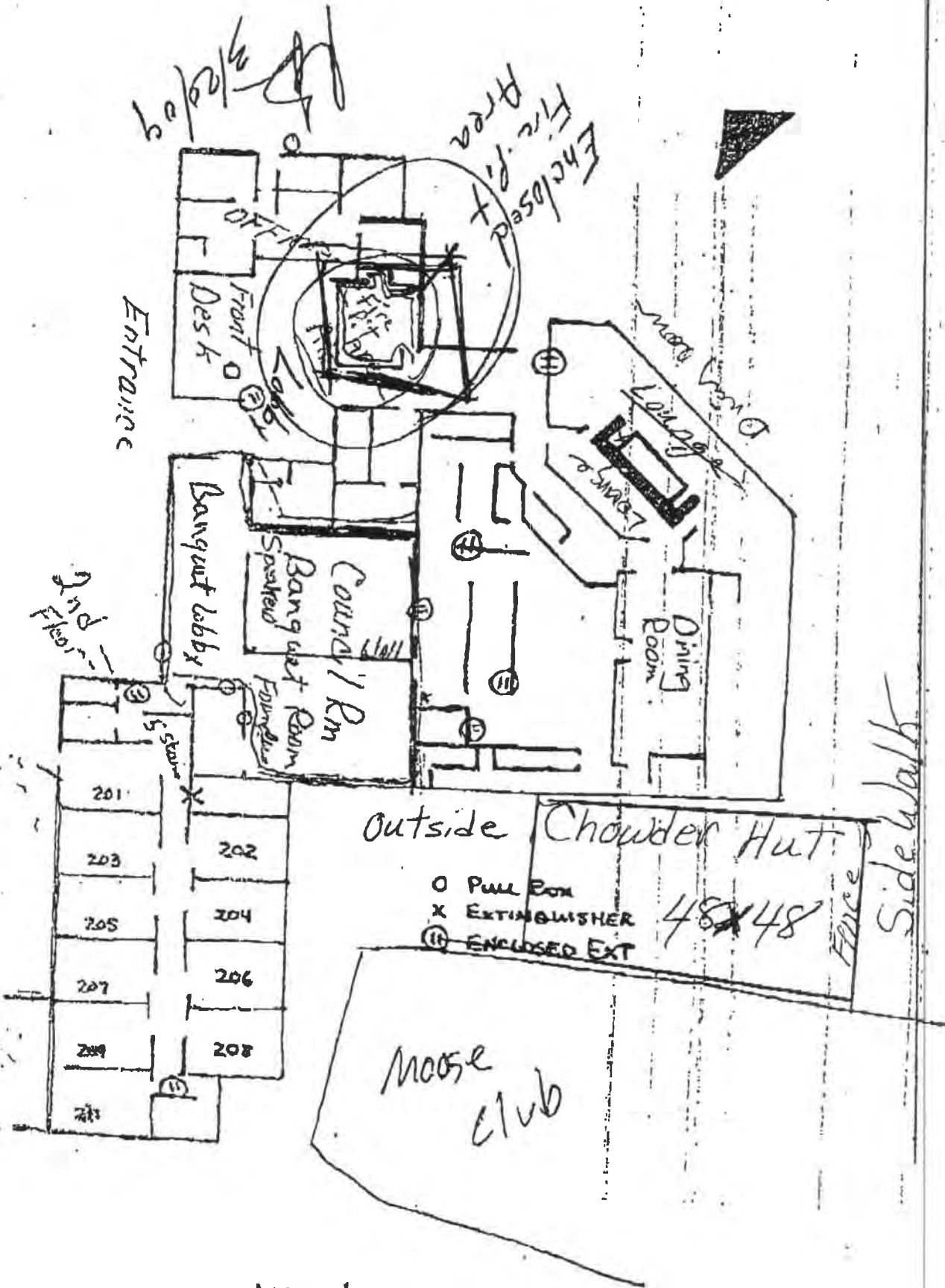
DATE: 7/11/2015

AND 2 SHOW

BY: TPA

LAKE STREET & SAWMILL CREEK ROAD

E.C. SI



LOBBY LEVEL

2. 1

S&H Wixorea Telescopier 7071 (1-1-81) 119:28AM 0012581034-906 167 6241

ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSED PREMISES DIAGRAM (RDP)

DISTRICT: WESTMARK

PREMISES LOCATION: 330 SALUDA STREET  
SITKA AK 99781

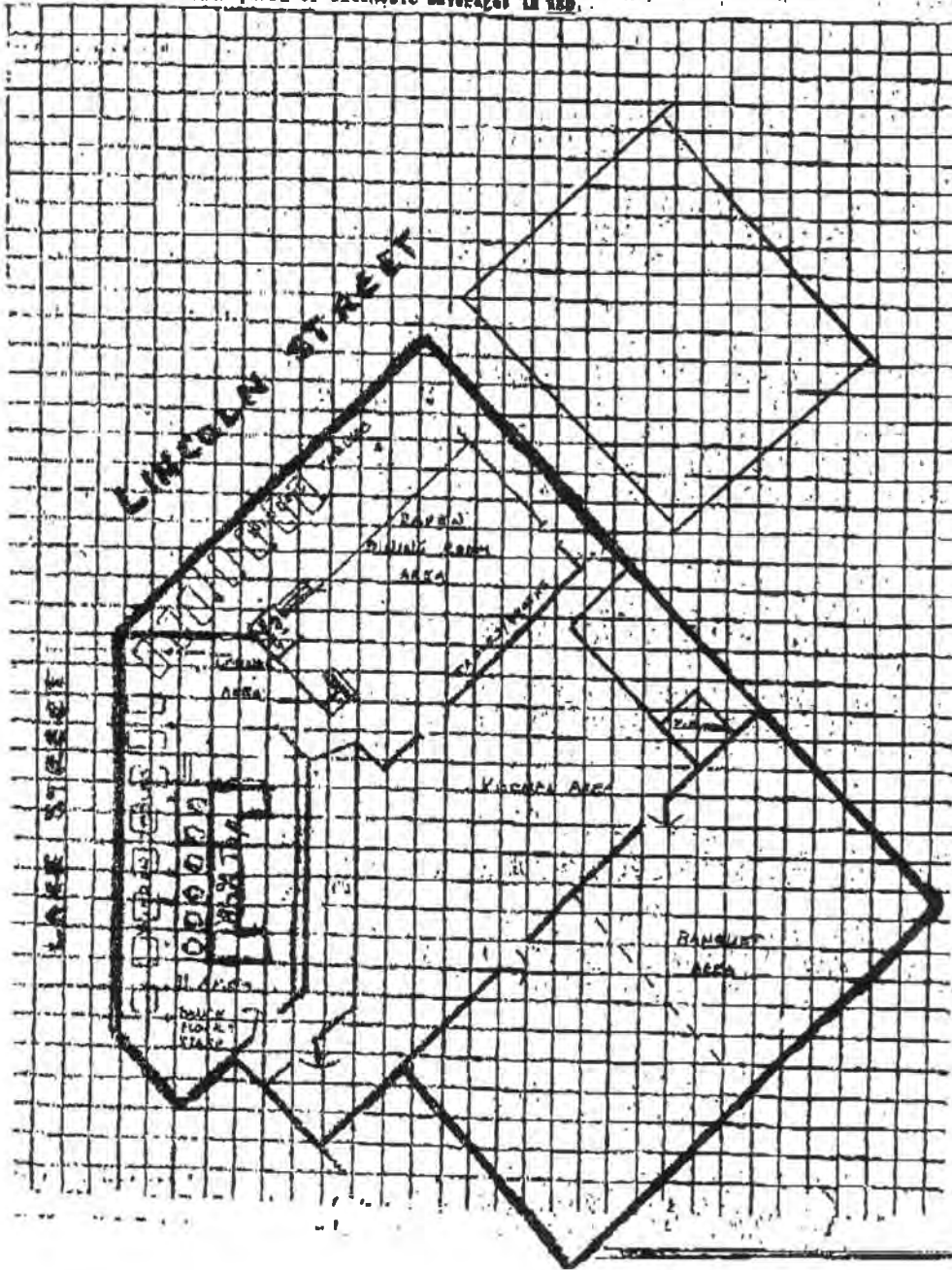
INSTRUCTIONS: Draw a detailed floor plan of your current or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as counters, bars, coolers, stages, etc.

Indicate scale used by 1 after appropriate statement.

SCALE 1  
1 square = 1 sq. ft.

SCALE 2  
1 square = 1 sq. ft.

Outline the area to be designated for sale, storage and consumption of alcoholic beverages in RDP.



48 x 48



## Alaska Alcoholic Beverage Control Board

# Restaurant Endorsement Application

The new endorsement application form is required to apply for a restaurant endorsement to support your underlying license or pending license application. Applicants should review and become familiar with AS 04.09.450, **Title 04 of Alaska Statutes** and **Chapter 305 of the Alaska Administrative Code**. This form must be completed and submitted along with all other required forms and documents before any endorsement application will be considered complete and placed in the queue for our licensing examiners review.

### Section 1 – Establishment and Contact Information

Enter information for the **current** licensee and licensed establish.

<b>Licensee:</b>		<b>License #:</b>	
<b>License Type:</b>		<b>Doing Business As:</b>	
<b>Licensee Mailing Address:</b>			
<b>Full Premises Address:</b>			
<b>City:</b>		<b>State:</b>	<b>ZIP:</b>
<b>Local Governing Body:</b>		<b>Email:</b>	

### Section 2 – Endorsement Requested

<b>Restaurant Endorsement:</b>	<b>AS 04.09.450.</b> A restaurant endorsement authorizes the holder of a beverage dispensary license, fair license, golf course license, sporting activity or event license, club license, outdoor recreation lodge license, destination resort license, or beverage dispensary tourism license. The biennial fee for a restaurant endorsement is \$200 with a \$25 application fee.
--------------------------------	--

An application for a restaurant endorsement must specify the establishment or portion of the establishment that constitutes a bona fide restaurant, that there is supervision on the premises adequate to reasonably ensure that a person under 21 years of age will not obtain alcoholic beverages. This **endorsement** application is for the request of a designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

1.  **Dining after standard closing hours:** AS 04.16.010(c)
2.  **Dining by persons 16 – 20 years of age:** AS 04.16.049(a)
3.  **Dining by persons under the age of 16 years,** accompanied by a person over the age of 21: AS 04.16.049(a)
4.  **Employment for any persons under 21 years of age:** AS 04.16.049(c)

**NOTE:** Under AS 04.16.049(d), a Department of Labor and Workforce Development work permit is not required to employ a person 18 - 20 years of age.

### Section 3 – Minor Access

Review AS 04.16.049(a); AS 04.16.049(c)

Be specific in your list where within the premises minors are anticipated to have access in the course of either dining or employment as designated in Section 2. (Example: Minors will only be allowed in the dining area OR minors will only be employed and present in the kitchen).



## Alaska Alcoholic Beverage Control Board **Restaurant Endorsement Application**

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises. Outline how and where alcohol is stored on premises. Acknowledge that employees who sell and serve alcohol must have a current Server Education Card.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours?

Yes  No

### Section 4 – ADEC Food Service Permit

Per AS 04.21.080(b) for an establishment to qualify as a bona fide restaurant, a Food Service Permit or (for licenses within the Municipality of Anchorage) corresponding Department of Health and Human Services documentation is required.

**Link to the Alaska Department of Environmental Conservation (ADEC) Food Safety Website:**

<http://dec.alaska.gov/eh/fss/food/>

**Link to the Municipality of Anchorage Food Safety Website:**

<http://www.muni.org/Departments/health/Admin/environment/FSS/Pages/fssfood.aspx>

**IF you are unable to certify the below statement, please discuss the matter with the AMCO office:**

Initials

I have attached a copy of the current food service permit for this premises OR the plan review approval.

*\*Note: If a plan review approval is submitted, a final permit will be required before finalization of any permit or license application.*

### Section 5 – Hours of Operation

Review AS 04.16.010(c).

Include variances in weekend/weekday hours, and indicate AM/PM:

**Days/Hours of Operation**

Weekday	Hours	Hours
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		



## Alaska Alcoholic Beverage Control Board Restaurant Endorsement Application

### Section 6 – Areas Covered by Endorsement

Does the endorsement apply to your entire licensed premises as approved by the ABC Board? Yes  No   
Does the requested endorsement expand your currently licensed premises? Yes  No

- If No, attach the approved diagram, no larger than 8 1/2" x 11" of the layout, and identify the portions of the premises covered by various requested endorsements. You must use a solid, contiguous colored line in any color other than red to outline the outer perimeter of the area of the premises covered by the requested endorsement(s).
- If endorsements are overlapping, provide a conspicuous means to distinguish each endorsement from the other (e.g., keyed map with varying colors for each requested endorsement).
- Your drawing MUST include:
  - Dimensions in feet not square feet of all exterior walls and major interior walls (we do not accept diagrams drawn to scale)
  - Include cross-streets
  - A north arrow, and any significant geographical features. Points of reference, such as a compass showing North.
  - All entrances, exits, walls, bars, and fixtures
- If your premises includes multiple floors, please include a separate diagram of each floor. You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- **Any endorsement applications that include outdoor space** are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the permitted premises and to prevent the access of alcohol by a minor during the permitted event. A security plan may be requested for other proposed locations on a case-by-case basis.

### Section 7 – Attestations

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3AAC 305.340.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence of other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license, and or endorsement. I further understand that this is a Class A misdemeanor under AS 11.56.210 to falsify an application and commit the crime of unsworn falsification.

John E. Emmi, Jr.

Printed name of licensee

Signature of licensee

1-29-2024  
Date





# CITY AND BOROUGH OF SITKA

## Legislation Details

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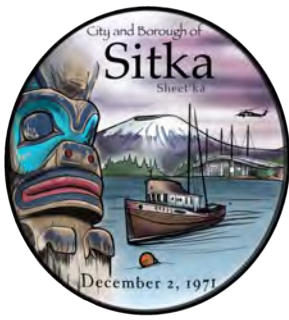
File #: RES 24-12    Version: 1    Name:  
Type: Resolution    Status: AGENDA READY  
File created: 5/21/2024    In control: City and Borough Assembly  
On agenda: 5/28/2024    Final action:  
Title: Setting the millage rates for the fiscal year July 1, 2024 through June 30, 2025  
Sponsors:  
Indexes:  
Code sections:  
Attachments: [Motion](#)  
[Memo and Res 2024-12](#)

Date	Ver.	Action By	Action	Result
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Should this item be pulled from the Consent Agenda the following motion is suggested:

**POSSIBLE MOTION**

**I MOVE TO** approve Resolution 2024-12 on first and final reading setting the millage rates for the fiscal year July 1, 2024 through June 30, 2025.



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members  
**Thru:** John Leach, Municipal Administrator  
**From:** Larry Reeder, Assessing Director  
**Date:** May 28, 2024  
**Subject:** Certification of Assessment Rolls as of January 1, 2024

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Certification of the 2024 assessment rolls for the City and Borough of Sitka has been completed. The real property roll includes taxable land and building improvements minus the value of the Senior/Veteran exempted properties. The personal property tax roll includes equipment, supplies, business personal property and similar items. The total 2024 assessment of taxable property is declared as:

Real Property:	\$1,224,428,910
Personal Property:	<u>\$ 51,023,360</u>

**Total Assessed Value of Taxable Property: \$1,275,452,270**

There is an overall increase in assessed values of 1.050%, mostly due to adding new construction and reappraisal of real property accounts. Reappraisal of residential properties will continue. This year we will reappraise properties on Halibut Point Road and the surrounding area, adding new construction as needed.

CITY AND BOROUGH OF SITKA

RESOLUTION NO. 2024-12

A RESOLUTION OF THE CITY AND BOROUGH OF SITKA
SETTING THE MILLAGE RATES FOR THE FISCAL YEAR JULY 1, 2024
THROUGH JUNE 30, 2025

WHEREAS, the Assessor has completed the final assessment records and the total assessed value of all real and personal property within the City and Borough of Sitka as of January 1, 2024, is \$1,214,039,004; and

WHEREAS, Sitka General Code 4.35.110 states that the Assembly shall fix the rate of tax levy and designate the number of mills upon each dollar of assessed taxable real and personal property.

NOW, THEREFORE, BE IT RESOLVED that the Assembly of the City and Borough of Sitka, Alaska by this resolution hereby adopts and levies the following millage rate upon each dollar of assessed taxable real and personal property for the fiscal year July 1, 2024, through June 30, 2025:

Table with 2 columns: Category and Millage Rate. Rows include GENERAL PURPOSES (2.000 mills), SCHOOLS (4.000 mills), and TOTAL (6.000 mills).

BE IT FURTHER RESOLVED, all property taxes shall become due sixty days after the billing date and if not paid by the due date are delinquent.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska on the 28th day of May, 2024.

Steven Eisenbeisz, Mayor

ATTEST:

Sara Peterson, MMC
Municipal Clerk

1st and final reading: 05/28/2024

Sponsor: Administrator



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: 24-077      Version: 1      Name:  
Type: Item      Status: AGENDA READY  
File created: 5/21/2024      In control: City and Borough Assembly  
On agenda: 5/28/2024      Final action:  
Title: Appoint Barbara Teepe to an unexpired term on the Tree and Landscape Committee  
Sponsors:  
Indexes:  
Code sections:  
Attachments: [Motion and application](#)

Date	Ver.	Action By	Action	Result
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## **POSSIBLE MOTION**

**I MOVE TO** appoint Barbara Teepe to an unexpired term on the Tree and Landscape Committee.



RECEIVED MAY 20 2024

CITY & BOROUGH OF SITKA  
BOARD/COMMITTEE/COMMISSION APPLICATION

Municipal Clerk's Office, 100 Lincoln Street, Floor 3  
Phone: 907.747.1826 Fax: 907.747.7403 Email: [clerk@cityofsitka.org](mailto:clerk@cityofsitka.org)

**Submit this completed application AND either a letter of interest or resume to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.**

Board/Commission/Committee Applying For: Tree and Landscape Committee

Name: Barbara Teepe Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Length of Residence in Sitka: 30+ years Registered to vote in Sitka?  Yes  No

Employer Business Name and your position: retired

Organizations you belong to or participate in:

Explain your main reason for applying: Great group of people in the committee. I enjoy learning about plants and gardening. It seems like a good place to learn and help out the community.

What experience or credentials will you bring to the board, commission, or committee membership?  
home gardener

Appointments are typically made during Assembly meeting open sessions. However, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed?  Yes  No

Potential conflicts of interest that may arise from your appointment must be disclosed. These may include, but are not limited to, a substantial financial interest of \$1000 annually that could be influenced by your appointment, or an immediate family member employed within the scope of this appointment. Do you have any potential conflicts of interest to disclose?  Yes  No

If yes, please explain:

I understand this is a volunteer position appointed by the City and Borough of Sitka Assembly and requires regular meeting attendance. I further understand this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in media outlets. If I am appointed to serve, I will follow all laws, procedures, and practices associated with my appointment.

I certify that the information in my application is true and accurate.

Date: 5/20/2024 Applicant Signature: Barbara Teepe



# TREE AND LANDSCAPE COMMITTEE

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
DEB MILLER 708 Lake St.	907-738-1175 sitkadjm@gmail.com	10/22/13 10/25/16 11/12/19 11/9/22	10/22/16 10/25/19 11/12/22 11/9/25	CHAIR
JOE D'ARIENZO 2219 SMC	907-419-0213 delsenzo@live.com	7/24/01 6/14/04 7/10/07 6/22/10 11/12/13 11/22/16 12/11/19 12/27/22	7/24/04 7/13/07 7/10/10 6/22/13 11/12/16 11/22/19 12/10/22 12/27/25	VICE CHAIR
LISA MOORE PO Box 2943	907-747-5534 907-738-3614 moorelisa719@gmail.com	7/24/01 7/10/07 9/25/07 10/26/10 11/12/13 11/22/16 11/12/19 10/25/22	7/24/04 7/13/07 9/25/10 10/26/13 11/12/16 11/22/19 11/12/22 10/25/25	SECRETARY
LIZ MCKENZIE PO Box 144	907-752-7046 c liz.creativeworks@gmail.com	12/8/15 12/20/18 12/28/21	12/8/18 12/20/21 12/28/24	
<i>NOLAN SCHLERETH 15 Lifesaver Dr. Apt. B</i>	<i>781-420-0124 nolan124@gmail.com</i>	<i>7/26/22</i>	<i>2/23/25</i>	<i>Resigned 5/21/24</i>
JOANN HUFF 102 Krestof Drive	907-738-0213 Joannhuff37@woutlook.com	2/28/24	2/9/25	
THOMAS D'UVA 100 Bahovec Court	907-204-1156 tduva1220@gmail.com	3/27/24	5/11/25	
Scott Saline PO Box 3183	907-738-7889 assemblysaline@cityofsitka.org			Assembly Liaison
Timothy Pike 100 Lincoln Street	907-623-7444 assemblypike@cityofsitka.org			Alternate Assembly Liaison

## MUNICIPAL STAFF SUPPORT

Connor Dunlap 100 Lincoln Street	907-747-4039	connor.dunlap@cityofsitka.org	Building, Grounds and Parks Supervisor
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Established by Ord. 01-1625; revised by Ord. 03-1718  
 7 members 3-year terms  
 Meets: 2<sup>nd</sup> Wednesday, 5:30 p.m.

Revised: May 21, 2024





# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: ORD 24-13    Version: 1    Name:

Type: Ordinance    Status: AGENDA READY

File created: 5/3/2024    In control: City and Borough Assembly

On agenda: 5/28/2024    Final action:

Title: Making supplemental appropriations for fiscal year 2024 (Clean Energy to Communities Project)

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2024-13](#)  
[Memo Ord 2024-13](#)  
[Ord 2024-13 Supplemental C2C](#)

Date	Ver.	Action By	Action	Result
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## **POSSIBLE MOTION**

**I MOVE TO** approve Ordinance 2024-13 on second and final reading making supplemental appropriations for fiscal year 2024 (Clean Energy to Communities Project).



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members

**Thru:** John Leach, Municipal Administrator

**From:** Bri Gabel, Sustainability Coordinator

**Date:** May 8, 2024

**Subject:** Supplemental Appropriation for the Clean Energy to Communities Project

### Background

In late 2023, CBS was selected by the U.S. Department of Energy (DOE) for their [Clean Energy to Communities \(C2C\) program](#). This 3-year partnership with the National Renewable Energy Lab (NREL) offers in-depth technical partnerships that support communities in developing secure, reliable, resilient, equitable, and affordable clean energy systems. The intent of the C2C program is to help communities develop plans and strategies to achieve their clean energy ambitions and address energy challenges. Partnerships are composed of local government, community-based organizations, electric utilities, and other key organizations that can represent the community. These partnership teams work alongside NREL staff to carry out data gathering, modeling, analysis, and equipment testing based on the community's unique goals and context. This is a multiyear project that will be supported by both in-kind technical assistance from NREL as well as \$500,000 of funding available for staff time and contract/purchased services.

In November 2023, the Municipal Administrator reassigned C2C project management to the Sustainability Coordinator. The C2C project was adjusted to align with the ongoing development of the Sitka Community Renewable Energy Strategy (SCRES), and modified to emphasize the current CBS strategic plan, identified needs of the CBS Electric Department, and skills of potential community organization partners.

This project aims to ensure Sitka's long-term success as a community with 100% renewable electricity in increasingly unpredictable economic, social, and environmental climates by pursuing the following objectives:

1. Identify and test potential improvements to operations and infrastructure that maximize the efficiency of our existing hydropower system
2. Increase the resiliency of our transmission and distribution infrastructure
3. Build workforce capacity to support continuous renewable energy production at our hydropower facilities

This project will collect and analyze critical data needed to create a comprehensive master plan that addresses core, long-term hydroelectric sustainability challenges outlined in the objectives. In addition to meeting the objectives, this project will incorporate the shared community vision for Sitka's energy future that is being developed in parallel through the SCRES.

Proposed work in the C2C project will include but is not limited to:

1. Development of a climate projection model (precipitation modeling) to inform operations
2. Identifying efficiency measures for existing infrastructure
3. Update operational standards for best management
4. Grid analysis and critical failure point identification
5. Workforce assessment, career pathway development, and training opportunities

### **Fiscal Note**

The majority of the project will be funded by the \$3.5 million of in-kind technical assistance provided by NREL. Additionally, CBS is considered a subcontractor for NREL and will be given \$500,000 in "subcontract" funds over the course of the project. (*Note: Functionally, these funds are similar to grant funds that would be awarded to CBS for a specific project with expected deliverables. DOE is piloting this subcontract structure with the intent to provide recipients with more flexibility.*). The subcontract funding is intended to provide for CBS staff time, contract/purchased services, supplies/equipment, travel and reporting as required by the program, and for community partners that will carry-out work under the project. As currently envisioned, NREL's technical assistance will primarily cover the work undertaken for objectives 1 and 2, and the subcontract funds will be primarily used for work on objective 3.

A supplemental appropriation in the amount of \$500,000 is needed to receive and expend the funds over the course of the project. Given that the resultant work under this project is intended to be an asset for the Electric Department, it was determined that it would be most appropriate to consider it a capital project under their budget. Given that staff can charge their time on the project to the subcontract funds, it is expected that this project will be budget neutral.

### **Recommendation**

It is recommended that the Assembly approve a supplemental appropriation of funds for the Clean Energy to Communities project, in the amount of \$500,000.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2024-13
AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA MAKING SUPPLEMENTAL
APPROPRIATIONS FOR FISCAL YEAR 2024
(Clean Energy to Communities Project)

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. CLASSIFICATION. This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. SEVERABILITY. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. PURPOSE. The purpose of this ordinance is to make a supplemental Capital appropriation for FY2024.

4. ENACTMENT. In accordance with Section 11.10 (a) of the Charter of the City and Borough of Sitka, Alaska, the Assembly hereby makes the following supplemental appropriation for the budget period beginning July 1, 2023 and ending June 30, 2024.

Table with 4 rows: FISCAL YEAR 2024 EXPENDITURE BUDGETS, CAPITAL PROJECTS, Fund 710 - Clean Energy to Communities Project: Increase appropriations in the amount of \$500,000 funded from the National Renewable Energy Lab (NREL).

EXPLANATION

This project will be funded through a contract with NREL to support CBS staff time and contracted/purchased services to improve the efficiency of our existing hydropower systems.

5. EFFECTIVE DATE. This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 28th day of May 2024.

ATTEST:

Steven Eisenbeisz, Mayor

Sara Peterson, MMC
Municipal Clerk

1st reading: 5/14/24
2nd and final reading: 5/28/24

Sponsor: Administrator



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: ORD 24-10    Version: 1    Name:

Type: Ordinance    Status: AGENDA READY

File created: 5/3/2024    In control: City and Borough Assembly

On agenda: 5/28/2024    Final action:

Title: Making supplemental appropriations for fiscal year 2024 (Replace Harbor 300HP Outboard)

Sponsors:

Indexes:

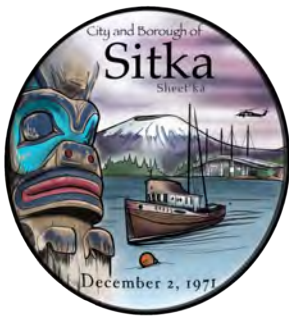
Code sections:

Attachments: [Motion Ord 2024-10](#)  
[02 Memo Ord 2024-10](#)  
[03 Ord 2024-10](#)

Date	Ver.	Action By	Action	Result
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## **POSSIBLE MOTION**

**I MOVE TO** approve Ordinance 2024-10 on second and final reading making supplemental appropriations for fiscal year 2024 (*Replace Harbor 300HP Outboard*).




# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members

**Thru:** John Leach, Municipal Administrator 

**From:** Stan Eliason, Harbormaster

**Date:** March 29<sup>th</sup>, 2024

**Subject:** Supplemental Appropriation Replace 300HP Outboard

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### **Background**

The 300HP Mercury outboard was originally purchased in 2012 to power the vessel Stray Current. The replacement of the outboard was scheduled for FY25. However, a critical engine cooling component recently failed. The replacement cost for this item is \$7,358.00.

### **Analysis**

The Stray Current is our primary vessel for harbor operations (towing, maintenance, emergency dewatering). The vessel is also used by our Electrical Department to maintain equipment that provides power to our island residents.

### **Fiscal Note**

The replacement of the outboard will be a shared expense between the Harbor Department and Electrical Department.

### **Recommendation**

It is recommended that the Assembly approve the supplemental appropriation of funds to replace the 300HP outboard, in the amount of \$35,000.00



CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2024-10
AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA MAKING SUPPLEMENTAL
APPROPRIATIONS FOR FISCAL YEAR 2024
(Replace Harbor 300HP Outboard)

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. CLASSIFICATION. This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. SEVERABILITY. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. PURPOSE. The purpose of this ordinance is to make a supplemental operating appropriation for FY2024.

4. ENACTMENT. In accordance with Section 11.10 (a) of the Charter of the City and Borough of Sitka, Alaska, the Assembly hereby makes the following supplemental appropriation for the budget period beginning July 1, 2023 and ending June 30, 2024.

Table with 1 column and 4 rows. Row 1: FISCAL YEAR 2024 EXPENDITURE BUDGETS. Row 2: HARBOR FUND. Row 3: Fund 240 – Fixed Assets: Increase appropriations in the amount \$35,000. to purchase a replacement 300HP Outboard Engine. Row 4: (Empty)

Explanation:
This appropriation will be to replace the outboard originally purchased in 2012 to power the vessel Stray Current. The expense will be split between Fund 240 (Harbor Fund) and Fund 200 (Electric Fund), with Fund 200 transferring funding into Fund 240. The electric team uses the vessel when working on power to Sitka’s remote islands.

5. EFFECTIVE DATE. This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 14th Day of May 2024.

ATTEST:

Steven Eisenbeisz, Mayor

Sara Peterson, MMC
Municipal Clerk

1st reading: 5/14/2024
2nd and final reading: 5/28/2024

Sponsor: Administrator



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: ORD 24-11    Version: 1    Name:

Type: Ordinance    Status: AGENDA READY

File created: 5/3/2024    In control: City and Borough Assembly

On agenda: 5/28/2024    Final action:

Title: Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2024 through June 30, 2025

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2024-11](#)  
[Memo FY2025 Budget](#)  
[Ord 2024- 11 General Fund and others](#)  
[FY2025 Draft Administrator's Budget](#)

Date	Ver.	Action By	Action	Result
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## **POSSIBLE MOTION**

**I MOVE TO** approve Ordinance 2024-11 on second and final reading adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2024 through June 30, 2025.




# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members

**Thru:** John Leach, Municipal Administrator 

**From:** Melissa Haley, Finance Director

**Date:** May 8, 2024

**Subject:** FY2025 Budget, Capital Improvement Plan, and Rate Adjustments

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### **Background**

The Assembly's efforts over the past several months have led to this final draft of the of the FY2025 consolidated operation budget for the City and Borough of Sitka. The budget process began with a kickoff meeting for staff in October with guidance to include expenditures necessary to maintain the current level of service. Any new or expanded service required the submission of a resource proposal that was reviewed internally and then presented to the Assembly to determine whether the proposals should be included in the budget. All resource proposals presented align with the strategic plan and aim to help achieve the goals outlined in the plan. Upon receiving Assembly feedback on what new resources to include, the draft budget was presented in a series of meetings. During these meetings the Assembly made both cuts and additions to the budget resulting in the final version presented for approval.

### **Analysis**

**Revenue (General Fund):** The prevailing sentiment throughout budget meetings favored a cautiously optimistic approach to projecting revenue. Revenue projections for the General Fund hinge on maintaining prior year levels of tourism, but include only moderate growth assumptions.

**Expenditures (General Fund):** Aligned with strategic priorities, the FY2025 budget includes key investments to bolster organizational objectives. Heightened inflation, increased tourism activity, and the imperative to maintain operational momentum have contributed to a 14.6% rise in expenditures compared to FY24. A significant portion of this increase is due to staffing vacancies.

**Infrastructure (Governmental):** In addition to increased spending on operations, the FY2025 budget maintains a continuation of strong funding for infrastructure repair

projects. Some of this is possible because of success in seeking federal grants.

**Enterprise Funds and Rates:** Given the infrastructure-centric nature of enterprise funds and improving, but persistent inflationary pressures, rate increases have been recommended across all utilities and moorage services. These adjustments aim to preempt future spikes in rates and ensure the financial sustainability of essential services. Fortunately, efforts to focus on an asset management-based focus on mitigating risk and extending the life of assets has resulted in rate increases for some funds that are lower than originally anticipated. The rate increases in the omnibus ordinance are as follows:

- Electric-no rate increase, increases to the customer fee.
- Water-4%
- Wastewater-8.25%
- Solid Waste-4%
- Moorage 4%

The Administrator's Letter, included at the front of the budget document, provides additional detail and analysis.

### **Fiscal Note**

The General Fund budget results in a surplus of \$43,620, which, should adjustments be needed mid-year, could become a deficit, which would mean that operations would be supported by our undesignated fund balance.

For the enterprise funds, while revenue (with the corresponding rate increases) less operating expense provide a positive cash flow, in some cases key investments in capital repairs require some funds to use up some of their unrestricted net position from prior years.

The only new debt proposed for FY2025 is a DEC loan of \$6,000,000 to fund the sewer force main replacement project.

### **Recommendation**

Approve Ordinances 2024-11 and 2024-12 that includes the FY2025 budget, capital improvement plan, approval of new debt, and rate increases for the Electric, Water, Wastewater, Solid Waste, and Harbor Funds.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2024-11

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA
ADOPTING BUDGETS AND CAPITAL IMPROVEMENT PLAN FOR THE GENERAL FUND,
INTERNAL SERVICE FUNDS, AND SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. CLASSIFICATION. This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. SEVERABILITY. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. PURPOSE. The purpose of this ordinance is to set forth budgetary requirements for the operation of the various divisions, departments and organizations of the City and Borough of Sitka for Fiscal Year 2025.

4. ENACTMENT. NOW THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska that the following expenditure budgets (see below) for the fiscal period beginning July 1, 2024 and ending June 30, 2025 and related capital improvement plan (included in the FY2025 Administrator’s Budget) are hereby adopted as follows:

Table with 5 columns: GENERAL FUND, REVENUE, OPERATIONS, CAPITAL/TRANSFER, TOTAL. Row 1: General Fund, \$44,653,292, \$37,736,919, \$6,872,753, \$44,609,672

Table with 5 columns: INTERNAL SERVICE FUNDS, REVENUE, OPERATIONS, CAPITAL/TRANSFER, TOTAL. Rows: Information Technology Fund, Central Garage Fund, Building Maintenance Fund

Table with 5 columns: SPECIAL REVENUE FUNDS, REVENUE, OPERATIONS, CAPITAL/TRANSFER, TOTAL. Rows: Pet Adoption Fund, Sitka Forfeiture Fund

Library Building Fund	\$300	\$5,000	\$-0-	\$5,000
Southeast Alaska Economic Development Fund	\$2,640	\$3,000	\$-0-	\$3,000
GPIP Contingency Fund	\$4,500	\$4,000	\$-0-	\$4,000
Sitka Community Hospital Dedicated Fund	\$1,670,800	\$1,727,016	\$-0-	\$1,727,016
Student Activities Travel Fund	\$313,500	\$305,000	\$-0-	\$305,000
Fisheries Enhancement Fund	\$45,000	\$50,000	\$-0-	\$50,000
Utility Subsidization Fund	\$165,000	\$-0-	\$230,400	\$230,400
Commercial Passenger Vessel Excise Tax Fund	\$2,540,000	\$100,000	\$1,516,673	\$1,616,673
Visitor Enhancement Fund	\$716,500	\$16,750	\$75,373	\$92,123
Revolving Fund	\$22,000	\$100	\$30,000	\$30,100
Guarantee Fund	\$4,000	\$-0-	\$8,400	\$8,400
Cemetery Fund	\$2,500	\$2,500	\$-0-	\$2,500
Rowe Trust Fund	\$3,000	\$3,000	\$-0-	\$3,000
Library Endowment Fund	\$5,500	\$5,500	\$-0-	\$5,500
Bulk Water Fund	\$4,200	\$-0-	\$4,850	\$4,850
Seasonal Sales Tax/School Bond Debt Service Fund	\$1,087,016	\$1,496,736	\$-0-	\$1,496,736
<b><u>PERMANENT FUND</u></b>				
Permanent Fund	\$450,000	\$49,500	\$1,041,233	\$1,090,733

34

<b><u>GENERAL GOVERNMENTAL CAPITAL PROJECT FUNDS</u></b>	REVENUE	OPERATIONS	CAPITAL/ TRANSFER	TOTAL
General Capital Project Fund	\$3,938,748	\$-0-	\$3,938,748	\$3,938,748
General Fund Capital Contingent on outside funding	\$175,000	\$-0-	\$175,000	\$175,000
School Building Infrastructure Fund	\$2,473,333	\$-0-	\$400,000	\$400,000
Public Infrastructure sinking Fund	\$75,000	\$-0-	\$4,078,748	\$4,078,748

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**EXPLANATION**

38  
39 Details of individual budgets and capital improvement plans are contained in the FY2025 Administrator's Budget.  
40 Support to the Sitka School District has been included in the General Fund Expenditures. Budgeted amounts for all  
41 funds include revenue, operating expenditures and new capital appropriations. This ordinance fulfills the  
42 requirements of Section 11.08 of the Home Rule Charter of the City and Borough of Sitka regarding annual adoption  
43 of a capital improvements program.  
44

45 **5. EFFECTIVE DATE.** This ordinance shall become effective on July 1, 2024.  
46

47 **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka, Alaska this 28th day  
48 of May 2024.  
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51

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Steven Eisenbeisz, Mayor

52  
53  
54 ATTEST:

55  
56  
57 \_\_\_\_\_  
58 Sara Peterson, MMC  
59 Municipal Clerk

60 1<sup>st</sup> reading: 5/14/2024  
61 2<sup>nd</sup> and final reading: 5/28/2024  
62

63 Sponsor: Administrator

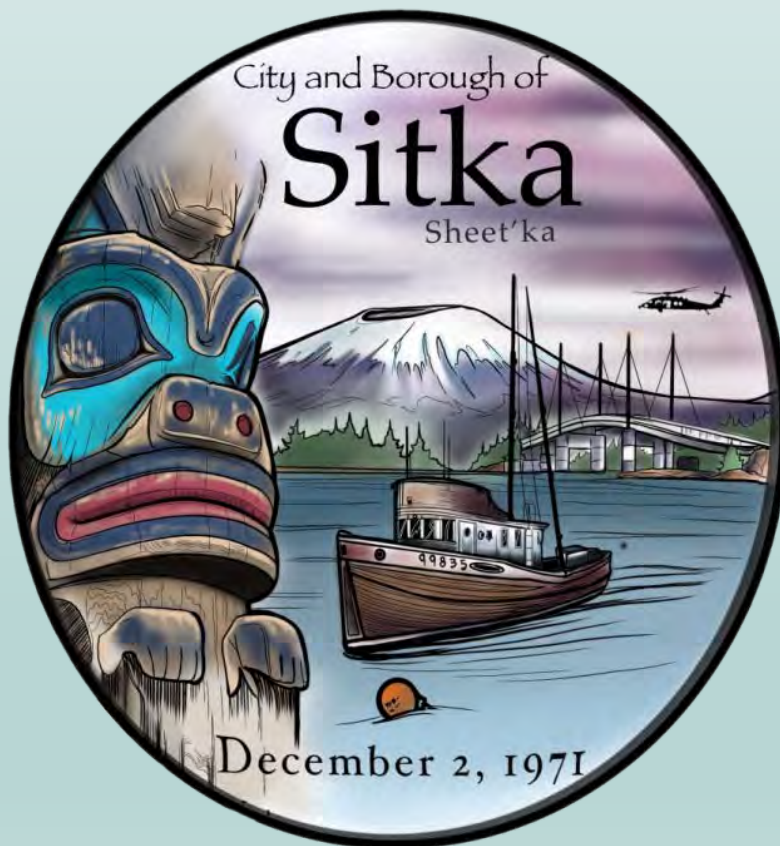


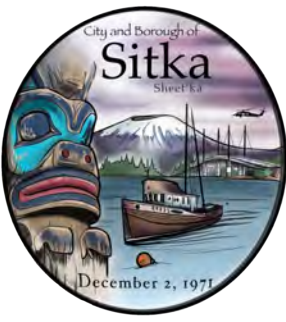
# City and Borough of Sitka

## *DRAFT*

### FISCAL YEAR 2025

### CONSOLIDATED OPERATING BUDGET





# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

**May 8, 2024**

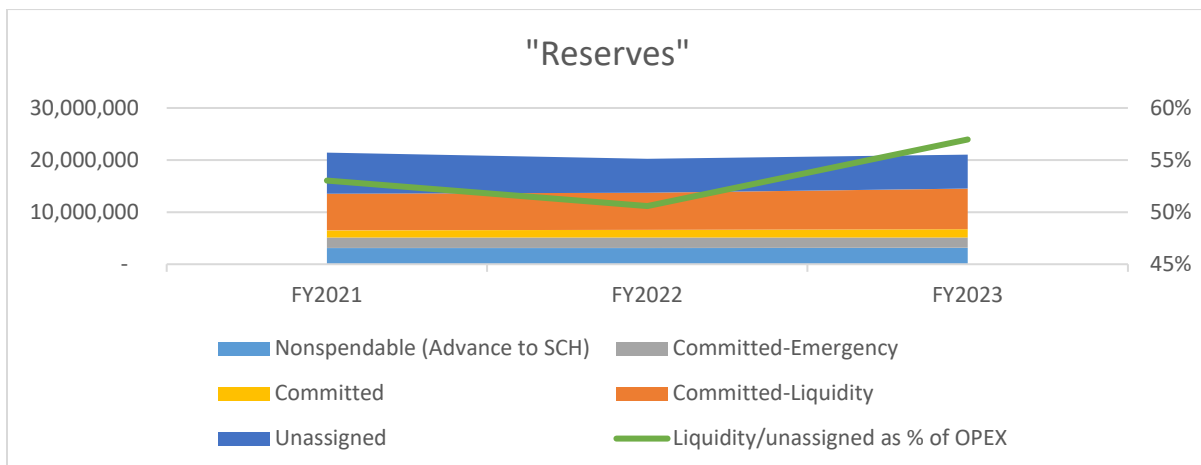
Mayor Eisenbeisz, Assembly Members, and Fellow Citizens of the City and Borough of Sitka,

By the provisions of Article XI, Section 11.02 of the Home Rule Charter of the City and Borough of Sitka, I am honored to present the Fiscal Year 2025 (FY25) Consolidated Operating Budget and Capital Improvement Program of the City and Borough of Sitka.

## FY2024

As FY2024 comes to a close, we see another year of revenue exceeding expectations and expenses projected to fall below budgeted amounts. As state funding and property tax revenue remain relatively flat, we continue to rely more heavily on our sales tax revenue. In October, voters approved a ballot measure for a permanent 1% increase in sales tax from April to September dedicated to maintaining Sitka’s school buildings. While some of the cost savings we have realized are the result of intentional operational efficiencies, maintaining staffing levels continues to be a significant challenge, and ultimately, performance is impacted, particularly when staffing shortages persist for an extended period of time. Significant efforts this year on both recruitment as well as the structure and compensation of the organization should set the stage for healthy staffing levels as we move into FY2025 and beyond.

Finally, as we close FY2024 and look to FY2025, ensuring that the municipality’s reserves remain healthy is critical. As FY2024 closes and I recommend to the Assembly an amount to transfer to the Public Infrastructure Sinking Fund, I will do so in a manner that prioritizes the health of our reserves—balancing the need to invest in our infrastructure with ensuring that the municipality remains resilient for future unknowns.



## **FY2025 Budget**

This proposal reflects our collective vision for Sitka's future in line with our ongoing commitment to prudent fiscal management and strategic planning. It outlines key initiatives aligned with our strategic plan that will propel our community forward. The General Fund budget assumes minimal increases to overall revenue from projected FY2024 levels but a more substantive 14.6% increase in expenditures, resulting in a surplus of \$44,000. The overall budgeted expenditure for all funds (including debt service and depreciation, but excluding capital appropriations and transfers) is \$100.8 million. This letter highlights some of the advances this budget brings along with some of the risks.

### **Maintaining a Strong and Diverse Local Economy:**

Sitka's economy is the lifeblood of our community, sustaining livelihoods and fostering prosperity. The municipality's ability to respond to the needs and desires of the community is directly tied to the strength of the local economy and the sales tax revenue that makes this possible. As tourism continues to flourish in Sitka, we recognize the need for strategic investments to accommodate growing visitor numbers while preserving our natural and cultural heritage and sense of community. This budget proposal includes resources to ensure that the impacts of tourism are balanced and that benefits are shared throughout the community.

### **Nurturing the Fishing Industry:**

The fishing industry is deeply ingrained in Sitka's identity, providing employment opportunities and sustaining generations of families. Our budget proposal includes measures to support the fishing industry, including investments in harbor infrastructure, our marine haul out, and our marine services facility. By ensuring that the infrastructure needed by the fishing industry is maintained and repaired as efficiently as possible, we aim to safeguard Sitka's maritime heritage and ensure its long-term viability.

### **Strategic Capital Improvement Projects:**

Strategic capital improvement projects are essential for enhancing Sitka's infrastructure and laying the groundwork for future growth. This proposal includes funding for key projects such as the airport terminal expansion, funding for downtown revitalization efforts, and significant progress on Sitka's Working Waterfront initiative. Many of these projects are being funded by federal grants, and staff continue to pursue more opportunities while they are available. These projects, along with our asset management-based approach of prioritizing projects by assessing risk, align with Sitka's strategic goals and will contribute to the overall well-being of our community. Projects funded this year are included in each fund's budget, and the mid to long-range capital improvement program shows how much has been deferred, as well as the long-range plans.

**Alignment with Sitka's Strategic Plan:**

Our budget proposal is intricately aligned with Sitka's strategic plan, which serves as a guiding framework for our collective efforts to shape the future of our community. By prioritizing initiatives that advance key strategic goals, we are working together to build a stronger, more resilient Sitka for generations to come. Throughout the budget process, the Assembly reviewed and approved dozens of resource proposals that will move Sitka closer to achieving the strategic plan's vision.

**Vulnerability:**

For FY2025, we are very fortunate to have funded our schools to the maximum extent possible, including taking on costs that have historically been the school district's burden. We are able to offer services that the community has voiced a strong desire to have. Our progress is only possible because of the growth we have seen in sales tax revenue. Because an increasingly large portion of our revenue comes from sales tax and so much of our sales tax comes from our visitors, there is a significant risk that the current funding levels for highly desired services like our parks and recreation program, local education, and investment in infrastructure will not be maintainable should initiatives limiting tourism impact our sales tax revenues. In addition, the threat of litigation related to limiting tourism could have a devastating cost, both monetarily and in terms of the time taken from other important initiatives. While we hope that we can fully implement this budget that makes such significant strides in delivering the services the community wants and needs, we must be aware of the potential impacts of this looming threat and be ready to react to safeguard the municipality's resources.

In closing, I express my sincere gratitude for your dedication to serving our community and your commitment to ensuring Sitka's continued progress. I look forward to collaborating with each of you as we work to finalize and implement the FY2025 budget for the betterment of all Sitka residents.

Respectfully submitted,



John M. Leach

Municipal Administrator

# Mission, Vision Values + Goals



© Don Kluting

## Mission

### WHY WE EXIST

Provide public services for Sitka that support a livable community for all.

## Vision

### OUR DESIRED FUTURE STATE

CBS is an organization that values everyone and proactively works together to serve the community. We are fiscally sustainable, supporting a diverse economy and well-managed infrastructure. We are innovative in seeking ways to protect and preserve Sitka's natural environment. We are a respected employer where people enjoy their work and provide valued public services.

# Values

## WHAT GUIDES US



### PEOPLE

People are our greatest asset. We value all people including our community, employees, and visitors. We appreciate the diversity of Sitka, and we respect and celebrate all people. We foster a safe and welcoming environment for all.



### INNOVATION

Innovation supports a proactive approach to fulfilling our mission. We are forward thinking and continuously working to improve our processes and our people to provide efficient and effective services to our community.



### INTEGRITY

Integrity guides our service delivery, processes, and communication. We are accountable to the Sitka community, and we provide services in a transparent, honest, and ethical manner.



### SUSTAINABLE

Sustainability ensures we plan and deliver services with the future in mind. We are good stewards of taxpayer resources as well as our natural environment.



### SERVICE

Serving the community is our job. We provide service with compassion, kindness, and excellence. We care about our community and organization, and this is reflected in our service levels.

# Goals

WHAT ARE OUR DESIRED OUTCOMES FOR OUR COMMUNITY AND ORGANIZATION?



## Quality of Life

Preserve the quality of life and affordability for all Sitkans

## Communication

Improve communications and strengthen relationships within the community and organization



## Sustainability

Align resources and financial and economic policies with CBS' goals for a sustainable community

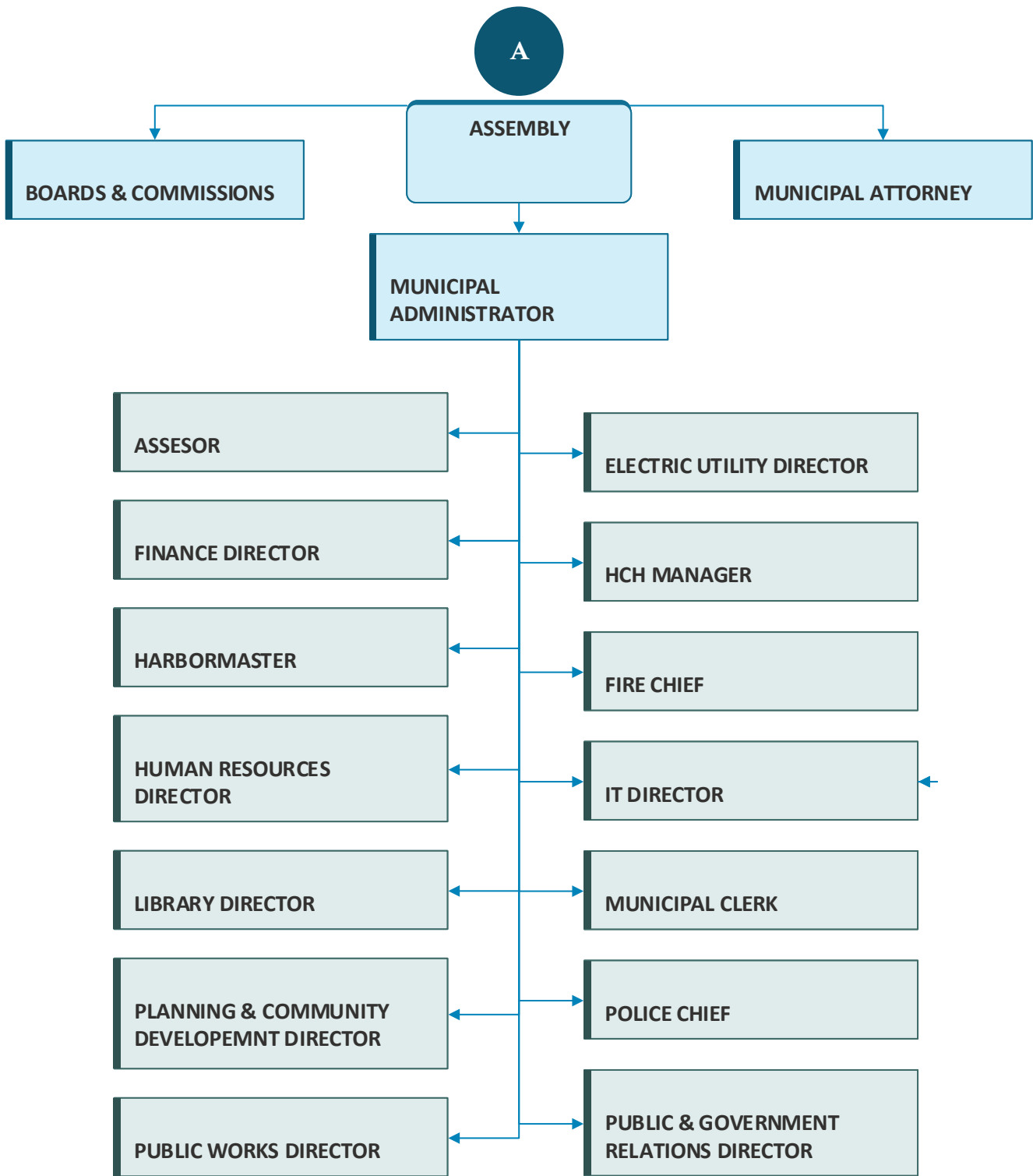
## Infrastructure

Plan and invest in sustainable infrastructure for future generations



## Service

CBS is recognized as being a great place to work and excellent service provider to the community





CITY AND BOROUGH OF SITKA  
 FY25 STAFFING TABLE

Department/subdepartment	Position	Grade	Pay rate	FTE
001 - Administrator	Administrator		\$ 156,588	1
	Asset Manager	36	\$ 115,168	0.5
	Asset Management Analyst	8	\$ 33.34	0.5
	Public & Government Relations Director	34	\$ 97,148	1
				3
900-Human Resources(001)	Human Resources Generalist 2	29	\$ 40.87	1
	Human Resources Director	37	\$ 115,104	1
				2
002 - Attorney	Attorney		\$ 161,325	1
	Legal Assistant	27	\$ 33.91	1
				2
003 - Municipal Clerk	Administrative Coordinator	27	\$ 63,883	1
	Deputy Clerk	28	\$ 72,480	1
	Municipal Clerk	36	\$ 115,443	1
				3
004 - Finance	Accountant	28	\$ 74,322	1
	Accounting Clerk - A/P	7	\$ 27.58	1
	Accounting Clerk-A/R Coll	7	\$ 28.28	1
	Budget/Treasury Officer	33	\$ 93,485	1
	Compliance Officer	33	\$ 103,204	1
	Controller	36	\$ 118,386	1
	Customer Service Rep	5	\$ 23.82	1
	Finance Director	41	\$ 154,870	1
	Procurement Specialist	28	\$ 70,722	1
	Grant Accountant	28	\$ 65,686	1
	Payroll Specialist	27	\$ 31.48	1
	Accounting Manager	32	\$ 81,797	1
	Sr. Customer Service Rep	6	\$ 27.02	1
	Staff Accountant	28	\$ 74,322	1
	Supervisory Senior Accountant	32	\$ 95,158	1
	Tax Specialist	27	\$ 59,373	1
	Utility/Harbor/Misc Billing Clerk	7	\$ 26.26	1
				17
005 - Assessing	Appraisal Technician	7	\$ 29.00	1
	Appraiser	10	\$ 33.80	1
	Assessor	36	\$ 109,937	1
				3
006 - Planning & Community Development	Planner 1	28	\$ 67,335	1
	Sustainability Coordinator	29	\$ 73,285	1
	Planning & Community Development Dir.	37	\$ 112,690	1
	Planning Manager	30	\$ 81,987	1
	Tourism Manager	30	\$ 82,264	1
				5

Department/subdepartment	Position	Grade	Pay rate	FTE
818 - Parks and Recreation (006)	Aquatic Manager	27	\$ 63,877	1
	Head Life Guard	24	\$ 24.83	1
	Parks & Rec Coordinator	30	\$ 78,282	1
	Parks & Rec Specialist	25	\$ 26.80	1

4

021 - Police

Administrative Assistant	25	\$ 31.08	1
Animal Control Officer		\$ 25.32	1
Dispatch & Records Clerk		\$ 26.48	1
Dispatch & Records Clerk		\$ 25.83	1
Dispatch & Records Clerk		\$ 25.83	1
Dispatch & Records Clerk		\$ 25.83	1
Dispatch & Records Clerk		\$ 25.83	1
Dispatch & Records Clerk		\$ 25.83	1
Dispatch & Records Supervisor		\$ 30.54	1
Jail Officer		\$ 24.76	1
Jail Officer		\$ 24.76	1
Jail Officer		\$ 24.76	1
Jail Officer		\$ 24.76	1
Jail Officer II		\$ 35.07	1
Lieutenant - Operations		\$ 67.91	1
Lieutenant - Services	34	\$ 97,157	1
Multi-Service Officer		\$ 30.47	1
Multi-Services Officer		\$ 27.61	1
Police Chief		\$ 95.06	1
Police Officer		\$ 36.98	1
Police Officer		\$ 42.07	1
Police Officer		\$ 36.08	1
Police Officer		\$ 37.91	1
Police Officer		\$ 34.34	1
Police Officer		\$ 34.34	1
Police Officer		\$ 34.34	1
Police Officer - Detective		\$ 36.08	1
Police Officer - Detective		\$ 36.08	1
Sergeant		\$ 48.28	1
Sergeant		\$ 44.17	1
Sergeant		\$ 36.60	1
Sergeant		\$ 36.60	1

32

Department/subdepartment	Position	Grade	Pay rate	FTE
022 - Fire Protection				
	Assistant Fire Chief	33	\$ 98,228	1
	EMS/Fire Captain		\$ 46.02	1
	Fire Chief	37	\$ 124,294	1
	Fire Engineer		\$ 25.77	1
	Fire Engineer		\$ 25.77	1
	Fire Engineer		\$ 25.77	1
	Fire Engineer		\$ 28.50	1
	Fire Engineer		\$ 28.50	1
	Fire Engineer		\$ 26.27	1
	Fire Engineer		\$ 23.18	1
	Fire Engineer		\$ 23.18	1
	Fire Engineer		\$ 23.18	1
	Office Assistant		\$ 21.93	1
	Senior Fire Engineer		\$ 43.46	1
				14
031 - Public Works - Administration				
	Asset Manager	36	\$ 115,168	0.5
	Asset Management Analyst	8	\$ 33.34	0.5
	Asst. Contract Coord./Office Mgr.	25	\$ 29.57	1
	Contract Manager	29	\$ 73,285	1
	Maint. & Operations Superintendent	35	\$ 121,393	1
	Public Works Director	41	\$ 154,870	1
				5
032 - Engineering				
	Senior Engineer	36	\$ 127,470	1
	Senior Engineer	36	\$ 112,757	1
	Municipal Engineer	39	\$ 154,870	1
	Project Manager	34	\$ 99,604	1
				4
033 - Streets				
	Heavy Equipment Operator	9	\$ 32.16	1
	Maintenance Worker	7	\$ 27.58	1
	Maintenance Worker	8	\$ 27.37	1
	Streets Superintendent	35	\$ 115,528	1
	Senior Operator	11	\$ 37.94	1
				5
034 - Recreation				
	Bldg & Grounds Maint Specialist	8	\$ 34.17	1
	Parks & Grounds Maintenance Specialist	8	\$ 27.37	1
	Parks & Grounds Maintenance Specialist	8	\$ 28.04	1
				3
035 - Building Department				
	Building Inspector II	11	\$ 37.00	1
	Plan Reviewer	7	\$ 28.28	1
	Building Official	33	\$ 103,204	1
				3

Department/subdepartment	Position	Grade	Pay rate	FTE
041 - Library				
	Acquisitions Librarian	7	\$ 31.21	1
	Adult Services Librarian	7	\$ 28.28	1
	Library Assistant	1	\$ 18.19	0.48
	Library Assistant	1	\$ 18.19	0.58
	Library Assistant	1	\$ 18.19	0.45
	Library Assistant	1	\$ 18.19	0.38
	Library Assistant	1	\$ 18.19	0.48
	Library Director	35	\$ 104,686	1
	Technical Services Librarian	7	\$ 36.18	1
	Youth Services Librarian	7	\$ 33.61	1
				7.37
043 - Centennial Building				
	Cent. Building Attendant	4	\$ 21.41	1
	Cent. Building Attendant	4	\$ 21.41	1
	Cent. Building Attendant	4	\$ 21.41	1
	Cent. Building Manager	30	\$ 86,413	1
	Cent. Building Supervisor	9	\$ 31.05	1
				5
200 - Electric				
	Meter Technician		\$ 55.00	1
	Electric Utility Director	44	\$ 158,448	1
	General Foreman		\$ 65.89	1
	Generation Facilities Mechanic		\$ 52.06	1
	Generation Facilities Mechanic		\$ 52.06	1
	Generation System Manager	40	\$ 136,947	1
	Line Crew Supervisor		\$ 62.94	1
	Line Worker		\$ 57.04	1
	Line Worker		\$ 57.04	1
	Line Worker		\$ 37.43	1
	Meter Reader		\$ 36.45	1
	Meter Technician		\$ 55.00	1
	Office Administrator	29	\$ 33.53	1
	Operator		\$ 52.06	1
	Operator		\$ 52.06	1
	Operator		\$ 52.06	1
	Operator		\$ 52.06	1
	Project & Regulatory Engineer	36	\$ 144,198	1
	Relay Control Technician		\$ 55.00	1
	Relay Control Technician		\$ 55.00	1
	Relay Control Technician		\$ 55.00	1
	Senior Operator		\$ 55.63	1
	Sr. Gen Facilities Mechanic		\$ 55.63	1
	T&D System Manager	40	\$ 136,947	1
	Warehouse Person		\$ 34.62	1
				25
210 - Water				
	Chief Water Facilities Operator	15	\$ 47.07	1
	Water/Wastewater Operator III	14	\$ 42.08	1
	Water/Wastewater Operator III	14	\$ 40.04	1
	Water/Wastewater Operator I	9	\$ 29.54	1
				4

Department/subdepartment	Position	Grade	Pay rate	FTE
220 - WWTP				
	W/WW Facilities Mechanic II	12	\$ 48.53	1
	Chief WW Facilities Operator	15	\$ 45.94	1
	Environmental Superintendent	39	\$ 140,471	1
	Water/Wastewater Operator I	9	\$ 29.54	1
	W/WW Facilities Electrician	16	\$ 55.99	1
	Water/Wastewater Operator I	9	\$ 29.54	1
	WW Facilities Operator/Lab	13	\$ 38.81	1
	Water/Wastewater Operator II	11	\$ 37.94	1
				8
230 - Solid Waste				
	Asst Landfill/Scrapyard Operator	6	\$ 27.68	1
	Asst Landfill/Scrapyard Operator	6	\$ 26.35	1
	Landfill/Scrapyard Heavy Operator	8	\$ 31.72	1
				3
240 - Harbor				
	Assistant Harbormaster	6	\$ 31.31	1
	Assistant Harbormaster	6	\$ 27.68	1
	Assistant Harbormaster	6	\$ 27.02	1
	Deputy Harbormaster	32	\$ 86,222	1
	Harbor Maintenance Specialist	7	\$ 31.21	1
	Harbor Maintenance Specialist	7	\$ 26.92	1
	Harbor Maintenance and Safety Supervisor	32	\$ 86,222	1
	Harbormaster	34	\$ 109,937	1
	Port and Harbors Coordinator	26	\$ 55,349	1
	Port and Harbors Office Assistant	6	\$ 27.02	1
				10
250-Airport				
	Airport Terminal Manager	32	\$ 82,093	1
				1
300 - MIS				
	Information Systems Director	36	\$ 121,393	1
	IT Specialist (Police)		\$ 35.72	1
	IT System Administrator	32	\$ 97,572	1
	System Support Technician	11	\$ 35.21	1
	Systems Analyst	13	\$ 40.77	1
				5
310 - Central Garage				
	Chief Heavy Equipment Mechanic	13	\$ 47.26	1
	Heavy Equipment Mechanic	9	\$ 34.27	1
				2
320 - Building Maintenance				
	Bldg, Grounds & Parks Supervisor	32	\$ 95,158	1
	Bldg. Maintenance Specialist	8	\$ 36.80	1
	Bldg. Maintenance Specialist	8	\$ 33.34	1
	Bldg. Maintenance Boiler Operator SD	8	\$ 30.20	1
	Bldg. Maintenance Electrician SD	8	\$ 30.20	1
	Bldg. Maintenance Specialist SD	8	\$ 30.20	1
	Bldg. Ground Maintenance Specialist SD	8	\$ 30.20	1
				7

182.4

City and Borough of Sitka  
Revenue and Appropriations Summary (General Fund, Enterprise Funds, and Internal Service Funds)  
Fiscal Year 2025

<u>Fund</u>		<u>Revenues</u>	<u>Operating Appropriations</u>	<u>Capital Appropriations</u>	<u>Net Change to Fund Balance</u>
General	\$	44,653,292	\$ 41,098,924	\$ 3,510,748	\$ 43,620
Electric	\$	22,512,506	\$ 25,322,346	\$ 7,526,001	\$ (10,335,841)
Water	\$	3,855,297	\$ 6,154,640	\$ 1,337,844	\$ (3,637,187)
Wastewater	\$	4,973,686	\$ 5,469,144	\$ 1,340,000	\$ (1,835,458)
Solid Waste	\$	6,270,914	\$ 6,102,171	\$ -	\$ 168,743
Harbor	\$	5,110,349	\$ 6,206,808	\$ 92,500	\$ (1,188,959)
Airport Terminal	\$	927,460	\$ 1,302,422	\$ -	\$ (374,962)
Marine Service Center	\$	343,240	\$ 245,936	\$ 122,000	\$ (24,696)
Gary Paxton Industrial Park	\$	289,517	\$ 740,942	\$ -	\$ (451,425)
Information Technology	\$	2,580,951	\$ 2,460,378	\$ 655,000	\$ (534,427)
Central Garage	\$	3,297,587	\$ 1,842,300	\$ 899,312	\$ 555,975
Building Maintenance	\$	1,903,152	\$ 2,216,277	\$ -	\$ (313,125)
<b>Combined Fund Totals</b>	\$	<b>96,717,951</b>	<b>\$ 99,162,288</b>	<b>\$ 15,483,405</b>	<b>\$ (17,927,742)</b>
<b>Total Revenue &amp; Appropriations</b>	\$	<b>96,717,951</b>	<b>\$ 114,645,693</b>		

<u>Fund</u>	June 30, 2023	Projected* June 30, 2024**	Additions to (deletions from) budgeted FY2025**	Projected June 30, 2025.
General (unassigned fund balance)	\$ 6,501,358	\$ 12,188,294	\$ 43,620	\$ 12,231,914
Electric	\$ 18,654,086	\$ 21,260,944	\$ (4,635,635)	\$ 16,625,309
Water	\$ 5,871,240	\$ 6,047,564	\$ (1,514,960)	\$ 4,532,604
Wastewater	\$ 8,286,752	\$ 6,543,478	\$ (546,567)	\$ 5,996,911
Solid Waste	\$ 1,352,897	\$ 993,873	\$ 328,631	\$ 1,322,504
Harbor	\$ 13,090,417	\$ 13,433,717	\$ 578,435	\$ 14,012,152
Airport Terminal	\$ 3,582,644	\$ 3,535,503	\$ (206,994)	\$ 3,328,509
Marine Service Center	\$ 1,536,956	\$ 1,523,456	\$ 6,297	\$ 1,529,753
Gary Paxton Industrial Park	\$ 8,754,739	\$ 8,894,339	\$ (45,267)	\$ 8,849,072
Information Technology	\$ 431,950	\$ 484,519	\$ (391,587)	\$ 92,932
Central Garage	\$ 6,435,821	\$ 6,106,578	\$ 1,216,776	\$ 7,323,354
Building Maintenance	\$ 755,697	\$ 148,238	\$ (312,244)	\$ (164,006)
<b>Combined fund totals</b>	<b>\$ 75,254,557</b>	<b>\$ 81,160,503</b>	<b>\$ (5,479,495)</b>	<b>\$ 75,681,008</b>

\*Projected actuals for General Fund and enterprise funds, budgeted for internal service funds

\*\*excludes depreciation and capital expenditure of previous appropriations

**City and Borough of Sitka  
Travel and Training Budget  
General Fund  
FY2025**

**Assembly/Administrator**

AML Summer Conf, Kodiak, Admin, Mayor, P&G Relations	\$6,600.00
AML Winter Conf Juneau, Admin, Mayor, P&G Relations	\$4,800.00
AML/NEO Conf, Anc, Admin, Mayor, 3 Assembly, P&G Relations	\$17,700.00
Congressional Lobby, Admin, Mayor, P&G Relations	\$11,400.00
AMMA NW Manager Conference, Oregon, Admin	\$4,000.00
ICMA Online Training	\$1,500.00
Unanticipated Travel	\$10,000.00
SE Conf Annual Mtg, KTN, Admin, Mayor	\$3,500.00
SE Conf Mid-Session Summit, JNU, Admin, Mayor	\$3,200.00
State Lobby, JNU, Admin, Mayor, P&G Relations	\$3,600.00
SE Conference Transportation Committee, JNU, P&G Relations	\$2,000.00
	\$68,300.00

**HR**

SHRM Annual Conference	\$7,210.00
Local Training All CBS Employees / NEOGOV/ Job Desc	\$8,000.00
Compensation Training - Total Rewards	\$1,755.00
Leadership Training	\$500.00
	\$17,465.00

**Legal**

AAMA Conference- Attorney	\$2,500.00
Alaska Bar Convention	\$1,500.00
Legal Assistant Training	\$500.00
	\$4,500.00

**Clerk**

AAMC Annual Conference - Anchorage	\$7,425.00
IIMC Conference (Clerk or Deputy Clerk)	\$4,250.00
NW Clerks Institute Professional Development	\$4,700.00
	\$16,375.00

**Finance**

AGFOA/AML Anchorage	\$2,600.00
Federal Grant Training	\$2,400.00
GFOA Conference	\$11,100.00
Tyler Connect (Training on ERP), Research into New ERP	\$6,000.00
Procurement/Contract Training	\$2,000.00
Leadership Training	\$500.00
Accounting and Customer Service Training	\$5,000.00
	\$29,600.00

**Assessing**

AAAO Conferences	\$4,000.00
IAAO Continuing Education	\$7,000.00
	\$11,000.00



**City and Borough of Sitka  
Travel and Training Budget  
General Fund  
FY2025**

**Planning and Community Development**

American Planning Association Conference - Alaska Chapter	\$7,500.00
Planning & Historic Preservation Virtual Conferences & Training	\$750.00
Sustainability Virtual Conferences & Training	\$750.00
Leadership Training & Research Travel	\$3,000.00
	\$12,000.00

**Parks and Recreation**

Alaska Recreation and Parks Association Conference	\$2,000.00
First Aid & Lifeguard Instructor Certification	\$2,500.00
Recreation Skills Training	\$1,500.00
Pool Operator Certifications	\$3,000.00
	\$9,000.00

**Police**

Academy Tuition	\$13,000.00
ACO Training	\$1,800.00
Admin Travel	\$1,000.00
Dispatch Training	\$7,000.00
Jailer Academy	\$6,810.00
Leadership Training	\$4,000.00
MSO Training	\$2,450.00
Officer Training	\$26,000.00
	\$62,060.00

**Fire**

Alaska State Firefighters Assn Conf	\$7,500.00
Dive Training	\$8,000.00
Hazmat Technician Class	\$5,000.00
Hazmat Training	\$2,500.00
Arson Assn Conf	\$6,000.00
Fire Marshal ICC certs	\$3,500.00
Fire Marshal Building Code Forum	\$2,000.00
Leadership Training	\$500.00
Fire Officer 1	\$7,500.00
	\$42,500.00

**Ambulance**

EMS Conferences	\$3,000.00
Local CME Classes	\$2,000.00
Paramedic Refresher	\$4,000.00
Recertifications	\$3,500.00
Training Materials	\$3,000.00
Wilderness EMT	\$5,000.00
Paramedic Training	\$50,000.00
	\$70,500.00

**City and Borough of Sitka  
Travel and Training Budget  
General Fund  
FY2025**

**SAR**

Anchorage MRA Accreditation	\$2,500.00
CPR, WFR and EMT Training	\$1,000.00
K-9 Training	\$3,500.00
Technical Rescue Class	\$8,000.00
SAR Training	\$2,000.00
	\$17,000.00

**Public Works-Administration**

Public Works Director	\$2,000.00
Asset Manager	\$2,000.00
M&O Superintendent	\$4,000.00
Contract Manager	\$2,000.00
	\$10,000.00

**Engineering**

Municipal Engineer CEU & PMP	\$2,000.00
Temp Inspector Training Concrete Certification	\$1,000.00
Senior Engineer CEU & PMP	\$2,000.00
Project Manager CEU & PMP	\$2,000.00
Temp Project Manager PMP	\$1,000.00
Senior Engineer Construction Manager PMP	\$1,500.00
	\$9,500.00

**Streets**

CDL Training and Certification	\$10,000.00
Flagger and Hazmat Certification	\$2,000.00
	\$12,000.00

**Recreation**

CDL and Operator Training Course	\$10,000.00
Training and Certifications	\$2,400.00
	\$12,400.00

**Building Official**

Staff Certifications	\$7,000.00
Building Official/Fire Marshal Forum	\$3,000.00
Fire Protection System Reviewer Certification	\$3,500.00
Continuing Education Seminars	\$3,500.00
	\$17,000.00

**Library**

Annual Conferences	\$7,600.00
Online Continuing education for all staff	\$1,000.00
	\$8,600.00

**TOTAL GENERAL FUND TRAVEL AND TRAINING**

**\$429,800.00**

**City and Borough of Sitka  
Travel and Training Budget  
General Fund  
FY2025**

**Electric Fund**

FERC Training	\$7,500.00
Hydro Vision Exp, Denver Colorado	\$4,500.00
Northwest Hydro Power Conference	\$7,500.00
Safety Training	\$3,000.00
Visual Emissions Evaluation	\$3,000.00
	\$25,500.00

**Water Fund**

Water Distribution Continuing Education	\$3,500.00
Water Treatment Continuing Education	\$5,000.00
	\$8,500.00

**Wastewater Fund**

Wastewater collection operator continuing education, training	\$8,000.00
Wastewater treatment operator continuing education, training	\$3,000.00
	\$11,000.00

**Solid Waste Fund**

CESCL, CDL, Hazwoper and EPA 608	\$40,000.00
Compliance, safety, and travel	\$10,000.00
Asbestos Training	\$10,000.00
SWANA	\$9,500.00
CDL Training (two week course)	\$20,000.00
Freon Training	\$2,500.00
Hazwoper Training	\$2,500.00
CECL	\$7,500.00
	\$102,000.00

**Harbor Fund**

AK Harbormaster Conference	\$2,500.00
Legislative Fly In, AK Harbormaster Board meeting	\$2,500.00
Port Security Training (CPV to cover expense)	\$5,000.00
CPR First Aide	\$900.00
Fire Extinguisher training	\$270.00
	\$11,170.00

**Management Information Systems**

Tyler Connect Conference	5,000.00
Microsoft Admin Training	5,000.00
VMWare Admin Training	2,500.00
SANS Cyber Security Training	2,500.00
	\$15,000.00

**Central Garage Fund**

Ford Fleet Training	\$7,000.00
Mechanic Training	\$15,000.00
	\$22,000.00

**City and Borough of Sitka  
Travel and Training Budget  
General Fund  
FY2025**

**Building Maintenance Fund**

HVAC Training-Up Mitsubishi Heat pump Systems	\$11,500.00
Locksmith Training travel/lodging	\$4,000.00
Miscellaneous Training & Certifications	\$1,500.00
	<hr/>
	\$17,000.00

**Visitor Enhancement Fund**

Assembly/Staff Tourism Conference	\$15,000.00
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	\$15,000.00

**TOTAL ENTERPRISE & INTERNAL SERVICE FUND**

**TRAVEL AND TRAINING**

**\$227,170.00**

**City and Borough of Sitka**  
**Fixed Asset Schedule**  
**FY2025**

**General Fund**

Patient Loader	\$32,000.00
HCH Printer	\$6,500.00
	\$38,500.00

**Electric Fund**

Placeholder for equipment budgeted as an expense that should be treated as a fixed asset	\$50,000.00
	\$50,000.00

**Water Treatment Fund**

Trench Shoring Box (split with Waste Water)	\$10,000.00
Placeholder for equipment budgeted as an expense that should be treated as a fixed asset	\$50,000.00
	\$60,000.00

**Waste Water Treatment Fund**

Trench Shoring Box (split with Water)	\$10,000.00
Metal Lathe Replacement	\$15,000.00
Spare Lift Station Pump - MP40	\$15,000.00
Placeholder for equipment budgeted as an expense that should be treated as a fixed asset	\$50,000.00
	\$90,000.00

**Solid Waste Fund**

Tire Cutter	\$35,000.00
	\$35,000.00

**Marine Service Fund**

Ammonia Pump for Refrigeration System Spare	\$18,000.00
	\$18,000.00

**Information Technology Fund**

Replacement Core Switch Stack for City Data Center	\$75,000.00
Virtual Server Hosts for Primary Data Center	\$120,000.00
	\$195,000.00

**Central Garage Fund**

Final Pass Grader Mounted Vibratory Compactor	\$50,000.00
Tire Replacement and Balancing Machine	\$15,500.00
Anti-Icing Brine System and Brine Mixer	\$90,000.00
Box or Trap Plow Attachment for Snow Removal	\$41,000.00
2025 Ford F-450 w/Current Ambulance Box (replace #393)	\$261,952.00
Ford Explorer Interceptor -Police (replace #502)	\$102,249.00
Ford F550 4X4 Dump Bed (replace #390)	\$128,611.00
Ford F-250 Long Bed 4X4 (replace #419)	\$100,000.00
Ford F350 Long Bed 4X4 (replace #405)	\$110,000.00
	\$899,312.00

**TOTAL FIXED ASSETS**

**\$1,385,812.00**

FY2024 MID TO LONG-RANGE CAPITAL IMPROVEMENT PLAN

	Year	Deferred (unfunded portion)	FY26	FY27	FY28	FY29	FY30	LONG RANGE	GRANT	LOAN	CAPITAL	TOTAL
<b>Streets With Curb, Gutter, and Sidewalk</b>												
Etolin Street	2012	278,300	-	-	-	-	-	-	-	-	278,300	278,300
Observatory Street	2021	211,750	-	-	-	-	-	-	-	-	211,750	211,750
Brady Street	2022	176,000	-	-	-	-	-	-	-	-	176,000	176,000
Cascade Creek Road	2022	690,000	-	-	-	-	-	-	-	-	690,000	690,000
Oja Street	2022	222,640	-	-	-	-	-	-	-	-	222,640	222,640
Seward Street (Marine to Observatory)	2022	375,705	-	-	-	-	-	-	-	-	375,705	375,705
American Street	2023	262,570	-	-	-	-	-	-	-	-	262,570	262,570
Barracks Street	2023	152,460	-	-	-	-	-	-	-	-	152,460	152,460
Cascade Street (960 LF)	2023	1,632,000	-	-	-	-	-	-	-	-	1,632,000	1,632,000
Kostromentinnoff Street (200 LF)	2023	340,000	-	-	-	-	-	-	-	-	340,000	340,000
Lake Street (Arrowhead to Verstovia)	2023	4,000,000	-	-	-	-	-	-	-	-	4,000,000	4,000,000
Monastery Street (Pherson to Verstovia)	2023	331,540	-	-	-	-	-	-	-	-	331,540	331,540
Seward Street (Observatory to Cathedral Way)	2023	245,630	-	-	-	-	-	-	-	-	245,630	245,630
Maksoutoff Street (Harbor to Lincoln)	2025	242,000	-	-	-	-	-	-	-	-	242,000	242,000
Marine Street (New Archangel to Erler)	2025	5,000,000	-	-	-	-	-	-	-	-	5,000,000	5,000,000
Katlina Street Road and Utility (HPR to Lincoln) - General Fund Portion	2026	-	4,000,000	4,000,000	-	-	-	-	-	-	8,000,000	8,000,000
Peterson Street (HPR to Lake)	2026	3,000,000	-	-	-	-	-	-	-	-	3,000,000	3,000,000
Lincoln Street (Jeff Davis to Lake) Road & Utility Project - General Fund	2026	-	-	3,000,000	3,000,000	-	-	-	-	-	6,000,000	6,000,000
Lincoln Street Paving (Harbor Way to Harbor Drive) - General Fund Portion	2025	3,000,000	3,000,000	-	-	-	-	-	-	-	6,000,000	6,000,000
Long Range (Streets with Curb, Gutter & Sidewalk)	2030-41	-	-	-	-	-	-	21,780,000	-	-	21,780,000	21,780,000
<b>Streets &amp; Roads Subtotal (Streets with Curb, Gutter &amp; Sidewalk)</b>		<b>20,160,595</b>	<b>7,000,000</b>	<b>7,000,000</b>	<b>3,000,000</b>	-	-	<b>21,780,000</b>	-	-	<b>58,940,595</b>	<b>58,940,595</b>
<b>Streets Without Curb, Gutter, and Sidewalk</b>												
Finn Alley Paving	2015	108,900	-	-	-	-	-	-	-	-	108,900	108,900
New Archangel Paving (Marine to Andrews)	2017	278,300	-	-	-	-	-	-	-	-	278,300	278,300
Wachussetts Street Paving	2017	217,800	-	-	-	-	-	-	-	-	217,800	217,800
Lakeview Drive Paving	2019	471,900	-	-	-	-	-	-	-	-	471,900	471,900
Monastery Street Paving (DeGroff to First)	2019	484,000	-	-	-	-	-	-	-	-	484,000	484,000
Barlow Street Paving	2020	84,700	-	-	-	-	-	-	-	-	84,700	84,700
Jarvis Street Paving (Public Service Complex to Beardslee)	2020	254,100	-	-	-	-	-	-	-	-	254,100	254,100
Lance Drive Paving	2020	617,100	-	-	-	-	-	-	-	-	617,100	617,100
Mills Street Paving	2021	243,210	-	-	-	-	-	-	-	-	243,210	243,210
Arrowhead Street Paving	2022	26,378	-	-	-	-	-	-	-	-	26,378	26,378
Mikele Street Paving	2022	44,165	-	-	-	-	-	-	-	-	44,165	44,165
Anna Drive Paving	2023	134,310	-	-	-	-	-	-	-	-	134,310	134,310
Baranof Street Paving	2023	60,500	-	-	-	-	-	-	-	-	60,500	60,500
Crabapple Drive Paving	2023	111,320	-	-	-	-	-	-	-	-	111,320	111,320
Kimsham Street Paving	2023	813,120	-	-	-	-	-	-	-	-	813,120	813,120
Metlakatla Street Paving	2023	139,150	-	-	-	-	-	-	-	-	139,150	139,150
Nicole Drive Paving (Somer to Patterson)	2023	44,770	-	-	-	-	-	-	-	-	44,770	44,770
O'Cain Street Paving	2023	82,885	-	-	-	-	-	-	-	-	82,885	82,885
Osprey Street Paving (Andrews to O'Cain)	2023	30,250	-	-	-	-	-	-	-	-	30,250	30,250
Osprey Street Paving (Marine to Andrews, O'Cain to O'Cain)	2023	142,780	-	-	-	-	-	-	-	-	142,780	142,780
Patterson Way Paving (Nicole to Kinkroft)	2023	137,940	-	-	-	-	-	-	-	-	137,940	137,940
Pherson Street Paving (Monastery to Austin)	2023	244,420	-	-	-	-	-	-	-	-	244,420	244,420
Princess Way Paving	2023	35,090	-	-	-	-	-	-	-	-	35,090	35,090
Sand Dollar Drive Paving	2023	124,025	-	-	-	-	-	-	-	-	124,025	124,025
Shotgun Alley Paving	2023	255,310	-	-	-	-	-	-	-	-	255,310	255,310
Shuler Drive Paving	2023	101,640	-	-	-	-	-	-	-	-	101,640	101,640
Valhala Way Paving	2023	101,640	-	-	-	-	-	-	-	-	101,640	101,640
A Street Paving	2024	106,480	-	-	-	-	-	-	-	-	106,480	106,480
Andrews Street Paving	2024	160,325	-	-	-	-	-	-	-	-	160,325	160,325
Anna Circle Paving	2024	102,850	-	-	-	-	-	-	-	-	102,850	102,850
Austin Street Paving	2024	86,515	-	-	-	-	-	-	-	-	86,515	86,515
Barker Street Paving	2024	68,970	-	-	-	-	-	-	-	-	68,970	68,970
Charles Street Paving	2024	105,270	-	-	-	-	-	-	-	-	105,270	105,270
Erler Street Paving	2024	66,550	-	-	-	-	-	-	-	-	66,550	66,550
Highland Street Paving	2024	84,095	-	-	-	-	-	-	-	-	84,095	84,095
Kinthead Street Paving	2024	53,845	-	-	-	-	-	-	-	-	53,845	53,845
Merrill Street Paving	2024	135,520	-	-	-	-	-	-	-	-	135,520	135,520
Moller Avenue Paving	2024	87,725	-	-	-	-	-	-	-	-	87,725	87,725
Moller Drive Paving	2024	101,640	-	-	-	-	-	-	-	-	101,640	101,640
Race Street Paving	2024	39,930	-	-	-	-	-	-	-	-	39,930	39,930
Rands Drive Paving	2024	90,145	-	-	-	-	-	-	-	-	90,145	90,145

FY2024 MID TO LONG-RANGE CAPITAL IMPROVEMENT PLAN

	Year	Deferred (unfunded portion)	FY26	FY27	FY28	FY29	FY30	LONG RANGE	GRANT	LOAN	CAPITAL	TOTAL
Rigling Way Paving	2024	22,506	-	-	-	-	-	-	-	-	22,506	22,506
Ross Street Paving (Barker to End)	2024	56,265	-	-	-	-	-	-	-	-	56,265	56,265
Somer Drive Paving	2024	124,025	-	-	-	-	-	-	-	-	124,025	124,025
Tlingit Way Paving	2024	102,850	-	-	-	-	-	-	-	-	102,850	102,850
Viking Way Paving	2024	101,640	-	-	-	-	-	-	-	-	101,640	101,640
Wolff Drive Paving	2024	438,020	-	-	-	-	-	-	-	-	438,020	438,020
Charteris Street Paving	2025	199,650	-	-	-	-	-	-	-	-	199,650	199,650
Darrin Drive Paving	2025	232,925	-	-	-	-	-	-	-	-	232,925	232,925
Knutson Drive Paving	2025	354,530	-	-	-	-	-	-	-	-	354,530	354,530
Price Street Paving	2025	111,320	-	-	-	-	-	-	-	-	111,320	111,320
Sirstad Street Paving	2025	313,390	-	-	-	-	-	-	-	-	313,390	313,390
Davidoff Street Paving	2026	229,900	-	-	-	-	-	-	-	-	229,900	229,900
Hemlock Street Paving	2026	217,800	-	-	-	-	-	-	-	-	217,800	217,800
Jamestown Drive Paving	2026	235,950	-	-	-	-	-	-	-	-	235,950	235,950
Kaagwaantaan Street	2026	496,100	-	-	-	-	-	-	-	-	496,100	496,100
Wortman Loop (Charteris to Edgecumbe Drive)	2027	-	-	307,395	-	-	-	-	-	-	307,395	307,395
Long Range Roads (No Curb, Gutter & Sidewalk)	2030-41	-	-	-	-	-	-	20,900,000	-	-	20,900,000	20,900,000
<b>Streets &amp; Roads Subtotal (Streets without Curb, Gutter &amp; Sidewalk)</b>		<b>9,916,434</b>	-	<b>307,395</b>	-	-	-	<b>20,900,000</b>	-	-	<b>31,123,829</b>	<b>31,123,829</b>
<b>STREETS &amp; ROADS SUBTOTAL</b>		<b>30,077,029</b>	<b>7,000,000</b>	<b>7,307,395</b>	<b>3,000,000</b>	-	-	<b>42,680,000</b>	-	-	<b>90,064,424</b>	<b>90,064,424</b>
<b>PARKING LOTS</b>												
Upper Moller Parking Lot Paving	2019	715,000	-	-	-	-	-	-	-	-	715,000	715,000
City Hall Parking Lot Paving	2022	229,900	-	-	-	-	-	-	-	-	229,900	229,900
City/State Parking Lot Paving	2022	605,000	-	-	-	-	-	-	-	-	605,000	605,000
Long Range Parking Lots	2030-41	-	-	-	-	-	-	1,574,210	-	-	1,574,210	1,574,210
<b>PARKING LOTS SUBTOTAL</b>		<b>1,549,900</b>	-	-	-	-	-	<b>1,574,210</b>	-	-	<b>3,124,110</b>	<b>3,124,110</b>
<b>PARKS AND RECREATION</b>												
Ball Field Scoreboard Replacement (7 total, 2 per year)	2021-25	140,000	-	-	-	-	-	-	-	-	140,000	140,000
Sea Walk Sign Replacement	2024	20,000	-	-	-	-	-	-	-	-	20,000	20,000
Long Range Parks & Rec	2030-41	-	-	-	-	-	-	4,400,000	-	-	4,400,000	4,400,000
<b>PARKS &amp; RECREATION SUBTOTAL</b>		<b>160,000</b>	-	-	-	-	-	<b>4,400,000</b>	-	-	<b>4,560,000</b>	<b>4,560,000</b>
<b>BUILDING MAINTENANCE</b>												
Animal Shelter (Building Maintenance Needs)	2093-41	326,359	33,000	-	-	-	-	204,490	-	-	563,849	563,849
City Hall (Building Maintenance Needs)	2013-2041	1,483,550	-	-	-	-	-	1,398,760	-	-	2,882,310	2,882,310
City-State Building - Police Dept. HVAC System Upgrades	2021	388,000	-	-	-	-	-	-	-	-	388,000	388,000
City-State Building (Building Maintenance Needs)	1984-2041	1,927,915	-	-	-	-	-	331,100	-	-	2,259,015	2,259,015
Fire Hall - Retaining Wall Stabilization	2021	18,150	-	-	-	-	-	-	-	-	18,150	18,150
Fire Hall (Building Maintenance Needs)	2015-2041	588,900	-	-	-	-	-	1,118,700	-	-	1,707,600	1,707,600
Harrigan Centennial Hall (Building Maintenance Needs)	2023-2041	95,227	-	174,240	-	-	-	3,929,200	-	-	4,198,667	4,198,667
Library (Building Maintenance Needs)	2026	-	-	23,100	-	-	-	1,148,400	-	-	1,171,500	1,171,500
Senior Center (Building Maintenance Needs)	2027-2041	371,360	68,200	-	-	-	-	189,200	-	-	628,760	628,760
<b>BUILDING MAINTENANCE SUBTOTAL</b>		<b>5,199,461</b>	<b>101,200</b>	<b>197,340</b>	-	-	-	<b>8,319,850</b>	-	-	<b>13,817,851</b>	<b>13,817,851</b>
<b>GENERAL FUND TOTAL</b>		<b>36,986,390</b>	<b>7,101,200</b>	<b>7,504,735</b>	<b>3,000,000</b>	-	-	<b>56,974,060</b>	-	-	<b>#####</b>	<b>#####</b>
<b>PUBLIC SERVICE CENTER - MAINTENANCE BUILDINGS</b>												
Public Service Center 105, 109, 113 Jarvis St (Building maintenance)	2019-2041	551,155	-	-	-	-	-	400,500	-	-	951,655	951,655
Public Service Center 131 Jarvis St (Building maintenance)	2009-2041	210,210	-	-	-	-	-	158,000	-	-	368,210	368,210
Public Service Center Pole Barn (Building maintenance)	2018-2041	89,650	-	-	-	-	-	140,000	-	-	229,650	229,650
<b>Public Service Center Subtotal</b>		<b>851,015</b>	-	-	-	-	-	<b>698,500</b>	-	-	<b>1,549,515</b>	<b>1,549,515</b>

**FY2024 MID TO LONG-RANGE CAPITAL IMPROVEMENT PLAN**

	Year	Deferred (unfunded portion)	FY26	FY27	FY28	FY29	FY30	LONG RANGE	GRANT	LOAN	CAPITAL	TOTAL	
<b>ENTERPRISE FUNDS</b>													-
<b>ELECTRIC FUND (through 2035)</b>													
Granite Creek Warm Storage Facility	2026	-	3,500,000						-	-	3,500,000	3,500,000	
D-5 Turbine Exhaust Isolation Valve	2027	-		350,000					-	-	350,000	350,000	
Japonski Island Critical Load Loop Ring	2027	-		100,000					-	-	100,000	100,000	
69 kV North Design Development Study	2028	-			350,000				-	-	350,000	350,000	
Blue Lake Dam Face and HB Valve	2024-2029			1,500,000	1,530,000	1,560,600			-	-	4,590,600	4,590,600	
Thimbleberry Bypass	2025-2029	1,500,000	2,040,000	2,000,000	2,040,000	2,080,800			-	-	9,660,800	9,660,800	
Hydro-power Generation	2025-2035	500,000	1,020,000	1,040,400	1,061,208	1,082,432	1,104,081	5,860,594			11,668,715	11,668,715	
Dispatch & Control System Design	2026-2028	-	116,667	119,000	121,380				-	-	357,047	357,047	
Substations Improvements	2026-2035	-	600,000	750,000	685,000	250,000	255,000	1,353,571			3,893,571	3,893,571	
Transmission & Distribution	2026-2035	-	765,000	780,300	795,906	811,824	828,061	4,395,446			8,376,537	8,376,537	
Islands	2026-2035	-	306,000	312,120	318,362	324,730	331,224	1,758,178			3,350,615	3,350,615	
Road Maintenance, Green & Blue Lakes	2026-2035	-	150,000	150,000	150,000	150,000	150,000	750,000			1,500,000	1,500,000	
FERC Dam Safety Compliance - Blue Lake Project	2026-2035	-	220,000	135,000	45,000	170,000	220,000	1,650,000			2,440,000	2,440,000	
FERC Dam Safety Compliance - Green Lake Project	2026-2035	-	495,000	210,000	185,000	45,000	20,000	230,000			1,185,000	1,185,000	
Emergency Generators & Fuel Storage	2026-2035	-	1,530,000	1,560,600	1,591,812	1,623,648	1,656,121	8,790,892			16,753,073	16,753,073	
Green Lake Phase IV	2027-2030	-		1,000,000	1,020,000	1,040,400	1,061,208				4,121,608	4,121,608	
Old Blue Lake Hydro Plant Interior Demolition	2031-2035	-						10,000,000			10,000,000	10,000,000	
<b>ELECTRIC FUND TOTALS</b>		<b>2,000,000</b>	<b>10,742,667</b>	<b>10,007,420</b>	<b>9,893,668</b>	<b>9,139,434</b>	<b>5,625,695</b>	<b>34,788,681</b>	-	-	<b>82,197,565</b>	<b>82,197,565</b>	
<b>WATER FUND</b>													
Katlian Street Road and Utility (HPR to Lincoln) - Water	2026	-	2,000,000	2,000,000	-				-	-	4,000,000	4,000,000	
Condition Assessment - Transmission Main Condition	2024	150,000	-	-	-				-	-	150,000	150,000	
Equipment Condition Assessment - Water	2024	100,000	-	-	-				-	-	100,000	100,000	
Wortman Booster Station Replacement	2028	-	-	900,000	900,000				-	-	1,800,000	1,800,000	
Lincoln Street (Jeff Davis to Lake) Road & Utility Project - Water	2026	-	-	750,000	750,000				-	-	1,500,000	1,500,000	
Bluelake Watershed Plan	2023	35,000	-	-	-				-	-	35,000	35,000	
Water Tanks Condition Assessment and Painting	2025	40,000	-	-	-				-	-	40,000	40,000	
Hillside Booster Station Communications and VFDs	2025	450,000	-	-	-				-	-	450,000	450,000	
Lincoln Street Paving (Harbor Way to Harbor Drive) - Water	2025	2,000,000	-	-	-				-	-	2,000,000	2,000,000	
Distribution System Water Meter Installation FY24	2025	425,000	-	-	-				-	-	425,000	425,000	
W SCADA Communications Upgrades	2025	30,000	-	-	-				-	-	30,000	30,000	
Kirkman Drive Water Main Replacement	2024	220,000	-	-	-				-	-	220,000	220,000	
Repave - Lake Street (Arrowhead to Verstovia) - Water	2023	2,000,000	-	-	-				-	-	2,000,000	2,000,000	
Repave - Peterson Street (HPR to Lake) - Water	2025	1,500,000	-	-	-				-	-	1,500,000	1,500,000	
Distribution System Water Meter Installation FY26	2026	-	400,000	-	-				-	-	400,000	400,000	
Repaint Tanks FY25	2025	500,000	-	-	-				-	-	500,000	500,000	
Repaint Tanks FY31	2031	-	-	-	-			500,000			500,000	500,000	
Connect Lance Drive to Hillside Booster Station	2029	-	-	-	-	1,800,000					1,800,000	1,800,000	
Wolff Drive Road and Utility Project - Water	2028	-	-	700,000	700,000				-	-	1,400,000	1,400,000	
Halibut Point Road (Roundabout to Davidoff) Road and Utility Project - Water	2029	-	-	-	3,000,000	5,000,000				6,000,000	2,000,000	8,000,000	
Water Storage Tank Siting Study	2031	-	-	-	-			1,000,000			1,000,000	1,000,000	
Water Storage Tank Construction	2032	-	-	-	-			20,000,000	20,000,000		-	20,000,000	
Shotgun Alley Pressure Zone Improvements	2040	-	-	-	-			9,000,000		6,750,000	2,250,000	9,000,000	
Kimsham/Tilson/Peterson Road and Utility Project - Water	2035	-	-	-	-			1,500,000			1,500,000	1,500,000	
Gavan/Moller Road and Utility Project - Water	2036	-	-	-	-			800,000			800,000	800,000	
Marine/Dearmond/New Archangel/Erhler Road and Utility Project - Water	2037	-	-	-	-			2,500,000			2,500,000	2,500,000	
Wortman Loop Road and Utility Project - Water	2038	-	-	-	-			1,400,000			1,400,000	1,400,000	
Princess/Seward/Barracks Road and Utility Project - Water	2039	-	-	-	-			900,000			900,000	900,000	
HPR-Old Harbor Mtn Road to Krestof Drive - Water	2040	-	-	-	-			5,300,000		3,975,000	1,325,000	5,300,000	
Anna Drive/Circle Road and Utility Project - Water	2041	-	-	-	-			920,000			920,000	920,000	
Jamestown Drive Road and Utility Project - Water	2042	-	-	-	-			530,000			530,000	530,000	
Viking Way Road and Utility Project - Water	2043	-	-	-	-			400,000			400,000	400,000	
Burkart/Lance Road and Utility Project - Water	2044	-	-	-	-			2,000,000			2,000,000	2,000,000	
Japonski Water Main Replacement (O'Connell Crossing)	2040	-	-	-	-			2,000,000			2,000,000	2,000,000	
Transmission Main Replacement Segment I	2038	-	-	-	-			2,000,000			2,000,000	2,000,000	
Transmission Main Replacement Segment II	2039	-	-	-	-			2,000,000			2,000,000	2,000,000	
Transmission Main Replacement Segment III	2040	-	-	-	-			2,000,000			2,000,000	2,000,000	
Transmission Main Replacement Segment IV	2041	-	-	-	-			2,000,000			2,000,000	2,000,000	
DOT Japonski Water Main Replacement (Lifesaver Dr to USCG Air Station Sitka)	2038	-	-	-	-			3,000,000			3,000,000	3,000,000	
Monastery/Highland/Merrill Road/Utility Project	2033	-	-	-	-			1,100,000			1,100,000	1,100,000	
<b>WATER FUND TOTALS</b>		<b>7,450,000</b>	<b>2,400,000</b>	<b>4,350,000</b>	<b>5,350,000</b>	<b>6,800,000</b>	<b>-</b>	<b>60,850,000</b>	<b>20,000,000</b>	<b>16,725,000</b>	<b>50,475,000</b>	<b>87,200,000</b>	
<b>WASTEWATER FUND</b>													
Katlian Street Road and Utility (HPR to Lincoln) - Wastewater	2025	-	2,000,000	2,000,000	-				-	3,000,000	1,000,000	4,000,000	



FY2024 MID TO LONG-RANGE CAPITAL IMPROVEMENT PLAN

	Year	Deferred (unfunded portion)	FY26	FY27	FY28	FY29	FY30	LONG RANGE	GRANT	LOAN	CAPITAL	TOTAL
Equipment Condition Assessment - Wastewater	2024	100,000	-	-	-	-	-	-	-	-	100,000	100,000
WWTP Lime Feed System	2024	250,000	-	-	-	-	-	-	-	-	250,000	250,000
WWTP Belt Filter Press Replacement	2025	800,000	-	-	-	-	-	-	-	-	800,000	800,000
Old Sitka Rocks Lift Station Control Panel	2023	25,000	-	-	-	-	-	-	-	-	25,000	25,000
Thomsen Lift Station Rehabilitation	2024	2,800,143	-	-	-	-	-	-	-	-	2,800,143	2,800,143
Sewer Force Main Replacement Segment I	2024	700,000	-	-	-	-	-	-	-	-	700,000	700,000
Sewer Force Main Replacement Segment III	2024	6,000,000	-	-	-	-	-	-	-	-	6,000,000	6,000,000
Lift Station Replacement (Lake & Lincoln Streets)	2025	1,500,000	-	-	-	-	-	-	-	-	1,500,000	1,500,000
WWTP Effluent Disinfection System-Unfunded Mandate Phase I	2024	750,000	-	-	-	-	-	-	-	-	750,000	750,000
WWTP Effluent Disinfection System-Unfunded Mandate Phase II	2025	7,000,000	-	-	-	-	-	-	-	-	7,000,000	7,000,000
WWTP Scum Collector Replacement (STCIP#26)	2027	-	-	575,000	-	-	-	-	-	-	575,000	575,000
Replace Generators - Lift Stations	2025	311,000	-	-	-	-	-	-	-	-	311,000	311,000
Lincoln Street (Jeff Davis to Lake) Road & Utility Project - Wastewater	2026	-	-	750,000	750,000	-	-	-	-	-	1,500,000	1,500,000
WW SCADA Communications Upgrades	2023	50,000	-	-	-	-	-	-	-	-	50,000	50,000
Lincoln Street Paving (Harbor Way to Harbor Drive) - Wastewater	2025	2,000,000	-	-	-	-	-	-	-	-	2,000,000	2,000,000
Sludge Thickener Catwalk Replacement	2025	20,000	-	-	-	-	-	-	-	-	20,000	20,000
Repave - Lake Street (Arrowhead to Verstovia) - Wastewater	2023	2,000,000	-	-	-	-	-	-	-	-	2,000,000	2,000,000
Monastery/Highland/Merrill Road and Utility Project - Wastewater	2033	-	-	-	-	-	-	1,400,000	-	-	1,400,000	1,400,000
WWTP Grit Collection System Replacement	2026	-	375,000	-	-	-	-	-	-	-	375,000	375,000
WWTP Clarifier Pump Replacement	2027	-	-	115,000	-	-	-	-	-	-	115,000	115,000
Castle Hill Lift Station Rehabilitation Phase I	2028	-	-	-	150,000	-	-	-	-	-	150,000	150,000
Wolff Drive Road and Utility Project - Wastewater	2028	-	-	-	2,000,000	-	-	-	-	-	2,000,000	2,000,000
Halibut Point Road (Roundabout to Davidoff) Road and Utility Project - Wastewater	2029	-	-	-	-	3,000,000	-	-	-	-	3,000,000	3,000,000
Old Sitka Rocks Lift Station Rehabilitation Phase I	2030	-	-	-	-	-	-	150,000	-	-	150,000	150,000
Granite Creek Lift Station Rehabilitation Phase I	2032	-	-	-	-	-	-	150,000	-	-	150,000	150,000
Indian River Lift Station Rehabilitation Phase I	2033	-	-	-	-	-	-	150,000	-	-	150,000	150,000
Monastery/Highland/Merrill Road and Utility Project - Wastewater	2033	-	-	-	-	-	-	1,400,000	-	-	1,400,000	1,400,000
Wastewater Outfall Condition Assessment	2035	-	-	-	-	-	-	200,000	-	-	200,000	200,000
Gravity Sewer from 1700 HPR to Brady Lift Station	2035	-	-	-	-	-	-	4,000,000	-	3,000,000	1,000,000	4,000,000
Kimsham/Tilson/Peterson Road and Utility Project - Wastewater	2035	-	-	-	-	-	-	1,600,000	-	-	1,600,000	1,600,000
Gavan/Moller Road and Utility Project - Wastewater	2036	-	-	-	-	-	-	835,000	-	-	835,000	835,000
Marine/Dearmond/New Archangel/Erhler Road and Utility Project - Wastewater	2037	-	-	-	-	-	-	2,500,000	-	-	2,500,000	2,500,000
Princess/Seward/Barracks Road and Utility Project - Wastewater	2039	-	-	-	-	-	-	1,000,000	-	-	1,000,000	1,000,000
Replace Generators - Lift Stations Phase I	2038	-	-	-	-	-	-	125,000	-	-	125,000	125,000
Replace Generators - Lift Stations Phase II	2039	-	-	-	-	-	-	125,000	-	-	125,000	125,000
Halibut Point Lift Station Replacement	2040	-	-	-	-	-	-	910,000	-	-	910,000	910,000
Sandy Beach Lift Station Replacement	2041	-	-	-	-	-	-	875,000	-	-	875,000	875,000
Anna Drive/Circle Road and Utility Project - Wastewater	2041	-	-	-	-	-	-	1,100,000	-	-	1,100,000	1,100,000
Landfill Lift Station	2042	-	-	-	-	-	-	375,000	-	-	375,000	375,000
Jamestown Drive Road and Utility Project	2042	-	-	-	-	-	-	580,000	-	-	580,000	580,000
Viking Way Road and Utility Project - Wastewater	2043	-	-	-	-	-	-	450,000	-	-	450,000	450,000
<b>WASTEWATER FUND TOTALS</b>		<b>24,306,143</b>	<b>2,375,000</b>	<b>3,440,000</b>	<b>2,900,000</b>	<b>3,000,000</b>	<b>-</b>	<b>17,925,000</b>	<b>-</b>	<b>6,000,000</b>	<b>47,946,143</b>	<b>53,946,143</b>
<b>SOLID WASTE FUND</b>												
Transfer Station - Roof Replacement	2027	-	-	275,000	-	-	-	-	-	-	275,000	275,000
Scrap Yard - Concrete Building Electrical	2027	-	-	11,000	-	-	11,000	-	-	-	22,000	22,000
Scrap Yard - Concrete Building Emergency Egress	2027	-	-	11,000	-	-	11,000	-	-	-	22,000	22,000
Scrap Yard - Concrete Building Lighting	2027	-	-	11,000	-	-	11,000	-	-	-	22,000	22,000
Scrap Yard - Concrete Building Roof	2027	-	-	110,000	-	-	110,000	-	-	-	220,000	220,000
Scrap Yard - Fuel Oil Separator	2026	-	110,000	-	-	-	-	110,000	220,000	-	0	220,000
Scrap Yard - Scale Shed/Office Replacement	2027	-	-	250,000	-	-	-	6,600	-	-	256,600	256,600
Scrap Yard - Steel Storage Building	2049	-	-	-	-	-	-	275,000	-	-	275,000	275,000
Transfer Station - Steel Structure	2049	-	-	-	-	-	-	660,000	-	-	660,000	660,000
<b>SOLID WASTE FUND TOTALS</b>		<b>-</b>	<b>110,000</b>	<b>668,000</b>	<b>-</b>	<b>143,000</b>	<b>-</b>	<b>1,051,600</b>	<b>220,000</b>	<b>-</b>	<b>1,752,600</b>	<b>1,972,600</b>
<b>HARBOR FUND</b>												
Sealing Cove Boat Launch	2026	-	651,544	-	-	-	-	-	-	-	651,544	651,544
Thompson Harbor Upland Access and Parking	2027	-	-	862,043	-	-	100,000	-	-	-	962,043	962,043
Eliason Harbor Upland Access and Parking	2028	-	-	-	-	1,340,677	-	-	-	-	1,340,677	1,340,677
ANB Harbor Upland Access and Parking	2028	-	-	-	-	670,590	-	-	5,000,000	8,000,000	(12,329,410)	670,590
Thompson Harbor Restroom	2029	-	-	-	-	100,000	-	-	-	-	100,000	100,000
Crescent Harbor Concrete Floats	2029	-	-	-	-	5,651,960	-	-	-	-	5,651,960	5,651,960
Sealing Cove Harbor Boat Launch Ramp	2030	-	-	-	-	-	296,257	-	-	-	296,257	296,257
Crescent Harbor Boat Launch Ramp	2030	-	-	-	-	-	101,411	-	-	-	101,411	101,411
Fisherman's Work Float Upland Parking	2031	-	-	-	-	-	-	247,720	-	-	247,720	247,720
Eliason Harbor Phase 1	2032	-	-	-	-	-	-	31,637,435	5,000,000	-	26,637,435	31,637,435

FY2024 MID TO LONG-RANGE CAPITAL IMPROVEMENT PLAN

	Year	Deferred (unfunded portion)	FY26	FY27	FY28	FY29	FY30	LONG RANGE	GRANT	LOAN	CAPITAL	TOTAL
SEALING COVE	2034	-	-	-	-	-	-	16,657,440	-	-	16,657,440	16,657,440
Eliason Harbor Phase 2	2035	-	-	-	-	-	-	27,843,162	-	-	27,843,162	27,843,162
Eliason Harbor Restroom	2036	-	-	-	-	-	-	343,706	-	-	343,706	343,706
ANB Harbor Restroom Demolition	2037	-	-	-	-	-	-	30,000	-	9,000,000	(8,970,000)	30,000
Sealing Cove Restroom Demolition	2038	-	-	-	-	-	-	30,000	-	-	30,000	30,000
Thompson Harbor	2042	-	-	-	-	-	-	23,812,863	-	-	23,812,863	23,812,863
Crescent Harbor Upland Accss and Parking	2043	-	-	-	-	-	-	1,406,435	-	6,000,000	(4,593,565)	1,406,435
Harbor System Office	2044	-	-	-	-	-	-	419,690	-	6,000,000	(5,580,310)	419,690
ANB Harbor	2054	-	-	-	-	-	-	8,886,580	-	6,000,000	2,886,580	8,886,580
<b>HARBOR FUND TOTALS</b>		-	<b>651,544</b>	<b>862,043</b>	<b>2,011,266</b>	<b>5,851,960</b>	<b>397,668</b>	<b>#####</b>	<b>10,000,000</b>	<b>35,000,000</b>	<b>76,089,513</b>	<b>#####</b>
<b>AIRPORT FUND</b>												
HVAC/Mechanical	2045	-	-	-	-	-	-	100,000	-	-	100,000	100,000
Roof	2040	-	-	-	-	-	-	1,500,000	-	-	1,500,000	1,500,000
Baggage Carts	2030	-	-	-	-	-	-	10,000	-	-	10,000	10,000
Windows	2045	-	-	-	-	40,000	-	250,000	-	-	290,000	290,000
Interior Finishes	2040	-	-	-	-	-	-	200,000	-	-	200,000	200,000
Exterior Finishes	2040	-	-	-	-	-	-	200,000	-	-	200,000	200,000
Flooring	2040	-	-	-	-	-	-	500,000	-	-	500,000	500,000
Structure	2030+	-	-	-	-	-	-	15,000	-	-	15,000	15,000
<b>AIRPORT FUND TOTALS</b>		-	-	-	-	<b>40,000</b>	<b>10,000</b>	<b>2,765,000</b>	-	-	<b>2,815,000</b>	<b>2,815,000</b>
<b>MARINE SERVICE CENTER FUND (MSC FUND)</b>												
Sea Wall	2026	6,386,753	-	-	-	-	-	-	6,386,753	-	-	6,386,753
Mechanical	2019	80,000	-	-	-	-	-	100,000	-	-	180,000	180,000
Sliding Door	2026	-	15,000	-	-	-	-	160,000	-	-	175,000	175,000
Strip Curtains	2026	-	15,000	-	-	-	-	1,400,000	-	-	1,415,000	1,415,000
Condition Assessment	2025	150,000	-	-	-	-	-	-	-	-	150,000	150,000
Building/Facility Maintenance Needs	2016-2041	602,108	-	-	-	-	-	3,319,030	-	-	3,921,138	3,921,138
<b>MSC FUND TOTALS</b>		<b>7,218,861</b>	<b>30,000</b>	-	-	-	-	<b>6,062,030</b>	-	-	<b>3,921,138</b>	<b>13,310,891</b>
<b>TOTAL ALL FUNDS</b>		<b>78,812,409</b>	<b>23,410,410</b>	<b>26,832,198</b>	<b>23,154,935</b>	<b>24,974,394</b>	<b>6,033,363</b>	<b>292,429,903</b>	<b>30,220,000</b>	<b>57,725,000</b>	<b>378,312,859</b>	<b>475,647,612</b>

General Fund - Fund 700  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bond ing	Source - Contingent Other	Source - Total authorized (approved + contingent)
Authorized/in progress	90812	Emergency Unanticipated Repairs	-	-	500,000	-	-	-	-	500,000
Authorized/in progress	90838	Lincoln Street Paving (Harbor Way to Harbor Drive)	-	-	5,189,614	105,000	-	-	-	5,294,614
Authorized/in progress	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	-	2,539,540	-	-	-	-	2,539,540
Authorized/in progress	90855	Seawalk Phase II	-	-	5,000	437,783	-	-	-	442,783
Authorized/in progress	90861	Asset Management/CMMS Implementation	-	-	407,400	11,600	-	-	-	419,000
Authorized/in progress	90866	City Hall HVAC & Controls Replacement	-	-	750,000	-	-	-	-	750,000
Authorized/in progress	90878	Katlian Street Road and Utility (HPR to Lincoln)	-	-	1,079,106	-	-	-	-	1,079,106
Authorized/in progress	90885	Senior Center - ADA Ramp & Rear Porch Improvements	-	-	95,000	-	-	-	-	95,000
Authorized/in progress	90886	Community Playground Safety Improvements	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90887	Lower Moller East Playground Improvements	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90888	Pioneer Park Shelter Improvements	-	-	15,000	-	-	-	-	15,000
Authorized/in progress	90907	Police Department Heat Pumps	-	-	239,000	-	-	-	-	239,000
Authorized/in progress	90912	Crescent Harbor Restroom Replacement	1,784	-	76,000	154,000	-	-	-	231,784
Authorized/in progress	90939	City Hall Building Carpet Replacement	-	-	150,000	-	-	-	-	150,000
Authorized/in progress	90940	HCH Cedar Trim and Lam Beam Refinishing	-	-	150,000	-	-	-	-	150,000
Authorized/in progress	90961	Wachusetts Storm Drains (Peterson Phase II)	200,000	-	883,371	-	580,000	-	-	1,663,371
Authorized/in progress	90966	CBS Facilities Condition Assessment + Schools	-	-	400,000	-	-	-	-	400,000
Authorized/in progress	90967	Senior Center Interior Floor Replacement Upgrade Common Areas	-	-	40,000	-	-	-	-	40,000
Authorized/in progress	90968	Senior Center Roof Replacement	-	-	175,000	-	-	-	-	175,000
Authorized/in progress	90969	Water/Wastewater Replacement at Senior Center	-	-	135,000	-	-	-	-	135,000
Authorized/in progress	90962	Police Mud Bay Repeater	125,000	-	-	10,000	-	-	-	135,000
Authorized/in progress	90964	2022 Tourism Projects	-	-	-	502,178	-	-	-	502,178
Authorized/in progress	90989	ADA Second Bus Shelter	-	-	29,854	-	-	-	-	29,854
Authorized/in progress	90996	Housing Study	-	-	750,000	-	-	-	-	750,000
Authorized/in progress	90997	Streets Condition Assessment	-	-	20,000	-	-	-	-	20,000
Authorized/in progress	90998	Senior Center - Sprinkler Replacement	-	-	75,000	-	-	-	-	75,000
Authorized/in progress	90999	Lincoln Street (Jeff Davis to Lake) Road & Utility Project	-	-	392,668	-	-	-	-	392,668
Authorized/in progress	91001	City/State Building - Exterior Painting	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	91002	Fire Hall-Carpet Replacement	-	-	125,000	-	-	-	-	125,000
Authorized/in progress	91003	City/State Building - Window Replacement	-	-	250,000	-	-	-	-	250,000
Authorized/in progress	91004	Fire Hall - Replace Fire Alarm Control Panel	-	-	30,000	-	-	-	-	30,000
Authorized/in progress	90994	Safe Streets for All	550,000	-	150,000	-	-	-	-	700,000
Authorized/in progress	91019	UTV Storage at Cruise Terminal	-	-	-	25,000	-	-	-	25,000
Authorized/in progress	91016	Tyler New World Time & Attendance	-	-	88,000	-	-	-	-	88,000
Authorized/in progress	91017	Police Security Door and Radio Upgrade	223,400	-	-	-	-	-	-	223,400
<b>Authorized/in progress Total</b>			<b>1,100,184</b>	<b>-</b>	<b>14,809,553</b>	<b>1,245,561</b>	<b>580,000</b>	<b>-</b>	<b>-</b>	<b>17,735,298</b>
New FY25	90838	Lincoln Street Paving (Harbor Way to Harbor Drive)	-	-	250,000	-	-	-	-	250,000
New FY25	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	-	1,272,748	-	-	-	-	1,272,748
New FY25	90866	City Hall HVAC & Controls Replacement	-	-	675,000	-	-	-	-	675,000
New FY25	90878	Katlian Street Road and Utility (HPR to Lincoln)	-	-	250,000	-	-	-	-	250,000
New FY25	90907	Police Department Heat Pumps	-	-	200,000	-	-	-	-	200,000
New FY25	90912	Crescent Harbor Restroom Replacement	-	-	250,000	-	-	-	-	250,000
New FY25	TBD	Lifting HVAC Heat Pumps HCH, Library and UV	-	-	10,000	-	-	-	-	10,000
New FY25	TBD	Governmental Asset Security Gates	-	-	100,000	-	-	-	-	100,000
New FY25	TBD	Refurbishing the City-State Building Roof	-	-	175,000	-	-	-	175,000	350,000
New FY25	TBD	Installing Fiber Optic Cable from Fire Hall	-	-	-	460,000	-	-	-	460,000
New FY25	TBD	City Hall Water Heater Replacement	-	-	6,000	-	-	-	-	6,000
New FY25	TBD	Moller Exterior Clubhouse Painting	-	-	20,000	-	-	-	-	20,000
New FY25	TBD	City Hall Exterior Work	-	-	150,000	-	-	-	-	150,000
New FY25	TBD	Fire Hall Front Door Replacements	-	-	20,000	-	-	-	-	20,000
New FY25	TBD	Centralized permitting software	-	-	100,000	-	-	-	-	100,000
<b>New FY25 Total</b>			<b>-</b>	<b>-</b>	<b>3,478,748</b>	<b>460,000</b>	<b>-</b>	<b>-</b>	<b>175,000</b>	<b>4,113,748</b>
Physically complete	90739	Kettleson Memorial Library Expansion	5,350,000	-	392,114	1,212,842	-	-	-	6,954,956
Physically complete	90814	Cross Trail Multimodal Pathway Phase 6	2,382,698	-	165,171	50,000	-	-	-	2,597,869
<b>Physically complete Total</b>			<b>7,732,698</b>	<b>-</b>	<b>557,285</b>	<b>1,262,842</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,552,825</b>

Electric Fund - Fund 710  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source - Total authorized (approved + contingent)
Authorized/in progress	90261	Island Improvements	-	-	745,000	24,500	-	-	-	769,500
Authorized/in progress	90410	SCADA Communication Upgrades	-	-	110,000	-	-	-	-	110,000
Authorized/in progress	90410	SCADA System Enhancements	-	-	775,336	-	-	-	-	775,336
Authorized/in progress	90777	Metering	-	-	1,095,000	-	-	-	-	1,095,000
Authorized/in progress	90840	Green Lake Power Plant Pre Overhaul Inspection	-	-	374,256	-	-	-	-	374,256
Authorized/in progress	90841	Jarvis Fuel System Repairs and Storage Tanks	-	-	304,458	-	-	-	-	304,458
Authorized/in progress	90868	69 kv Thimbleberry Trans Line Bypass	-	-	5,000	-	-	-	-	5,000
Authorized/in progress	90942	Master Plan/rate study	-	-	400,000	-	-	-	-	400,000
Authorized/in progress	90943	Asset management/GIS	-	-	35,000	-	-	-	-	35,000
Authorized/in progress	90944	Howell -- Bunger valve/gate	-	-	150,000	-	-	-	-	150,000
Authorized/in progress	90945	Facility security cameras	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	90946	Mobile diesel generator	-	-	40,000	-	-	-	-	40,000
Authorized/in progress	90947	Green Lake Excitation upgrade	-	-	125,000	-	-	-	-	125,000
Authorized/in progress	90948	Green Lake Dam power cable replacement	-	-	100,000	-	-	-	-	100,000
Authorized/in progress	90970	Blue Lake upgrades	-	-	641,000	-	-	-	-	641,000
Authorized/in progress	90971	Green Lake upgrades	-	-	378,000	-	-	-	-	378,000
Authorized/in progress	90972	Green Lake Phase 2/3	-	-	2,515,000	-	5,500,000	-	-	8,015,000
Authorized/in progress	90973	Regulatory/FERC	-	-	550,000	-	-	-	-	550,000
Authorized/in progress	90974	Future Initiatives	-	-	65,000	-	-	-	-	65,000
Authorized/in progress	90975	Diesel Generation upgrades	-	-	2,265,000	-	-	-	-	2,265,000
Authorized/in progress	90976	Transmission and Distribution (Feeder Improvements)	-	-	2,052,003	-	-	-	-	2,052,003
Authorized/in progress	90977	Substation upgrades	-	-	480,000	-	-	-	-	480,000
Authorized/in progress	90978	Grid Expansion	-	-	250,000	-	-	-	-	250,000
<b>Authorized/in progress Total</b>			-	-	<b>13,505,053</b>	<b>24,500</b>	<b>5,500,000</b>	-	-	<b>19,029,553</b>
<b>New FY25</b>										
New FY25	90261	Island Improvements	-	-	300,000	-	-	-	-	300,000
New FY25	90777	Metering	-	-	131,446	-	-	-	-	131,446
New FY25	90868	69 kv Thimbleberry Trans Line Bypass	-	-	500,000	-	-	-	-	500,000
New FY25	TBD	Hydro-power Generation	-	-	500,000	-	-	-	-	500,000
New FY25	90972	Green Lake Phase 2/3	-	-	4,133,015	-	-	-	-	4,133,015
New FY25	90973	Regulatory/FERC	-	-	640,000	-	-	-	-	640,000
New FY25	90975	Diesel Generation upgrades	-	-	500,000	-	-	-	-	500,000
New FY25	90976	Transmission and Distribution (Feeder Improvements)	-	-	750,000	-	-	-	-	750,000
<b>New FY25 Total</b>			-	-	<b>7,454,461</b>	-	-	-	-	<b>7,454,461</b>
<b>FY25 Reallocation</b>										
FY25 Reallocation	90610	Blue Lake FERC License Mitigation	-	-	(50,000)	-	-	-	-	(50,000)
FY25 Reallocation	90777	Metering	-	-	148,573	-	-	-	-	148,573
FY25 Reallocation	90823	Marine St. N-1 Design to New HPR	-	-	(145,528)	-	-	-	-	(145,528)
FY25 Reallocation	90829	Harbor Meters	-	-	(148,573)	-	-	-	-	(148,573)
FY25 Reallocation	90839	Green Lake Power Plant 35 Year Overhaul-Phase 1	-	-	(79,899)	-	-	-	-	(79,899)
FY25 Reallocation	90884	Blue Lake Dam Completion	-	-	(37,515)	-	-	-	-	(37,515)
FY25 Reallocation	90970	Blue Lake upgrades	-	-	37,515	-	-	-	-	37,515
FY25 Reallocation	90971	Green Lake upgrades	-	-	(287,059)	-	-	-	-	(287,059)
FY25 Reallocation	90972	Green Lake Phase 2/3	-	-	366,958	-	-	-	-	366,958
FY25 Reallocation	90973	Regulatory/FERC	-	-	50,000	-	-	-	-	50,000
FY25 Reallocation	90977	Substation upgrades	-	-	145,528	-	-	-	-	145,528
<b>FY25 Reallocation Total</b>			-	-	-	-	-	-	-	-
<b>Grand Total</b>			-	-	<b>20,959,514</b>	<b>24,500</b>	<b>5,500,000</b>	-	-	<b>26,484,014</b>

Water Fund - Fund 720  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source- Total authorized (approved + contingent)
Authorized/in progress	90531	Monastery St (DeGroff to Arrowhead) and Kinkead Utility & Street Improvements	-	-	-	-	-	-	-	-
Authorized/in progress	90833	Critical Secondary Water Supply	-	17,620,000	530,000	-	-	-	-	18,150,000
Authorized/in progress	90838	Lincoln Street Paving (Harbor Way to Harbor Drive)	-	-	80,000	-	-	-	-	80,000
Authorized/in progress	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	1,500,000	100,000	-	-	895,000	-	2,495,000
Authorized/in progress	90870	Water Master Plan	-	-	100,000	-	-	-	-	100,000
Authorized/in progress	90883	Water Transmission Main Emergency repair	-	-	400,000	-	-	-	-	400,000
Authorized/in progress	90889	Blue Lake Watershed Plan	-	-	35,000	-	-	-	-	35,000
Authorized/in progress	90893	SCADA Reporting Software	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90894	Asset Management/CMMS Implementation	-	-	60,000	-	-	-	-	60,000
Authorized/in progress	90913	Tank Cleaning and Inspection	-	-	40,000	-	-	-	-	40,000
Authorized/in progress	90914	Transmission Main Condition Assessment	-	-	150,000	-	-	-	-	150,000
Authorized/in progress	90981	SCADA Communications Upgrades	-	-	30,000	-	-	-	-	30,000
Authorized/in progress	90979	Distribution System Water Meter Installation	-	-	425,000	-	-	-	-	425,000
Authorized/in progress	90980	Gibson St Water Project	-	-	75,000	-	-	-	-	75,000
Authorized/in progress	91005	Kirkman Drive Water Main Replacement	-	-	220,000	-	-	-	-	220,000
Authorized/in progress	91006	Booster Station Communications and VFDs	-	-	450,000	-	-	-	-	450,000
Authorized/in progress	91007	W Emergency Unanticipated Capital Repairs	-	-	150,000	-	-	-	-	150,000
<b>Authorized/in progress Total</b>			-	<b>19,120,000</b>	<b>2,855,000</b>	-	-	<b>895,000</b>	-	<b>22,870,000</b>
New FY25	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	-	340,000	-	-	-	-	340,000
New FY25	90913	Tank Cleaning and Inspection	-	-	200,000	-	-	-	-	200,000
New FY25	TBD	Lifting HVAC Heat Pumps HCH, Library and UV	-	-	5,000	-	-	-	-	5,000
New FY25	TBD	Repaint Tanks	-	-	495,000	-	-	-	-	495,000
New FY25	TBD	Maksoutoff Galvanized Water Line Replacement	-	-	260,000	-	-	-	-	260,000
<b>New FY25 Total</b>			-	-	<b>1,300,000</b>	-	-	-	-	<b>1,300,000</b>
Physically complete	90652	UV Disinfection Feasibility	5,561,000	6,550,000	18,000	-	-	-	-	12,129,000
<b>Physically complete Total</b>			<b>5,561,000</b>	<b>6,550,000</b>	<b>18,000</b>	-	-	-	-	<b>12,129,000</b>
<b>Grand Total</b>			<b>5,561,000</b>	<b>25,670,000</b>	<b>4,173,000</b>	-	-	<b>895,000</b>	-	<b>36,299,000</b>

Wastewater Fund - Fund 730  
FY2025 Capital Projects

Status	Project number	Project Description	Source -	Source -	Source -	Source -	Source -	Source -	Source -	
			Grants (approved)	Loans/ Proceeds (approved)	Working Capital	Other source	Contingent Grants	Contingent Loans/Bonding	Contingent Other	authorized (approved + contingent)
Authorized/in progress	90447	WWTP Control System	-	-	478,580	-	-	-	-	478,580
Authorized/in progress	90531	Monastery St (DeGroff to Arrowhead) and Kinkead Utility & Street Improvements	-	-	-	-	-	-	-	-
Authorized/in progress	90565	Jamestown East Lift Station Replacement	-	-	85,000	-	-	-	-	85,000
Authorized/in progress	90655	WWTP-Rehabilitation	-	9,737,000	14,420	-	-	-	-	9,751,420
Authorized/in progress	90783	Replace Generators - Lift Stations	-	311,000	236,000	-	-	-	-	547,000
Authorized/in progress	90809	Replace WWTP Influent Grinder	-	-	100,000	-	-	-	-	100,000
Authorized/in progress	90816	Channel Lift Station Rehabilitation	-	371,734	71,887	-	-	-	-	443,621
Authorized/in progress	90819	South Lake/West DeGroff Utilities & Street Improvements	500,000	343,700	16,186	-	-	-	-	859,886
Authorized/in progress	90838	Lincoln Street Paving (Harbor Way to Harbor Drive)	-	-	20,000	-	-	-	-	20,000
Authorized/in progress	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	1,250,000	80,000	-	-	810,000	-	2,140,000
Authorized/in progress	90862	Japonski Sewer Force Main Condition Assessment	-	-	250,000	-	-	-	-	250,000
Authorized/in progress	90877	Brady-Gavan Road and Utility Project	-	-	5,000	-	-	-	-	5,000
Authorized/in progress	90894	Asset Management/CMMS Implementation	-	-	65,000	-	-	-	-	65,000
Authorized/in progress	90895	Wastewater Master Plan	-	-	120,000	-	-	-	-	120,000
Authorized/in progress	90916	WWTP Blower Manifold Assessment/Design	-	-	53,000	-	-	-	-	53,000
Authorized/in progress	90917	Lincoln Street Lift Station Valve Replacement	-	-	55,000	-	-	-	-	55,000
Authorized/in progress	90918	WWTP Clarifier Drive Replacement	-	-	62,000	-	-	-	-	62,000
Authorized/in progress	90919	Thomsen Harbor Lift Station Rehabilitation	-	1,300,000	1,525,143	-	-	1,700,000	-	4,525,143
Authorized/in progress	90952	Sludge thickener catwalk replacement	-	-	20,000	-	-	-	-	20,000
Authorized/in progress	90983	SCADA Communication Upgrades	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	90982	Old Sitka Rocks Lift Station Control Panel	-	-	65,000	-	-	-	-	65,000
Authorized/in progress	91008	WW Emergency Unanticipated Capital Repairs	-	-	150,000	-	-	-	-	150,000
Authorized/in progress	91009	Lake & Lincoln Lift Station Rehabilitation	-	-	25,000	-	-	2,500,000	-	2,525,000
Authorized/in progress	91010	WWTP Effluent Disinfection System	-	-	750,000	-	-	7,000,000	-	7,750,000
Authorized/in progress	91011	Sewer Force Main Replacement	-	-	700,000	-	-	-	-	700,000
Authorized/in progress	91012	WWTP Lime Feed System	-	-	250,000	-	-	-	-	250,000
Authorized/in progress	91013	WW Equipment Condition Assessment	-	-	100,000	-	-	-	-	100,000
<b>Authorized/in progress Total</b>			<b>500,000</b>	<b>13,313,434</b>	<b>5,347,216</b>	<b>-</b>	<b>-</b>	<b>12,010,000</b>	<b>-</b>	<b>31,170,650</b>
New FY25	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	-	670,000	-	-	-	-	670,000
New FY25	TBD	Sludge Dewatering Assessment and Design	-	-	175,000	-	-	-	-	175,000
New FY25	TBD	WWTP Pipe Replacement	-	-	20,000	-	-	-	-	20,000
New FY25	90983	SCADA Communications Upgrades	-	-	75,000	-	-	-	-	75,000
New FY25	91009	Lake & Lincoln Lift Station Rehabilitation	-	-	400,000	-	-	-	-	400,000
New FY25	91011	Sewer Force Main Replacement	-	-	-	-	-	6,000,000	-	6,000,000
<b>New FY25 Total</b>			<b>-</b>	<b>-</b>	<b>1,340,000</b>	<b>-</b>	<b>-</b>	<b>6,000,000</b>	<b>-</b>	<b>7,340,000</b>
<b>Grand Total</b>			<b>500,000</b>	<b>13,313,434</b>	<b>6,687,216</b>	<b>-</b>	<b>-</b>	<b>18,010,000</b>	<b>-</b>	<b>38,510,650</b>

Solid Waste Fund - Fund 740  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source- Total authorized (approved + contingent)
Authorized/in progress	90847	Expansion of Biosolids	-	-	1,530,000	-	-	-	-	1,530,000
Authorized/in progress	90865	Transfer Station Building	-	-	80,000	-	-	-	-	80,000
Authorized/in progress	90871	Kimsham Landfill Drainage Compliance	-	-	100,000	-	-	-	-	100,000
Authorized/in progress	90899	Scrap Yard Electrical	-	-	8,000	-	-	-	-	8,000
Authorized/in progress	90900	Scrap Yard / Impound Fence	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	90920	Scrap Yard Tank Circular Concrete Structure Repairs	-	-	8,500	-	-	-	-	8,500
Authorized/in progress	90953	Recycling Loading Dock Repair	-	-	15,000	-	-	-	-	15,000
Authorized/in progress	90963	Solid Waste Compactor	-	2,790,000	155,000	210,000	-	-	-	3,155,000
Authorized/in progress	91014	Granite Ck Biosolids-Bridge Study	-	-	250,000	-	-	-	-	250,000
<b>Authorized/in progress Total</b>			-	<b>2,790,000</b>	<b>2,196,500</b>	<b>210,000</b>	-	-	-	<b>5,196,500</b>
<b>Grand Total</b>			-	<b>2,790,000</b>	<b>2,196,500</b>	<b>210,000</b>	-	-	-	<b>5,196,500</b>

Harbor Fund - Fund 750  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source - Total (approved + contingent)
Authorized/in progress	90798	Eliason Harbor Electrical Upgrades	-	-	5,144,772	-	-	-	-	5,144,772
Authorized/in progress	90810	Sealing Cove Harbor Maintenance Repairs	-	-	15,000	-	-	-	-	15,000
Authorized/in progress	90922	Crescent Harbor High Load Dock Project	133,774	-	1,512,000	-	-	-	-	1,645,774
Authorized/in progress	90955	Harbor Master Plan/Condition Assessment	-	-	250,000	-	-	-	-	250,000
Authorized/in progress	90956	Harbor Parking Lot Repairs	-	-	75,000	-	-	-	-	75,000
Authorized/in progress	90957	Sealing Cove Lift Station	-	-	20,000	-	-	-	-	20,000
Authorized/in progress	90985	Crescent Harbor Finger Float Repairs	-	-	15,000	-	-	-	-	15,000
Authorized/in progress	90986	Crescent Harbor Tender Float Repairs	-	-	35,000	-	-	-	-	35,000
Authorized/in progress	90987	MSC Anode Replacement Phase I/II	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	90988	Sealing Cove Harbor Cameras	-	-	30,000	-	-	-	-	30,000
Authorized/in progress	90984	ANB Security Camera Replacement	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90991	Crescent Harbor Vandalism Repair	-	-	250,000	-	-	-	-	250,000
Authorized/in progress	90993	MSC Bulkhead Repairs	-	-	1,050,000	1,050,000	7,842,488	-	-	9,942,488
Authorized/in progress	91015	Eliason Harbor Restroom and Shower Repair	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	91018	Fishermen's Work Float Fortification	-	-	500,000	-	390,000	-	-	890,000
<b>Authorized/in progress Total</b>			<b>133,774</b>	<b>-</b>	<b>9,006,772</b>	<b>1,050,000</b>	<b>8,232,488</b>	<b>-</b>	<b>-</b>	<b>18,423,034</b>
New FY25	TBD	Sealing Cove Fish Cleaning Station Rehabilitaiton	-	-	35,000	-	-	-	-	35,000
New FY25	90987	MSC Anode Replacement Phase I/II	-	-	50,000	-	-	-	-	50,000
New FY25	90984	ANB Security Camera Replacement	-	-	7,500	-	-	-	-	7,500
<b>New FY25 Total</b>			<b>-</b>	<b>-</b>	<b>92,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>92,500</b>
<b>Grand Total</b>			<b>133,774</b>	<b>-</b>	<b>9,099,272</b>	<b>1,050,000</b>	<b>8,232,488</b>	<b>-</b>	<b>-</b>	<b>18,515,534</b>



Airport Fund - Fund 760  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source- Total authorized (approved + contingent)
Authorized/in progress	90835	SIT Airport Terminal Improvements	22,408,662	4,000,000	-	264,468	18,130,967	-	-	44,804,097
Authorized/in progress	90873	Heat Pumps for Hold Room	-	-	46,000	-	-	-	-	46,000
Authorized/in progress	90879	Seaplane base	4,050,695	-	2,281,176	-	21,832,800	-	-	28,164,671
Authorized/in progress	90924	Exterior Painting-Front and South sides	-	-	100,000	-	-	-	-	100,000
<b>Authorized/in progress Total</b>			<b>26,459,357</b>	<b>4,000,000</b>	<b>2,427,176</b>	<b>264,468</b>	<b>39,963,767</b>	-	-	<b>73,114,768</b>
New FY25	90835	SIT Airport Terminal Improvements	-	-	-	-	1,869,033	-	-	1,869,033
<b>New FY25 Total</b>			-	-	-	-	<b>1,869,033</b>	-	-	<b>1,869,033</b>
<b>Grand Total</b>			<b>26,459,357</b>	<b>4,000,000</b>	<b>2,427,176</b>	<b>264,468</b>	<b>41,832,800</b>	-	-	<b>74,983,801</b>

MSC Fund - Fund 770  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source- Total authorized (approved + contingent)
Authorized/in progress	90905	MSC Bulkhead Condition Assessment	-	-	80,000	-	-	-	-	80,000
Authorized/in progress	90926	Arctic Door Replacement Egress	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90928	Freezer Vestibule Entry Curtains	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90930	Replace Loading Dock Bumper	-	-	15,000	-	-	-	-	15,000
Authorized/in progress	90959	MSC Overhead Door Replacement	-	-	30,000	-	-	-	-	30,000
Authorized/in progress	90995	MSC Pre-shutdown Condition Assessment	-	-	185,000	-	-	-	-	185,000
<b>Authorized/in progress Total</b>			-	-	<b>330,000</b>	-	-	-	-	<b>330,000</b>
New FY25	90959	MSC Overhead Door Replacement	-	-	90,000	-	-	-	-	90,000
New FY25	TBD	MCS Lighting Replacement	-	-	32,000	-	-	-	-	32,000
<b>New FY25 Total</b>			-	-	<b>122,000</b>	-	-	-	-	<b>122,000</b>
<b>Grand Total</b>			-	-	<b>452,000</b>	-	-	-	-	<b>452,000</b>

GPIP Fund - Fund 780  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source- Total authorized (approved + contingent)
Authorized/in progress	80273	Site Improvements	-	-	232,185	-	-	-	-	232,185
Authorized/in progress	90875	GPIP Wash down pad	-	-	20,000	-	-	-	-	20,000
Authorized/in progress	90960	Geotech assessment of APC landfill sites	-	-	-	270,000	-	-	-	270,000
Authorized/in progress	90938	GPIP Potable Water	-	-	25,000	-	-	-	-	25,000
Authorized/in progress	90931	Marine Vessel Haul Out and Shipyard	1,000,000	-	8,281,040	1,300,000	-	-	-	10,581,040
Authorized/in progress	90935	Bulk Water Line Repair	-	-	-	64,000	-	-	-	64,000
<b>Authorized/in progress Total</b>			<b>1,000,000</b>	<b>-</b>	<b>8,558,225</b>	<b>1,634,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,192,225</b>
<b>Grand Total</b>			<b>1,000,000</b>	<b>-</b>	<b>8,558,225</b>	<b>1,634,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,192,225</b>

LONG-TERM INFRASTRUCTURE SINKING FUND  
AND  
ESTIMATED/PROJECTED ANNUAL INFRASTRUCTURE  
MAINTENANCE AND REPLACEMENT COST  
FOR THE NEXT TWENTY YEARS.

Ordinance 2012-30 was established October 9,  
2012 Balance as of March 31, 2024  
\$4,681,544

# CITY AND BOROUGH OF SITKA

## ORDINANCE NO. 2012-30

### AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA, ALASKA ADDING A NEW CHAPTER 4.44 TO THE SITKA GENERAL CODE ESTABLISHING REQUIRED LEVELS OF CASH TO BE MAINTAINED AND A NEW CHAPTER 4.45 TO THE SITKA GENERAL CODE ESTABLISHING A LONG TERM PUBLIC INFRASTRUCTURE SINKING FUND FOR THE OF REPAIR AND REPLACEMENT OF GENERAL FUND MUNICIPAL BUILDINGS, STREETS, SIDEWALKS, PARKING LOTS, AND PARKS

**BE IT ENACTED** by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. **CLASSIFICATION.** This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code.
2. **SEVERABILITY.** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstances shall not be affected.
3. **PURPOSE.** The purposes of this ordinance are to codify requirements to maintain minimum levels of cash within the General Fund, and, to establish a sinking fund for the repair and replacement of General Fund municipal buildings, streets, sidewalks, parking lots, and parks its subsequent use for such restricted purposes.
4. **ENACTMENT.** The Assembly of the City and Borough of Sitka hereby adds Chapter 4.44 and 4.45 to the Sitka General Code.

#### **Chapter 4.44 REQUIRED LEVELS OF CASH TO BE MAINTAINED IN THE GENERAL FUND**

\* \* \*

**4.44.01 Required Levels of Cash On Hand.** The General Fund of the City and Borough of Sitka shall be required to maintain a minimum level of cash and cash equivalents in order to provide for adequate cash flow management and liquidity for the Municipality.

A. The minimum level of cash and cash equivalents to be maintained shall be equal to the total of all budgeted expenditure for the General Fund for the current fiscal year, divided by 4. Transfers from the General Fund balance shall not be considered expenditure for the purposes of this calculation.

B. For purposes of this Chapter, cash and cash equivalents shall be defined as cash held in demand deposits, overnight repurchase agreements as defined by SGC 4.28.060 4, money market mutual funds as defined by SGC 4.28.060 5, certificates of deposit as defined by SGC 4.28.060 2, and local government investment pools per SGC 4.28.060 6.

**4.44.02 Restriction of General Fund Balance.** A portion of the General Fund balance equal to the total of all budgeted expenditures for the General Fund for the current fiscal year, divided by 4, (transfers from the General Fund balance shall not be considered expenditure for the purposes of this calculation), shall be restricted as to its use in order to provide for required liquidity of the Municipality and not available for appropriation without a super majority of the Assembly voting in approval. An additional amount of \$2,000,000 shall be restricted as to its use in order to provide funds for responding to an emergency and not available for appropriation without a super majority of the Assembly voting in approval.

### Chapter 4.45

#### LONG TERM INFRASTRUCTURE SINKING FUND FOR THE REPAIR AND REPLACEMENT OF GENERAL FUND MUNICIPAL BUILDINGS, STREETS, SIDEWALKS, PARKING LOTS, AND PARKS

\* \* \*

**4.45.01 Establishment of the Public Infrastructure Sinking Fund.** There shall hereby be created, within the fund structure of the City and Borough of Sitka, a sinking fund for the repair and replacement of General Fund municipal buildings, streets, sidewalks, parking lots, and parks to be hereafter called the Public Infrastructure Sinking Fund.

**4.45.02 Determination of the Required Balance of the Public Infrastructure Sinking Fund.** Within 90 days after the start of each fiscal year, the Administrator shall prepare an analysis of the General Fund Balance with an accompanying recommendation as to an amount of the General Fund Balance available for potential transfer to the Public Infrastructure Sinking Fund. This analysis shall first take into account any portions of the General Fund restricted by Section 4.44 of the Sitka General Code before recommending any further amounts for potential transfer to the Public Infrastructure Sinking Fund.


**4.45.03 Assembly Action.** Within 60 days after presentation of the annual analysis by the Administrator, the amount determined by the Administrator shall automatically be transferred to the Public Infrastructure Sinking Fund, unless a super majority of the Assembly votes to change the recommended amount.

**4.45.04 Use of the Sinking Fund.** The Assembly shall annually appropriate an amount from the Public Infrastructure Sinking Fund to be used exclusively for the repair and replacement of General Fund municipal buildings, streets, sidewalks, parking lots, and parks as recommended by the Administrator in his annual budget.

**4.45.05 Emergency Transfer of the Sinking Fund.** The Assembly shall have the authority to transfer any portion of the Public Infrastructure Sinking Fund to the General Fund in the case of an emergency threatening public health, safety, or welfare which requires use of public funds. Such a transfer shall require an approval of a super majority of the Assembly.

**EFFECTIVE DATE.** This ordinance shall become effective the day after the date of passage.

**PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka, Alaska this 9<sup>th</sup> day of October, 2012.

  
\_\_\_\_\_  
Cheryl Westover, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Colleen Ingman, MMC  
Municipal Clerk



# GENERAL FUND

# *DRAFT*

FISCAL YEAR 2025

OPERATING BUDGET



# General Fund - Summary by Organization

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Projected Actual Amount	2025 Draft Budget
<b>Fund: 100 General Fund</b>						
<b>Revenue</b>						
100-300-301 - Property Tax	7,242,611.92	7,204,372.35	7,191,735.52	7,354,000.00	7,420,730.00	7,662,598.00
100-300-302 - Sales Tax	13,115,997.58	16,365,713.64	19,317,031.25	19,594,150.00	18,497,000.00	20,528,000.00
100-300-310 - State Revenue	935,594.60	989,808.94	779,905.64	1,037,000.00	1,037,000.00	975,811.00
100-300-315 - Federal Revenue	4,063,470.74	3,490,452.54	3,971,788.18	1,432,000.00	2,872,890.00	1,500,000.00
100-300-320 - Licenses & Permits	170,553.96	205,284.99	268,011.29	212,700.00	1,009,300.00	226,100.00
100-300-330 - Services	988,570.80	1,081,436.57	1,870,854.43	1,350,200.00	1,686,331.06	1,849,552.00
100-300-340 - Operating Revenue	337,763.05	322,150.15	252,261.30	700,000.00	504,500.00	450,000.00
100-300-360 - Uses of Prop & Investment	1,145,794.41	1,048,653.73	945,726.47	868,500.00	753,000.00	1,189,000.00
100-300-370 - Interfund Billings	2,705,560.08	2,784,693.72	2,861,120.04	2,902,413.00	2,902,413.00	3,129,204.00
100-300-380 - Miscellaneous	1,156,022.31	107,991.18	163,669.47	80,000.00	72,000.00	109,500.00
100-300-390 - Cash Basis Receipts	1,591,364.40	1,660,243.70	5,260,894.37	7,086,826.00	7,862,000.00	7,033,527.00
<b>Revenue Totals</b>	<b>33,453,303.85</b>	<b>35,260,801.51</b>	<b>42,882,997.96</b>	<b>42,617,789.00</b>	<b>44,617,164.06</b>	<b>44,653,292.00</b>
<b>Expenditures</b>						
100-500-001 - Administrator & Assembly	947,470.59	1,069,192.81	1,070,470.10	2,916,885.12	2,007,800.00	1,735,649.62
100-500-002 - Attorney	378,700.54	399,130.98	356,506.94	540,140.46	455,000.00	511,636.56
100-500-003 - Municipal Clerk	420,812.39	493,448.81	508,675.81	679,870.80	630,900.00	769,714.71
100-500-004 - Finance	2,165,907.11	2,376,008.23	2,610,455.23	3,079,653.86	2,917,500.00	3,362,411.85
100-500-005 - Assessing	414,720.95	388,837.61	425,295.04	499,600.46	485,700.00	539,030.48
100-500-006 - Planning & Community	263,256.80	267,549.26	473,789.82	1,059,597.59	887,300.00	1,639,358.74
100-500-007 - General Office	636,685.68	699,479.07	808,979.29	810,121.00	877,200.00	1,016,223.00
100-500-008 - Other Expenditures	273,233.00	327,907.19	349,220.00	421,080.00	390,100.00	395,000.00
100-520-021 - Police	4,589,548.78	4,382,133.07	3,862,806.42	5,815,358.04	4,262,600.00	6,132,799.59
100-520-022 - Fire Protection	1,716,812.27	1,855,966.54	2,116,061.85	2,459,060.67	2,392,400.00	2,836,655.33
100-520-023 - Ambulance	309,392.65	327,307.23	387,776.15	452,604.68	435,900.00	499,385.69
100-520-024 - Search and Rescue	28,563.15	21,260.08	27,795.99	37,026.50	13,500.00	41,623.12
100-530-031 -Public Works Administration	698,618.07	882,965.66	1,024,268.22	843,931.21	1,019,000.00	984,230.22
100-530-032 - Engineering	559,726.24	647,511.89	460,730.98	1,210,751.45	683,330.00	1,060,001.23
100-530-033 - Streets	1,162,117.32	1,324,154.29	1,341,778.93	2,063,293.64	1,685,600.00	2,740,660.42
100-530-034 - Recreation	661,753.27	795,762.96	1,019,124.56	1,080,698.01	1,004,000.00	1,251,525.40
100-530-035 - Building Officials	287,046.33	306,694.48	371,200.29	538,218.41	443,600.00	547,927.97
100-540-041 - Library	1,000,353.22	1,068,179.64	1,154,245.65	1,327,086.28	1,200,700.00	1,519,720.58
100-540-043 - Centennial Building	667,806.16	787,137.46	823,386.98	1,003,838.30	832,000.00	1,112,422.31
100-540-047 - Senior Citizens	86,144.84	84,108.53	57,572.26	69,965.00	52,400.00	80,916.00
100-545-050 - Contingency	87,153.90	-	-	-	-	-
100-550-650 - Debt Payments	28,608.31	27,070.65	25,532.01	25,199.00	25,200.00	24,864.00
100-550-660 - Support Payments	7,581,311.82	8,364,200.00	8,818,868.00	8,527,498.00	8,527,498.00	8,935,162.00
100-550-670 - Fixed Assets	127,965.04	5,799.00	15,158.96	82,971.30	75,600.00	38,500.00
100-550-680 - Transfer to Other Funds	4,117,708.82	8,421,989.62	13,826,436.30	8,871,249.00	7,625,400.00	6,834,253.00
<b>Expenditure Totals</b>	<b>29,211,417.25</b>	<b>35,323,795.06</b>	<b>41,936,135.78</b>	<b>44,415,698.78</b>	<b>38,930,228.00</b>	<b>44,609,671.82</b>
<b>Fund Total: General Fund</b>	<b>4,241,886.60</b>	<b>-62,993.55</b>	<b>946,862.18</b>	<b>-1,797,909.78</b>	<b>5,686,936.06</b>	<b>43,620.18</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 100 - General Fund</b>						
<b>REVENUES</b>						
<i>301 - Property Tax</i>						
3011.001	Property Tax Levy	7,553,189.86	7,550,835.65	7,590,720.92	7,775,000.00	8,085,098.00
3011.002	Auto Tax	81,529.48	89,366.04	79,900.16	80,000.00	86,500.00
3011.004	Penalty and Interest	77,072.54	65,891.82	55,824.31	70,000.00	70,000.00
3011.006	Taxes Paid Voluntarily	48,189.04	44,138.84	52,179.13	60,000.00	50,000.00
3012.000	Less Sr Citizen Exemption	(517,369.00)	(545,860.00)	(586,889.00)	(631,000.00)	(629,000.00)
<i>Account Classification Total: 301 - Property Tax</i>		<b>\$7,242,611.92</b>	<b>\$7,204,372.35</b>	<b>\$7,191,735.52</b>	<b>\$7,354,000.00</b>	<b>\$7,662,598.00</b>
<i>302 - Sales Tax</i>						
3021.001	1st Qtr Calendar Yr Sales	2,213,417.43	2,473,182.98	2,580,417.14	2,624,000.00	2,600,000.00
3021.002	2nd Qtr Calendar Yr Sales	4,349,786.04	5,616,410.21	6,070,336.26	5,958,000.00	6,190,000.00
3021.003	3rd Qtr Calendar Yr Sales	4,018,430.44	5,305,363.48	7,372,190.96	7,575,000.00	8,413,000.00
3021.004	4th Qtr Calendar Yr Sales	2,181,035.71	2,587,801.50	2,926,608.74	3,080,000.00	2,925,000.00
3021.005	Previous Quarters Tax	171,232.98	121,701.83	131,812.29	120,000.00	150,000.00
3021.006	Penalty & Interest	97,436.44	144,290.79	115,715.16	125,000.00	120,000.00
3021.007	Discount	(13,033.01)	(14,100.34)	(28,218.96)	(15,000.00)	(15,000.00)
3021.008	Home Construction Refund	(10,938.45)	(1,086.81)	0.00	(5,000.00)	(5,000.00)
3021.009	Other Sales Tax Revenue	0.00	0.00	(360.34)	0.00	0.00
3021.010	Fish Box Tax	108,630.00	132,150.00	148,530.00	132,150.00	150,000.00
<i>Account Classification Total: 302 - Sales Tax</i>		<b>\$13,115,997.58</b>	<b>\$16,365,713.64</b>	<b>\$19,317,031.25</b>	<b>\$19,594,150.00</b>	<b>\$20,528,000.00</b>
<i>310 - State Revenue</i>						
3101.003	Community Assistance	377,870.39	411,662.94	573,549.64	500,000.00	392,328.00
3101.007	Liquor Licenses	19,550.00	27,275.00	25,450.00	25,000.00	25,000.00
3101.012	Public Library Assistance	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
3101.016	Miscellaneous	4,795.56	0.00	0.00	5,000.00	1,000.00
3101.017	PERS Relief	526,378.65	543,871.00	173,906.00	500,000.00	550,483.00
<i>Account Classification Total: 310 - State Revenue</i>		<b>\$935,594.60</b>	<b>\$989,808.94</b>	<b>\$779,905.64</b>	<b>\$1,037,000.00</b>	<b>\$975,811.00</b>
<i>315 - Federal Revenue</i>						
3151.001	Secure Rural Schools	417,174.76	647,308.09	622,757.87	533,000.00	600,000.00
3151.002	Payment in Lieu of Taxes	807,410.00	877,397.00	817,985.00	799,000.00	800,000.00
3151.003	Grant Revenue	2,014,052.98	109,584.82	63,793.87	100,000.00	100,000.00
3151.006	Federal Relief Funding	824,833.00	1,856,162.63	2,467,251.44	0.00	0.00
<i>Account Classification Total: 315 - Federal Revenue</i>		<b>\$4,063,470.74</b>	<b>\$3,490,452.54</b>	<b>\$3,971,788.18</b>	<b>\$1,432,000.00</b>	<b>\$1,500,000.00</b>
<i>320 - Licenses &amp; Permits</i>						
3201.001	Building Permits	154,358.81	169,946.90	110,934.58	150,000.00	150,000.00
3201.002	Planning & Zoning Permits	2,978.78	5,855.72	2,775.00	5,000.00	3,000.00
3201.003	Parking Permits	865.00	3,045.00	556.65	3,000.00	1,000.00
3201.004	Public Vehicle/Drivers	3,460.00	5,705.00	758.33	5,700.00	500.00
3201.006	Animal Licenses	983.12	958.87	1,146.81	1,000.00	1,100.00
3201.007	Itinerant Business Licens	25.00	55.00	67.00	0.00	0.00
3201.008	Miscellaneous	100.00	680.00	400.00	500.00	500.00
3201.010	Buiding Dept Fees	0.00	100.00	100.00	0.00	0.00
3201.011	Park & Rec. Fees	5,783.25	13,618.50	19,393.74	15,000.00	20,000.00
3201.012	Centennial Permit Fees	2,000.00	5,320.00	131,879.18	32,500.00	50,000.00
<i>Account Classification Total: 320 - Licenses &amp; Permits</i>		<b>\$170,553.96</b>	<b>\$205,284.99</b>	<b>\$268,011.29</b>	<b>\$212,700.00</b>	<b>\$226,100.00</b>
<i>330 - Services</i>						
3301.002	Police Contracts	0.00	0.00	22,916.66	0.00	0.00
3301.003	Jail Contracts	391,194.00	391,194.00	587,052.30	391,200.00	587,052.00
3301.006	Impound/Storage Fees	11,485.00	8,974.00	3,573.75	10,000.00	5,000.00
3301.007	Police Other	(5,759.08)	5,371.70	6,304.18	8,000.00	7,000.00
3301.010	E911 Surcharge	171,856.46	167,347.11	175,931.66	180,000.00	180,000.00
3302.000	Police Medical Billings	450.00	0.00	0.00	0.00	0.00

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
3321.001	Ambulance Fees	413,941.09	501,436.23	980,652.87	700,000.00	840,000.00
3331.001	Library	379.65	2,914.85	9,178.33	5,000.00	8,000.00
3331.002	Library Lost Book Replace	336.00	1,192.50	1,468.50	1,000.00	1,500.00
3331.004	Library-Network	4,687.68	3,006.18	2,950.32	5,000.00	3,000.00
3334.000	Parks and Recreation Programs	0.00	0.00	80,825.86	50,000.00	218,000.00
<i>Account Classification Total: 330 - Services</i>		<b>\$988,570.80</b>	<b>\$1,081,436.57</b>	<b>\$1,870,854.43</b>	<b>\$1,350,200.00</b>	<b>\$1,849,552.00</b>
<i>340 - Operating Revenue</i>						
3491.000	Jobbing-Labor	337,249.05	322,150.15	252,261.30	700,000.00	450,000.00
3492.000	Jobbing-Materials/Parts	430.00	0.00	0.00	0.00	0.00
3493.000	Jobbing-Equipment	84.00	0.00	0.00	0.00	0.00
<i>Account Classification Total: 340 - Operating Revenue</i>		<b>\$337,763.05</b>	<b>\$322,150.15</b>	<b>\$252,261.30</b>	<b>\$700,000.00</b>	<b>\$450,000.00</b>
<i>360 - Uses of Property &amp; Investments</i>						
3601.000	Rent - Land	226,262.71	288,034.14	303,709.80	325,000.00	325,000.00
3601.001	Interest Income-Leases	0.00	65,926.57	71,494.49	0.00	0.00
3602.000	Rent - Building	10,400.00	9,409.92	9,625.96	5,000.00	0.00
3603.000	Rent-Centennial Building	35,708.62	83,650.00	118,476.40	85,000.00	120,000.00
3606.000	Rent-Tom Young Cabin	10,980.00	10,816.00	8,900.00	10,500.00	9,000.00
3610.000	Interest Income	283,038.60	262,812.71	621,464.33	300,000.00	600,000.00
3615.000	Gain(Loss)on Investments	388,258.20	94,439.69	(368,465.66)	0.00	0.00
3620.000	Sale of Fixed Assets	25,327.00	1.00	0.00	0.00	0.00
3621.000	Cost of Fixed Assets Sold	0.00	33,010.40	0.00	0.00	0.00
3635.000	Gravel & Rock Royalties	63,238.05	46,623.75	2,760.00	20,000.00	2,000.00
3636.000	Waste Area Royalties	0.00	32,693.00	0.00	0.00	0.00
3640.000	Library-Special Sales	806.02	3,815.25	3,765.40	3,000.00	3,000.00
3650.000	City/State Building Cost Reimbursement	101,775.21	117,421.30	173,995.75	120,000.00	130,000.00
<i>Account Classification Total: 360 - Uses of Property &amp; Investments</i>		<b>\$1,145,794.41</b>	<b>\$1,048,653.73</b>	<b>\$945,726.47</b>	<b>\$868,500.00</b>	<b>\$1,189,000.00</b>
<i>370 - Interfund Billings</i>						
3701.200	Electric Interfund Bill	888,246.96	944,703.00	1,002,440.04	1,048,324.00	1,114,128.00
3701.210	Water Interfund Bill	304,247.04	303,904.92	253,506.96	264,765.00	298,248.00
3701.220	WWater Interfund Bill	426,092.04	386,583.00	360,879.96	358,020.00	350,268.00
3701.230	SWaste Interfund Bill	381,828.00	418,737.00	398,721.00	408,508.00	444,852.00
3701.240	Harbor Interfund Bill	287,624.04	316,399.92	328,364.04	312,287.00	343,512.00
3701.250	Air Term Interfund Bill	91,065.00	82,854.00	91,437.96	101,035.00	118,296.00
3701.260	MSC Interfund Bill	19,418.04	21,213.96	24,002.04	24,435.00	26,880.00
3701.270	GPIP Interfund Bill	59,943.96	65,184.96	89,246.04	79,194.00	83,808.00
3701.300	IT Interfund Bill	84,174.96	92,406.96	156,860.04	147,449.00	162,192.00
3701.310	Garage Interfund Billing	83,312.04	77,547.00	70,752.00	73,185.00	80,508.00
3701.320	Maint Fund Interfund Bill	79,608.00	75,159.00	84,909.96	85,211.00	106,512.00
<i>Account Classification Total: 370 - Interfund Billings</i>		<b>\$2,705,560.08</b>	<b>\$2,784,693.72</b>	<b>\$2,861,120.04</b>	<b>\$2,902,413.00</b>	<b>\$3,129,204.00</b>
<i>380 - Miscellaneous Revenue</i>						
3801.000	Fines and Forfeits	45,401.01	62,873.67	45,702.15	25,000.00	25,000.00
3804.000	Return Check Fee (NSF)	275.00	325.00	200.00	500.00	500.00
3805.000	Cash, (Short)/Long	(43.24)	(100.13)	(10.96)	0.00	0.00
3807.000	Miscellaneous	39,315.49	9,631.31	6,739.28	20,000.00	15,000.00
3807.100	Miscellaneous Grant Revenue	3,000.00	3,000.00	0.00	0.00	0.00
3808.000	Salary Reimbursement	275.00	150.00	1,150.00	0.00	0.00
3809.000	Donations	1,004,000.00	57.75	0.00	500.00	0.00
3811.000	Property Damage Reimburse	10,145.22	2,375.00	518.75	0.00	0.00
3820.000	Bad Debt Collected	2,833.30	4,487.19	9,564.64	9,000.00	9,000.00
3850.000	Pcard Rebate	50,820.53	25,191.39	99,805.61	25,000.00	60,000.00
<i>Account Classification Total: 380 - Miscellaneous Revenue</i>		<b>\$1,156,022.31</b>	<b>\$107,991.18</b>	<b>\$163,669.47</b>	<b>\$80,000.00</b>	<b>\$109,500.00</b>
<i>390 - Cash Basis Receipts</i>						
3950.000	Interfund Transfers In	1,210.41	8,509.30	210.00	0.00	400,000.00

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
3950.194	Transfer In Comm Pass Tax	0.00	341,085.85	913,933.13	576,940.00	1,416,673.00
3950.195	Transfer in Visitor Enhancement	0.00	0.00	0.00	0.00	75,373.00
3950.400	Transfer In Permanent Fd	1,213,716.00	1,145,554.00	1,193,739.00	1,110,886.00	1,041,233.00
3950.410	Transfer In Revolving Fnd	14,085.89	9,543.78	22,136.80	15,000.00	17,000.00
3950.420	Transfer In Guarantee Fnd	3,422.52	2,314.28	5,345.98	4,000.00	4,500.00
3950.700	Transfer In Cap Proj Fund	358,929.58	153,236.49	529.46	0.00	0.00
3950.705	Transfer In Benchlands	0.00	0.00	0.00	330,000.00	0.00
3950.708	Transfer In Public Infrastructure Sinking Fund	0.00	0.00	3,125,000.00	5,050,000.00	4,078,748.00
<i>Account Classification Total: 390 - Cash Basis Receipts</i>		\$1,591,364.40	\$1,660,243.70	\$5,260,894.37	\$7,086,826.00	\$7,033,527.00
<b>REVENUES Total</b>		\$33,453,303.85	\$35,260,801.51	\$42,882,997.96	\$42,617,789.00	\$44,653,292.00
<b>EXPENSES</b>						
<i>400 - Salaries and Wages</i>						
5110.001	Regular Salaries/Wages	5,142,607.97	5,376,014.65	5,625,307.65	8,450,973.76	9,238,835.55
5110.002	Holidays	259,590.03	279,211.85	289,435.70	0.00	0.00
5110.003	Sick Leave	156,208.73	201,333.38	223,919.65	0.00	0.00
5110.004	Overtime	359,531.03	404,075.31	476,535.43	407,862.12	380,796.05
5110.010	Temp Wages	653,985.41	643,516.24	871,271.35	600,708.00	742,320.00
<i>Account Classification Total: 400 - Salaries and Wages</i>		\$6,571,923.17	\$6,904,151.43	\$7,486,469.78	\$9,459,543.88	\$10,361,951.60
<i>450 - Fringe Benefits</i>						
5120.001	Annual Leave	481,073.43	612,377.38	551,280.92	347,647.00	271,268.00
5120.002	SBS	429,546.22	459,060.05	491,237.64	600,664.97	645,587.32
5120.003	Medicare	102,223.16	109,276.32	115,756.92	144,041.81	154,181.66
5120.004	PERS	1,306,955.27	1,473,516.07	1,540,538.28	1,965,442.85	2,043,702.42
5120.005	Health Insurance	1,905,850.68	1,920,272.88	1,950,115.12	2,944,206.39	3,447,932.52
5120.006	Life Insurance	1,003.98	992.85	954.06	908.64	1,265.76
5120.007	Workmen's Compensation	166,201.71	167,538.78	176,207.15	216,175.04	202,704.39
5120.008	Unemployment	12,458.50	0.00	11,372.52	0.00	0.00
5120.010	Other Benefits	0.00	0.00	7,125.00	0.00	10,800.00
5120.011	PERS on Behalf	526,372.65	543,871.00	173,906.00	556,707.24	550,483.15
<i>Account Classification Total: 450 - Fringe Benefits</i>		\$4,931,685.60	\$5,286,905.33	\$5,018,493.61	\$6,775,793.94	\$7,327,925.22
<i>500 - Operating Expenses</i>						
5201.000	Training and Travel	93,081.41	161,443.81	221,850.97	394,225.00	429,800.00
5202.000	Uniforms	33,676.93	33,386.02	21,050.94	42,450.00	44,950.00
5203.000	Utilities	60,731.44	57,000.00	60,000.00	66,000.00	182,000.00
5203.001	Utilities	428,164.02	453,491.56	513,355.40	486,000.00	534,500.00
5203.005	Fuel Oil	19,364.65	37,295.83	41,316.97	40,000.00	42,300.00
5203.006	Interruptable electric	16,142.62	34,021.39	44,518.84	30,000.00	30,000.00
5204.000	Telephone	75,895.17	85,111.76	71,076.91	75,966.00	72,198.00
5204.001	Cell Phone Stipend	8,523.89	8,962.50	8,312.89	17,520.00	12,620.00
5205.000	Insurance	442,528.85	447,134.15	515,235.13	495,140.00	719,000.00
5206.000	Supplies	419,374.47	489,094.69	654,552.85	641,961.00	1,054,522.00
5207.000	Repairs and Maintenance	31,500.45	31,815.20	25,485.33	106,894.55	123,300.00
5208.000	Bldg Repair & Maint	534,546.00	544,710.64	655,675.96	713,874.00	1,440,445.00
5211.000	IT Fees	1,186,771.68	1,060,124.28	1,151,394.12	1,456,108.00	1,795,056.00
5212.000	Contracted Services	844,731.69	1,173,269.62	981,763.55	2,278,822.13	2,371,909.00
5212.001	Sitka Historical Contract	97,200.00	97,200.00	97,200.00	100,000.00	100,000.00
5212.002	SEDA Contract	63,000.00	47,250.00	63,000.00	70,000.00	70,000.00
5214.000	Interdepartment Services	3,284.78	(66,243.72)	704.00	0.00	0.00
5221.000	Transportation/Vehicles	868,512.02	866,560.71	854,587.40	1,379,210.00	1,418,197.00
5222.000	Postage	28,315.36	31,713.90	42,497.24	51,900.00	46,100.00
5223.000	Tools & Small Equipment	89,430.33	124,914.42	93,172.57	179,953.50	162,800.00
5224.000	Dues and Publications	40,413.36	25,278.44	34,238.93	53,701.00	53,667.00
5225.000	Legal Expenditures	20,446.87	30,164.95	28,209.07	113,479.28	100,000.00

## General Fund - By Classification

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
5226.000	Advertising	65,672.11	67,008.28	58,712.28	81,560.00	114,350.00
5227.001	Rent-Buildings	28,349.83	14,915.79	10,105.48	21,550.00	16,824.00
5227.002	Rent-Equipment	29,344.38	32,850.75	32,203.33	36,360.00	43,128.00
5228.000	Donations	112,933.00	119,334.00	145,000.00	175,000.00	125,000.00
5228.001	Pass through grants	0.00	48,273.19	43,920.00	76,080.00	100,000.00
5229.000	Investment Expenses	77,284.74	24,990.55	96,776.09	100,800.00	125,000.00
5231.000	Credit Card Expense	69,629.72	73,669.39	74,108.47	80,000.00	85,000.00
5240.000	Books & Publications	57,774.57	44,169.21	48,205.91	75,539.20	75,000.00
5265.000	ARSSTC Fees	126,188.11	189,729.46	162,696.56	190,800.00	210,000.00
5288.000	Administrator Contingency	252.84	755.72	1,262.24	3,000.00	3,000.00
5289.000	Mayor Contingency	1,000.00	0.00	0.00	3,000.00	3,000.00
5290.000	Other Expenses	7,444,941.02	8,288,482.54	8,711,855.69	9,514,048.00	8,268,512.00
5290.100	Unanticipated Repairs	14,520.00	0.00	0.00	50,000.00	50,000.00
5295.000	Interest Expense	6,298.54	4,760.88	3,222.24	2,888.00	2,553.00
<i>Account Classification Total: 500 - Operating Expenses</i>		<b>\$13,439,824.85</b>	<b>\$14,682,639.91</b>	<b>\$15,567,267.36</b>	<b>\$19,203,829.66</b>	<b>\$20,024,731.00</b>
<i>700 - Cash Basis Expenditures</i>						
7106.001	Fixed Assets-Admin	0.00	0.00	0.00	9,533.56	0.00
7106.003	Fixed Assets-Clerk	0.00	0.00	0.00	16,000.00	0.00
7106.007	Fixed Assets-Gen Office	0.00	0.00	0.00	36,000.00	0.00
7106.021	Fixed Assets-Police Dept	127,965.04	0.00	0.00	0.00	0.00
7106.023	Fixed Assets-Ambulance	0.00	0.00	0.00	0.00	32,000.00
7106.031	Fixed Assets-Public Works	0.00	5,799.00	0.00	0.00	0.00
7106.034	Fixed Assets-Recreation	0.00	0.00	0.00	6,238.00	0.00
7106.041	Fixed Assets - Library	0.00	0.00	0.00	15,199.74	0.00
7106.043	Fixed Assets - Cent Bldg	0.00	0.00	0.00	0.00	6,500.00
7108.031	Fixed Assets-Public Works	0.00	0.00	15,158.96	0.00	0.00
7200.000	Interfund Transfers Out	4,117,708.82	8,421,989.62	13,826,436.30	8,871,249.00	6,834,253.00
7301.000	Note Principal Payments	22,309.77	22,309.77	22,309.77	22,311.00	22,311.00
<i>Account Classification Total: 700 - Cash Basis Expenditures</i>		<b>\$4,267,983.63</b>	<b>\$8,450,098.39</b>	<b>\$13,863,905.03</b>	<b>\$8,976,531.30</b>	<b>\$6,895,064.00</b>
<b>EXPENSES Total</b>		<b>\$29,211,417.25</b>	<b>\$35,323,795.06</b>	<b>\$41,936,135.78</b>	<b>\$44,415,698.78</b>	<b>\$44,609,671.82</b>
<b>Fund REVENUE</b>	<b>Total: 100 - General Fund</b>	<b>\$33,453,303.85</b>	<b>\$35,260,801.51</b>	<b>\$42,882,997.96</b>	<b>\$42,617,789.00</b>	<b>\$44,653,292.00</b>
<b>Fund EXPENSE</b>	<b>Total: 100 - General Fund</b>	<b>\$29,211,417.25</b>	<b>\$35,323,795.06</b>	<b>\$41,936,135.78</b>	<b>\$44,415,698.78</b>	<b>\$44,609,671.82</b>
<b>Fund Total: 100 - General Fund</b>		<b>\$4,241,886.60</b>	<b>(\$62,993.55)</b>	<b>\$946,862.18</b>	<b>(\$1,797,909.78)</b>	<b>\$43,620.18</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
<b>EXPENSES</b>						
Division: 500 - Administrative						
Department: 001 - Administrator & Assembly						
Sub-Department:						
5110.001	Regular Salaries/Wages	185,534.88	205,118.50	209,079.17	425,903.40	342,796.30
5110.002	Holidays	5,591.16	2,164.00	7,141.24	0.00	0.00
5110.003	Sick Leave	4,738.20	1,984.80	1,529.28	0.00	0.00
5110.010	Temp Wages	30,300.00	32,350.00	36,650.00	27,600.00	70,600.00
5120.001	Annual Leave	10,731.59	23,773.12	35,981.92	25,591.00	15,214.50
5120.002	SBS	14,542.52	16,051.79	17,765.61	28,922.63	26,273.77
5120.003	Medicare	3,439.91	3,852.53	4,202.35	6,946.87	6,214.98
5120.004	PERS	42,624.65	49,465.19	52,344.07	93,698.80	75,415.42
5120.005	Health Insurance	51,363.29	65,977.04	33,463.51	94,724.76	71,625.72
5120.006	Life Insurance	23.19	28.32	28.32	50.52	39.48
5120.007	Workmen's Compensation	795.67	799.63	824.10	4,196.20	2,221.23
5120.008	Unemployment	362.94	0.00	0.00	0.00	0.00
5120.011	PERS on Behalf	17,045.34	18,502.00	6,191.00	18,938.09	19,596.79
5201.000	Training and Travel	2,677.00	23,809.24	46,292.73	79,600.00	68,300.00
5204.000	Telephone	2,612.72	1,757.27	1,115.52	2,000.00	0.00
5204.001	Cell Phone Stipend	338.71	300.00	300.00	600.00	600.00
5206.000	Supplies	5,411.44	5,547.61	3,470.80	9,000.00	9,500.00
5211.000	IT Fees	22,413.00	40,335.00	49,091.04	67,129.00	64,412.00
5212.000	Contracted Services	177,710.50	193,348.25	225,639.88	382,372.25	278,724.00
5222.000	Postage	0.00	5.44	0.00	100.00	100.00
5223.000	Tools & Small Equipment	5,760.13	0.00	0.00	0.00	0.00
5224.000	Dues and Publications	25,740.15	8,863.91	16,772.44	17,765.00	18,418.00
5226.000	Advertising	1,373.30	1,742.60	2,113.35	5,000.00	5,000.00
5288.000	Administrator Contingency	252.84	755.72	1,262.24	3,000.00	3,000.00
5289.000	Mayor Contingency	1,000.00	0.00	0.00	3,000.00	3,000.00
5290.000	Other Expenses	6,520.25	12,724.35	19,645.45	1,115,250.00	21,000.00
<b>Sub-Department Total</b>		<b>\$618,903.38</b>	<b>\$709,256.31</b>	<b>\$770,904.02</b>	<b>\$2,411,388.52</b>	<b>\$1,102,052.19</b>
Sub-Department: 900 - Human Resources						
5110.001	Regular Salaries/Wages	116,102.85	101,274.84	93,825.87	93,126.40	203,812.29
5110.002	Holidays	5,384.60	3,698.04	1,478.66	0.00	0.00
5110.003	Sick Leave	5,327.41	2,311.69	10,623.92	0.00	0.00
5110.004	Overtime	403.26	260.51	0.00	0.00	0.00
5110.010	Temp Wages	0.00	0.00	13,656.50	0.00	0.00
5120.001	Annual Leave	21,391.34	7,220.50	18,043.73	0.00	0.00
5120.002	SBS	9,122.03	7,035.14	8,436.61	10,306.13	12,493.56
5120.003	Medicare	2,157.71	1,664.10	1,995.60	2,437.83	2,955.27
5120.004	PERS	27,980.82	25,248.54	25,985.37	36,987.85	44,838.76
5120.005	Health Insurance	37,174.16	19,768.75	15,423.20	53,843.16	93,507.36
5120.006	Life Insurance	18.96	15.12	15.38	14.16	22.20
5120.007	Workmen's Compensation	452.82	355.93	395.96	470.62	530.08
5120.011	PERS on Behalf	12,261.13	9,111.00	3,025.00	9,326.45	9,574.91
5201.000	Training and Travel	16,255.51	9,142.39	293.91	17,465.00	17,465.00
5204.001	Cell Phone Stipend	200.00	0.00	0.00	300.00	300.00
5206.000	Supplies	1,543.55	2,651.44	1,082.40	6,100.00	4,400.00
5211.000	IT Fees	12,891.96	16,548.96	17,124.00	21,381.00	24,065.00
5212.000	Contracted Services	53,990.25	142,635.04	84,292.54	226,569.00	191,969.00
5222.000	Postage	0.00	0.00	0.00	300.00	300.00
5224.000	Dues and Publications	3,217.45	3,403.02	229.00	7,759.00	2,364.00
5226.000	Advertising	2,616.40	7,341.49	3,638.43	19,110.00	25,000.00
5290.000	Other Expenses	75.00	250.00	0.00	0.00	0.00
<b>Sub-Department Total: 900 - Human Resources</b>		<b>\$328,567.21</b>	<b>\$359,936.50</b>	<b>\$299,566.08</b>	<b>\$505,496.60</b>	<b>\$633,597.43</b>
<b>Department Total: 001 - Administrator &amp; Assembly</b>		<b>\$947,470.59</b>	<b>\$1,069,192.81</b>	<b>\$1,070,470.10</b>	<b>\$2,916,885.12</b>	<b>\$1,735,649.62</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
<b>Department:</b>	<b>002 - Attorney</b>					
5110.001	Regular Salaries/Wages	189,169.67	174,345.24	165,866.04	241,079.80	233,548.02
5110.002	Holidays	8,438.49	9,750.92	7,805.26	0.00	0.00
5110.003	Sick Leave	8,962.44	14,962.29	8,297.29	0.00	0.00
5120.001	Annual Leave	9,184.06	21,952.20	24,157.09	12,176.00	11,505.00
5120.002	SBS	11,965.89	12,673.04	12,359.08	14,647.82	14,735.45
5120.003	Medicare	3,141.47	3,213.35	2,900.21	3,672.21	3,553.26
5120.004	PERS	45,404.91	48,622.20	44,247.77	53,037.65	51,380.71
5120.005	Health Insurance	44,696.77	45,278.68	35,916.54	54,804.36	49,743.96
5120.006	Life Insurance	22.20	21.24	12.91	19.32	13.20
5120.007	Workmen's Compensation	736.59	753.48	685.33	819.54	396.98
5120.011	PERS on Behalf	17,800.99	17,546.00	5,029.00	17,960.48	15,919.98
5201.000	Training and Travel	115.00	1,178.06	2,094.22	4,500.00	4,500.00
5204.000	Telephone	323.21	278.88	185.92	288.00	0.00
5204.001	Cell Phone Stipend	600.00	600.00	450.00	600.00	600.00
5206.000	Supplies	993.98	566.49	203.51	1,000.00	1,000.00
5211.000	IT Fees	15,723.00	16,548.96	17,124.00	21,381.00	24,065.00
5221.000	Transportation/Vehicles	300.00	0.00	0.00	0.00	0.00
5222.000	Postage	0.00	0.00	16.70	0.00	0.00
5224.000	Dues and Publications	675.00	675.00	675.00	675.00	675.00
5225.000	Legal Expenditures	20,446.87	30,164.95	28,209.07	113,479.28	100,000.00
5226.000	Advertising	0.00	0.00	272.00	0.00	0.00
<b>Department Total: 002 - Attorney</b>		<b>\$378,700.54</b>	<b>\$399,130.98</b>	<b>\$356,506.94</b>	<b>\$540,140.46</b>	<b>\$511,636.56</b>
<b>Department:</b>	<b>003 - Municipal Clerk</b>					
5110.001	Regular Salaries/Wages	151,256.24	201,620.32	202,930.22	238,258.80	246,883.86
5110.002	Holidays	1,571.60	1,727.72	7,158.68	0.00	0.00
5110.003	Sick Leave	1,028.80	2,123.28	3,085.74	0.00	0.00
5110.010	Temp Wages	12,302.50	11,459.00	14,133.20	0.00	10,000.00
5120.001	Annual Leave	11,144.16	8,877.72	20,741.84	6,519.00	9,178.00
5120.002	SBS	10,937.61	13,897.15	15,275.88	18,106.82	16,309.56
5120.003	Medicare	2,587.22	3,287.24	3,613.45	4,282.98	3,857.89
5120.004	PERS	34,722.40	47,156.67	51,461.60	52,417.04	54,314.54
5120.005	Health Insurance	49,646.20	47,617.12	52,281.48	57,634.20	82,380.24
5120.006	Life Insurance	26.82	30.24	31.63	30.24	30.24
5120.007	Workmen's Compensation	606.59	704.31	746.59	809.09	667.99
5120.008	Unemployment	529.79	0.00	0.00	0.00	0.00
5120.011	PERS on Behalf	13,613.51	17,018.00	5,707.00	17,419.13	18,066.39
5201.000	Training and Travel	532.00	8,912.77	13,443.90	14,150.00	16,375.00
5204.000	Telephone	323.21	255.64	185.92	500.00	0.00
5204.001	Cell Phone Stipend	325.00	900.00	900.00	1,500.00	900.00
5206.000	Supplies	13,818.85	6,905.52	8,433.37	10,000.00	11,000.00
5211.000	IT Fees	33,168.96	44,253.00	45,737.04	42,012.00	84,616.00
5212.000	Contracted Services	28,436.98	23,896.42	19,395.44	149,868.00	159,500.00
5221.000	Transportation/Vehicles	600.00	0.00	0.00	0.00	0.00
5222.000	Postage	0.00	33.51	29.90	0.00	0.00
5223.000	Tools & Small Equipment	0.00	0.00	0.00	6,702.50	0.00
5224.000	Dues and Publications	3,649.92	5,915.75	5,596.90	6,595.00	7,135.00
5226.000	Advertising	33,694.95	39,565.15	36,367.60	40,000.00	41,000.00
5227.001	Rent-Buildings	16,016.15	7,471.32	1,411.48	13,066.00	7,500.00
5290.000	Other Expenses	272.93	(179.04)	6.95	0.00	0.00
<b>Department Total: 003 - Municipal Clerk</b>		<b>\$420,812.39</b>	<b>\$493,448.81</b>	<b>\$508,675.81</b>	<b>\$679,870.80</b>	<b>\$769,714.71</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
<b>Department:</b>	<b>004 - Finance</b>					
5110.001	Regular Salaries/Wages	811,137.06	881,520.38	1,014,015.69	1,264,747.80	1,319,855.82
5110.002	Holidays	42,426.85	43,330.69	47,298.12	0.00	0.00
5110.003	Sick Leave	46,705.80	36,107.08	48,349.79	0.00	0.00
5110.004	Overtime	5,554.82	0.00	1,777.36	0.00	0.00
5110.010	Temp Wages	32,565.00	16,426.25	23,825.19	10,000.00	25,000.00
5120.001	Annual Leave	76,041.61	110,825.04	83,194.10	45,451.00	35,268.00
5120.002	SBS	61,448.37	66,712.83	74,705.00	80,911.70	84,601.18
5120.003	Medicare	14,707.36	15,780.41	17,670.94	19,128.77	20,011.78
5120.004	PERS	199,436.30	227,377.55	259,346.72	278,244.22	290,368.29
5120.005	Health Insurance	297,735.90	318,876.61	372,079.00	428,187.87	571,157.40
5120.006	Life Insurance	165.95	175.87	183.90	173.76	197.88
5120.007	Workmen's Compensation	3,338.29	3,262.12	3,611.98	3,570.46	3,496.64
5120.011	PERS on Behalf	80,898.18	85,091.00	29,148.00	87,098.72	92,266.86
5201.000	Training and Travel	0.00	14,017.15	15,060.48	29,600.00	29,600.00
5204.000	Telephone	(10.00)	0.00	0.00	0.00	0.00
5204.001	Cell Phone Stipend	203.23	300.00	300.00	600.00	0.00
5206.000	Supplies	13,128.72	6,987.34	8,738.51	15,076.00	11,000.00
5211.000	IT Fees	154,638.96	151,206.96	203,418.96	236,349.00	314,613.00
5212.000	Contracted Services	113,584.97	166,564.09	141,839.75	272,659.56	216,720.00
5214.000	Interdepartment Services	1,009.78	0.00	0.00	0.00	0.00
5222.000	Postage	14.30	72.40	88.30	1,700.00	200.00
5223.000	Tools & Small Equipment	0.00	4,520.92	0.00	5,600.00	5,600.00
5224.000	Dues and Publications	395.00	775.00	3,296.55	755.00	1,055.00
5226.000	Advertising	5,805.48	3,096.95	2,919.85	7,300.00	5,500.00
5227.002	Rent-Equipment	0.00	(1,049.67)	(1,769.81)	0.00	0.00
5229.000	Investment Expenses	77,284.74	24,990.55	96,776.09	100,800.00	125,000.00
5265.000	ARSSTC Fees	126,188.11	189,729.46	162,696.56	190,800.00	210,000.00
5290.000	Other Expenses	1,502.33	9,311.25	1,884.20	900.00	900.00
<b>Department Total: 004 - Finance</b>		<b>\$2,165,907.11</b>	<b>\$2,376,008.23</b>	<b>\$2,610,455.23</b>	<b>\$3,079,653.86</b>	<b>\$3,362,411.85</b>
<b>Department:</b>	<b>005 - Assessing</b>					
5110.001	Regular Salaries/Wages	180,742.00	166,214.16	191,229.59	228,371.00	235,120.78
5110.002	Holidays	8,845.40	9,088.84	10,241.60	0.00	0.00
5110.003	Sick Leave	4,879.99	8,565.71	7,572.85	0.00	0.00
5110.010	Temp Wages	1,600.00	0.00	0.00	0.00	0.00
5120.001	Annual Leave	5,985.28	9,959.77	14,225.71	7,939.00	8,017.00
5120.002	SBS	12,386.06	11,894.38	13,699.60	14,485.85	14,904.19
5120.003	Medicare	2,929.76	2,813.53	3,240.52	3,426.50	3,525.50
5120.004	PERS	42,180.77	42,455.95	49,166.43	50,241.61	51,726.55
5120.005	Health Insurance	56,834.14	54,501.82	63,217.10	69,689.16	81,293.88
5120.006	Life Insurance	29.57	27.56	30.24	30.24	30.24
5120.007	Workmen's Compensation	681.54	599.50	669.66	639.58	611.25
5120.008	Unemployment	5,902.53	0.00	0.00	0.00	0.00
5120.011	PERS on Behalf	16,538.49	15,388.00	5,448.00	15,751.52	17,244.09
5201.000	Training and Travel	10,404.31	849.95	7,088.09	11,000.00	11,000.00
5204.000	Telephone	646.42	557.76	371.84	798.00	798.00
5206.000	Supplies	739.74	716.03	722.33	1,500.00	1,500.00
5207.000	Repairs and Maintenance	0.00	0.00	0.00	1,000.00	1,000.00
5211.000	IT Fees	36,161.04	38,845.92	31,386.96	52,665.00	79,252.00
5212.000	Contracted Services	20,558.65	21,424.72	21,817.59	30,800.00	15,700.00
5221.000	Transportation/Vehicles	3,552.56	3,384.57	3,167.75	4,693.00	10,407.00
5222.000	Postage	1,896.80	0.00	0.00	2,900.00	3,100.00
5223.000	Tools & Small Equipment	0.00	56.69	1,028.03	1,500.00	1,500.00
5224.000	Dues and Publications	612.05	375.00	971.15	2,170.00	2,300.00
5226.000	Advertising	613.85	1,117.75	0.00	0.00	0.00
<b>Department Total: 005 - Assessing</b>		<b>\$414,720.95</b>	<b>\$388,837.61</b>	<b>\$425,295.04</b>	<b>\$499,600.46</b>	<b>\$539,030.48</b>



Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
<b>Department: 006 - Planning &amp; Community D</b>						
<b>Sub-Department:</b>						
5110.001	Regular Salaries/Wages	130,588.54	123,987.84	233,887.83	312,345.80	412,183.15
5110.002	Holidays	4,227.52	4,613.08	9,006.67	0.00	0.00
5110.003	Sick Leave	740.19	407.52	8,159.59	0.00	0.00
5110.010	Temp Wages	1,610.00	3,220.00	5,860.00	0.00	15,000.00
5120.001	Annual Leave	3,646.64	11,994.62	11,338.79	14,134.00	8,250.00
5120.002	SBS	8,650.16	8,859.23	16,471.45	20,013.08	26,692.49
5120.003	Medicare	2,046.15	2,095.58	3,896.22	4,733.95	6,313.78
5120.004	PERS	29,291.64	30,109.58	57,726.25	68,715.94	90,680.26
5120.005	Health Insurance	33,994.28	32,254.42	67,842.41	82,670.64	145,155.24
5120.006	Life Insurance	21.53	20.19	34.64	30.24	58.56
5120.007	Workmen's Compensation	479.92	436.08	804.86	874.37	1,110.64
5120.011	PERS on Behalf	11,485.03	11,194.00	6,402.00	11,458.65	20,265.74
5201.000	Training and Travel	8,668.53	8,904.49	6,507.30	11,500.00	12,000.00
5204.001	Cell Phone Stipend	300.00	300.00	450.00	1,200.00	1,200.00
5206.000	Supplies	468.57	136.25	354.13	1,500.00	2,600.00
5207.000	Repairs and Maintenance	0.00	0.00	0.00	3,000.00	3,000.00
5211.000	IT Fees	18,237.96	19,213.92	34,247.04	42,763.00	48,129.00
5212.000	Contracted Services	6,900.00	6,900.00	6,900.00	45,000.00	27,500.00
5222.000	Postage	52.03	27.16	76.79	300.00	300.00
5223.000	Tools & Small Equipment	0.00	397.95	2,840.70	3,000.00	3,000.00
5224.000	Dues and Publications	100.00	199.00	199.00	4,700.00	3,520.00
5226.000	Advertising	1,185.34	2,193.35	135.60	1,000.00	2,000.00
5290.000	Other Expenses	562.77	85.00	83.55	0.00	0.00
<b>Sub-Department Total</b>		<b>\$263,256.80</b>	<b>\$267,549.26</b>	<b>\$473,224.82</b>	<b>\$628,939.67</b>	<b>\$828,958.86</b>
<b>Sub-Department: 818 - Parks &amp; Recreation</b>						
5110.001	Regular Salaries/Wages	0.00	0.00	0.00	118,331.20	217,859.31
5110.004	Overtime	0.00	0.00	0.00	2,000.10	2,000.01
5110.010	Temp Wages	0.00	0.00	0.00	50,000.00	85,000.00
5120.001	Annual Leave	0.00	0.00	0.00	0.00	4,436.00
5120.002	SBS	0.00	0.00	0.00	10,422.11	18,959.87
5120.003	Medicare	0.00	0.00	0.00	2,469.91	4,484.77
5120.004	PERS	0.00	0.00	0.00	26,472.85	48,369.00
5120.005	Health Insurance	0.00	0.00	0.00	54,804.36	63,861.36
5120.006	Life Insurance	0.00	0.00	0.00	8.04	44.40
5120.007	Workmen's Compensation	0.00	0.00	0.00	6,677.35	7,960.16
5201.000	Training and Travel	0.00	0.00	0.00	4,500.00	9,000.00
5202.000	Uniforms	0.00	0.00	0.00	600.00	800.00
5203.000	Utilities	0.00	0.00	0.00	0.00	116,000.00
5204.000	Telephone	0.00	0.00	0.00	400.00	0.00
5204.001	Cell Phone Stipend	0.00	0.00	0.00	720.00	720.00
5206.000	Supplies	0.00	0.00	0.00	15,800.00	33,500.00
5207.000	Repairs and Maintenance	0.00	0.00	0.00	0.00	4,000.00
5211.000	IT Fees	0.00	0.00	0.00	28,012.00	32,116.00
5212.000	Contracted Services	0.00	0.00	565.00	109,440.00	133,500.00
5221.000	Transportation/Vehicles	0.00	0.00	0.00	0.00	25,849.00
5224.000	Dues and Publications	0.00	0.00	0.00	0.00	940.00
5226.000	Advertising	0.00	0.00	0.00	0.00	1,000.00
<b>Sub-Department Total: 818 - Parks &amp; Recreation</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$565.00</b>	<b>\$430,657.92</b>	<b>\$810,399.88</b>
<b>Total: 006 - Planning &amp; Community Development</b>		<b>\$263,256.80</b>	<b>\$267,549.26</b>	<b>\$473,789.82</b>	<b>\$1,059,597.59</b>	<b>\$1,639,358.74</b>
<b>Department: 007 - General Office</b>						
<b>Sub-Department: 801 - 100 Lincoln St Bldg</b>						
5203.001	Utilities	55,524.33	58,135.75	68,674.38	60,000.00	70,000.00
5205.000	Insurance	161,552.35	160,912.91	196,373.46	185,725.00	282,000.00
5206.000	Supplies	11,737.53	17,733.21	12,331.14	13,930.00	13,717.00
5207.000	Repairs and Maintenance	198.41	1,000.00	0.00	2,650.00	1,750.00
5208.000	Bldg Repair & Maint	75,515.00	88,516.92	122,415.96	130,156.00	157,606.00
5212.000	Contracted Services	36,908.21	38,367.36	36,742.40	40,908.00	40,908.00
5221.000	Transportation/Vehicles	3,067.40	3,187.99	2,938.66	4,064.00	11,697.00
5222.000	Postage	20,250.94	17,055.75	21,073.14	24,000.00	24,000.00
5227.002	Rent-Equipment	6,317.88	1,579.47	3,688.74	6,320.00	8,088.00
5231.000	Credit Card Expense	69,629.72	73,669.39	74,108.47	80,000.00	85,000.00
<b>Sub-Department Total: 801 - 100 Lincoln St Bldg</b>		<b>\$440,701.77</b>	<b>\$460,158.75</b>	<b>\$538,346.35</b>	<b>\$547,753.00</b>	<b>\$694,766.00</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
<b>Sub-Department: 802 - 304 Lake St Building</b>						
5203.001	Utilities	64,193.13	83,504.94	79,322.09	87,000.00	87,000.00
5203.005	Fuel Oil	0.00	0.00	3,371.19	0.00	3,300.00
5203.006	Interruptable electric	16,142.62	34,021.39	44,518.84	30,000.00	30,000.00
5204.000	Telephone	450.44	611.27	620.14	620.00	675.00
5207.000	Repairs and Maintenance	0.00	0.00	(391.00)	0.00	0.00
5208.000	Bldg Repair & Maint	61,812.00	67,797.00	93,273.96	88,696.00	145,462.00
5212.000	Contracted Services	53,385.72	53,385.72	49,917.72	56,052.00	55,020.00
<b>Sub-Department Total: 802 - 304 Lake St Building</b>		<b>\$195,983.91</b>	<b>\$239,320.32</b>	<b>\$270,632.94</b>	<b>\$262,368.00</b>	<b>\$321,457.00</b>
<b>Department Total: 007 - General Office</b>		<b>\$636,685.68</b>	<b>\$699,479.07</b>	<b>\$808,979.29</b>	<b>\$810,121.00</b>	<b>\$1,016,223.00</b>
<b>Department: 008 - Other Expenditures</b>						
5212.000	Contracted Services	0.00	15,750.00	0.00	0.00	0.00
5212.001	Sitka Historical Contract	97,200.00	97,200.00	97,200.00	100,000.00	100,000.00
5212.002	SEDA Contract	63,000.00	47,250.00	63,000.00	70,000.00	70,000.00
5228.000	Donations	112,933.00	119,334.00	145,000.00	175,000.00	125,000.00
5228.001	Pass through grants	0.00	48,273.19	43,920.00	76,080.00	100,000.00
5290.000	Other Expenses	100.00	100.00	100.00	0.00	0.00
<b>Department Total: 008 - Other Expenditures</b>		<b>\$273,233.00</b>	<b>\$327,907.19</b>	<b>\$349,220.00</b>	<b>\$421,080.00</b>	<b>\$395,000.00</b>
<b>Division Total: 500 - Administrative</b>		<b>\$5,500,787.06</b>	<b>\$6,021,553.96</b>	<b>\$6,603,392.23</b>	<b>\$10,006,949.29</b>	<b>\$9,969,024.96</b>
<b>Division: 520 - Public Safety</b>						
<b>Department: 021 - Police</b>						
<b>Sub-Department: 800 - Administration</b>						
5110.001	Regular Salaries/Wages	46,720.03	47,049.24	43,269.34	242,071.44	255,479.85
5110.002	Holidays	2,389.24	2,636.00	2,834.52	0.00	0.00
5110.003	Sick Leave	753.13	1,028.04	4,606.38	0.00	0.00
5110.004	Overtime	0.00	0.00	2,484.96	0.00	0.00
5110.010	Temp Wages	184,613.44	179,375.20	191,668.14	0.00	0.00
5120.001	Annual Leave	4,362.96	6,326.40	9,269.28	9,622.00	10,116.00
5120.002	SBS	11,997.52	12,780.48	13,485.22	13,284.73	14,298.76
5120.003	Medicare	3,476.23	3,441.07	3,684.90	3,649.41	3,851.09
5120.004	PERS	11,440.86	12,108.83	13,742.27	53,255.55	13,848.66
5120.005	Health Insurance	12,136.53	12,290.16	13,502.15	14,883.96	17,107.68
5120.006	Life Insurance	8.04	8.04	8.04	8.04	8.04
5120.007	Workmen's Compensation	7,472.84	6,877.28	7,418.99	6,773.53	5,939.58
5120.011	PERS on Behalf	10,118.33	4,528.00	1,524.00	0.00	0.00
5201.000	Training and Travel	396.36	5,578.79	7,968.85	18,500.00	18,000.00
5202.000	Uniforms	202.60	709.93	1,217.95	1,000.00	1,000.00
5203.001	Utilities	0.00	624.53	0.00	0.00	0.00
5204.000	Telephone	63,353.61	74,236.21	62,179.11	64,000.00	67,000.00
5205.000	Insurance	128,597.09	126,846.49	129,039.44	144,950.00	206,000.00
5206.000	Supplies	9,036.18	7,591.05	3,673.21	10,000.00	12,000.00
5207.000	Repairs and Maintenance	25.83	114.19	0.00	2,000.00	2,000.00
5208.000	Bldg Repair & Maint	7,500.00	7,500.00	7,500.00	8,505.00	8,505.00
5211.000	IT Fees	448,677.96	274,188.96	170,035.04	346,362.00	407,686.00
5212.000	Contracted Services	3,838.03	3,336.78	5,550.96	6,600.00	6,600.00
5221.000	Transportation/Vehicles	900.00	900.00	0.00	0.00	0.00
5223.000	Tools & Small Equipment	14,844.45	11,155.14	11,486.66	12,000.00	18,000.00
5224.000	Dues and Publications	1,244.92	1,245.82	1,179.14	2,500.00	2,500.00
5226.000	Advertising	856.80	4,302.22	4,721.40	5,600.00	30,000.00
5227.001	Rent-Buildings	12,333.68	7,444.47	8,694.00	8,484.00	9,324.00
5227.002	Rent-Equipment	350.94	175.47	341.07	600.00	600.00
5290.000	Other Expenses	10,089.49	15,283.76	15,647.58	29,000.00	11,000.00
<b>Sub-Department Total: 800 - Administration</b>		<b>\$997,737.09</b>	<b>\$829,682.55</b>	<b>\$736,732.60</b>	<b>\$1,003,649.66</b>	<b>\$1,120,864.66</b>
<b>Sub-Department: 803 - Patrol</b>						
5110.001	Regular Salaries/Wages	885,922.27	784,320.58	639,046.34	1,395,939.88	1,458,803.67
5110.002	Holidays	52,758.20	55,941.40	50,884.64	0.00	0.00
5110.003	Sick Leave	4,361.35	0.00	0.00	0.00	0.00
5110.004	Overtime	135,764.48	120,736.52	225,873.64	224,796.00	224,796.00
5110.010	Temp Wages	123,205.00	133,250.70	153,325.30	0.00	0.00
5120.001	Annual Leave	81,078.68	124,147.80	66,759.01	69,322.00	34,985.00
5120.002	SBS	78,760.60	74,791.65	69,297.02	98,886.57	101,388.37
5120.003	Medicare	18,630.15	17,691.35	16,302.60	24,518.78	24,919.43
5120.004	PERS	234,348.76	237,779.02	213,334.99	356,561.81	340,132.24
5120.005	Health Insurance	325,911.34	348,677.24	309,310.08	528,312.24	651,379.80
5120.006	Life Insurance	201.37	154.61	79.21	145.44	187.92
5120.007	Workmen's Compensation	51,561.28	47,406.53	43,744.09	58,865.59	50,508.22
5120.011	PERS on Behalf	91,117.37	86,152.00	23,952.00	147,570.74	119,368.76

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
5201.000	Training and Travel	10,751.41	18,858.97	29,054.43	26,000.00	26,000.00
5202.000	Uniforms	19,381.73	20,014.18	10,197.71	19,500.00	19,500.00
5204.001	Cell Phone Stipend	2,129.03	2,200.00	1,775.00	3,000.00	3,000.00
5206.000	Supplies	9,461.79	15,225.34	13,132.52	16,000.00	16,000.00
5207.000	Repairs and Maintenance	0.00	0.00	0.00	800.00	800.00
5212.000	Contracted Services	5,370.76	4,828.86	1,588.05	5,000.00	14,000.00
5221.000	Transportation/Vehicles	127,453.17	123,105.69	114,229.64	261,696.00	279,231.00
5223.000	Tools & Small Equipment	7,000.28	13,734.94	7,504.46	7,500.00	7,500.00
5290.000	Other Expenses	21,916.87	19,006.78	8,614.00	13,500.00	4,500.00
<b>Sub-Department Total: 803 - Patrol</b>		<b>\$2,287,085.89</b>	<b>\$2,248,024.16</b>	<b>\$1,998,004.73</b>	<b>\$3,257,915.05</b>	<b>\$3,377,000.41</b>
<b>Sub-Department: 804 - Services</b>						
5110.001	Regular Salaries/Wages	219,838.78	261,720.03	135,264.45	382,758.22	409,296.16
5110.002	Holidays	13,578.06	16,949.80	9,095.08	0.00	0.00
5110.004	Overtime	30,738.65	35,666.53	36,975.17	0.00	0.00
5110.010	Temp Wages	20,140.80	5,370.88	64,852.00	0.00	0.00
5120.001	Annual Leave	16,137.76	22,987.48	16,206.28	19,738.00	8,699.00
5120.002	SBS	18,322.62	21,076.75	16,086.02	24,672.30	25,623.25
5120.003	Medicare	4,334.05	4,985.56	3,558.22	5,836.07	6,060.86
5120.004	PERS	57,584.08	72,844.98	36,547.23	84,206.49	90,045.55
5120.005	Health Insurance	128,982.17	97,327.82	61,355.10	183,712.80	193,126.44
5120.006	Life Insurance	51.77	53.75	31.07	30.24	80.76
5120.007	Workmen's Compensation	1,016.30	1,054.06	787.55	1,071.74	1,063.92
5120.011	PERS on Behalf	24,218.59	26,488.00	4,370.00	0.00	0.00
5201.000	Training and Travel	2,489.68	3,149.53	(379.00)	9,450.00	9,450.00
5202.000	Uniforms	1,569.20	2,089.56	0.00	3,200.00	3,200.00
5204.000	Telephone	61.92	0.00	0.00	0.00	0.00
5204.001	Cell Phone Stipend	0.00	125.00	87.89	0.00	0.00
5206.000	Supplies	3,869.69	4,285.74	2,957.22	7,000.00	7,000.00
5212.000	Contracted Services	0.00	0.00	0.00	0.00	7,000.00
5222.000	Postage	5,422.95	4,186.55	4,548.32	4,500.00	4,500.00
5223.000	Tools & Small Equipment	0.00	5,220.62	652.85	1,000.00	1,000.00
5226.000	Advertising	319.20	0.00	0.00	0.00	0.00
5290.000	Other Expenses	6,870.00	8,628.54	19,542.50	7,000.00	0.00
<b>Sub-Department Total: 804 - Services</b>		<b>\$555,546.27</b>	<b>\$594,211.18</b>	<b>\$412,537.95</b>	<b>\$734,175.86</b>	<b>\$766,145.94</b>
<b>Sub-Department: 805 - Animal Control</b>						
5110.001	Regular Salaries/Wages	39,995.02	38,288.64	3,235.20	46,768.80	51,302.16
5110.002	Holidays	1,931.68	1,622.40	162.24	0.00	0.00
5110.004	Overtime	0.00	547.56	60.84	0.00	0.00
5120.001	Annual Leave	9,616.05	486.72	2,142.18	2,599.00	2,839.00
5120.002	SBS	3,159.65	2,519.82	343.31	3,026.29	3,318.57
5120.003	Medicare	747.37	596.05	81.20	715.83	784.99
5120.004	PERS	9,397.55	9,043.68	760.82	10,289.24	11,286.43
5120.005	Health Insurance	30,072.05	25,594.68	191.63	30,962.64	19,368.48
5120.006	Life Insurance	11.80	7.37	0.67	0.00	8.04
5120.007	Workmen's Compensation	1,692.46	1,276.50	96.92	1,314.29	1,195.38
5120.011	PERS on Behalf	3,824.27	3,251.00	137.00	0.00	0.00
5201.000	Training and Travel	0.00	844.00	0.00	1,800.00	1,800.00
5202.000	Uniforms	250.23	951.61	495.42	1,000.00	1,000.00
5203.001	Utilities	9,200.21	7,726.27	7,614.65	8,000.00	8,000.00
5203.005	Fuel Oil	6,547.79	9,096.79	8,914.00	10,000.00	9,000.00
5204.000	Telephone	664.07	658.63	545.84	600.00	725.00
5206.000	Supplies	3,797.12	4,484.52	4,458.99	4,500.00	4,500.00
5207.000	Repairs and Maintenance	224.37	152.79	83.99	1,000.00	1,000.00
5208.000	Bldg Repair & Maint	9,624.00	8,273.00	10,422.96	15,652.00	16,166.00
5212.000	Contracted Services	4,938.11	8,154.40	2,109.72	8,000.00	9,000.00
5221.000	Transportation/Vehicles	1,984.72	3,811.44	26,880.00	0.00	0.00
5224.000	Dues and Publications	300.00	0.00	0.00	0.00	0.00
5290.000	Other Expenses	0.00	900.00	0.00	1,000.00	0.00
<b>Sub-Department Total: 805 - Animal Control</b>		<b>\$137,978.52</b>	<b>\$128,287.87</b>	<b>\$68,737.58</b>	<b>\$147,228.09</b>	<b>\$141,294.05</b>
<b>Sub-Department: 806 - Jail</b>						
5110.001	Regular Salaries/Wages	233,345.12	200,264.64	288,963.37	278,944.12	302,156.92
5110.002	Holidays	14,403.90	14,167.92	4,321.68	0.00	0.00
5110.003	Sick Leave	1,343.91	0.00	0.00	0.00	0.00
5110.004	Overtime	22,896.27	46,047.87	9,037.70	0.00	0.00
5120.001	Annual Leave	20,150.68	38,232.68	13,858.68	13,688.00	4,721.00
5120.002	SBS	17,976.86	18,269.81	19,381.87	17,940.19	18,812.25
5120.003	Medicare	4,252.25	4,321.59	4,584.62	4,243.55	4,449.97

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
5120.004	PERS	61,153.33	61,142.85	68,269.59	61,367.54	66,474.97
5120.005	Health Insurance	148,502.00	126,900.91	120,844.09	168,206.64	178,896.48
5120.006	Life Insurance	50.55	42.87	78.54	14.16	58.56
5120.007	Workmen's Compensation	12,001.85	10,834.38	12,068.31	10,125.18	9,064.38
5120.011	PERS on Behalf	16,232.00	23,715.00	7,715.00	0.00	0.00
5201.000	Training and Travel	4,800.04	2,276.71	0.00	6,810.00	6,810.00
5202.000	Uniforms	3,713.36	1,212.56	183.95	4,450.00	4,450.00
5203.001	Utilities	0.00	0.00	8,610.00	0.00	8,500.00
5205.000	Insurance	0.00	0.00	19,585.00	0.00	19,000.00
5206.000	Supplies	1,093.71	3,547.44	1,479.69	8,900.00	8,900.00
5207.000	Repairs and Maintenance	55.19	173.81	0.00	3,000.00	3,000.00
5208.000	Bldg Repair & Maint	0.00	0.00	391.00	0.00	0.00
5211.000	IT Fees	0.00	0.00	26,992.00	0.00	0.00
5212.000	Contracted Services	27,894.24	19,882.98	24,362.22	61,000.00	76,000.00
5221.000	Transportation/Vehicles	0.00	0.00	2,232.00	0.00	0.00
5223.000	Tools & Small Equipment	0.00	136.27	1,481.90	3,700.00	3,700.00
5224.000	Dues and Publications	40.00	0.00	0.00	0.00	0.00
5226.000	Advertising	165.20	0.00	0.00	0.00	0.00
5290.000	Other Expenses	2,870.86	1,668.73	4,122.53	15,000.00	0.00
<b>Sub-Department Total: 806 - Jail</b>		<b>\$592,941.32</b>	<b>\$572,839.02</b>	<b>\$638,563.74</b>	<b>\$657,389.38</b>	<b>\$714,994.53</b>
<b>Sub-Department: 810 - Safety Boat</b>						
5110.004	Overtime	0.00	428.22	535.28	0.00	0.00
5120.002	SBS	0.00	26.25	32.82	0.00	0.00
5120.003	Medicare	0.00	6.21	7.76	0.00	0.00
5120.004	PERS	0.00	94.21	117.76	0.00	0.00
5120.007	Workmen's Compensation	0.00	16.66	20.82	0.00	0.00
5120.011	PERS on Behalf	5,721.43	34.00	13.00	0.00	0.00
5206.000	Supplies	435.59	347.15	4,476.41	5,000.00	5,000.00
5207.000	Repairs and Maintenance	0.00	0.00	0.00	4,500.00	4,500.00
5221.000	Transportation/Vehicles	12,102.67	8,135.59	1,544.07	2,500.00	0.00
5223.000	Tools & Small Equipment	0.00	0.00	1,481.90	3,000.00	3,000.00
<b>Sub-Department Total: 810 - Safety Boat</b>		<b>\$18,259.69</b>	<b>\$9,088.29</b>	<b>\$8,229.82</b>	<b>\$15,000.00</b>	<b>\$12,500.00</b>
<b>Department Total: 021 - Police</b>		<b>\$4,589,548.78</b>	<b>\$4,382,133.07</b>	<b>\$3,862,806.42</b>	<b>\$5,815,358.04</b>	<b>\$6,132,799.59</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
<b>Department: 022 - Fire Protection</b>						
<b>Sub-Department: 800 - Administration</b>						
5110.001	Regular Salaries/Wages	93,240.06	182,734.37	203,900.64	265,051.54	268,495.08
5110.002	Holidays	2,993.28	9,401.44	11,954.48	0.00	0.00
5110.003	Sick Leave	799.36	7,453.71	11,441.35	0.00	0.00
5110.004	Overtime	1,236.51	7,284.63	15,664.09	0.00	0.00
5110.010	Temp Wages	29,093.71	16,800.00	16,080.00	0.00	0.00
5120.001	Annual Leave	12,329.77	22,486.84	29,966.62	4,708.00	8,581.00
5120.002	SBS	8,606.23	15,078.72	17,774.23	16,554.50	16,984.50
5120.003	Medicare	2,035.75	3,566.74	4,198.89	3,915.84	4,017.58
5120.004	PERS	20,918.34	46,881.60	56,526.87	58,311.23	59,068.98
5120.005	Health Insurance	24,729.30	65,977.04	97,111.54	119,761.20	110,615.04
5120.006	Life Insurance	11.61	36.71	38.75	42.48	36.36
5120.007	Workmen's Compensation	5,860.87	10,272.58	12,760.83	13,135.01	12,350.90
5120.010	Other Benefits	0.00	0.00	150.00	0.00	900.00
5120.011	PERS on Behalf	10,708.61	17,881.00	6,653.00	66,296.34	72,355.03
5201.000	Training and Travel	12,423.46	27,423.91	45,072.85	48,500.00	42,500.00
5202.000	Uniforms	2,736.98	3,252.39	1,205.21	4,000.00	5,500.00
5203.001	Utilities	41,095.38	38,088.66	43,859.18	40,000.00	45,000.00
5203.005	Fuel Oil	12,816.86	28,199.04	29,031.78	30,000.00	30,000.00
5204.001	Cell Phone Stipend	225.00	300.00	600.00	1,500.00	900.00
5205.000	Insurance	70,881.40	75,319.26	75,991.47	75,000.00	67,000.00
5206.000	Supplies	12,501.45	16,880.36	27,529.67	27,500.00	28,000.00
5207.000	Repairs and Maintenance	4,258.93	4,037.95	5,310.45	16,000.00	26,000.00
5211.000	IT Fees	100,538.04	96,442.92	135,500.04	148,773.00	187,923.00
5212.000	Contracted Services	3,572.28	1,135.37	12,161.98	23,850.00	51,500.00
5222.000	Postage	552.02	299.44	522.64	1,500.00	1,000.00
5223.000	Tools & Small Equipment	43,294.75	72,109.52	39,591.76	103,246.00	72,900.00
5224.000	Dues and Publications	1,060.00	799.49	669.03	4,100.00	4,850.00
5226.000	Advertising	2,654.70	618.85	61.60	1,000.00	1,000.00
5290.000	Other Expenses	37.29	4,504.59	503.26	0.00	0.00
<b>Sub-Department Total: 800 - Administration</b>		<b>\$521,211.94</b>	<b>\$775,267.13</b>	<b>\$901,832.21</b>	<b>\$1,072,745.14</b>	<b>\$1,117,477.47</b>
<b>Sub-Department: 807 - Fire Station</b>						
5110.001	Regular Salaries/Wages	340,559.14	328,805.12	400,667.20	493,376.68	674,369.76
5110.002	Holidays	20,822.04	20,584.64	28,597.44	0.00	0.00
5110.003	Sick Leave	9,548.00	17,555.47	24,714.66	0.00	0.00
5110.004	Overtime	117,949.68	93,263.23	83,792.45	95,066.00	90,000.00
5110.010	Temp Wages	8,732.00	0.00	6,580.00	99,960.00	20,000.00
5120.001	Annual Leave	35,661.05	29,705.30	33,186.88	23,124.00	21,874.00
5120.002	SBS	32,664.82	30,060.97	35,419.63	43,616.36	49,423.27
5120.003	Medicare	7,726.60	7,110.71	8,290.16	10,317.16	11,690.57
5120.004	PERS	109,384.16	104,287.41	121,633.74	129,457.40	168,160.64
5120.005	Health Insurance	141,784.57	97,040.62	121,892.12	147,627.48	256,856.64
5120.006	Life Insurance	66.79	65.42	71.00	58.56	96.84
5120.007	Workmen's Compensation	24,192.32	21,234.20	25,751.15	34,075.89	36,081.14
5120.010	Other Benefits	0.00	0.00	6,075.00	0.00	9,000.00
5120.011	PERS on Behalf	41,968.97	38,895.00	13,765.00	0.00	0.00
5204.001	Cell Phone Stipend	75.00	0.00	0.00	0.00	0.00
5206.000	Supplies	0.00	0.00	219.36	0.00	0.00
5208.000	Bldg Repair & Maint	28,060.00	24,240.96	38,446.32	35,236.00	48,371.00
5221.000	Transportation/Vehicles	202,277.82	200,162.64	191,801.14	233,400.00	243,382.00
5290.000	Other Expenses	0.00	0.00	50.00	0.00	0.00
<b>Sub-Department Total: 807 - Fire Station</b>		<b>\$1,121,472.96</b>	<b>\$1,013,011.69</b>	<b>\$1,140,953.25</b>	<b>\$1,345,315.53</b>	<b>\$1,629,305.86</b>
<b>Sub-Department: 808 - Volunteers</b>						
5110.001	Regular Salaries/Wages	0.00	0.00	400.00	0.00	0.00
5110.004	Overtime	698.25	888.00	915.00	0.00	0.00
5110.010	Temp Wages	28,690.00	25,884.00	25,560.00	0.00	40,000.00
5120.002	SBS	2,800.55	2,344.10	2,642.68	0.00	2,452.00
5120.003	Medicare	662.65	554.60	625.18	0.00	580.00
5120.007	Workmen's Compensation	2,020.33	1,557.06	1,904.13	0.00	1,840.00
5120.008	Unemployment	48.46	0.00	0.00	0.00	0.00
5206.000	Supplies	0.00	5,890.00	10,589.44	0.00	0.00
5212.000	Contracted Services	22,916.63	24,999.96	24,999.96	41,000.00	45,000.00
5290.000	Other Expenses	16,290.50	5,570.00	5,640.00	0.00	0.00
<b>Sub-Department Total: 808 - Volunteers</b>		<b>\$74,127.37</b>	<b>\$67,687.72</b>	<b>\$73,276.39</b>	<b>\$41,000.00</b>	<b>\$89,872.00</b>
<b>Department Total: 022 - Fire Protection</b>		<b>\$1,716,812.27</b>	<b>\$1,855,966.54</b>	<b>\$2,116,061.85</b>	<b>\$2,459,060.67</b>	<b>\$2,836,655.33</b>
<b>Department: 023 - Ambulance</b>						

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
5110.001	Regular Salaries/Wages	73,135.18	54,745.95	67,912.29	107,836.56	111,419.88
5110.002	Holidays	3,763.72	3,321.60	4,389.06	0.00	0.00
5110.003	Sick Leave	2,618.24	19,244.52	2,323.62	0.00	0.00
5110.004	Overtime	6,167.21	11,729.40	9,359.10	20,000.00	10,000.01
5110.010	Temp Wages	0.00	0.00	0.00	5,000.00	0.00
5120.001	Annual Leave	7,036.52	11,625.60	16,007.16	5,703.00	5,893.00
5120.002	SBS	5,683.76	6,170.83	6,147.86	8,510.95	7,804.18
5120.003	Medicare	1,344.45	1,459.68	1,441.17	2,013.17	1,846.04
5120.004	PERS	19,511.99	21,816.74	21,998.11	28,123.96	26,712.28
5120.005	Health Insurance	32,560.24	32,988.52	36,212.45	39,920.40	46,753.68
5120.006	Life Insurance	14.16	14.16	14.16	14.16	14.16
5120.007	Workmen's Compensation	4,209.58	4,358.48	4,589.86	6,872.48	5,856.46
5120.010	Other Benefits	0.00	0.00	900.00	0.00	900.00
5120.011	PERS on Behalf	7,686.93	7,992.00	2,440.00	0.00	0.00
5201.000	Training and Travel	4,767.38	16,213.91	15,357.60	26,350.00	70,500.00
5202.000	Uniforms	1,170.66	997.92	1,550.66	4,000.00	4,000.00
5204.000	Telephone	1,668.00	1,702.26	1,111.28	1,700.00	0.00
5204.001	Cell Phone Stipend	0.00	0.00	300.00	600.00	300.00
5206.000	Supplies	29,165.52	22,234.02	44,277.46	40,000.00	40,000.00
5207.000	Repairs and Maintenance	0.00	1,710.50	0.00	2,500.00	3,000.00
5212.000	Contracted Services	21,958.25	22,420.00	28,890.75	48,500.00	49,500.00
5221.000	Transportation/Vehicles	78,918.27	81,743.29	115,689.96	92,805.00	96,286.00
5222.000	Postage	44.55	25.70	141.45	500.00	500.00
5223.000	Tools & Small Equipment	7,644.05	4,757.15	6,722.15	11,505.00	17,900.00
5224.000	Dues and Publications	0.00	0.00	0.00	150.00	200.00
5290.000	Other Expenses	323.99	35.00	0.00	0.00	0.00
<b>Department Total: 023 - Ambulance</b>		<b>\$309,392.65</b>	<b>\$327,307.23</b>	<b>\$387,776.15</b>	<b>\$452,604.68</b>	<b>\$499,385.69</b>
<b>Department:</b>	<b>024 - Search and Rescue</b>					
5110.010	Temp Wages	6,500.00	6,150.00	5,200.00	5,000.00	8,400.00
5120.002	SBS	634.64	377.12	318.88	306.50	514.92
5120.003	Medicare	150.05	89.18	75.44	72.50	121.80
5120.007	Workmen's Compensation	474.78	265.68	216.48	247.50	386.40
5201.000	Training and Travel	8,270.00	6,780.67	7,369.77	16,000.00	17,000.00
5204.000	Telephone	1,658.48	1,474.10	1,308.12	1,600.00	0.00
5206.000	Supplies	4,132.98	231.90	1,644.27	5,000.00	5,000.00
5207.000	Repairs and Maintenance	0.00	0.00	0.00	1,500.00	1,500.00
5212.000	Contracted Services	4,010.00	5,260.00	4,780.60	2,100.00	3,500.00
5221.000	Transportation/Vehicles	144.00	384.00	0.00	0.00	0.00
5223.000	Tools & Small Equipment	1,716.22	147.43	5,947.43	4,000.00	4,000.00
5224.000	Dues and Publications	775.00	100.00	935.00	1,200.00	1,200.00
5290.000	Other Expenses	97.00	0.00	0.00	0.00	0.00
<b>Department Total: 024 - Search and Rescue</b>		<b>\$28,563.15</b>	<b>\$21,260.08</b>	<b>\$27,795.99</b>	<b>\$37,026.50</b>	<b>\$41,623.12</b>
<b>Division Total: 520 - Public Safety</b>		<b>\$6,644,316.85</b>	<b>\$6,586,666.92</b>	<b>\$6,394,440.41</b>	<b>\$8,764,049.89</b>	<b>\$9,510,463.73</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
<b>Division: 530 - Public Works</b>						
<b>Department: 031 - Administration</b>						
5110.001	Regular Salaries/Wages	297,427.55	377,957.28	467,879.20	391,677.00	489,406.36
5110.002	Holidays	12,757.79	16,339.41	23,314.81	0.00	0.00
5110.003	Sick Leave	10,661.86	21,715.05	23,912.25	0.00	0.00
5110.004	Overtime	0.00	55.10	40.35	1,000.01	1,000.01
5110.010	Temp Wages	0.00	0.00	0.00	1,000.00	1,000.00
5120.001	Annual Leave	33,436.73	35,017.97	51,211.93	15,017.00	16,289.50
5120.002	SBS	21,809.44	27,768.16	34,705.38	25,017.97	31,121.73
5120.003	Medicare	5,158.88	6,568.30	8,209.28	5,926.06	7,361.47
5120.004	PERS	72,871.68	98,110.10	123,707.39	86,388.95	107,889.09
5120.005	Health Insurance	98,530.92	132,221.93	144,880.83	134,645.16	120,283.20
5120.006	Life Insurance	43.22	43.27	58.81	13.20	58.68
5120.007	Workmen's Compensation	1,188.98	4,737.38	4,592.99	1,144.34	2,451.85
5120.011	PERS on Behalf	28,717.22	35,812.00	13,819.00	36,657.52	43,742.33
5201.000	Training and Travel	0.00	1,468.32	795.44	11,500.00	10,000.00
5204.000	Telephone	247.55	158.88	105.92	160.00	0.00
5204.001	Cell Phone Stipend	600.00	850.00	550.00	1,500.00	1,200.00
5206.000	Supplies	2,641.44	5,260.66	3,786.54	8,500.00	8,200.00
5207.000	Repairs and Maintenance	0.00	636.97	0.00	0.00	0.00
5211.000	IT Fees	103,137.96	110,077.92	99,780.96	117,322.00	138,144.00
5212.000	Contracted Services	0.00	115.45	0.00	0.00	0.00
5221.000	Transportation/Vehicles	3,108.00	300.00	0.00	900.00	0.00
5222.000	Postage	0.00	0.00	0.00	100.00	100.00
5223.000	Tools & Small Equipment	0.00	0.00	899.99	0.00	0.00
5224.000	Dues and Publications	270.00	657.76	1,209.85	1,840.00	2,410.00
5226.000	Advertising	2,834.86	3,698.82	2,735.30	550.00	500.00
5227.002	Rent-Equipment	3,072.00	3,072.00	3,072.00	3,072.00	3,072.00
5290.000	Other Expenses	101.99	322.93	15,000.00	0.00	0.00
<b>Department Total: 031 - Administration</b>		<b>\$698,618.07</b>	<b>\$882,965.66</b>	<b>\$1,024,268.22</b>	<b>\$843,931.21</b>	<b>\$984,230.22</b>
<b>Department: 032 - Engineering</b>						
<b>Sub-Department: 800 - Administration</b>						
5110.001	Regular Salaries/Wages	142,269.21	202,697.21	167,452.62	438,344.40	481,712.04
5110.002	Holidays	8,520.76	9,796.60	8,288.20	0.00	0.00
5110.003	Sick Leave	4,479.36	15,144.76	21,691.57	0.00	0.00
5110.004	Overtime	6,220.50	9,594.00	0.00	30,000.00	5,000.00
5110.010	Temp Wages	86,827.00	95,476.00	49,011.00	85,000.00	125,000.00
5120.001	Annual Leave	29,981.05	20,997.48	21,998.52	15,350.00	13,964.00
5120.002	SBS	17,079.65	21,654.59	16,533.85	34,879.30	38,354.01
5120.003	Medicare	4,040.02	5,122.20	3,910.90	8,250.42	9,072.30
5120.004	PERS	35,672.00	54,534.53	47,004.23	103,036.06	107,076.69
5120.005	Health Insurance	36,441.38	62,026.96	53,833.03	146,700.12	128,047.56
5120.006	Life Insurance	23.38	32.82	19.17	22.20	38.28
5120.007	Workmen's Compensation	5,131.35	7,146.30	5,872.15	13,975.56	13,220.42
5120.011	PERS on Behalf	15,797.44	19,740.00	5,220.00	20,205.47	16,521.93
5201.000	Training and Travel	173.00	1,639.00	2,479.45	8,500.00	9,500.00
5202.000	Uniforms	0.00	0.00	0.00	0.00	800.00
5204.001	Cell Phone Stipend	325.00	300.00	525.00	2,100.00	800.00
5206.000	Supplies	277.31	860.78	1,575.11	2,000.00	3,000.00
5212.000	Contracted Services	148,828.16	149,680.00	47,973.88	274,910.92	70,000.00
5214.000	Interdepartment Services	0.00	(66,409.00)	0.00	0.00	0.00
5221.000	Transportation/Vehicles	4,458.02	7,194.53	5,036.64	6,047.00	26,394.00
5222.000	Postage	0.00	26.95	0.00	0.00	0.00
5223.000	Tools & Small Equipment	0.00	0.00	0.00	0.00	8,000.00
5224.000	Dues and Publications	0.00	100.00	81.00	430.00	1,400.00
5226.000	Advertising	11,675.20	521.70	1,238.00	1,000.00	2,000.00
5290.000	Other Expenses	1,506.45	29,634.48	986.66	20,000.00	100.00
<b>Sub-Department Total: 800 - Administration</b>		<b>\$559,726.24</b>	<b>\$647,511.89</b>	<b>\$460,730.98</b>	<b>\$1,210,751.45</b>	<b>\$1,060,001.23</b>
<b>Department Total: 032 - Engineering</b>		<b>\$559,726.24</b>	<b>\$647,511.89</b>	<b>\$460,730.98</b>	<b>\$1,210,751.45</b>	<b>\$1,060,001.23</b>
<b>Department: 033 - Streets</b>						
<b>Sub-Department: 800 - Administration</b>						
5110.001	Regular Salaries/Wages	68,607.61	69,174.58	119,410.24	371,589.40	384,437.74
5110.002	Holidays	9,575.24	11,356.75	10,405.16	0.00	0.00
5110.003	Sick Leave	11,044.43	11,128.87	6,615.22	0.00	0.00
5110.004	Overtime	4,993.21	15,502.24	30,453.75	27,500.00	27,500.00
5110.010	Temp Wages	9,680.00	6,433.00	13,020.00	98,204.00	98,204.00
5120.001	Annual Leave	14,001.91	21,037.07	10,085.51	11,968.00	10,483.00

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
5120.002	SBS	7,256.04	8,225.67	11,691.60	31,217.90	31,914.48
5120.003	Medicare	1,716.37	1,945.77	2,656.67	7,384.29	7,549.06
5120.004	PERS	22,669.28	25,782.90	38,688.09	87,799.71	90,626.29
5120.005	Health Insurance	26,569.51	24,623.42	37,003.80	122,591.04	146,241.60
5120.006	Life Insurance	14.30	13.36	22.57	24.12	58.56
5120.007	Workmen's Compensation	6,036.97	6,357.87	10,107.94	22,129.32	19,436.43
5120.008	Unemployment	0.00	0.00	3,125.36	0.00	0.00
5120.011	PERS on Behalf	8,293.85	10,023.00	4,255.00	25,231.86	22,009.26
5201.000	Training and Travel	998.05	1,283.42	8,519.28	10,000.00	12,000.00
5202.000	Uniforms	3,147.65	992.50	2,163.10	3,000.00	3,000.00
5203.001	Utilities	84,282.74	86,342.71	88,508.80	88,000.00	90,000.00
5204.000	Telephone	837.19	922.99	616.31	1,000.00	0.00
5204.001	Cell Phone Stipend	900.00	837.50	600.00	1,200.00	1,200.00
5206.000	Supplies	2,978.19	8,411.49	787.42	1,500.00	1,500.00
5207.000	Repairs and Maintenance	0.00	0.00	518.78	0.00	0.00
5208.000	Bldg Repair & Maint	9,526.00	11,598.00	15,219.96	12,950.00	14,538.00
5211.000	IT Fees	24,213.96	22,440.96	27,804.00	33,561.00	36,007.00
5212.000	Contracted Services	19,253.92	32,383.43	0.00	20,000.00	20,000.00
5214.000	Interdepartment Services	2,275.00	165.28	704.00	0.00	0.00
5221.000	Transportation/Vehicles	3,321.88	1,117.80	0.00	0.00	0.00
5223.000	Tools & Small Equipment	372.55	2,260.46	0.00	5,000.00	5,000.00
5226.000	Advertising	224.00	218.40	1,674.35	0.00	0.00
5227.002	Rent-Equipment	16,368.00	16,368.00	16,368.00	16,368.00	16,368.00
5290.000	Other Expenses	2,558.71	0.00	9,348.21	300.00	0.00
<b>Sub-Department Total: 800 - Administration</b>		<b>\$361,716.56</b>	<b>\$396,947.44</b>	<b>\$470,373.12</b>	<b>\$998,518.64</b>	<b>\$1,038,073.42</b>
<b>Sub-Department: 811 - Projects</b>						
5110.001	Regular Salaries/Wages	0.00	0.00	9,388.36	0.00	0.00
5110.004	Overtime	0.00	0.00	531.33	0.00	0.00
5110.010	Temp Wages	0.00	0.00	504.00	0.00	0.00
5120.002	SBS	0.00	0.00	619.11	0.00	0.00
5120.003	Medicare	0.00	0.00	146.42	0.00	0.00
5120.004	PERS	0.00	0.00	2,111.03	0.00	0.00
5120.005	Health Insurance	0.00	0.00	1,695.20	0.00	0.00
5120.006	Life Insurance	0.00	0.00	1.88	0.00	0.00
5120.007	Workmen's Compensation	0.00	0.00	390.60	0.00	0.00
<b>Sub-Department Total: 811 - Projects</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,387.93</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Sub-Department: 812 - Street Repair</b>						
5110.001	Regular Salaries/Wages	97,989.40	87,475.70	38,511.61	0.00	0.00
5110.002	Holidays	189.12	0.00	0.00	0.00	0.00
5110.004	Overtime	4,158.96	10,113.47	3,080.46	0.00	0.00
5110.010	Temp Wages	0.00	4,908.00	10,932.00	0.00	0.00
5120.002	SBS	6,257.88	6,302.88	3,247.00	0.00	0.00
5120.003	Medicare	1,480.22	1,490.84	768.01	0.00	0.00
5120.004	PERS	21,482.71	21,211.52	9,106.12	0.00	0.00
5120.005	Health Insurance	27,945.75	24,808.25	6,027.12	0.00	0.00
5120.006	Life Insurance	15.51	13.35	3.71	0.00	0.00
5120.007	Workmen's Compensation	5,206.43	5,098.66	2,253.26	0.00	0.00
5120.011	PERS on Behalf	8,113.90	7,713.00	1,223.00	0.00	0.00
5201.000	Training and Travel	0.00	0.00	75.00	0.00	0.00
5202.000	Uniforms	0.00	2,024.51	2,269.72	0.00	0.00
5206.000	Supplies	73,410.91	76,905.09	64,512.01	176,000.00	181,000.00
5207.000	Repairs and Maintenance	153.34	0.00	760.88	0.00	0.00
5212.000	Contracted Services	6,494.96	24,795.00	14,657.80	50,000.00	450,000.00
5221.000	Transportation/Vehicles	337,637.31	346,195.09	295,782.35	630,275.00	546,587.00
5223.000	Tools & Small Equipment	3,530.68	4,102.56	2,839.75	3,000.00	5,000.00
5227.002	Rent-Equipment	2,520.00	0.00	4,159.42	0.00	5,000.00
5290.000	Other Expenses	0.00	86.00	0.00	0.00	0.00
5290.100	Unanticipated Repairs	14,000.00	0.00	0.00	0.00	0.00
<b>Sub-Department Total: 812 - Street Repair</b>		<b>\$610,587.08</b>	<b>\$623,243.92</b>	<b>\$460,209.22</b>	<b>\$859,275.00</b>	<b>\$1,187,587.00</b>
<b>Sub-Department: 813 - Drain Maintenance</b>						
5110.001	Regular Salaries/Wages	33,030.24	25,679.29	22,494.37	0.00	0.00
5110.004	Overtime	1,662.31	1,633.93	421.95	0.00	0.00
5120.002	SBS	2,130.89	1,681.54	1,375.01	0.00	0.00
5120.003	Medicare	504.03	397.74	325.30	0.00	0.00
5120.004	PERS	7,315.18	6,034.95	4,729.77	0.00	0.00
5120.005	Health Insurance	8,040.66	7,738.09	2,730.93	0.00	0.00
5120.006	Life Insurance	4.71	4.72	2.28	0.00	0.00



Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
5120.007	Workmen's Compensation	1,772.78	1,377.36	1,060.47	0.00	0.00
5120.011	PERS on Behalf	3,036.35	2,168.00	559.00	0.00	0.00
5206.000	Supplies	5,693.46	16,906.48	440.21	15,000.00	15,000.00
5207.000	Repairs and Maintenance	0.00	0.00	0.00	10,000.00	10,000.00
5212.000	Contracted Services	0.00	10,591.63	72.00	10,000.00	10,000.00
5223.000	Tools & Small Equipment	0.00	0.00	35.99	0.00	0.00
5290.100	Unanticipated Repairs	520.00	0.00	0.00	50,000.00	50,000.00
<b>Sub-Department Total: 813 - Drain Maintenance</b>		<b>\$63,710.61</b>	<b>\$74,213.73</b>	<b>\$34,247.28</b>	<b>\$85,000.00</b>	<b>\$85,000.00</b>
<b>Sub-Department: 814 - Street Cleaning</b>						
5110.001	Regular Salaries/Wages	8,580.24	9,764.77	8,206.41	0.00	0.00
5110.004	Overtime	482.76	903.92	78.00	0.00	0.00
5110.010	Temp Wages	0.00	312.00	0.00	0.00	0.00
5120.002	SBS	555.01	673.45	505.07	0.00	0.00
5120.003	Medicare	131.23	159.31	119.48	0.00	0.00
5120.004	PERS	1,907.05	2,348.43	1,865.06	0.00	0.00
5120.005	Health Insurance	1,535.57	1,169.47	1,838.42	0.00	0.00
5120.006	Life Insurance	0.96	0.73	0.90	0.00	0.00
5120.007	Workmen's Compensation	461.75	551.70	320.53	0.00	0.00
5120.011	PERS on Behalf	818.76	847.00	202.00	0.00	0.00
5206.000	Supplies	0.00	1,695.13	0.00	0.00	0.00
<b>Sub-Department Total: 814 - Street Cleaning</b>		<b>\$14,473.33</b>	<b>\$18,425.91</b>	<b>\$13,135.87</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Sub-Department: 815 - Snow Removal</b>						
5110.001	Regular Salaries/Wages	18,023.24	29,421.66	5,231.89	0.00	0.00
5110.004	Overtime	1,296.90	18,898.44	23,658.55	0.00	0.00
5120.002	SBS	1,184.44	2,961.98	1,770.95	0.00	0.00
5120.003	Medicare	280.20	700.66	418.94	0.00	0.00
5120.004	PERS	4,065.67	10,630.43	6,311.99	0.00	0.00
5120.005	Health Insurance	4,467.24	5,416.80	3,225.28	0.00	0.00
5120.006	Life Insurance	2.60	2.97	2.22	0.00	0.00
5120.007	Workmen's Compensation	985.30	2,425.68	1,461.85	0.00	0.00
5120.011	PERS on Behalf	2,199.13	3,836.00	705.00	0.00	0.00
5206.000	Supplies	65,703.27	88,797.27	293,406.20	90,000.00	390,000.00
5212.000	Contracted Services	2,466.76	4,252.50	1,395.00	17,000.00	25,000.00
5214.000	Interdepartment Services	0.00	19,407.16	0.00	0.00	0.00
5226.000	Advertising	237.18	106.85	0.00	0.00	0.00
5227.002	Rent-Equipment	0.00	4,720.80	0.00	0.00	0.00
<b>Sub-Department Total: 815 - Snow Removal</b>		<b>\$100,911.93</b>	<b>\$191,579.20</b>	<b>\$337,587.87</b>	<b>\$107,000.00</b>	<b>\$415,000.00</b>
<b>Sub-Department: 816 - Street Signs</b>						
5110.001	Regular Salaries/Wages	1,273.70	782.03	372.45	0.00	0.00
5110.004	Overtime	0.00	180.00	0.00	0.00	0.00
5110.010	Temp Wages	0.00	636.00	0.00	0.00	0.00
5120.002	SBS	78.10	97.97	22.86	0.00	0.00
5120.003	Medicare	18.48	23.19	5.41	0.00	0.00
5120.004	PERS	268.05	172.02	89.99	0.00	0.00
5120.005	Health Insurance	411.94	352.12	106.88	0.00	0.00
5120.006	Life Insurance	0.20	0.24	0.03	0.00	0.00
5120.007	Workmen's Compensation	64.93	80.21	18.83	0.00	0.00
5120.011	PERS on Behalf	219.58	62.00	9.00	0.00	0.00
5206.000	Supplies	8,239.59	17,358.31	8,823.04	13,500.00	15,000.00
5207.000	Repairs and Maintenance	0.00	0.00	1,389.15	0.00	0.00
5223.000	Tools & Small Equipment	143.24	0.00	0.00	0.00	0.00
<b>Sub-Department Total: 816 - Street Signs</b>		<b>\$10,717.81</b>	<b>\$19,744.09</b>	<b>\$10,837.64</b>	<b>\$13,500.00</b>	<b>\$15,000.00</b>
<b>Department Total: 033 - Streets</b>		<b>\$1,162,117.32</b>	<b>\$1,324,154.29</b>	<b>\$1,341,778.93</b>	<b>\$2,063,293.64</b>	<b>\$2,740,660.42</b>
<b>Department: 034 - Recreation</b>						
<b>Sub-Department: 800 - Administration</b>						
5110.001	Regular Salaries/Wages	138,763.49	159,096.86	195,615.80	185,153.80	185,452.94
5110.002	Holidays	6,140.12	7,899.55	10,107.81	0.00	0.00
5110.003	Sick Leave	6,399.57	10,977.64	7,923.93	0.00	0.00
5110.004	Overtime	11,233.08	26,085.10	22,213.14	4,000.01	14,500.01
5110.010	Temp Wages	45,851.21	71,907.50	130,268.16	97,950.00	104,000.00
5120.001	Annual Leave	7,668.21	10,706.03	10,583.94	6,407.00	6,025.00
5120.002	SBS	13,245.90	17,657.38	23,006.70	17,953.32	19,001.55
5120.003	Medicare	3,133.15	4,176.72	5,437.40	4,255.80	4,494.67
5120.004	PERS	35,427.50	46,582.88	50,469.46	41,613.61	43,989.71
5120.005	Health Insurance	59,787.65	69,793.43	87,165.39	95,652.96	79,389.96
5120.006	Life Insurance	32.47	35.02	38.69	36.36	36.36
5120.007	Workmen's Compensation	8,999.49	12,259.27	16,074.31	11,254.30	10,790.21

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
5120.008	Unemployment	2,043.35	0.00	6,082.23	0.00	0.00
5120.011	PERS on Behalf	13,885.05	16,922.00	6,013.00	17,321.30	19,033.99
5201.000	Training and Travel	0.00	0.00	2,325.56	12,400.00	12,400.00
5203.001	Utilities	65,350.58	72,127.96	94,989.50	97,000.00	100,000.00
5204.000	Telephone	76.78	0.00	0.00	0.00	0.00
5204.001	Cell Phone Stipend	1,081.25	1,175.00	575.00	900.00	0.00
5205.000	Insurance	8,836.59	7,980.31	9,521.19	9,000.00	14,000.00
5206.000	Supplies	39.99	2,075.00	18,020.16	0.00	0.00
5208.000	Bldg Repair & Maint	63,851.00	46,914.00	55,515.72	86,041.00	108,618.00
5211.000	IT Fees	18,552.96	19,494.96	27,804.00	25,441.00	28,046.00
5212.000	Contracted Services	0.00	0.00	18,287.40	35,000.00	0.00
5214.000	Interdepartment Services	0.00	(19,407.16)	0.00	0.00	0.00
5221.000	Transportation/Vehicles	300.00	0.00	0.00	0.00	0.00
5223.000	Tools & Small Equipment	0.00	2,260.46	1,016.10	0.00	0.00
5226.000	Advertising	0.00	52.00	422.40	0.00	0.00
5290.000	Other Expenses	77.60	0.00	1,731.01	0.00	0.00
<b>Sub-Department Total: 800 - Administration</b>		<b>\$510,776.99</b>	<b>\$586,771.91</b>	<b>\$801,208.00</b>	<b>\$747,380.46</b>	<b>\$749,778.40</b>
<b>Sub-Department: 817 - Grounds Maintena</b>						
5110.004	Overtime	0.00	0.00	478.13	0.00	0.00
5110.010	Temp Wages	0.00	0.00	29,600.00	0.00	0.00
5120.002	SBS	0.00	0.00	1,843.81	0.00	0.00
5120.003	Medicare	0.00	0.00	212.79	0.00	0.00
5120.007	Workmen's Compensation	0.00	0.00	1,275.23	0.00	0.00
5201.000	Training and Travel	301.59	231.50	39.00	0.00	0.00
5202.000	Uniforms	1,504.52	1,140.86	1,767.22	1,700.00	1,700.00
5204.000	Telephone	191.68	0.00	0.00	0.00	0.00
5206.000	Supplies	44,226.72	84,284.50	36,283.35	64,700.00	82,900.00
5207.000	Repairs and Maintenance	19,201.89	21,753.26	13,251.77	42,394.55	46,000.00
5212.000	Contracted Services	11,518.30	22,562.59	45,284.08	97,000.00	220,750.00
5221.000	Transportation/Vehicles	67,510.60	65,384.58	70,999.27	111,323.00	132,847.00
5223.000	Tools & Small Equipment	4,682.67	3,380.11	9,568.61	5,000.00	6,000.00
5226.000	Advertising	820.30	1,548.80	887.60	600.00	800.00
5227.002	Rent-Equipment	715.56	7,984.68	6,343.91	10,000.00	10,000.00
5290.000	Other Expenses	302.45	720.17	81.79	600.00	750.00
<b>Department Total: 817 - Grounds Maintenance</b>		<b>\$150,976.28</b>	<b>\$208,991.05</b>	<b>\$217,916.56</b>	<b>\$333,317.55</b>	<b>\$501,747.00</b>
<b>Department Total: 034 - Recreation</b>		<b>\$661,753.27</b>	<b>\$795,762.96</b>	<b>\$1,019,124.56</b>	<b>\$1,080,698.01</b>	<b>\$1,251,525.40</b>
<b>Department: 035 - Building Officials</b>						
<b>Sub-Department: 800 - Administration</b>						
5110.001	Regular Salaries/Wages	123,314.09	132,978.14	165,126.11	211,140.80	220,775.88
5110.002	Holidays	5,265.72	5,330.80	7,633.57	0.00	0.00
5110.003	Sick Leave	3,283.57	3,308.89	2,551.66	0.00	0.00
5110.004	Overtime	0.00	0.00	658.58	0.00	1,000.01
5110.010	Temp Wages	0.00	0.00	0.00	0.00	15,000.00
5120.001	Annual Leave	7,407.72	8,563.58	8,270.68	7,698.00	6,218.00
5120.002	SBS	8,587.26	9,242.90	11,336.78	13,433.30	14,895.50
5120.003	Medicare	2,031.25	2,186.33	2,681.63	3,177.51	3,523.41
5120.004	PERS	29,223.07	33,039.92	40,532.79	46,450.83	48,790.70
5120.005	Health Insurance	55,288.54	56,025.32	67,076.68	82,670.64	112,026.24
5120.006	Life Insurance	16.08	16.08	19.43	24.12	24.12
5120.007	Workmen's Compensation	5,309.38	4,708.28	4,637.88	4,633.78	4,331.41
5120.011	PERS on Behalf	11,490.66	11,923.00	4,495.00	12,204.53	14,229.70
5201.000	Training and Travel	6,078.59	7,853.85	8,483.36	17,000.00	17,000.00
5204.001	Cell Phone Stipend	1,221.67	600.00	600.00	900.00	600.00
5206.000	Supplies	497.18	1,579.60	574.04	2,000.00	2,000.00
5211.000	IT Fees	15,723.00	16,548.96	20,684.04	25,441.00	28,046.00
5212.000	Contracted Services	737.64	0.00	12,758.61	92,486.90	25,000.00
5221.000	Transportation/Vehicles	10,004.84	11,104.37	10,823.48	16,507.00	30,517.00
5223.000	Tools & Small Equipment	0.00	186.32	51.10	200.00	200.00
5224.000	Dues and Publications	1,566.07	1,446.39	1,472.07	2,000.00	3,500.00
5226.000	Advertising	0.00	51.75	732.80	250.00	250.00
<b>Sub-Department Total: 800 - Administration</b>		<b>\$287,046.33</b>	<b>\$306,694.48</b>	<b>\$371,200.29</b>	<b>\$538,218.41</b>	<b>\$547,927.97</b>
<b>Department Total: 035 - Building Officials</b>		<b>\$287,046.33</b>	<b>\$306,694.48</b>	<b>\$371,200.29</b>	<b>\$538,218.41</b>	<b>\$547,927.97</b>
<b>Division Total: 530 - Public Works</b>		<b>\$3,369,261.23</b>	<b>\$3,957,089.28</b>	<b>\$4,217,102.98</b>	<b>\$5,736,892.72</b>	<b>\$6,584,345.24</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
<b>Division: 540 - Public Service</b>						
<b>Department: 041 - Library</b>						
5110.001	Regular Salaries/Wages	312,321.78	335,215.01	349,730.62	450,317.92	454,864.63
5110.002	Holidays	17,026.83	20,747.93	20,164.79	0.00	0.00
5110.003	Sick Leave	19,250.20	21,986.11	23,964.47	0.00	0.00
5110.004	Overtime	24.23	242.04	0.00	0.00	0.00
5110.010	Temp Wages	0.00	7,207.50	7,845.00	28,878.00	33,000.00
5120.001	Annual Leave	26,342.85	41,598.48	42,908.57	21,474.00	21,800.00
5120.002	SBS	23,091.99	26,109.64	27,258.45	30,691.28	31,242.62
5120.003	Medicare	5,443.41	6,176.04	6,447.71	7,259.72	7,390.14
5120.004	PERS	78,591.47	89,674.17	96,041.75	99,069.90	100,070.12
5120.005	Health Insurance	105,183.74	103,642.44	113,771.11	125,420.88	146,241.60
5120.006	Life Insurance	77.63	85.44	83.68	82.68	76.56
5120.007	Workmen's Compensation	1,271.32	1,289.39	1,332.71	1,341.40	1,268.39
5120.008	Unemployment	1,357.29	0.00	0.00	0.00	0.00
5120.011	PERS on Behalf	30,936.83	33,328.00	10,657.00	34,114.30	33,733.52
5201.000	Training and Travel	2,979.50	1,027.18	3,614.84	8,600.00	8,600.00
5203.001	Utilities	23,784.19	21,329.12	27,728.08	22,000.00	29,000.00
5204.001	Cell Phone Stipend	0.00	175.00	300.00	300.00	300.00
5205.000	Insurance	34,868.60	36,356.55	40,803.04	39,225.00	61,000.00
5206.000	Supplies	43,414.50	42,890.56	27,910.12	21,240.00	79,800.00
5208.000	Bldg Repair & Maint	38,106.00	41,038.92	41,100.00	55,044.00	105,598.00
5211.000	IT Fees	118,230.96	122,958.96	166,787.04	155,908.00	187,517.00
5212.000	Contracted Services	58,984.45	59,769.07	80,614.77	129,518.00	129,518.00
5222.000	Postage	81.77	9,981.00	16,000.00	16,000.00	12,000.00
5223.000	Tools & Small Equipment	441.31	487.88	23.19	4,000.00	500.00
5224.000	Dues and Publications	767.80	694.00	952.80	1,062.00	1,200.00
5240.000	Books & Publications	57,774.57	44,169.21	48,205.91	75,539.20	75,000.00
<b>Department Total: 041 - Library</b>		<b>\$1,000,353.22</b>	<b>\$1,068,179.64</b>	<b>\$1,154,245.65</b>	<b>\$1,327,086.28</b>	<b>\$1,519,720.58</b>
<b>Department: 043 - Centennial Building</b>						
5110.001	Regular Salaries/Wages	203,720.58	193,762.27	182,394.73	267,839.00	278,802.95
5110.002	Holidays	10,988.71	8,742.32	7,151.99	0.00	0.00
5110.003	Sick Leave	9,282.92	5,327.95	6,556.08	0.00	0.00
5110.004	Overtime	370.50	4,014.60	8,445.60	3,500.00	5,000.00
5110.010	Temp Wages	153.60	26,350.21	72,700.86	92,116.00	92,116.00
5120.001	Annual Leave	37,736.81	23,854.98	11,142.50	9,419.00	6,912.00
5120.002	SBS	16,010.86	16,063.83	17,678.30	22,857.37	23,467.29
5120.003	Medicare	3,302.04	3,799.74	4,047.55	5,406.68	5,551.05
5120.004	PERS	52,081.05	48,959.22	46,671.02	59,694.61	62,436.54
5120.005	Health Insurance	65,524.84	41,383.22	30,118.05	106,779.72	82,872.96
5120.006	Life Insurance	48.61	43.38	42.23	36.36	46.32
5120.007	Workmen's Compensation	10,295.64	9,442.22	9,710.79	11,157.92	9,924.33
5120.008	Unemployment	2,214.14	0.00	2,164.93	0.00	0.00
5120.011	PERS on Behalf	21,624.71	18,711.00	5,230.00	19,152.14	16,553.87
5201.000	Training and Travel	0.00	0.00	293.91	500.00	0.00
5203.001	Utilities	62,672.14	66,255.15	73,921.98	64,000.00	75,000.00
5205.000	Insurance	34,219.33	36,426.17	40,662.25	37,740.00	65,000.00
5206.000	Supplies	10,506.96	17,501.73	46,354.53	45,865.00	57,505.00
5207.000	Repairs and Maintenance	7,382.49	2,235.73	4,561.31	13,250.00	12,250.00
5208.000	Bldg Repair & Maint	46,614.00	62,875.92	105,702.96	109,579.00	167,165.00
5211.000	IT Fees	64,461.96	71,017.92	77,877.96	91,608.00	110,419.00
5212.000	Contracted Services	7,498.92	116,830.00	69,165.45	43,187.50	40,000.00
5224.000	Dues and Publications	0.00	28.30	0.00	0.00	0.00
5226.000	Advertising	595.35	831.60	792.00	150.00	300.00
5290.000	Other Expenses	500.00	12,680.00	0.00	0.00	1,100.00
<b>Department Total: 043 - Centennial Building</b>		<b>\$667,806.16</b>	<b>\$787,137.46</b>	<b>\$823,386.98</b>	<b>\$1,003,838.30</b>	<b>\$1,112,422.31</b>
<b>Department: 047 - Senior Citizens</b>						
5203.001	Utilities	22,061.32	19,356.47	20,126.74	20,000.00	22,000.00
5204.000	Telephone	2,789.89	2,497.87	2,730.99	2,300.00	3,000.00
5205.000	Insurance	3,573.49	3,292.46	3,259.28	3,500.00	5,000.00
5206.000	Supplies	2,911.38	2,606.68	2,305.69	3,850.00	4,000.00
5207.000	Repairs and Maintenance	0.00	0.00	0.00	3,300.00	3,500.00
5208.000	Bldg Repair & Maint	43,938.00	35,905.92	15,687.12	22,015.00	28,416.00
5221.000	Transportation/Vehicles	10,870.76	10,449.13	13,462.44	15,000.00	15,000.00
5290.000	Other Expenses	0.00	10,000.00	0.00	0.00	0.00
<b>Department Total: 047 - Senior Citizens</b>		<b>\$86,144.84</b>	<b>\$84,108.53</b>	<b>\$57,572.26</b>	<b>\$69,965.00</b>	<b>\$80,916.00</b>
<b>Division Total: 540 - Public Service</b>		<b>\$1,754,304.22</b>	<b>\$1,939,425.63</b>	<b>\$2,035,204.89</b>	<b>\$2,400,889.58</b>	<b>\$2,713,058.89</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Level 3
<b>Division: 545 - Contingency</b>						
<b>Department: 050 - Contingency</b>						
5110.004	Overtime	7,679.45	0.00	0.00	0.00	0.00
5110.010	Temp Wages	32,121.15	0.00	0.00	0.00	0.00
5120.002	SBS	2,598.87	0.00	0.00	0.00	0.00
5120.003	Medicare	614.75	0.00	0.00	0.00	0.00
5120.007	Workmen's Compensation	1,883.36	0.00	0.00	0.00	0.00
5206.000	Supplies	37,497.16	0.00	0.00	0.00	0.00
5212.000	Contracted Services	2,975.00	0.00	0.00	0.00	0.00
5290.000	Other Expenses	1,784.16	0.00	0.00	0.00	0.00
<b>Department Total: 050 - Contingency</b>		<b>\$87,153.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Division Total: 545 - Contingency</b>		<b>\$87,153.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Division: 550 - Other</b>						
<b>Department: 650 - Debt Payments</b>						
<b>Sub-Department: 951 - General</b>						
5295.000	Interest Expense	6,298.54	4,760.88	3,222.24	2,888.00	2,553.00
7301.000	Note Principal Payments	22,309.77	22,309.77	22,309.77	22,311.00	22,311.00
<b>Sub-Department Total: 951 - General</b>		<b>\$28,608.31</b>	<b>\$27,070.65</b>	<b>\$25,532.01</b>	<b>\$25,199.00</b>	<b>\$24,864.00</b>
<b>Department Total: 650 - Debt Payments</b>		<b>\$28,608.31</b>	<b>\$27,070.65</b>	<b>\$25,532.01</b>	<b>\$25,199.00</b>	<b>\$24,864.00</b>
<b>Department: 660 - Support Payments</b>						
<b>Sub-Department: 952 - School</b>						
5203.000	Utilities	60,731.44	57,000.00	60,000.00	66,000.00	66,000.00
5208.000	Bldg Repair & Maint	150,000.00	150,050.00	150,000.00	150,000.00	640,000.00
5290.000	Other Expenses	7,370,580.38	8,157,150.00	8,608,868.00	8,311,498.00	8,229,162.00
<b>Sub-Department Total: 952 - School</b>		<b>\$7,581,311.82</b>	<b>\$8,364,200.00</b>	<b>\$8,818,868.00</b>	<b>\$8,527,498.00</b>	<b>\$8,935,162.00</b>
<b>Department Total: 660 - Support Payments</b>		<b>\$7,581,311.82</b>	<b>\$8,364,200.00</b>	<b>\$8,818,868.00</b>	<b>\$8,527,498.00</b>	<b>\$8,935,162.00</b>
<b>Department: 670 - Fixed Assets</b>						
7106.001	Fixed Assets-Admin	0.00	0.00	0.00	9,533.56	0.00
7106.003	Fixed Assets-Clerk	0.00	0.00	0.00	16,000.00	0.00
7106.007	Fixed Assets-Gen Office	0.00	0.00	0.00	36,000.00	0.00
7106.021	Fixed Assets-Police Dept	127,965.04	0.00	0.00	0.00	0.00
7106.023	Fixed Assets-Ambulance	0.00	0.00	0.00	0.00	32,000.00
7106.031	Fixed Assets-Public Works	0.00	5,799.00	0.00	0.00	0.00
7106.034	Fixed Assets-Recreation	0.00	0.00	0.00	6,238.00	0.00
7106.041	Fixed Assets - Library	0.00	0.00	0.00	15,199.74	0.00
7106.043	Fixed Assets - Cent Bldg	0.00	0.00	0.00	0.00	6,500.00
7108.031	Fixed Assets-Public Works	0.00	0.00	15,158.96	0.00	0.00
<b>Department Total: 670 - Fixed Assets</b>		<b>\$127,965.04</b>	<b>\$5,799.00</b>	<b>\$15,158.96</b>	<b>\$82,971.30</b>	<b>\$38,500.00</b>
<b>Department: 680 - Transfer to Other Funds</b>						
7200.000	Interfund Transfers Out	4,117,708.82	8,421,989.62	13,826,436.30	8,871,249.00	6,834,253.00
<b>Department Total: 680 - Transfer to Other Funds</b>		<b>\$4,117,708.82</b>	<b>\$8,421,989.62</b>	<b>\$13,826,436.30</b>	<b>\$8,871,249.00</b>	<b>\$6,834,253.00</b>

General Fund - Fund 700  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bond ing	Source - Contingent Other	Source - Total authorized (approved + contingent)
Authorized/in progress	90812	Emergency Unanticipated Repairs	-	-	500,000	-	-	-	-	500,000
Authorized/in progress	90838	Lincoln Street Paving (Harbor Way to Harbor Drive)	-	-	5,189,614	105,000	-	-	-	5,294,614
Authorized/in progress	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	-	2,539,540	-	-	-	-	2,539,540
Authorized/in progress	90855	Seawalk Phase II	-	-	5,000	437,783	-	-	-	442,783
Authorized/in progress	90861	Asset Management/CMMS Implementation	-	-	407,400	11,600	-	-	-	419,000
Authorized/in progress	90866	City Hall HVAC & Controls Replacement	-	-	750,000	-	-	-	-	750,000
Authorized/in progress	90878	Katlian Street Road and Utility (HPR to Lincoln)	-	-	1,079,106	-	-	-	-	1,079,106
Authorized/in progress	90885	Senior Center - ADA Ramp & Rear Porch Improvements	-	-	95,000	-	-	-	-	95,000
Authorized/in progress	90886	Community Playground Safety Improvements	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90887	Lower Moller East Playground Improvements	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90888	Pioneer Park Shelter Improvements	-	-	15,000	-	-	-	-	15,000
Authorized/in progress	90907	Police Department Heat Pumps	-	-	239,000	-	-	-	-	239,000
Authorized/in progress	90912	Crescent Harbor Restroom Replacement	1,784	-	76,000	154,000	-	-	-	231,784
Authorized/in progress	90939	City Hall Building Carpet Replacement	-	-	150,000	-	-	-	-	150,000
Authorized/in progress	90940	HCH Cedar Trim and Lam Beam Refinishing	-	-	150,000	-	-	-	-	150,000
Authorized/in progress	90961	Wachusetts Storm Drains (Peterson Phase II)	200,000	-	883,371	-	580,000	-	-	1,663,371
Authorized/in progress	90966	CBS Facilities Condition Assessment + Schools	-	-	400,000	-	-	-	-	400,000
Authorized/in progress	90967	Senior Center Interior Floor Replacement Upgrade Common Areas	-	-	40,000	-	-	-	-	40,000
Authorized/in progress	90968	Senior Center Roof Replacement	-	-	175,000	-	-	-	-	175,000
Authorized/in progress	90969	Water/Wastewater Replacement at Senior Center	-	-	135,000	-	-	-	-	135,000
Authorized/in progress	90962	Police Mud Bay Repeater	125,000	-	-	10,000	-	-	-	135,000
Authorized/in progress	90964	2022 Tourism Projects	-	-	-	502,178	-	-	-	502,178
Authorized/in progress	90989	ADA Second Bus Shelter	-	-	29,854	-	-	-	-	29,854
Authorized/in progress	90996	Housing Study	-	-	750,000	-	-	-	-	750,000
Authorized/in progress	90997	Streets Condition Assessment	-	-	20,000	-	-	-	-	20,000
Authorized/in progress	90998	Senior Center - Sprinkler Replacement	-	-	75,000	-	-	-	-	75,000
Authorized/in progress	90999	Lincoln Street (Jeff Davis to Lake) Road & Utility Project	-	-	392,668	-	-	-	-	392,668
Authorized/in progress	91001	City/State Building - Exterior Painting	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	91002	Fire Hall-Carpet Replacement	-	-	125,000	-	-	-	-	125,000
Authorized/in progress	91003	City/State Building - Window Replacement	-	-	250,000	-	-	-	-	250,000
Authorized/in progress	91004	Fire Hall - Replace Fire Alarm Control Panel	-	-	30,000	-	-	-	-	30,000
Authorized/in progress	90994	Safe Streets for All	550,000	-	150,000	-	-	-	-	700,000
Authorized/in progress	91019	UTV Storage at Cruise Terminal	-	-	-	25,000	-	-	-	25,000
Authorized/in progress	91016	Tyler New World Time & Attendance	-	-	88,000	-	-	-	-	88,000
Authorized/in progress	91017	Police Security Door and Radio Upgrade	223,400	-	-	-	-	-	-	223,400
<b>Authorized/in progress Total</b>			<b>1,100,184</b>	<b>-</b>	<b>14,809,553</b>	<b>1,245,561</b>	<b>580,000</b>	<b>-</b>	<b>-</b>	<b>17,735,298</b>
New FY25	90838	Lincoln Street Paving (Harbor Way to Harbor Drive)	-	-	250,000	-	-	-	-	250,000
New FY25	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	-	1,272,748	-	-	-	-	1,272,748
New FY25	90866	City Hall HVAC & Controls Replacement	-	-	675,000	-	-	-	-	675,000
New FY25	90878	Katlian Street Road and Utility (HPR to Lincoln)	-	-	250,000	-	-	-	-	250,000
New FY25	90907	Police Department Heat Pumps	-	-	200,000	-	-	-	-	200,000
New FY25	90912	Crescent Harbor Restroom Replacement	-	-	250,000	-	-	-	-	250,000
New FY25	TBD	Lifting HVAC Heat Pumps HCH, Library and UV	-	-	10,000	-	-	-	-	10,000
New FY25	TBD	Governmental Asset Security Gates	-	-	100,000	-	-	-	-	100,000
New FY25	TBD	Refurbishing the City-State Building Roof	-	-	175,000	-	-	-	175,000	350,000
New FY25	TBD	Installing Fiber Optic Cable from Fire Hall	-	-	-	460,000	-	-	-	460,000
New FY25	TBD	City Hall Water Heater Replacement	-	-	6,000	-	-	-	-	6,000
New FY25	TBD	Moller Exterior Clubhouse Painting	-	-	20,000	-	-	-	-	20,000
New FY25	TBD	City Hall Exterior Work	-	-	150,000	-	-	-	-	150,000
New FY25	TBD	Fire Hall Front Door Replacements	-	-	20,000	-	-	-	-	20,000
New FY25	TBD	Centralized permitting software	-	-	100,000	-	-	-	-	100,000
<b>New FY25 Total</b>			<b>-</b>	<b>-</b>	<b>3,478,748</b>	<b>460,000</b>	<b>-</b>	<b>-</b>	<b>175,000</b>	<b>4,113,748</b>
Physically complete	90739	Kettleson Memorial Library Expansion	5,350,000	-	392,114	1,212,842	-	-	-	6,954,956
Physically complete	90814	Cross Trail Multimodal Pathway Phase 6	2,382,698	-	165,171	50,000	-	-	-	2,597,869
<b>Physically complete Total</b>			<b>7,732,698</b>	<b>-</b>	<b>557,285</b>	<b>1,262,842</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,552,825</b>



# **ELECTRIC FUND**

# ***DRAFT***

**FISCAL YEAR 2025**

**OPERATING BUDGET**

# Electric Fund - Summary by Organization Report

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Projected Amount	2025 Draft Budget
<b>Fund: 200 Electric Fund</b>						
<b>Revenue</b>						
200-300-310 - State Revenue	\$ 233,848	\$ 622	\$ 72,544	\$ 208,058	\$ 208,058	\$ 206,988
200-300-315 - Federal Revenue	\$ 9,701	\$ 25,435	\$ 3,500	\$ -	\$ 2,000,000	\$ -
200-300-340 - Operating Revenue	\$ 18,314,208	\$ 19,653,916	\$ 20,669,241	\$ 20,538,280	\$ 20,865,600	\$ 21,390,118
200-300-350 - Non-Operating Revenue	\$ 382,372	\$ 188,415	\$ 186,823	\$ 200,000	\$ 226,000	\$ 202,000
200-300-360 - Uses of Prop & Investment	\$ (80,760)	\$ (582,020)	\$ 504,208	\$ 250,000	\$ 450,000	\$ 480,000
200-300-370 - Interfund Billings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
200-300-380 - Miscellaneous	\$ 4,015	\$ 261,160	\$ 39,998	\$ 25,000	\$ 5,000	\$ 3,000
200-300-390 - Cash Basis Receipts	\$ 260,990	\$ 8,846,702	\$ 1,470,017	\$ 198,000	\$ 184,500	\$ 230,400
200-680 - Transfers Between Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Revenue Totals</b>	<b>\$ 19,124,375</b>	<b>\$ 28,394,229</b>	<b>\$ 22,946,329</b>	<b>\$ 21,419,338</b>	<b>\$ 23,939,158</b>	<b>\$ 22,512,506</b>
<b>Expenditures</b>						
200-600-601 - Administration	\$ 1,638,179	\$ 1,442,526	\$ 1,407,475	\$ 3,361,617	\$ 3,064,000	\$ 3,321,010
200-600-602 - Stores	\$ 196,519	\$ 191,970	\$ 207,422	\$ 208,468	\$ 131,100	\$ 139,141
200-600-603 - Operations & Maintenance	\$ 3,270,335	\$ 3,797,664	\$ 3,700,577	\$ 4,788,069	\$ 4,437,500	\$ 5,265,075
200-600-604 - Transmission	\$ 148,327	\$ 197,569	\$ 177,340	\$ 227,500	\$ 133,400	\$ 789,685
200-600-605 - Distribution	\$ 1,505,676	\$ 1,787,927	\$ 1,854,078	\$ 2,485,984	\$ 2,372,300	\$ 2,510,061
200-600-606 - Metering	\$ 432,867	\$ 502,517	\$ 541,634	\$ 590,491	\$ 527,300	\$ 621,624
200-600-635 - Jobbing Expenses	\$ 183,875	\$ 156,831	\$ 93,953	\$ 150,000	\$ 133,000	\$ 150,000
200-640 - Depreciation/Amortization	\$ 7,903,250	\$ 8,250,132	\$ 5,700,203	\$ 8,212,389	\$ 5,700,000	\$ 5,700,206
200-650 - Debt Payments	\$ 2,579,921	\$ 3,034,416	\$ 3,079,249	\$ 6,758,657	\$ 6,758,700	\$ 6,775,544
200-670 - Fixed Assets	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
200-680 - Transfers Between Funds	\$ 2,105,507	\$ 1,655,000	\$ 3,571,630	\$ 3,775,000	\$ 3,775,000	\$ 7,526,001
200-690 - Other Financing Sources/Uses	\$ 784,336	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenditure Totals</b>	<b>\$ 20,748,792</b>	<b>\$ 21,016,553</b>	<b>\$ 20,333,564</b>	<b>\$ 30,608,176</b>	<b>\$ 27,032,300</b>	<b>\$ 32,848,347</b>
<b>Fund Total: Electric Fund</b>	<b>\$ (1,624,417)</b>	<b>\$ 7,377,676</b>	<b>\$ 2,612,766</b>	<b>\$ (9,188,838)</b>	<b>\$ (3,093,142)</b>	<b>\$ (10,335,841)</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
Fund: 200 - Electric Fund						
<b>EXPENSES</b>						
400 - Salaries and Wages						
5110.001	Regular Salaries/Wages	1,751,921.92	2,006,624.15	2,015,204.70	2,927,545.84	2,911,501.36
5110.002	Holidays	90,346.84	102,420.53	107,573.13	0.00	0.00
5110.003	Sick Leave	93,960.90	95,715.18	89,164.00	0.00	0.00
5110.004	Overtime	263,888.50	270,370.10	322,085.51	200,000.00	220,000.01
5110.010	Temp Wages	274,398.21	304,220.16	260,800.27	175,000.00	200,000.00
Account Classification Total: 400 - Salaries and Wages		\$2,474,516.37	\$2,779,350.12	\$2,794,827.61	\$3,302,545.84	\$3,331,501.37
450 - Fringe Benefits						
5120.001	Annual Leave	170,016.05	217,351.81	202,378.62	99,287.00	82,636.00
5120.002	SBS	158,317.40	174,053.09	174,209.28	201,583.62	203,180.68
5120.003	Medicare	38,341.77	42,744.54	43,923.62	49,348.33	49,504.99
5120.004	PERS	457,945.42	543,623.29	564,056.40	688,060.18	688,930.05
5120.005	Health Insurance	445,132.96	478,318.26	519,106.54	760,631.28	784,575.48
5120.006	Life Insurance	240.52	263.69	256.20	235.56	296.04
5120.007	Workmen's Compensation	80,326.21	70,800.46	62,687.87	53,021.17	48,634.59
5120.008	Unemployment	19,939.56	0.00	3,258.36	0.00	0.00
5120.009	IBEW Benefits	90,627.94	93,135.37	151,328.10	154,570.00	150,236.00
5120.011	PERS on Behalf	(173,800.25)	188,715.00	(421,625.00)	208,058.25	206,987.79
5400.000	OPEB Expense	(255,646.00)	(844,144.00)	(608,674.00)	0.00	0.00
Account Classification Total: 450 - Fringe Benefits		\$1,031,441.58	\$964,861.51	\$690,905.99	\$2,214,795.39	\$2,214,981.62
500 - Operating Expenses						
5201.000	Training and Travel	17,628.96	20,368.14	18,962.09	36,500.00	25,501.00
5202.000	Uniforms	7,258.18	19,818.83	15,923.46	34,165.83	8,152.00
5203.001	Utilities	33,759.25	29,581.21	34,367.16	33,000.00	37,000.00
5203.005	Fuel Oil	39,061.05	81,745.20	27,203.25	240,600.00	241,000.00
5204.000	Telephone	18,204.80	18,066.58	18,914.98	19,800.00	19,800.00
5204.001	Cell Phone Stipend	154.17	1,500.00	1,513.44	8,100.00	5,100.00
5205.000	Insurance	924,383.40	1,021,848.07	1,178,363.53	1,037,970.00	1,506,000.00
5206.000	Supplies	293,780.26	287,834.25	259,457.82	410,847.38	311,411.00
5207.000	Repairs and Maintenance	100,411.07	150,596.74	124,030.56	318,000.00	434,000.00
5208.000	Bldg Repair & Maint	13,588.00	17,859.96	18,788.04	31,001.00	25,000.00
5211.000	IT Fees	156,791.04	169,518.96	187,094.04	296,870.00	335,794.00
5212.000	Contracted Services	525,773.39	722,049.65	611,563.04	1,461,917.35	1,874,885.00
5214.000	Interdepartment Services	898,855.21	948,787.19	1,011,891.10	1,048,324.00	1,048,324.00
5221.000	Transportation/Vehicles	216,032.94	244,582.20	262,259.70	469,057.00	531,166.00
5222.000	Postage	3,659.58	7,191.92	6,686.38	7,210.00	7,210.00
5223.000	Tools & Small Equipment	52,296.08	69,743.11	99,156.84	102,826.00	128,750.00
5224.000	Dues and Publications	16,583.07	9,648.06	10,236.67	18,900.00	17,000.00
5226.000	Advertising	3,067.90	5,870.44	3,661.96	6,000.00	6,000.00
5227.002	Rent-Equipment	548.00	266.85	1,788.23	7,300.00	10,300.00
5227.003	Rent-Other	0.00	0.00	12,186.00	0.00	15,000.00
5230.000	Bad Debts	134,816.39	33,058.88	29,378.55	120,000.00	33,100.00
5231.000	Credit Card Expense	158,826.15	202,852.85	208,536.45	190,000.00	215,000.00
5290.000	Other Expenses	185,558.60	202,635.91	161,697.07	198,200.00	184,220.00
5295.000	Interest Expense	2,574,920.76	3,029,916.19	3,074,498.63	3,403,006.00	3,288,234.00
5297.000	Debt Admin Expense	5,000.00	4,500.00	4,750.00	0.00	5,000.00
Account Classification Total: 500 - Operating Expenses		\$6,380,958.25	\$7,299,841.19	\$7,382,908.99	\$9,499,594.56	\$10,312,947.00
600 - Amortization & Depreciation						
6101.100	Amortization - FERC lic	0.00	100,785.01	19,826.52	19,827.00	19,827.00
6201.000	Depreciation-Land Improve	15,149.76	15,149.76	15,149.76	15,150.00	15,150.00
6202.000	Depreciation-Plants	7,727,765.62	7,973,862.71	5,499,612.43	7,973,863.00	5,499,613.00
6205.000	Depreciation-Buildings	50,439.12	50,439.12	50,439.12	50,440.00	50,440.00
6206.000	Depreciation-Machinery	66,682.98	66,683.04	71,962.94	109,896.00	71,963.00
6208.000	Deprec-Furniture/Fixtures	7,939.92	7,939.92	7,939.92	7,940.00	7,940.00
6209.000	Deprec-Heat Conversions	35,272.65	35,272.68	35,272.68	35,273.00	35,273.00
Account Classification Total: 600 - Amortization & Depreciation		\$7,903,250.05	\$8,250,132.24	\$5,700,203.37	\$8,212,389.00	\$5,700,206.00
691 - Other Financing Uses						
7740.000	Bonds issuance costs	784,336.08	0.00	0.00	0.00	0.00
Account Classification Total: 691 - Other Financing Uses		\$784,336.08	\$0.00	\$0.00	\$0.00	\$0.00
700 - Cash Basis Expenditures						
5291.000	Utility Subsidization	68,782.53	67,368.20	193,087.73	198,200.00	230,400.00
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	50,000.00	50,000.00
7200.000	Interfund Transfers Out	2,105,507.00	1,655,000.00	3,571,630.00	3,775,000.00	7,526,001.00
7301.000	Note Principal Payments	0.00	0.00	0.00	110,651.00	112,310.00
7302.000	Bond Principal Payments	0.00	0.00	0.00	3,245,000.00	3,370,000.00
Account Classification Total: 700 - Cash Basis Expenditures		\$2,174,289.53	\$1,722,368.20	\$3,764,717.73	\$7,378,851.00	\$11,288,711.00
<b>EXPENSES Total</b>		\$20,748,791.86	\$21,016,553.26	\$20,333,563.69	\$30,608,175.79	\$32,848,346.99
<b>Fund REVENUE Total: 200 - Electric Fund</b>						
<b>Fund EXPENSE Total: 200 - Electric Fund</b>		\$20,748,791.86	\$21,016,553.26	\$20,333,563.69	\$30,608,175.79	\$32,848,346.99
<b>Fund Total: 200 - Electric Fund</b>		(\$20,748,791.86)	(\$21,016,553.26)	(\$20,333,563.69)	(\$30,608,175.79)	(\$32,848,346.99)



Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 200 - Electric Fund</b>						
<b>EXPENSES</b>						
<b>Division: 600 - Operations</b>						
<b>Department: 601 - Administration</b>						
5110.001	Regular Salaries/Wages	176,774.80	209,499.99	254,755.00	317,075.20	229,074.48
5110.002	Holidays	6,970.00	4,986.68	8,764.52	0.00	0.00
5110.003	Sick Leave	21,082.30	5,184.25	10,020.15	0.00	0.00
5110.004	Overtime	9,225.00	4,263.98	2,825.47	200,000.00	220,000.01
5110.010	Temp Wages	114,103.92	78,819.40	73,684.15	175,000.00	200,000.00
5120.001	Annual Leave	5,779.06	63,767.86	(16,213.98)	10,432.00	7,910.00
5120.002	SBS	20,471.69	18,400.14	21,191.97	36,041.76	34,167.62
5120.003	Medicare	4,828.42	4,583.65	5,283.31	10,190.61	9,526.25
5120.004	PERS	44,319.52	51,368.65	62,656.96	113,756.44	98,796.48
5120.005	Health Insurance	55,288.54	47,796.66	60,650.22	66,859.32	78,303.60
5120.006	Life Insurance	22.20	25.74	34.00	36.36	22.20
5120.007	Workmen's Compensation	1,135.41	1,051.54	1,548.33	8,501.00	7,945.60
5120.011	PERS on Behalf	(347,953.92)	4,225.00	(479,711.00)	69,352.75	68,995.93
5201.000	Training and Travel	17,283.86	14,498.61	10,992.28	15,500.00	15,000.00
5202.000	Uniforms	0.00	573.20	1,355.59	2,200.00	2,200.00
5203.001	Utilities	24,181.82	20,684.92	23,428.31	22,000.00	25,000.00
5203.005	Fuel Oil	8,968.97	19,323.35	19,166.40	20,000.00	20,000.00
5204.000	Telephone	17,537.57	17,455.75	18,294.84	19,000.00	19,000.00
5204.001	Cell Phone Stipend	25.00	300.00	300.00	900.00	900.00
5205.000	Insurance	163,866.40	169,193.07	177,165.74	185,000.00	242,000.00
5206.000	Supplies	8,805.29	12,520.22	10,732.41	13,000.00	13,000.00
5207.000	Repairs and Maintenance	0.00	568.20	84.83	2,000.00	2,000.00
5208.000	Bldg Repair & Maint	13,588.00	17,859.96	18,788.04	31,001.00	25,000.00
5211.000	IT Fees	156,791.04	169,518.96	187,094.04	296,870.00	335,794.00
5212.000	Contracted Services	64,847.57	37,461.79	55,144.13	143,026.85	90,200.00
5214.000	Interdepartment Services	898,855.21	948,412.27	1,011,891.10	1,048,324.00	1,048,324.00
5222.000	Postage	3,639.18	7,008.98	6,686.38	7,100.00	7,100.00
5223.000	Tools & Small Equipment	4,110.62	5,626.20	3,297.11	5,750.00	5,750.00
5224.000	Dues and Publications	16,464.07	9,081.06	9,611.92	15,500.00	15,500.00
5226.000	Advertising	3,067.90	5,870.44	3,661.96	6,000.00	6,000.00
5227.003	Rent-Other	0.00	0.00	12,186.00	0.00	15,000.00
5230.000	Bad Debts	134,816.39	33,058.88	29,378.55	120,000.00	33,100.00
5231.000	Credit Card Expense	158,826.15	202,852.85	208,536.45	190,000.00	215,000.00
5290.000	Other Expenses	17,320.21	33,459.55	9,776.43	13,000.00	0.00
5291.000	Utility Subsidization	68,782.53	67,368.20	193,087.73	198,200.00	230,400.00
5400.000	OPEB Expense	(255,646.00)	(844,144.00)	(608,674.00)	0.00	0.00
<b>Department Total: 601 - Administration</b>		<b>\$1,638,178.72</b>	<b>\$1,442,526.00</b>	<b>\$1,407,475.34</b>	<b>\$3,361,617.29</b>	<b>\$3,321,010.17</b>
<b>Department: 602 - Stores</b>						
5110.001	Regular Salaries/Wages	81,440.00	75,004.00	88,414.24	105,346.00	74,750.56
5110.002	Holidays	4,500.00	4,968.00	5,191.56	0.00	0.00
5110.003	Sick Leave	990.00	9,292.00	0.00	0.00	0.00
5110.004	Overtime	8,865.00	9,614.00	12,042.12	0.00	0.00
5120.001	Annual Leave	7,380.00	7,084.00	7,114.36	3,935.00	2,225.00
5120.002	SBS	6,324.62	6,498.48	6,912.38	6,698.60	4,718.54
5120.003	Medicare	1,496.04	1,537.17	1,635.06	1,584.52	1,116.11
5120.004	PERS	21,638.23	23,245.64	24,730.68	23,176.03	16,444.99
5120.005	Health Insurance	22,728.30	23,036.80	25,277.18	27,866.28	0.00
5120.006	Life Insurance	14.16	14.16	14.16	14.16	8.04
5120.007	Workmen's Compensation	3,796.86	3,099.21	2,808.31	2,138.58	1,308.17
5120.009	IBEW Benefits	0.00	0.00	3,371.63	4,160.00	5,220.00
5120.011	PERS on Behalf	6,936.85	8,413.00	2,751.00	0.00	0.00
5201.000	Training and Travel	0.00	0.00	0.00	2,000.00	0.00
5202.000	Uniforms	0.00	0.00	0.00	350.00	350.00
5206.000	Supplies	21,091.11	11,430.04	20,918.60	20,199.12	22,000.00
5207.000	Repairs and Maintenance	97.50	44.27	0.00	1,000.00	1,000.00
5212.000	Contracted Services	0.00	67.80	0.00	0.00	0.00
5223.000	Tools & Small Equipment	9,101.37	8,054.15	5,616.45	9,000.00	9,000.00
5224.000	Dues and Publications	119.00	567.00	624.75	1,000.00	1,000.00
<b>Department Total: 602 - Stores</b>		<b>\$196,519.04</b>	<b>\$191,969.72</b>	<b>\$207,422.48</b>	<b>\$208,468.29</b>	<b>\$139,141.41</b>
<b>Department: 603 - Operations &amp; Maintenance</b>						
5110.001	Regular Salaries/Wages	967,746.78	1,069,485.44	1,021,628.22	1,388,333.24	1,407,774.60
5110.002	Holidays	50,965.26	63,281.43	60,945.01	0.00	0.00
5110.003	Sick Leave	46,589.42	54,034.30	55,111.40	0.00	0.00
5110.004	Overtime	54,962.04	50,091.01	57,410.94	0.00	0.00
5110.010	Temp Wages	64,267.95	71,822.06	88,423.83	0.00	0.00

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
5120.001	Annual Leave	95,792.04	86,919.27	144,669.93	48,801.00	44,582.00
5120.002	SBS	78,490.96	85,585.46	87,567.86	88,094.54	89,027.30
5120.003	Medicare	18,566.26	20,244.50	20,713.34	20,838.15	21,058.80
5120.004	PERS	252,789.27	288,714.43	282,473.36	305,432.03	309,708.39
5120.005	Health Insurance	232,558.64	239,021.99	274,205.49	366,846.60	414,550.20
5120.006	Life Insurance	128.64	138.09	126.94	106.20	139.32
5120.007	Workmen's Compensation	43,709.76	37,744.67	31,451.51	23,680.93	22,588.16
5120.008	Unemployment	8,169.42	0.00	0.00	0.00	0.00
5120.009	IBEW Benefits	0.00	0.00	34,824.26	45,760.00	56,376.00
5120.011	PERS on Behalf	83,068.59	104,617.00	32,566.00	69,352.75	0.00
5201.000	Training and Travel	345.10	1,950.97	1,976.22	10,000.00	10,500.00
5202.000	Uniforms	182.53	0.00	2,317.49	5,600.00	5,600.00
5203.001	Utilities	9,577.43	8,896.29	10,938.85	11,000.00	12,000.00
5203.005	Fuel Oil	30,092.08	62,421.85	8,036.85	220,600.00	221,000.00
5204.000	Telephone	667.23	610.83	620.14	800.00	800.00
5204.001	Cell Phone Stipend	0.00	0.00	50.00	0.00	3,300.00
5205.000	Insurance	760,517.00	852,655.00	1,001,197.79	852,970.00	1,264,000.00
5206.000	Supplies	32,606.74	74,256.00	70,086.77	96,064.22	97,400.00
5207.000	Repairs and Maintenance	59,874.70	97,485.91	40,204.55	207,000.00	226,000.00
5212.000	Contracted Services	185,650.29	328,004.56	203,504.59	778,759.25	819,000.00
5221.000	Transportation/Vehicles	540.00	540.00	41.64	540.00	540.00
5222.000	Postage	20.40	139.65	0.00	110.00	110.00
5223.000	Tools & Small Equipment	23,713.56	30,136.81	17,717.18	55,380.00	44,000.00
5224.000	Dues and Publications	0.00	0.00	0.00	500.00	500.00
5227.002	Rent-Equipment	548.00	266.85	988.17	7,300.00	10,300.00
5290.000	Other Expenses	168,195.21	168,599.55	150,779.00	184,200.00	184,220.00
<b>Department Total: 603 - Operations &amp; Maintenance</b>		<b>\$3,270,335.30</b>	<b>\$3,797,663.92</b>	<b>\$3,700,577.33</b>	<b>\$4,788,068.91</b>	<b>\$5,265,074.77</b>
<b>Department: 604 - Transmission</b>						
5110.001	Regular Salaries/Wages	4,027.32	2,536.00	0.00	0.00	0.00
5110.004	Overtime	1,118.70	0.00	2,332.00	0.00	0.00
5110.010	Temp Wages	367.50	0.00	0.00	0.00	0.00
5120.002	SBS	364.14	155.46	142.96	0.00	0.00
5120.003	Medicare	86.14	36.78	33.80	0.00	0.00
5120.004	PERS	1,170.78	557.92	513.04	0.00	0.00
5120.005	Health Insurance	188.12	1,152.72	800.42	0.00	0.00
5120.006	Life Insurance	0.14	0.71	0.28	0.00	0.00
5120.007	Workmen's Compensation	218.59	73.81	58.30	0.00	0.00
5120.009	IBEW Benefits	0.00	0.00	67.14	0.00	0.00
5120.011	PERS on Behalf	90.93	201.00	57.00	0.00	0.00
5206.000	Supplies	1,825.29	5,043.12	1,729.08	11,000.00	29,000.00
5207.000	Repairs and Maintenance	11,302.91	38,493.53	25,771.18	41,000.00	65,000.00
5212.000	Contracted Services	127,490.00	142,966.98	145,551.39	170,000.00	685,685.00
5223.000	Tools & Small Equipment	76.27	6,351.15	283.84	5,500.00	10,000.00
<b>Department Total: 604 - Transmission</b>		<b>\$148,326.83</b>	<b>\$197,569.18</b>	<b>\$177,340.43</b>	<b>\$227,500.00</b>	<b>\$789,685.00</b>
<b>Department: 605 - Distribution</b>						
5110.001	Regular Salaries/Wages	315,676.63	403,194.82	404,085.39	816,028.60	893,507.80
5110.002	Holidays	16,004.08	14,881.08	19,199.44	0.00	0.00
5110.003	Sick Leave	18,839.58	16,335.04	12,515.42	0.00	0.00
5110.004	Overtime	188,017.32	204,371.01	244,522.20	0.00	0.00
5110.010	Temp Wages	95,658.84	153,578.70	97,983.54	0.00	0.00
5120.001	Annual Leave	35,929.45	42,485.88	27,236.36	24,901.00	16,469.00
5120.002	SBS	37,248.16	45,507.80	39,044.76	51,567.20	55,781.67
5120.003	Medicare	9,717.97	12,106.95	11,681.16	12,197.82	13,194.69
5120.004	PERS	89,069.89	116,796.08	126,689.53	179,528.03	196,573.53
5120.005	Health Insurance	66,045.91	87,611.44	81,935.94	217,315.80	196,310.40
5120.006	Life Insurance	32.90	42.29	37.67	36.36	84.00
5120.007	Workmen's Compensation	22,580.06	20,555.25	19,388.65	12,576.71	11,430.72
5120.008	Unemployment	11,770.14	0.00	3,258.36	0.00	0.00
5120.009	IBEW Benefits	90,627.94	93,135.37	103,679.17	92,170.00	73,080.00
5120.011	PERS on Behalf	67,862.75	48,570.00	15,300.00	69,352.75	137,991.86
5201.000	Training and Travel	0.00	3,302.56	4,009.49	6,000.00	1.00
5202.000	Uniforms	7,075.65	19,245.63	12,250.38	24,965.83	2.00
5204.001	Cell Phone Stipend	75.00	300.00	263.44	900.00	0.00
5206.000	Supplies	34,847.92	28,944.36	62,583.27	80,000.00	8.00
5207.000	Repairs and Maintenance	29,135.96	14,004.83	57,970.00	50,000.00	70,000.00
5212.000	Contracted Services	138,635.00	198,890.25	191,607.21	352,331.25	255,000.00
5221.000	Transportation/Vehicles	215,492.94	244,042.20	262,218.06	468,517.00	530,626.00
5223.000	Tools & Small Equipment	15,294.26	19,469.82	54,677.26	25,196.00	60,000.00
5224.000	Dues and Publications	0.00	0.00	0.00	1,400.00	0.00

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
5227.002	Rent-Equipment	0.00	0.00	800.06	0.00	0.00
5290.000	Other Expenses	37.50	555.99	1,141.64	1,000.00	0.00
<b>Department Total: 605 - Distribution</b>		<b>\$1,505,675.85</b>	<b>\$1,787,927.35</b>	<b>\$1,854,078.40</b>	<b>\$2,485,984.35</b>	<b>\$2,510,060.67</b>
<b>Department: 606 - Metering</b>						
5110.001	Regular Salaries/Wages	206,256.39	241,490.40	236,266.65	300,762.80	306,393.92
5110.002	Holidays	11,907.50	14,303.34	13,472.60	0.00	0.00
5110.003	Sick Leave	6,459.60	10,869.59	11,517.03	0.00	0.00
5110.004	Overtime	1,700.44	2,030.10	2,952.78	0.00	0.00
5120.001	Annual Leave	25,135.50	17,094.80	39,571.95	11,218.00	11,450.00
5120.002	SBS	15,417.83	17,573.90	18,676.85	19,181.52	19,485.55
5120.003	Medicare	3,646.94	4,156.99	4,417.86	4,537.23	4,609.14
5120.004	PERS	48,957.73	61,749.61	64,735.23	66,167.65	67,406.66
5120.005	Health Insurance	68,323.45	79,160.95	73,257.38	81,743.28	95,411.28
5120.006	Life Insurance	42.48	42.48	42.48	42.48	42.48
5120.007	Workmen's Compensation	8,885.53	8,259.20	7,378.78	6,123.95	5,361.94
5120.009	IBEW Benefits	0.00	0.00	9,375.99	12,480.00	15,560.00
5120.011	PERS on Behalf	16,194.55	22,689.00	7,412.00	0.00	0.00
5201.000	Training and Travel	0.00	616.00	1,984.10	3,000.00	0.00
5202.000	Uniforms	0.00	0.00	0.00	1,050.00	0.00
5204.001	Cell Phone Stipend	54.17	900.00	900.00	6,300.00	900.00
5206.000	Supplies	10,728.87	6,753.56	16,352.08	40,584.04	3.00
5207.000	Repairs and Maintenance	0.00	0.00	0.00	17,000.00	70,000.00
5212.000	Contracted Services	9,150.53	14,658.27	15,755.72	17,800.00	25,000.00
5222.000	Postage	0.00	43.29	0.00	0.00	0.00
5223.000	Tools & Small Equipment	0.00	104.98	17,565.00	2,000.00	0.00
5224.000	Dues and Publications	0.00	0.00	0.00	500.00	0.00
5290.000	Other Expenses	5.68	20.82	0.00	0.00	0.00
<b>Department Total: 606 - Metering</b>		<b>\$432,867.19</b>	<b>\$502,517.28</b>	<b>\$541,634.48</b>	<b>\$590,490.95</b>	<b>\$621,623.97</b>
<b>Department: 635 - Jobbing Expenses</b>						
5110.001	Regular Salaries/Wages	0.00	5,413.50	10,055.20	0.00	0.00
5110.010	Temp Wages	0.00	0.00	708.75	0.00	0.00
5120.002	SBS	0.00	331.85	672.50	0.00	0.00
5120.003	Medicare	0.00	78.50	159.09	0.00	0.00
5120.004	PERS	0.00	1,190.96	2,257.60	0.00	0.00
5120.005	Health Insurance	0.00	537.70	2,979.91	0.00	0.00
5120.006	Life Insurance	0.00	0.22	0.67	0.00	0.00
5120.007	Workmen's Compensation	0.00	16.78	53.99	0.00	0.00
5120.009	IBEW Benefits	0.00	0.00	9.91	0.00	0.00
5206.000	Supplies	183,875.04	148,886.95	77,055.61	150,000.00	150,000.00
5214.000	Interdepartment Services	0.00	374.92	0.00	0.00	0.00
<b>Department Total: 635 - Jobbing Expenses</b>		<b>\$183,875.04</b>	<b>\$156,831.38</b>	<b>\$93,953.23</b>	<b>\$150,000.00</b>	<b>\$150,000.00</b>
<b>Division Total: 600 - Operations</b>		<b>\$7,375,777.97</b>	<b>\$8,077,004.83</b>	<b>\$7,982,481.69</b>	<b>\$11,812,129.79</b>	<b>\$12,796,595.99</b>
<b>Division: 640 - Depreciation/Amortization</b>						
6101.100	Amortization - FERC lic	0.00	100,785.01	19,826.52	19,827.00	19,827.00
6201.000	Depreciation-Land Improve	15,149.76	15,149.76	15,149.76	15,150.00	15,150.00
6202.000	Depreciation-Plants	7,727,765.62	7,973,862.71	5,499,612.43	7,973,863.00	5,499,613.00
6205.000	Depreciation-Buildings	50,439.12	50,439.12	50,439.12	50,440.00	50,440.00
6206.000	Depreciation-Machinery	66,682.98	66,683.04	71,962.94	109,896.00	71,963.00
6208.000	Deprec-Furniture/Fixtures	7,939.92	7,939.92	7,939.92	7,940.00	7,940.00
6209.000	Deprec-Heat Conversions	35,272.65	35,272.68	35,272.68	35,273.00	35,273.00
<b>Division Total: 640 - Depreciation/Amortization</b>		<b>\$7,903,250.05</b>	<b>\$8,250,132.24</b>	<b>\$5,700,203.37</b>	<b>\$8,212,389.00</b>	<b>\$5,700,206.00</b>
<b>Division: 650 - Debt Payments</b>						
5295.000	Interest Expense	2,574,920.76	3,029,916.19	3,074,498.63	3,403,006.00	3,288,234.00
5297.000	Debt Admin Expense	5,000.00	4,500.00	4,750.00	0.00	5,000.00
7301.000	Note Principal Payments	0.00	0.00	0.00	110,651.00	112,310.00
7302.000	Bond Principal Payments	0.00	0.00	0.00	3,245,000.00	3,370,000.00
<b>Division Total: 650 - Debt Payments</b>		<b>\$2,579,920.76</b>	<b>\$3,034,416.19</b>	<b>\$3,079,248.63</b>	<b>\$6,758,657.00</b>	<b>\$6,775,544.00</b>
<b>Division: 670 - Fixed Assets</b>						
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	50,000.00	50,000.00
<b>Division Total: 670 - Fixed Assets</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>\$50,000.00</b>
<b>Division: 680 - Transfers Between Funds</b>						
7200.000	Interfund Transfers Out	2,105,507.00	1,655,000.00	3,571,630.00	3,775,000.00	7,526,001.00
<b>Division Total: 680 - Transfers Between Funds</b>		<b>\$2,105,507.00</b>	<b>\$1,655,000.00</b>	<b>\$3,571,630.00</b>	<b>\$3,775,000.00</b>	<b>\$7,526,001.00</b>
<b>Division: 690 - Other Financing Sources/Uses</b>						
7740.000	Bonds issuance costs	784,336.08	0.00	0.00	0.00	0.00
<b>Division Total: 690 - Other Financing Sources/Uses</b>		<b>\$784,336.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>EXPENSES Total</b>		<b>\$20,748,791.86</b>	<b>\$21,016,553.26</b>	<b>\$20,333,563.69</b>	<b>\$30,608,175.79</b>	<b>\$32,848,346.99</b>
<b>Fund REVENUE</b>	<b>Total: 200 - Electric Fund</b>					
<b>Fund EXPENSE</b>	<b>Total: 200 - Electric Fund</b>	<b>\$20,748,791.86</b>	<b>\$21,016,553.26</b>	<b>\$20,333,563.69</b>	<b>\$30,608,175.79</b>	<b>\$32,848,346.99</b>

Electric Fund - Fund 710  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source - Total authorized (approved + contingent)
Authorized/in progress	90261	Island Improvements	-	-	745,000	24,500	-	-	-	769,500
Authorized/in progress	90410	SCADA Communication Upgrades	-	-	110,000	-	-	-	-	110,000
Authorized/in progress	90410	SCADA System Enhancements	-	-	775,336	-	-	-	-	775,336
Authorized/in progress	90777	Metering	-	-	1,095,000	-	-	-	-	1,095,000
Authorized/in progress	90840	Green Lake Power Plant Pre Overhaul Inspection	-	-	374,256	-	-	-	-	374,256
Authorized/in progress	90841	Jarvis Fuel System Repairs and Storage Tanks	-	-	304,458	-	-	-	-	304,458
Authorized/in progress	90868	69 kv Thimbleberry Trans Line Bypass	-	-	5,000	-	-	-	-	5,000
Authorized/in progress	90942	Master Plan/rate study	-	-	400,000	-	-	-	-	400,000
Authorized/in progress	90943	Asset management/GIS	-	-	35,000	-	-	-	-	35,000
Authorized/in progress	90944	Howell -- Bunger valve/gate	-	-	150,000	-	-	-	-	150,000
Authorized/in progress	90945	Facility security cameras	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	90946	Mobile diesel generator	-	-	40,000	-	-	-	-	40,000
Authorized/in progress	90947	Green Lake Excitation upgrade	-	-	125,000	-	-	-	-	125,000
Authorized/in progress	90948	Green Lake Dam power cable replacement	-	-	100,000	-	-	-	-	100,000
Authorized/in progress	90970	Blue Lake upgrades	-	-	641,000	-	-	-	-	641,000
Authorized/in progress	90971	Green Lake upgrades	-	-	378,000	-	-	-	-	378,000
Authorized/in progress	90972	Green Lake Phase 2/3	-	-	2,515,000	-	5,500,000	-	-	8,015,000
Authorized/in progress	90973	Regulatory/FERC	-	-	550,000	-	-	-	-	550,000
Authorized/in progress	90974	Future Initiatives	-	-	65,000	-	-	-	-	65,000
Authorized/in progress	90975	Diesel Generation upgrades	-	-	2,265,000	-	-	-	-	2,265,000
Authorized/in progress	90976	Transmission and Distribution (Feeder Improvements)	-	-	2,052,003	-	-	-	-	2,052,003
Authorized/in progress	90977	Substation upgrades	-	-	480,000	-	-	-	-	480,000
Authorized/in progress	90978	Grid Expansion	-	-	250,000	-	-	-	-	250,000
<b>Authorized/in progress Total</b>			-	-	<b>13,505,053</b>	<b>24,500</b>	<b>5,500,000</b>	-	-	<b>19,029,553</b>
<b>New FY25</b>										
New FY25	90261	Island Improvements	-	-	300,000	-	-	-	-	300,000
New FY25	90777	Metering	-	-	131,446	-	-	-	-	131,446
New FY25	90868	69 kv Thimbleberry Trans Line Bypass	-	-	500,000	-	-	-	-	500,000
New FY25	TBD	Hydro-power Generation	-	-	500,000	-	-	-	-	500,000
New FY25	90972	Green Lake Phase 2/3	-	-	4,133,015	-	-	-	-	4,133,015
New FY25	90973	Regulatory/FERC	-	-	640,000	-	-	-	-	640,000
New FY25	90975	Diesel Generation upgrades	-	-	500,000	-	-	-	-	500,000
New FY25	90976	Transmission and Distribution (Feeder Improvements)	-	-	750,000	-	-	-	-	750,000
<b>New FY25 Total</b>			-	-	<b>7,454,461</b>	-	-	-	-	<b>7,454,461</b>
<b>FY25 Reallocation</b>										
FY25 Reallocation	90610	Blue Lake FERC License Mitigation	-	-	(50,000)	-	-	-	-	(50,000)
FY25 Reallocation	90777	Metering	-	-	148,573	-	-	-	-	148,573
FY25 Reallocation	90823	Marine St. N-1 Design to New HPR	-	-	(145,528)	-	-	-	-	(145,528)
FY25 Reallocation	90829	Harbor Meters	-	-	(148,573)	-	-	-	-	(148,573)
FY25 Reallocation	90839	Green Lake Power Plant 35 Year Overhaul-Phase 1	-	-	(79,899)	-	-	-	-	(79,899)
FY25 Reallocation	90884	Blue Lake Dam Completion	-	-	(37,515)	-	-	-	-	(37,515)
FY25 Reallocation	90970	Blue Lake upgrades	-	-	37,515	-	-	-	-	37,515
FY25 Reallocation	90971	Green Lake upgrades	-	-	(287,059)	-	-	-	-	(287,059)
FY25 Reallocation	90972	Green Lake Phase 2/3	-	-	366,958	-	-	-	-	366,958
FY25 Reallocation	90973	Regulatory/FERC	-	-	50,000	-	-	-	-	50,000
FY25 Reallocation	90977	Substation upgrades	-	-	145,528	-	-	-	-	145,528
<b>FY25 Reallocation Total</b>			-	-	-	-	-	-	-	-
<b>Grand Total</b>			-	-	<b>20,959,514</b>	<b>24,500</b>	<b>5,500,000</b>	-	-	<b>26,484,014</b>



# **WATER FUND**

# ***DRAFT***

**FISCAL YEAR 2025**

**OPERATING BUDGET**

City and Borough of Sitka

# Water Fund - Summary by Organization Report

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Projected Amount	2025 Draft Budget
<b>Fund: 210 Water Fund</b>						
<b>Revenue</b>						
210-300-310 - State Revenue	\$ 23,576	\$ 58	\$ 7,359	\$ 19,412	\$ 19,412	\$ 20,997
210-300-315 - Federal Revenue	-	-	-	-	-	-
210-300-340 - Operating Revenue	2,888,751.36	3,117,652.09	3,327,094.05	3,503,200.00	3,601,600.00	3,718,300.00
210-300-350 - Non-Operating Revenue	17,925.00	26,600.00	21,640.00	15,000.00	28,100.00	15,000.00
210-300-360 - Uses of Prop & Investment	(45,150.50)	(19,752.59)	(165,662.05)	30,000.00	165,400.00	100,000.00
210-300-370 - Interfund Billings	-	-	-	-	-	-
210-300-380 - Miscellaneous	726.73	4,513.49	8,094.88	7,000.00	1,000.00	1,000.00
210-300-390 - Cash Basis Receipts	189,067.29	530,000.00	50,000.00	-	-	-
210-680 - Transfers Between Funds	-	-	-	-	-	-
<b>Revenue Totals</b>	<b>\$ 3,074,896</b>	<b>\$ 3,659,071</b>	<b>\$ 3,248,526</b>	<b>\$ 3,574,612</b>	<b>\$ 3,815,512</b>	<b>\$ 3,855,297</b>
<b>Expenditures</b>						
210-600-601 - Administration	\$ 601,818	\$ 543,559	\$ 570,874	\$ 676,421	\$ 626,657	\$ 815,789
210-600-605 - Distribution	461,779	413,848	560,805	767,216	498,097	994,826
210-600-610 - Treatment	310,573	280,684	343,329	386,956	358,135	469,183
210-600-635 - Jobbing Expenses	-	-	-	-	-	-
210-640 - Depreciation/Amortization	1,392,250	1,396,777	1,396,226	1,396,779	1,396,779	2,122,227
210-650 - Debt Payments	93,542	149,521	279,593	1,756,934	936,300	1,692,615
210-670 - Fixed Assets	-	-	-	-	-	60,000
210-680 - Transfers Between Funds	5,760,165	9,091,361	1,792,928	1,220,000	1,220,000	1,337,844
210-690 - Other Financing Sources/Uses	-	-	-	-	-	-
<b>Expenditure Totals</b>	<b>\$ 8,620,126</b>	<b>\$ 11,875,750</b>	<b>\$ 4,943,754</b>	<b>\$ 6,204,306</b>	<b>\$ 5,035,967</b>	<b>\$ 7,492,484</b>
<b>Fund Total: Water Fund</b>	<b>\$ (5,545,231)</b>	<b>\$ (8,216,679)</b>	<b>\$ (1,695,228)</b>	<b>\$ (2,629,694)</b>	<b>\$ (1,220,455)</b>	<b>\$ (3,637,187)</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
Fund: 210 - Water Fund						
<b>EXPENSES</b>						
<i>400 - Salaries and Wages</i>						
5110.001	Regular Salaries/Wages	173,427.61	172,474.35	204,002.48	253,966.18	372,529.52
5110.002	Holidays	8,782.36	10,298.85	10,413.72	0.00	0.00
5110.003	Sick Leave	12,375.99	10,627.21	8,055.27	0.00	0.00
5110.004	Overtime	18,321.52	17,336.51	23,207.23	23,000.00	25,000.01
5110.010	Temp Wages	0.00	0.00	0.00	20,000.00	20,000.00
<i>Account Classification Total: 400 - Salaries and Wages</i>		<b>\$212,907.48</b>	<b>\$210,736.92</b>	<b>\$245,678.70</b>	<b>\$296,966.18</b>	<b>\$417,529.53</b>
<i>450 - Fringe Benefits</i>						
5120.001	Annual Leave	22,906.64	25,789.60	31,590.81	14,740.00	16,540.00
5120.002	SBS	14,267.60	14,621.99	16,720.24	19,107.61	26,608.60
5120.003	Medicare	3,374.88	3,458.72	3,955.05	4,519.74	6,294.01
5120.004	PERS	48,612.47	52,254.28	59,809.47	60,932.46	87,456.53
5120.005	Health Insurance	87,089.79	77,437.43	85,927.05	94,724.76	157,368.72
5120.006	Life Insurance	42.48	42.48	42.48	42.48	36.36
5120.007	Workmen's Compensation	7,701.49	7,104.50	8,204.87	8,612.07	10,020.82
5120.011	PERS on Behalf	59,084.95	(8,995.00)	(12,386.00)	19,412.42	20,997.00
5400.000	OPEB Expense	(27,233.00)	(76,263.00)	(71,323.00)	0.00	0.00
<i>Account Classification Total: 450 - Fringe Benefits</i>		<b>\$215,847.30</b>	<b>\$95,451.00</b>	<b>\$122,540.97</b>	<b>\$222,091.54</b>	<b>\$325,322.04</b>
<i>500 - Operating Expenses</i>						
5201.000	Training and Travel	2,638.89	10,505.09	5,702.50	8,500.00	8,500.00
5202.000	Uniforms	622.29	583.01	1,107.44	1,000.00	1,200.00
5203.001	Utilities	84,980.79	101,565.05	96,794.38	190,000.00	240,000.00
5203.005	Fuel Oil	1,425.24	3,945.17	3,299.65	3,500.00	3,500.00
5204.001	Cell Phone Stipend	900.00	900.00	900.00	900.00	900.00
5205.000	Insurance	56,067.15	55,185.02	80,868.58	80,000.00	152,000.00
5206.000	Supplies	106,532.43	111,599.44	126,417.44	142,250.00	173,500.00
5207.000	Repairs and Maintenance	31,550.73	30,317.92	40,559.38	40,000.00	84,000.00
5208.000	Bldg Repair & Maint	4,313.00	4,837.92	8,337.96	12,521.00	31,458.00
5211.000	IT Fees	33,645.96	38,731.92	30,465.96	50,364.00	68,223.00
5212.000	Contracted Services	36,748.02	36,751.57	35,132.22	89,770.06	83,225.00
5214.000	Interdepartment Services	449,379.10	449,717.14	439,819.59	354,765.00	398,248.00
5221.000	Transportation/Vehicles	13,784.02	22,492.92	22,492.97	40,765.00	61,342.00
5222.000	Postage	4,631.29	7,565.15	6,187.50	7,800.00	7,800.00
5223.000	Tools & Small Equipment	2,053.05	6,087.00	5,870.25	16,800.00	12,000.00
5224.000	Dues and Publications	574.00	1,079.00	1,186.50	2,000.00	2,000.00
5226.000	Advertising	484.75	77.60	0.00	1,100.00	1,100.00
5227.002	Rent-Equipment	0.00	244.60	1,149.50	3,000.00	3,000.00
5230.000	Bad Debts	36,620.62	9,886.58	9,453.07	35,000.00	9,900.00
5231.000	Credit Card Expense	25,837.54	34,975.07	36,765.31	35,000.00	42,000.00
5290.000	Other Expenses	447.42	2,305.25	3,669.06	2,500.00	3,050.00
5290.100	Unanticipated Repairs	52,178.76	2,550.00	150,608.62	150,000.00	150,000.00
5295.000	Interest Expense	93,541.58	149,521.26	279,593.07	423,542.00	358,574.00
<i>Account Classification Total: 500 - Operating Expenses</i>		<b>\$1,038,956.63</b>	<b>\$1,081,423.68</b>	<b>\$1,386,380.95</b>	<b>\$1,735,077.06</b>	<b>\$1,895,520.00</b>
<i>600 - Amortization &amp; Depreciation</i>						
6202.000	Depreciation-Plants	1,083,806.81	1,084,595.12	1,084,043.79	1,084,596.00	1,810,044.00
6205.000	Depreciation-Buildings	296,720.40	296,720.40	296,720.40	296,721.00	296,721.00
6206.000	Depreciation-Machinery	11,722.54	15,461.79	15,461.76	15,462.00	15,462.00
<i>Account Classification Total: 600 - Amortization &amp; Depreciation</i>		<b>\$1,392,249.75</b>	<b>\$1,396,777.31</b>	<b>\$1,396,225.95</b>	<b>\$1,396,779.00</b>	<b>\$2,122,227.00</b>
<i>700 - Cash Basis Expenditures</i>						
7103.000	Fixed Assets-Plant	0.00	0.00	0.00	0.00	50,000.00
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	0.00	10,000.00
7200.000	Interfund Transfers Out	5,760,165.31	9,091,361.20	1,792,927.72	1,220,000.00	1,337,844.00
7301.000	Note Principal Payments	0.00	0.00	0.00	1,333,392.00	1,334,041.00
<i>Account Classification Total: 700 - Cash Basis Expenditures</i>		<b>\$5,760,165.31</b>	<b>\$9,091,361.20</b>	<b>\$1,792,927.72</b>	<b>\$2,553,392.00</b>	<b>\$2,731,885.00</b>
<b>EXPENSES Total</b>		<b>\$8,620,126.47</b>	<b>\$11,875,750.11</b>	<b>\$4,943,754.29</b>	<b>\$6,204,305.78</b>	<b>\$7,492,483.57</b>
<b>Fund REVENUE Total: 210 - Water Fund</b>						
<b>Fund EXPENSE Total: 210 - Water Fund</b>		<b>\$8,620,126.47</b>	<b>\$11,875,750.11</b>	<b>\$4,943,754.29</b>	<b>\$6,204,305.78</b>	<b>\$7,492,483.57</b>
<b>Fund Total: 210 - Water Fund</b>		<b>(\$8,620,126.47)</b>	<b>(\$11,875,750.11)</b>	<b>(\$4,943,754.29)</b>	<b>(\$6,204,305.78)</b>	<b>(\$7,492,483.57)</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 210 - Water Fund</b>						
<b>EXPENSES</b>						
<b>Division: 600 - Operations</b>						
<b>Department: 601 - Administration</b>						
5110.004	Overtime	0.00	0.00	0.00	23,000.00	25,000.01
5110.010	Temp Wages	0.00	0.00	0.00	20,000.00	20,000.00
5120.001	Annual Leave	5,248.86	(2,350.75)	5,408.56	14,740.00	16,540.00
5120.002	SBS	0.00	0.00	0.00	3,539.46	3,772.40
5120.003	Medicare	0.00	0.00	0.00	837.23	892.33
5120.004	PERS	0.00	0.00	0.00	5,060.00	5,500.00
5120.007	Workmen's Compensation	0.00	0.00	0.00	1,247.00	1,080.00
5201.000	Training and Travel	50.00	467.70	392.40	0.00	0.00
5203.001	Utilities	192.63	0.00	0.00	0.00	0.00
5203.005	Fuel Oil	1,425.24	3,945.17	3,299.65	3,500.00	3,500.00
5205.000	Insurance	56,067.15	55,185.02	80,868.58	80,000.00	152,000.00
5206.000	Supplies	226.80	78.27	296.85	500.00	500.00
5207.000	Repairs and Maintenance	32.75	0.00	0.00	0.00	0.00
5208.000	Bldg Repair & Maint	4,313.00	4,837.92	8,337.96	12,521.00	31,458.00
5211.000	IT Fees	33,645.96	38,731.92	30,465.96	50,364.00	68,223.00
5212.000	Contracted Services	10,336.00	15,592.76	18,437.18	24,947.20	25,225.00
5214.000	Interdepartment Services	447,705.27	449,717.14	439,529.85	354,765.00	398,248.00
5222.000	Postage	4,226.42	7,547.36	6,187.50	7,800.00	7,800.00
5223.000	Tools & Small Equipment	1,858.05	0.00	0.00	0.00	0.00
5224.000	Dues and Publications	574.00	1,079.00	888.00	2,000.00	2,000.00
5226.000	Advertising	484.75	77.60	0.00	1,100.00	1,100.00
5230.000	Bad Debts	36,620.62	9,886.58	9,453.07	35,000.00	9,900.00
5231.000	Credit Card Expense	25,837.54	34,975.07	36,765.31	35,000.00	42,000.00
5290.000	Other Expenses	205.88	51.25	1,866.06	500.00	1,050.00
5400.000	OPEB Expense	(27,233.00)	(76,263.00)	(71,323.00)	0.00	0.00
<b>Department Total: 601 - Administration</b>		<b>\$601,817.92</b>	<b>\$543,559.01</b>	<b>\$570,873.93</b>	<b>\$676,420.89</b>	<b>\$815,788.74</b>
<b>Department: 605 - Distribution</b>						
5110.001	Regular Salaries/Wages	117,622.13	115,358.95	127,936.82	249,130.18	367,693.52
5110.002	Holidays	8,782.36	10,298.85	10,413.72	0.00	0.00
5110.003	Sick Leave	12,375.99	10,627.21	8,055.27	0.00	0.00
5110.004	Overtime	15,519.92	14,640.56	23,110.33	0.00	0.00
5120.001	Annual Leave	17,657.78	28,140.35	26,182.25	0.00	0.00
5120.002	SBS	10,682.37	10,952.32	12,058.46	15,271.64	22,539.69
5120.003	Medicare	2,526.83	2,590.73	2,852.36	3,612.37	5,331.54
5120.004	PERS	36,302.79	39,084.20	43,078.38	54,808.33	80,892.40
5120.005	Health Insurance	66,851.94	59,507.78	63,767.64	94,724.76	157,368.72
5120.006	Life Insurance	32.07	31.67	31.23	42.48	36.36
5120.007	Workmen's Compensation	5,759.85	5,322.33	5,916.51	7,224.80	8,824.73
5120.011	PERS on Behalf	13,208.42	14,216.00	(14,244.00)	19,412.42	20,997.00
5201.000	Training and Travel	1,707.95	4,938.74	1,665.20	3,500.00	3,500.00
5202.000	Uniforms	430.99	553.02	812.45	500.00	700.00
5203.001	Utilities	36,067.63	36,558.48	37,244.92	40,000.00	40,000.00
5204.001	Cell Phone Stipend	900.00	900.00	900.00	900.00	900.00
5206.000	Supplies	6,878.08	9,306.76	6,291.72	3,000.00	3,000.00
5207.000	Repairs and Maintenance	23,584.23	22,202.20	14,539.06	34,000.00	34,000.00
5212.000	Contracted Services	16,814.85	2,780.00	9,521.19	37,823.75	30,000.00
5214.000	Interdepartment Services	1,673.83	0.00	0.00	0.00	0.00
5221.000	Transportation/Vehicles	13,784.02	22,492.92	22,492.97	40,765.00	61,342.00
5223.000	Tools & Small Equipment	195.00	0.00	5,870.25	9,000.00	4,200.00
5227.002	Rent-Equipment	0.00	244.60	1,149.50	3,000.00	3,000.00
5290.000	Other Expenses	241.54	550.00	550.00	500.00	500.00
5290.100	Unanticipated Repairs	52,178.76	2,550.00	150,608.62	150,000.00	150,000.00
<b>Department Total: 605 - Distribution</b>		<b>\$461,779.33</b>	<b>\$413,847.67</b>	<b>\$560,804.85</b>	<b>\$767,215.73</b>	<b>\$994,825.96</b>
<b>Department: 610 - Treatment</b>						
5110.001	Regular Salaries/Wages	55,805.48	57,115.40	76,065.66	4,836.00	4,836.00
5110.004	Overtime	2,801.60	2,695.95	96.90	0.00	0.00
5120.002	SBS	3,585.23	3,669.67	4,661.78	296.51	296.51
5120.003	Medicare	848.05	867.99	1,102.69	70.14	70.14
5120.004	PERS	12,309.68	13,170.08	16,731.09	1,064.13	1,064.13
5120.005	Health Insurance	20,237.85	17,929.65	22,159.41	0.00	0.00
5120.006	Life Insurance	10.41	10.81	11.25	0.00	0.00
5120.007	Workmen's Compensation	1,941.64	1,782.17	2,288.36	140.27	116.09
5120.011	PERS on Behalf	45,876.53	(23,211.00)	1,858.00	0.00	0.00
5201.000	Training and Travel	880.94	5,098.65	3,644.90	5,000.00	5,000.00
5202.000	Uniforms	191.30	29.99	294.99	500.00	500.00



Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
5203.001	Utilities	48,720.53	65,006.57	59,549.46	150,000.00	200,000.00
5206.000	Supplies	99,427.55	102,214.41	119,828.87	138,750.00	170,000.00
5207.000	Repairs and Maintenance	7,933.75	8,115.72	26,020.32	50,000.00	50,000.00
5212.000	Contracted Services	9,597.17	18,378.81	7,173.85	26,999.11	28,000.00
5214.000	Interdepartment Services	0.00	0.00	289.74	0.00	0.00
5222.000	Postage	404.87	17.79	0.00	0.00	0.00
5223.000	Tools & Small Equipment	0.00	6,087.00	0.00	7,800.00	7,800.00
5224.000	Dues and Publications	0.00	0.00	298.50	0.00	0.00
5290.000	Other Expenses	0.00	1,704.00	1,253.00	1,500.00	1,500.00
<b>Department Total: 610 - Treatment</b>		<b>\$310,572.58</b>	<b>\$280,683.66</b>	<b>\$343,328.77</b>	<b>\$386,956.16</b>	<b>\$469,182.87</b>
<b>Division Total: 600 - Operations</b>		<b>\$1,374,169.83</b>	<b>\$1,238,090.34</b>	<b>\$1,475,007.55</b>	<b>\$1,830,592.78</b>	<b>\$2,279,797.57</b>
<b>Division: 640 - Depreciation/Amortization</b>						
6202.000	Depreciation-Plants	1,083,806.81	1,084,595.12	1,084,043.79	1,084,596.00	1,810,044.00
6205.000	Depreciation-Buildings	296,720.40	296,720.40	296,720.40	296,721.00	296,721.00
6206.000	Depreciation-Machinery	11,722.54	15,461.79	15,461.76	15,462.00	15,462.00
<b>Division Total: 640 - Depreciation/Amortization</b>		<b>\$1,392,249.75</b>	<b>\$1,396,777.31</b>	<b>\$1,396,225.95</b>	<b>\$1,396,779.00</b>	<b>\$2,122,227.00</b>
<b>Division: 650 - Debt Payments</b>						
5295.000	Interest Expense	93,541.58	149,521.26	279,593.07	423,542.00	358,574.00
7301.000	Note Principal Payments	0.00	0.00	0.00	1,333,392.00	1,334,041.00
<b>Division Total: 650 - Debt Payments</b>		<b>\$93,541.58</b>	<b>\$149,521.26</b>	<b>\$279,593.07</b>	<b>\$1,756,934.00</b>	<b>\$1,692,615.00</b>
<b>Division: 670 - Fixed Assets</b>						
7103.000	Fixed Assets-Plant	0.00	0.00	0.00	0.00	50,000.00
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	0.00	10,000.00
<b>Division Total: 670 - Fixed Assets</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$60,000.00</b>
<b>Division: 680 - Transfers Between Funds</b>						
7200.000	Interfund Transfers Out	5,760,165.31	9,091,361.20	1,792,927.72	1,220,000.00	1,337,844.00
<b>Division Total: 680 - Transfers Between Funds</b>		<b>\$5,760,165.31</b>	<b>\$9,091,361.20</b>	<b>\$1,792,927.72</b>	<b>\$1,220,000.00</b>	<b>\$1,337,844.00</b>
<b>EXPENSES Total</b>		<b>\$8,620,126.47</b>	<b>\$11,875,750.11</b>	<b>\$4,943,754.29</b>	<b>\$6,204,305.78</b>	<b>\$7,492,483.57</b>
<b>Fund REVENUE Total: 210 - Water Fund</b>						
<b>Fund EXPENSE Total: 210 - Water Fund</b>		<b>\$8,620,126.47</b>	<b>\$11,875,750.11</b>	<b>\$4,943,754.29</b>	<b>\$6,204,305.78</b>	<b>\$7,492,483.57</b>
<b>Fund Total: 210 - Water Fund</b>		<b>(\$8,620,126.47)</b>	<b>(\$11,875,750.11)</b>	<b>(\$4,943,754.29)</b>	<b>(\$6,204,305.78)</b>	<b>(\$7,492,483.57)</b>

Water Fund - Fund 720  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source- Total authorized (approved + contingent)
Authorized/in progress	90531	Monastery St (DeGroff to Arrowhead) and Kinkead Utility & Street Improvements	-	-	-	-	-	-	-	-
Authorized/in progress	90833	Critical Secondary Water Supply	-	17,620,000	530,000	-	-	-	-	18,150,000
Authorized/in progress	90838	Lincoln Street Paving (Harbor Way to Harbor Drive)	-	-	80,000	-	-	-	-	80,000
Authorized/in progress	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	1,500,000	100,000	-	-	895,000	-	2,495,000
Authorized/in progress	90870	Water Master Plan	-	-	100,000	-	-	-	-	100,000
Authorized/in progress	90883	Water Transmission Main Emergency repair	-	-	400,000	-	-	-	-	400,000
Authorized/in progress	90889	Blue Lake Watershed Plan	-	-	35,000	-	-	-	-	35,000
Authorized/in progress	90893	SCADA Reporting Software	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90894	Asset Management/CMMS Implementation	-	-	60,000	-	-	-	-	60,000
Authorized/in progress	90913	Tank Cleaning and Inspection	-	-	40,000	-	-	-	-	40,000
Authorized/in progress	90914	Transmission Main Condition Assessment	-	-	150,000	-	-	-	-	150,000
Authorized/in progress	90981	SCADA Communications Upgrades	-	-	30,000	-	-	-	-	30,000
Authorized/in progress	90979	Distribution System Water Meter Installation	-	-	425,000	-	-	-	-	425,000
Authorized/in progress	90980	Gibson St Water Project	-	-	75,000	-	-	-	-	75,000
Authorized/in progress	91005	Kirkman Drive Water Main Replacement	-	-	220,000	-	-	-	-	220,000
Authorized/in progress	91006	Booster Station Communications and VFDs	-	-	450,000	-	-	-	-	450,000
Authorized/in progress	91007	W Emergency Unanticipated Capital Repairs	-	-	150,000	-	-	-	-	150,000
<b>Authorized/in progress Total</b>			-	<b>19,120,000</b>	<b>2,855,000</b>	-	-	<b>895,000</b>	-	<b>22,870,000</b>
New FY25	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	-	340,000	-	-	-	-	340,000
New FY25	90913	Tank Cleaning and Inspection	-	-	200,000	-	-	-	-	200,000
New FY25	TBD	Lifting HVAC Heat Pumps HCH, Library and UV	-	-	5,000	-	-	-	-	5,000
New FY25	TBD	Repaint Tanks	-	-	495,000	-	-	-	-	495,000
New FY25	TBD	Maksoutoff Galvanized Water Line Replacement	-	-	260,000	-	-	-	-	260,000
<b>New FY25 Total</b>			-	-	<b>1,300,000</b>	-	-	-	-	<b>1,300,000</b>
Physically complete	90652	UV Disinfection Feasibility	5,561,000	6,550,000	18,000	-	-	-	-	12,129,000
<b>Physically complete Total</b>			<b>5,561,000</b>	<b>6,550,000</b>	<b>18,000</b>	-	-	-	-	<b>12,129,000</b>
<b>Grand Total</b>			<b>5,561,000</b>	<b>25,670,000</b>	<b>4,173,000</b>	-	-	<b>895,000</b>	-	<b>36,299,000</b>



# WASTEWATER FUND

## ***DRAFT***

**FISCAL YEAR 2025**

**OPERATING BUDGET**

# Wastewater Fund - Summary by Organization Report

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Projected Amount	2025 Draft Budget
<b>Fund: 220 Wastewater Treatment</b>						
<b>Revenue</b>						
220-300-310 - State Revenue	\$ 69,158	\$ 167	\$ 17,862	\$ 55,970	\$ 55,970	\$ 55,971
220-300-315 - Federal Revenue	13,397.01	-	-	-	-	-
220-300-340 - Operating Revenue	3,576,595.35	3,758,797.24	4,140,630.59	4,351,000.00	4,428,006.00	4,801,215.00
220-300-350 - Non-Operating Revenue	15,380.00	27,125.00	20,730.00	15,000.00	24,000.00	15,000.00
220-300-360 - Uses of Prop & Investment	(26,602.00)	(312,090.09)	143,865.27	75,000.00	200,300.00	100,000.00
220-300-370 - Interfund Billings	-	-	-	-	-	-
220-300-380 - Miscellaneous	3,197.68	3,693.36	8,259.69	7,500.00	1,250.00	1,500.00
220-300-390 - Cash Basis Receipts	286,716.48	10,846,800.43	1,167,520.42	-	-	-
<b>Revenue Totals</b>	<b>\$ 3,937,842</b>	<b>\$ 14,324,493</b>	<b>\$ 5,498,868</b>	<b>\$ 4,504,470</b>	<b>\$ 4,709,526</b>	<b>\$ 4,973,686</b>
<b>Expenditures</b>						
220-600-601 - Administration	\$ 937,539	\$ 690,634	\$ 549,414	\$ 1,043,271	\$ 873,600	\$ 1,127,939
220-600-605 - Distribution	-	-	-	-	20,100	-
220-600-607 - Collections	1,008,646	1,026,360	994,405	1,838,246	1,021,700	1,681,897
220-600-610 - Treatment	676,232	667,156	615,889	336,919	617,900	358,679
220-640 - Depreciation/Amortization	883,547	1,159,828	1,288,890	1,159,831	1,288,900	1,288,891
220-650 - Debt Payments	123,680	213,311	278,906	1,138,977	1,139,000	921,738
220-670 - Fixed Assets	-	-	-	6,000	5,500	90,000
220-680 - Transfers Between Funds	9,180,802	901,611	134,474	2,775,000	2,775,000	1,340,000
<b>Expenditure Totals</b>	<b>\$ 12,810,446</b>	<b>\$ 4,658,900</b>	<b>\$ 3,861,978</b>	<b>\$ 8,298,244</b>	<b>\$ 7,741,700</b>	<b>\$ 6,809,144</b>
<b>Fund Total: Wastewater Treatment</b>	<b>\$ (8,872,603)</b>	<b>\$ 9,665,593</b>	<b>\$ 1,636,890</b>	<b>\$ (3,793,774)</b>	<b>\$ (3,032,174)</b>	<b>\$ (1,835,458)</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
Fund: 220 - Waste Water Treatment						
<b>EXPENSES</b>						
400 - Salaries and Wages						
5110.001	Regular Salaries/Wages	527,899.14	516,059.74	492,909.87	838,089.20	790,889.92
5110.002	Holidays	23,182.71	28,880.81	29,922.45	0.00	0.00
5110.003	Sick Leave	25,590.07	37,952.35	53,420.40	0.00	0.00
5110.004	Overtime	53,638.82	43,933.60	23,583.29	29,000.00	30,000.00
5110.010	Temp Wages	0.00	2,700.00	4,441.50	20,000.00	20,000.00
<i>Account Classification Total: 400 - Salaries and Wages</i>		<b>\$630,310.74</b>	<b>\$629,526.50</b>	<b>\$604,277.51</b>	<b>\$887,089.20</b>	<b>\$840,889.92</b>
450 - Fringe Benefits						
5120.001	Annual Leave	55,660.32	63,656.69	66,968.65	30,228.00	25,706.00
5120.002	SBS	41,706.35	42,565.74	40,818.39	56,231.23	53,122.45
5120.003	Medicare	9,865.29	10,068.60	9,655.25	13,301.10	12,565.65
5120.004	PERS	142,383.13	150,673.01	143,758.51	190,759.54	180,595.92
5120.005	Health Insurance	209,168.03	186,083.25	161,267.64	244,254.72	240,566.52
5120.006	Life Insurance	101.04	97.50	77.92	80.76	80.76
5120.007	Workmen's Compensation	24,425.10	25,090.24	21,875.41	27,322.18	22,703.77
5120.011	PERS on Behalf	171,666.74	(44,003.00)	(188,857.00)	55,970.23	55,970.23
<i>Account Classification Total: 450 - Fringe Benefits</i>		<b>\$654,976.00</b>	<b>\$434,232.03</b>	<b>\$255,564.77</b>	<b>\$618,147.76</b>	<b>\$591,311.30</b>
500 - Operating Expenses						
5201.000	Training and Travel	200.00	2,250.00	3,546.31	12,000.00	11,000.00
5202.000	Uniforms	2,943.42	1,391.95	2,150.93	3,500.00	3,500.00
5203.001	Utilities	245,766.52	250,414.32	293,997.07	255,000.00	304,000.00
5203.005	Fuel Oil	2,262.30	0.00	2,246.30	10,000.00	10,000.00
5204.000	Telephone	1,233.13	1,221.66	1,230.30	1,260.00	1,260.00
5204.001	Cell Phone Stipend	2,025.00	2,050.00	1,525.00	2,100.00	2,100.00
5205.000	Insurance	45,046.28	46,769.30	51,229.80	46,770.00	97,300.00
5206.000	Supplies	81,097.29	68,391.86	91,478.25	79,200.00	99,200.00
5207.000	Repairs and Maintenance	29,077.06	50,100.66	32,019.64	94,406.43	78,400.00
5208.000	Bldg Repair & Maint	25,873.00	40,281.00	21,279.60	31,736.00	48,078.00
5211.000	IT Fees	72,953.04	80,104.92	73,275.00	99,758.00	112,371.00
5212.000	Contracted Services	77,634.46	96,369.17	81,650.53	161,292.11	129,725.00
5214.000	Interdepartment Services	451,759.57	413,650.74	375,057.38	358,020.00	390,268.00
5221.000	Transportation/Vehicles	171,923.87	181,613.70	182,743.20	273,582.00	211,864.00
5222.000	Postage	5,536.97	7,341.83	6,196.43	8,000.00	8,000.00
5223.000	Tools & Small Equipment	6,635.20	1,599.00	4,429.60	7,900.00	3,400.00
5224.000	Dues and Publications	1,326.25	1,676.75	1,319.45	2,000.00	2,000.00
5226.000	Advertising	0.00	404.05	730.00	1,000.00	1,000.00
5227.002	Rent-Equipment	4,248.00	4,248.00	4,248.00	4,748.00	4,748.00
5230.000	Bad Debts	44,232.60	11,675.35	16,053.38	48,000.00	16,100.00
5231.000	Credit Card Expense	30,489.62	41,659.35	45,970.47	40,000.00	50,000.00
5290.000	Other Expenses	0.00	433.78	1,046.50	2,000.00	2,000.00
5290.100	Unanticipated Repairs	34,866.48	16,744.16	6,442.50	170,926.50	150,000.00
5295.000	Interest Expense	123,679.58	213,310.92	278,906.09	376,555.00	158,035.00
<i>Account Classification Total: 500 - Operating Expenses</i>		<b>\$1,460,809.64</b>	<b>\$1,533,702.47</b>	<b>\$1,578,771.73</b>	<b>\$2,089,754.04</b>	<b>\$1,894,349.00</b>
600 - Amortization & Depreciation						
6202.000	Depreciation-Plants	797,627.57	1,067,843.15	1,190,607.02	1,067,844.00	1,190,608.00
6205.000	Depreciation-Buildings	33,599.16	33,599.16	33,315.90	33,600.00	33,316.00
6206.000	Depreciation-Machinery	52,320.24	58,386.11	64,966.70	58,387.00	64,967.00
<i>Account Classification Total: 600 - Amortization &amp; Depreciation</i>		<b>\$883,546.97</b>	<b>\$1,159,828.42</b>	<b>\$1,288,889.62</b>	<b>\$1,159,831.00</b>	<b>\$1,288,891.00</b>
700 - Cash Basis Expenditures						
7103.000	Fixed Assets-Plant	0.00	0.00	0.00	0.00	50,000.00
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	6,000.00	40,000.00
7200.000	Interfund Transfers Out	9,180,802.24	901,611.00	134,474.27	2,775,000.00	1,340,000.00
7301.000	Note Principal Payments	0.00	0.00	0.00	762,422.00	763,703.00
<i>Account Classification Total: 700 - Cash Basis Expenditures</i>		<b>\$9,180,802.24</b>	<b>\$901,611.00</b>	<b>\$134,474.27</b>	<b>\$3,543,422.00</b>	<b>\$2,193,703.00</b>
<b>EXPENSES Total</b>		<b>\$12,810,445.59</b>	<b>\$4,658,900.42</b>	<b>\$3,861,977.90</b>	<b>\$8,298,244.00</b>	<b>\$6,809,144.22</b>
<b>Fund REVENUE</b>	<b>Total: 220 - Waste Water Treatment</b>					
<b>Fund EXPENSE</b>	<b>Total: 220 - Waste Water Treatment</b>	<b>\$12,810,445.59</b>	<b>\$4,658,900.42</b>	<b>\$3,861,977.90</b>	<b>\$8,298,244.00</b>	<b>\$6,809,144.22</b>
<b>Fund Total: 220 - Waste Water Treatment</b>		<b>(\$12,810,445.59)</b>	<b>(\$4,658,900.42)</b>	<b>(\$3,861,977.90)</b>	<b>(\$8,298,244.00)</b>	<b>(\$6,809,144.22)</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 220 - Waste Water Treatment</b>						
<b>EXPENSES</b>						
<b>Division: 600 - Operations</b>						
<b>Department: 601 - Administration</b>						
5110.001	Regular Salaries/Wages	63,189.72	59,907.27	72,371.93	142,628.20	145,643.64
5110.002	Holidays	2,934.36	3,992.28	5,349.90	0.00	0.00
5110.003	Sick Leave	451.44	939.36	1,416.15	0.00	0.00
5110.004	Overtime	0.00	48.20	0.00	29,000.00	30,000.00
5110.010	Temp Wages	0.00	0.00	0.00	20,000.00	20,000.00
5120.001	Annual Leave	17,030.96	11,376.47	17,277.28	30,228.00	25,706.00
5120.002	SBS	4,617.73	4,617.15	5,496.27	13,599.65	13,568.69
5120.003	Medicare	1,092.28	1,092.20	1,300.09	3,216.89	3,209.55
5120.004	PERS	15,661.01	16,372.65	19,711.66	37,757.69	38,641.24
5120.005	Health Insurance	9,009.76	7,328.03	8,886.83	14,883.96	17,107.68
5120.006	Life Insurance	5.93	4.79	5.30	8.04	8.04
5120.007	Workmen's Compensation	2,704.37	2,722.21	2,972.77	5,902.05	5,282.21
5120.011	PERS on Behalf	121,961.10	(92,767.00)	(202,774.00)	55,970.23	55,970.23
5202.000	Uniforms	0.00	0.00	243.75	0.00	0.00
5203.001	Utilities	1,035.92	0.00	0.00	0.00	0.00
5203.005	Fuel Oil	2,262.30	0.00	2,246.30	10,000.00	10,000.00
5204.000	Telephone	1,233.13	1,221.66	1,230.30	1,260.00	1,260.00
5205.000	Insurance	45,046.28	46,769.30	51,229.80	46,770.00	97,300.00
5206.000	Supplies	1,154.20	330.50	999.14	1,200.00	1,200.00
5207.000	Repairs and Maintenance	126.57	0.00	435.72	0.00	0.00
5208.000	Bldg Repair & Maint	25,873.00	40,281.00	21,279.60	31,736.00	48,078.00
5211.000	IT Fees	72,953.04	80,104.92	73,275.00	99,758.00	112,371.00
5212.000	Contracted Services	15,077.72	29,817.73	21,582.43	41,432.50	35,225.00
5214.000	Interdepartment Services	451,759.57	413,650.74	375,057.38	358,020.00	390,268.00
5221.000	Transportation/Vehicles	900.00	900.00	0.00	900.00	0.00
5222.000	Postage	5,529.97	7,329.14	6,187.50	8,000.00	8,000.00
5224.000	Dues and Publications	1,206.25	856.25	879.00	2,000.00	2,000.00
5226.000	Advertising	0.00	404.05	730.00	1,000.00	1,000.00
5230.000	Bad Debts	44,232.60	11,675.35	16,053.38	48,000.00	16,100.00
5231.000	Credit Card Expense	30,489.62	41,659.35	45,970.47	40,000.00	50,000.00
<b>Department Total: 601 - Administration</b>		<b>\$937,538.83</b>	<b>\$690,633.60</b>	<b>\$549,413.95</b>	<b>\$1,043,271.21</b>	<b>\$1,127,939.28</b>
<b>Department: 607 - Collections</b>						
5110.001	Regular Salaries/Wages	232,107.49	232,211.24	221,742.91	686,179.00	635,964.28
5110.002	Holidays	20,248.35	24,485.01	23,837.25	0.00	0.00
5110.003	Sick Leave	25,138.63	36,980.86	51,049.65	0.00	0.00
5110.004	Overtime	40,892.44	32,293.52	20,761.71	0.00	0.00
5110.010	Temp Wages	0.00	1,260.00	1,152.00	0.00	0.00
5120.001	Annual Leave	38,629.36	52,280.22	48,452.97	0.00	0.00
5120.002	SBS	22,023.93	23,440.36	22,603.05	42,062.48	38,984.66
5120.003	Medicare	5,209.57	5,544.65	5,346.59	9,949.60	9,221.49
5120.004	PERS	75,006.85	82,547.39	79,116.74	150,959.40	139,912.23
5120.005	Health Insurance	117,627.81	117,806.79	110,833.88	229,370.76	223,458.84
5120.006	Life Insurance	58.02	59.58	49.81	72.72	72.72
5120.007	Workmen's Compensation	12,898.22	13,811.65	12,022.21	21,134.19	17,170.90
5120.011	PERS on Behalf	30,933.18	30,030.00	8,926.00	0.00	0.00
5201.000	Training and Travel	200.00	950.00	2,171.99	9,000.00	8,000.00
5202.000	Uniforms	2,913.92	1,151.96	1,554.46	2,500.00	2,500.00
5203.001	Utilities	124,341.28	126,410.59	132,187.66	125,000.00	139,000.00
5204.001	Cell Phone Stipend	2,025.00	2,050.00	1,525.00	2,100.00	2,100.00
5206.000	Supplies	25,091.87	9,759.18	34,434.56	28,000.00	28,000.00
5207.000	Repairs and Maintenance	15,906.72	28,280.18	10,965.10	70,462.25	58,000.00
5212.000	Contracted Services	4,352.00	1,800.00	6,818.44	10,198.75	10,000.00
5221.000	Transportation/Vehicles	171,023.87	180,713.70	182,743.20	272,682.00	211,864.00
5223.000	Tools & Small Equipment	2,903.01	417.17	4,132.60	2,400.00	2,400.00
5224.000	Dues and Publications	0.00	650.50	240.45	0.00	0.00
5227.002	Rent-Equipment	4,248.00	4,248.00	4,248.00	4,248.00	4,248.00
5290.000	Other Expenses	0.00	433.78	1,046.50	1,000.00	1,000.00
5290.100	Unanticipated Repairs	34,866.48	16,744.16	6,442.50	170,926.50	150,000.00
<b>Department Total: 607 - Collections</b>		<b>\$1,008,646.00</b>	<b>\$1,026,360.49</b>	<b>\$994,405.23</b>	<b>\$1,838,245.65</b>	<b>\$1,681,897.12</b>
<b>Department: 610 - Treatment</b>						
5110.001	Regular Salaries/Wages	232,601.93	223,941.23	198,795.03	9,282.00	9,282.00
5110.002	Holidays	0.00	403.52	735.30	0.00	0.00
5110.003	Sick Leave	0.00	32.13	954.60	0.00	0.00
5110.004	Overtime	12,746.38	11,591.88	2,821.58	0.00	0.00
5110.010	Temp Wages	0.00	1,440.00	3,289.50	0.00	0.00

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
5120.001	Annual Leave	0.00	0.00	1,238.40	0.00	0.00
5120.002	SBS	15,064.69	14,508.23	12,719.07	569.10	569.10
5120.003	Medicare	3,563.44	3,431.75	3,008.57	134.61	134.61
5120.004	PERS	51,715.27	51,752.97	44,930.11	2,042.45	2,042.45
5120.005	Health Insurance	82,530.46	60,948.43	41,546.93	0.00	0.00
5120.006	Life Insurance	37.09	33.13	22.81	0.00	0.00
5120.007	Workmen's Compensation	8,822.51	8,556.38	6,880.43	285.94	250.66
5120.011	PERS on Behalf	18,772.46	18,734.00	4,991.00	0.00	0.00
5201.000	Training and Travel	0.00	1,300.00	1,374.32	3,000.00	3,000.00
5202.000	Uniforms	29.50	239.99	352.72	1,000.00	1,000.00
5203.001	Utilities	120,389.32	124,003.73	161,809.41	130,000.00	165,000.00
5206.000	Supplies	54,851.22	58,302.18	56,044.55	50,000.00	70,000.00
5207.000	Repairs and Maintenance	13,043.77	21,820.48	20,618.82	23,944.18	20,400.00
5212.000	Contracted Services	58,204.74	64,751.44	53,249.66	109,660.86	84,500.00
5222.000	Postage	7.00	12.69	8.93	0.00	0.00
5223.000	Tools & Small Equipment	3,732.19	1,181.83	297.00	5,500.00	1,000.00
5224.000	Dues and Publications	120.00	170.00	200.00	0.00	0.00
5227.002	Rent-Equipment	0.00	0.00	0.00	500.00	500.00
5290.000	Other Expenses	0.00	0.00	0.00	1,000.00	1,000.00
<b>Department Total: 610 - Treatment</b>		<b>\$676,231.97</b>	<b>\$667,155.99</b>	<b>\$615,888.74</b>	<b>\$336,919.14</b>	<b>\$358,678.82</b>
<b>Division Total: 600 - Operations</b>		<b>\$2,622,416.80</b>	<b>\$2,384,150.08</b>	<b>\$2,159,707.92</b>	<b>\$3,218,436.00</b>	<b>\$3,168,515.22</b>
<b>Division: 640 - Depreciation/Amortization</b>						
6202.000	Depreciation-Plants	797,627.57	1,067,843.15	1,190,607.02	1,067,844.00	1,190,608.00
6205.000	Depreciation-Buildings	33,599.16	33,599.16	33,315.90	33,600.00	33,316.00
6206.000	Depreciation-Machinery	52,320.24	58,386.11	64,966.70	58,387.00	64,967.00
<b>Division Total: 640 - Depreciation/Amortization</b>		<b>\$883,546.97</b>	<b>\$1,159,828.42</b>	<b>\$1,288,889.62</b>	<b>\$1,159,831.00</b>	<b>\$1,288,891.00</b>
<b>Division: 650 - Debt Payments</b>						
5295.000	Interest Expense	123,679.58	213,310.92	278,906.09	376,555.00	158,035.00
7301.000	Note Principal Payments	0.00	0.00	0.00	762,422.00	763,703.00
<b>Division Total: 650 - Debt Payments</b>		<b>\$123,679.58</b>	<b>\$213,310.92</b>	<b>\$278,906.09</b>	<b>\$1,138,977.00</b>	<b>\$921,738.00</b>
<b>Division: 670 - Fixed Assets</b>						
7103.000	Fixed Assets-Plant	0.00	0.00	0.00	0.00	50,000.00
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	6,000.00	40,000.00
<b>Division Total: 670 - Fixed Assets</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,000.00</b>	<b>\$90,000.00</b>
<b>Division: 680 - Transfers Between Funds</b>						
7200.000	Interfund Transfers Out	9,180,802.24	901,611.00	134,474.27	2,775,000.00	1,340,000.00
<b>Division Total: 680 - Transfers Between Funds</b>		<b>\$9,180,802.24</b>	<b>\$901,611.00</b>	<b>\$134,474.27</b>	<b>\$2,775,000.00</b>	<b>\$1,340,000.00</b>
<b>EXPENSES Total</b>		<b>\$12,810,445.59</b>	<b>\$4,658,900.42</b>	<b>\$3,861,977.90</b>	<b>\$8,298,244.00</b>	<b>\$6,809,144.22</b>
<b>Fund REVENUE</b>	<b>Total: 220 - Waste Water Treatment</b>					
<b>Fund EXPENSE</b>	<b>Total: 220 - Waste Water Treatment</b>	<b>\$12,810,445.59</b>	<b>\$4,658,900.42</b>	<b>\$3,861,977.90</b>	<b>\$8,298,244.00</b>	<b>\$6,809,144.22</b>
<b>Fund Total: 220 - Waste Water Treatment</b>		<b>(\$12,810,445.59)</b>	<b>(\$4,658,900.42)</b>	<b>(\$3,861,977.90)</b>	<b>(\$8,298,244.00)</b>	<b>(\$6,809,144.22)</b>

Wastewater Fund - Fund 730  
FY2025 Capital Projects

Status	Project number	Project Description	Source -	Source -	Source -	Source -	Source -	Source -	Source -	
			Grants (approved)	Loans/ Proceeds (approved)	Working Capital	Other source	Contingent Grants	Contingent Loans/Bonding	Contingent Other	authorized (approved + contingent)
Authorized/in progress	90447	WWTP Control System	-	-	478,580	-	-	-	-	478,580
Authorized/in progress	90531	Monastery St (DeGroff to Arrowhead) and Kinkead Utility & Street Improvements	-	-	-	-	-	-	-	-
Authorized/in progress	90565	Jamestown East Lift Station Replacement	-	-	85,000	-	-	-	-	85,000
Authorized/in progress	90655	WWTP-Rehabilitation	-	9,737,000	14,420	-	-	-	-	9,751,420
Authorized/in progress	90783	Replace Generators - Lift Stations	-	311,000	236,000	-	-	-	-	547,000
Authorized/in progress	90809	Replace WWTP Influent Grinder	-	-	100,000	-	-	-	-	100,000
Authorized/in progress	90816	Channel Lift Station Rehabilitation	-	371,734	71,887	-	-	-	-	443,621
Authorized/in progress	90819	South Lake/West DeGroff Utilities & Street Improvements	500,000	343,700	16,186	-	-	-	-	859,886
Authorized/in progress	90838	Lincoln Street Paving (Harbor Way to Harbor Drive)	-	-	20,000	-	-	-	-	20,000
Authorized/in progress	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	1,250,000	80,000	-	-	810,000	-	2,140,000
Authorized/in progress	90862	Japonski Sewer Force Main Condition Assessment	-	-	250,000	-	-	-	-	250,000
Authorized/in progress	90877	Brady-Gavan Road and Utility Project	-	-	5,000	-	-	-	-	5,000
Authorized/in progress	90894	Asset Management/CMMS Implementation	-	-	65,000	-	-	-	-	65,000
Authorized/in progress	90895	Wastewater Master Plan	-	-	120,000	-	-	-	-	120,000
Authorized/in progress	90916	WWTP Blower Manifold Assessment/Design	-	-	53,000	-	-	-	-	53,000
Authorized/in progress	90917	Lincoln Street Lift Station Valve Replacement	-	-	55,000	-	-	-	-	55,000
Authorized/in progress	90918	WWTP Clarifier Drive Replacement	-	-	62,000	-	-	-	-	62,000
Authorized/in progress	90919	Thomsen Harbor Lift Station Rehabilitation	-	1,300,000	1,525,143	-	-	1,700,000	-	4,525,143
Authorized/in progress	90952	Sludge thickener catwalk replacement	-	-	20,000	-	-	-	-	20,000
Authorized/in progress	90983	SCADA Communication Upgrades	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	90982	Old Sitka Rocks Lift Station Control Panel	-	-	65,000	-	-	-	-	65,000
Authorized/in progress	91008	WW Emergency Unanticipated Capital Repairs	-	-	150,000	-	-	-	-	150,000
Authorized/in progress	91009	Lake & Lincoln Lift Station Rehabilitation	-	-	25,000	-	-	2,500,000	-	2,525,000
Authorized/in progress	91010	WWTP Effluent Disinfection System	-	-	750,000	-	-	7,000,000	-	7,750,000
Authorized/in progress	91011	Sewer Force Main Replacement	-	-	700,000	-	-	-	-	700,000
Authorized/in progress	91012	WWTP Lime Feed System	-	-	250,000	-	-	-	-	250,000
Authorized/in progress	91013	WW Equipment Condition Assessment	-	-	100,000	-	-	-	-	100,000
<b>Authorized/in progress Total</b>			<b>500,000</b>	<b>13,313,434</b>	<b>5,347,216</b>	<b>-</b>	<b>-</b>	<b>12,010,000</b>	<b>-</b>	<b>31,170,650</b>
New FY25	90843	Lake St (DeGroff to Arrowhead) and Hirst Utility & Street Improvements	-	-	670,000	-	-	-	-	670,000
New FY25	TBD	Sludge Dewatering Assessment and Design	-	-	175,000	-	-	-	-	175,000
New FY25	TBD	WWTP Pipe Replacement	-	-	20,000	-	-	-	-	20,000
New FY25	90983	SCADA Communications Upgrades	-	-	75,000	-	-	-	-	75,000
New FY25	91009	Lake & Lincoln Lift Station Rehabilitation	-	-	400,000	-	-	-	-	400,000
New FY25	91011	Sewer Force Main Replacement	-	-	-	-	-	6,000,000	-	6,000,000
<b>New FY25 Total</b>			<b>-</b>	<b>-</b>	<b>1,340,000</b>	<b>-</b>	<b>-</b>	<b>6,000,000</b>	<b>-</b>	<b>7,340,000</b>
<b>Grand Total</b>			<b>500,000</b>	<b>13,313,434</b>	<b>6,687,216</b>	<b>-</b>	<b>-</b>	<b>18,010,000</b>	<b>-</b>	<b>38,510,650</b>





# **SOLID WASTE FUND**

## ***DRAFT***

**FISCAL YEAR 2025**

**OPERATING BUDGET**

City and Borough of Sitka

# Solid Waste Fund - Summary by Organization Report

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Projected Amount	2025 Draft Budget
<b>Fund: 230 Solid Waste Fund</b>						
<b>Revenue</b>						
230-300-310 - State Revenue	15,189.74	36.00	3,825.00	11,916.00	11,916.00	10,914.00
230-300-340 - Operating Revenue	4,914,771.18	5,771,592.99	5,683,578.65	6,134,625.00	6,124,600.00	6,197,500.00
230-300-360 - Uses of Prop & Investment	(16,547.75)	(99,807.93)	78,927.93	35,000.00	60,100.00	60,000.00
230-300-380 - Miscellaneous	9,419.65	1,025.26	13,909.52	10,500.00	2,500.00	2,500.00
230-300-390 - Cash Basis Receipts	15,137.59	210,000.00	-	862,500.00	862,500.00	-
<b>Revenue Totals</b>	<b>\$ 4,937,970</b>	<b>\$ 5,882,846</b>	<b>\$ 5,780,241</b>	<b>\$ 7,054,541</b>	<b>\$ 7,061,616</b>	<b>\$ 6,270,914</b>
<b>Expenditures</b>						
230-600-601 - Administration	\$ 1,644,594	\$ 1,703,001	\$ 1,819,118	\$ 2,142,205	\$ 1,779,900	\$ 741,023
230-600-620 - Transfer Station	2,028,585	2,144,611	1,966,226	2,574,622	2,009,400	938,866
230-600-621 - Landfill	341,206	330,834	112,194	450,343	375,600	204,328
230-600-622 - Scrap Yard	597,506	580,956	538,647	623,638	692,300	974,956
230-600-623 - Dropoff Recycle Center	31,579	90,458	41,248	15,941	64,300	148,939
230-600-624 - Solid Waste Collection	-	-	-	-	-	2,721,600
230-640 - Depreciation/Amortization	176,517	147,596	119,974	147,598	147,600	119,976
230-650 - Debt Payments	15,643	13,912	12,178	219,220	219,200	217,483
230-670 - Fixed Assets	-	-	-	886,500	809,100	35,000
230-680 - Transfers Between Funds	33,222	3,070,000	-	1,470,840	1,470,840	-
<b>Expenditure Totals</b>	<b>\$ 4,868,852</b>	<b>\$ 8,081,367</b>	<b>\$ 4,609,585</b>	<b>\$ 8,530,907</b>	<b>\$ 7,568,240</b>	<b>\$ 6,102,171</b>
<b>Fund Total: Solid Waste Fund</b>	<b>\$ 69,118</b>	<b>\$ (2,198,521)</b>	<b>\$ 1,170,656</b>	<b>\$ (1,476,366)</b>	<b>\$ (506,624)</b>	<b>\$ 168,743</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
Fund: 230 - Solid Waste Fund						
<b>EXPENSES</b>						
<i>400 - Salaries and Wages</i>						
5110.001	Regular Salaries/Wages	118,762.81	119,679.27	115,175.70	162,718.40	180,238.32
5110.002	Holidays	6,886.10	6,571.06	6,314.92	0.00	0.00
5110.003	Sick Leave	7,710.31	2,078.10	7,383.40	0.00	0.00
5110.004	Overtime	11,976.75	10,868.97	4,546.01	0.00	3,000.00
5110.010	Temp Wages	0.00	0.00	119.60	0.00	10,000.00
<i>Account Classification Total: 400 - Salaries and Wages</i>		<b>\$145,335.97</b>	<b>\$139,197.40</b>	<b>\$133,539.63</b>	<b>\$162,718.40</b>	<b>\$193,238.32</b>
<i>450 - Fringe Benefits</i>						
5120.001	Annual Leave	8,579.79	6,212.88	11,788.46	5,522.00	4,323.00
5120.002	SBS	9,366.31	8,998.82	8,669.47	10,313.14	12,110.44
5120.003	Medicare	2,215.55	2,128.64	2,050.65	2,439.49	2,864.63
5120.004	PERS	32,093.06	31,355.84	30,560.95	35,798.09	40,312.35
5120.005	Health Insurance	24,273.06	45,438.04	32,715.51	29,767.92	66,851.64
5120.006	Life Insurance	34.00	28.23	26.89	30.24	36.36
5120.007	Workmen's Compensation	11,758.24	5,389.06	5,199.41	6,053.32	6,304.93
5120.008	Unemployment	6,995.07	0.00	0.00	0.00	0.00
5120.011	PERS on Behalf	58,936.74	(16,431.00)	(39,209.00)	11,916.24	10,913.65
5400.000	OPEB Expense	(17,957.00)	(45,791.00)	(26,741.00)	0.00	0.00
<i>Account Classification Total: 450 - Fringe Benefits</i>		<b>\$136,294.82</b>	<b>\$37,329.51</b>	<b>\$25,061.34</b>	<b>\$101,840.44</b>	<b>\$143,717.00</b>
<i>500 - Operating Expenses</i>						
5201.000	Training and Travel	361.37	3,619.92	5,026.35	22,000.00	102,000.00
5202.000	Uniforms	1,113.58	2,096.59	1,026.61	2,000.00	5,000.00
5203.001	Utilities	53,440.37	44,285.36	40,654.22	48,000.00	49,500.00
5204.000	Telephone	1,999.23	1,983.08	1,985.97	2,000.00	2,100.00
5204.001	Cell Phone Stipend	0.00	0.00	0.00	900.00	900.00
5205.000	Insurance	5,436.84	5,276.66	6,265.29	5,940.00	9,800.00
5206.000	Supplies	19,881.63	32,523.51	12,179.13	37,000.00	42,000.00
5207.000	Repairs and Maintenance	0.00	1,605.03	1,379.08	0.00	0.00
5208.000	Bldg Repair & Maint	8,624.00	11,489.92	8,337.96	12,521.00	16,166.00
5211.000	IT Fees	18,552.96	19,494.96	25,685.04	25,441.00	30,046.00
5212.000	Contracted Services	3,406,201.28	3,638,839.44	3,564,655.52	4,478,310.79	4,331,365.00
5214.000	Interdepartment Services	419,225.82	462,878.74	437,380.72	438,508.00	524,852.00
5221.000	Transportation/Vehicles	344,415.22	329,430.73	92,428.56	323,069.00	114,828.00
5222.000	Postage	3,375.00	6,750.00	6,187.50	6,500.00	6,500.00
5223.000	Tools & Small Equipment	4,571.81	3,008.11	914.12	0.00	14,000.00
5224.000	Dues and Publications	268.00	0.00	0.00	0.00	0.00
5226.000	Advertising	1,858.20	1,533.80	196.00	0.00	0.00
5227.002	Rent-Equipment	70.20	62,000.00	31,000.00	35,000.00	35,600.00
5230.000	Bad Debts	44,152.99	22,675.28	30,101.42	40,000.00	30,100.00
5231.000	Credit Card Expense	38,832.99	54,147.55	59,153.00	60,000.00	62,000.00
5290.000	Other Expenses	(10,542.15)	(30,306.09)	(5,724.03)	5,000.00	16,000.00
5295.000	Interest Expense	15,642.61	13,911.82	12,178.08	10,422.00	8,685.00
<i>Account Classification Total: 500 - Operating Expenses</i>		<b>\$4,377,481.95</b>	<b>\$4,687,244.41</b>	<b>\$4,331,010.54</b>	<b>\$5,552,611.79</b>	<b>\$5,401,442.00</b>
<i>600 - Amortization &amp; Depreciation</i>						
6201.000	Depreciation-Land Improve	89,989.45	89,989.44	89,989.44	89,990.00	89,990.00
6202.000	Depreciation-Plants	12,069.64	12,069.60	12,069.60	12,070.00	12,070.00
6205.000	Depreciation-Buildings	68,447.04	38,561.15	8,675.59	38,562.00	8,676.00
6206.000	Depreciation-Machinery	6,011.22	6,975.51	9,239.15	6,976.00	9,240.00
<i>Account Classification Total: 600 - Amortization &amp; Depreciation</i>		<b>\$176,517.35</b>	<b>\$147,595.70</b>	<b>\$119,973.78</b>	<b>\$147,598.00</b>	<b>\$119,976.00</b>
<i>700 - Cash Basis Expenditures</i>						
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	886,500.00	35,088.00
7200.000	Interfund Transfers Out	33,222.00	3,070,000.00	0.00	1,470,840.00	0.00
7301.000	Note Principal Payments	0.00	0.00	0.00	208,798.00	208,798.00
<i>Account Classification Total: 700 - Cash Basis Expenditures</i>		<b>\$33,222.00</b>	<b>\$3,070,000.00</b>	<b>\$0.00</b>	<b>\$2,566,138.00</b>	<b>\$243,886.00</b>
<b>EXPENSES Total</b>		<b>\$4,868,852.09</b>	<b>\$8,081,367.02</b>	<b>\$4,609,585.29</b>	<b>\$8,530,906.63</b>	<b>\$6,102,259.32</b>
<b>Fund REVENUE Total: 230 - Solid Waste Fund</b>						
<b>Fund EXPENSE Total: 230 - Solid Waste Fund</b>		<b>\$4,868,852.09</b>	<b>\$8,081,367.02</b>	<b>\$4,609,585.29</b>	<b>\$8,530,906.63</b>	<b>\$6,102,259.32</b>
<b>Fund Total: 230 - Solid Waste Fund</b>		<b>(\$4,868,852.09)</b>	<b>(\$8,081,367.02)</b>	<b>(\$4,609,585.29)</b>	<b>(\$8,530,906.63)</b>	<b>(\$6,102,259.32)</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 230 - Solid Waste Fund</b>						
<b>EXPENSES</b>						
<b>Division: 600 - Operations</b>						
<b>Department: 601 - Administration</b>						
5120.001	Annual Leave	762.32	(1,223.59)	3,902.78	0.00	0.00
5201.000	Training and Travel	0.00	0.00	0.00	0.00	50,000.00
5205.000	Insurance	5,436.84	5,276.66	6,265.29	5,940.00	9,800.00
5206.000	Supplies	1,794.42	3,963.40	84.00	1,500.00	1,500.00
5211.000	IT Fees	18,552.96	19,494.96	25,685.04	25,441.00	30,046.00
5212.000	Contracted Services	1,134,274.74	1,179,850.07	1,278,460.01	1,564,316.00	20,225.00
5214.000	Interdepartment Services	413,555.51	456,060.24	433,260.09	438,508.00	524,852.00
5222.000	Postage	3,375.00	6,750.00	6,187.50	6,500.00	6,500.00
5224.000	Dues and Publications	268.00	0.00	0.00	0.00	0.00
5226.000	Advertising	1,545.00	810.90	0.00	0.00	0.00
5230.000	Bad Debts	44,152.99	22,675.28	30,101.42	40,000.00	30,100.00
5231.000	Credit Card Expense	38,832.99	54,147.55	59,153.00	60,000.00	62,000.00
5290.000	Other Expenses	0.00	986.40	2,760.00	0.00	6,000.00
5400.000	OPEB Expense	(17,957.00)	(45,791.00)	(26,741.00)	0.00	0.00
<b>Department Total: 601 - Administration</b>		<b>\$1,644,593.77</b>	<b>\$1,703,000.87</b>	<b>\$1,819,118.13</b>	<b>\$2,142,205.00</b>	<b>\$741,023.00</b>
<b>Department: 620 - Transfer Station</b>						
5201.000	Training and Travel	122.00	0.00	0.00	0.00	0.00
5203.001	Utilities	9,043.03	9,566.62	10,646.44	10,000.00	16,000.00
5206.000	Supplies	803.82	0.00	0.00	0.00	0.00
5208.000	Bldg Repair & Maint	8,624.00	11,279.92	8,337.96	12,521.00	16,166.00
5212.000	Contracted Services	2,007,451.47	2,122,868.72	1,947,241.53	2,552,101.00	906,700.00
5214.000	Interdepartment Services	2,540.97	895.49	0.00	0.00	0.00
<b>Department Total: 620 - Transfer Station</b>		<b>\$2,028,585.29</b>	<b>\$2,144,610.75</b>	<b>\$1,966,225.93</b>	<b>\$2,574,622.00</b>	<b>\$938,866.00</b>
<b>Department: 621 - Landfill</b>						
5201.000	Training and Travel	0.00	200.00	1,998.20	12,000.00	12,000.00
5206.000	Supplies	4,893.99	9,735.55	2,968.90	15,500.00	15,500.00
5207.000	Repairs and Maintenance	0.00	1,605.03	0.00	0.00	0.00
5212.000	Contracted Services	8,077.58	27,859.83	27,713.21	94,773.79	52,000.00
5214.000	Interdepartment Services	0.00	0.00	2,849.97	0.00	0.00
5221.000	Transportation/Vehicles	338,567.13	322,002.90	85,357.43	323,069.00	114,828.00
5226.000	Advertising	313.20	722.90	0.00	0.00	0.00
5290.000	Other Expenses	(10,646.03)	(31,292.49)	(8,694.03)	5,000.00	10,000.00
<b>Department Total: 621 - Landfill</b>		<b>\$341,205.87</b>	<b>\$330,833.72</b>	<b>\$112,193.68</b>	<b>\$450,342.79</b>	<b>\$204,328.00</b>
<b>Department: 622 - Scrap Yard</b>						
5110.001	Regular Salaries/Wages	118,762.81	119,679.27	115,175.70	162,718.40	180,238.32
5110.002	Holidays	6,886.10	6,571.06	6,314.92	0.00	0.00
5110.003	Sick Leave	7,710.31	2,078.10	7,383.40	0.00	0.00
5110.004	Overtime	11,976.75	10,868.97	4,546.01	0.00	0.00
5110.010	Temp Wages	0.00	0.00	119.60	0.00	0.00
5120.001	Annual Leave	7,817.47	7,436.47	7,885.68	0.00	0.00
5120.002	SBS	9,366.31	8,998.82	8,669.47	9,974.64	11,048.54
5120.003	Medicare	2,215.55	2,128.64	2,050.65	2,359.42	2,613.45
5120.004	PERS	32,093.06	31,355.84	30,560.95	35,798.09	39,652.35
5120.005	Health Insurance	24,273.06	45,438.04	32,715.51	29,767.92	66,851.64
5120.006	Life Insurance	34.00	28.23	26.89	30.24	36.36
5120.007	Workmen's Compensation	11,758.24	5,389.06	5,199.41	6,053.32	6,002.03
5120.008	Unemployment	6,995.07	0.00	0.00	0.00	0.00
5120.011	PERS on Behalf	58,936.74	(16,431.00)	(39,209.00)	11,916.24	10,913.65
5201.000	Training and Travel	239.37	3,419.92	3,028.15	10,000.00	40,000.00
5202.000	Uniforms	1,113.58	2,096.59	1,026.61	2,000.00	5,000.00
5203.001	Utilities	32,239.74	25,537.66	21,630.18	28,000.00	25,000.00
5204.000	Telephone	1,999.23	1,983.08	1,985.97	2,000.00	2,100.00
5204.001	Cell Phone Stipend	0.00	0.00	0.00	900.00	900.00
5206.000	Supplies	12,389.40	18,824.56	9,126.23	20,000.00	25,000.00
5207.000	Repairs and Maintenance	0.00	0.00	1,379.08	0.00	0.00
5208.000	Bldg Repair & Maint	0.00	210.00	0.00	0.00	0.00
5212.000	Contracted Services	239,326.47	227,593.08	278,704.52	267,120.00	510,000.00
5214.000	Interdepartment Services	778.55	5,313.94	936.06	0.00	0.00
5221.000	Transportation/Vehicles	5,848.09	7,427.83	7,071.13	0.00	0.00
5223.000	Tools & Small Equipment	4,571.81	3,008.11	914.12	0.00	14,000.00
5226.000	Advertising	0.00	0.00	196.00	0.00	0.00
5227.002	Rent-Equipment	70.20	62,000.00	31,000.00	35,000.00	35,600.00
5290.000	Other Expenses	103.88	0.00	210.00	0.00	0.00
<b>Department Total: 622 - Scrap Yard</b>		<b>\$597,505.79</b>	<b>\$580,956.27</b>	<b>\$538,647.24</b>	<b>\$623,638.27</b>	<b>\$974,956.34</b>
<b>Department: 623 - Dropoff Recycle Center</b>						

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
5110.004	Overtime	0.00	0.00	0.00	0.00	3,000.00
5110.010	Temp Wages	0.00	0.00	0.00	0.00	10,000.00
5120.001	Annual Leave	0.00	0.00	0.00	5,522.00	4,323.00
5120.002	SBS	0.00	0.00	0.00	338.50	1,061.90
5120.003	Medicare	0.00	0.00	0.00	80.07	251.18
5120.004	PERS	0.00	0.00	0.00	0.00	660.00
5120.007	Workmen's Compensation	0.00	0.00	0.00	0.00	302.90
5203.001	Utilities	12,157.60	9,181.08	8,377.60	10,000.00	8,500.00
5212.000	Contracted Services	17,071.02	80,667.74	32,536.25	0.00	120,840.00
5214.000	Interdepartment Services	2,350.79	609.07	334.60	0.00	0.00
<b>Department Total: 623 - Dropoff Recycle Center</b>		<b>\$31,579.41</b>	<b>\$90,457.89</b>	<b>\$41,248.45</b>	<b>\$15,940.57</b>	<b>\$148,938.98</b>
<b>Department: 624 - Solid Waste Collection</b>						
5212.000	Contracted Services	0.00	0.00	0.00	0.00	2,721,600.00
<b>Department Total: 624 - Solid Waste Collection</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,721,600.00</b>
<b>Division Total: 600 - Operations</b>		<b>\$4,643,470.13</b>	<b>\$4,849,859.50</b>	<b>\$4,477,433.43</b>	<b>\$5,806,748.63</b>	<b>\$5,729,712.32</b>
<b>Division: 640 - Depreciation/Amortization</b>						
6201.000	Depreciation-Land Improve	89,989.45	89,989.44	89,989.44	89,990.00	89,990.00
6202.000	Depreciation-Plants	12,069.64	12,069.60	12,069.60	12,070.00	12,070.00
6205.000	Depreciation-Buildings	68,447.04	38,561.15	8,675.59	38,562.00	8,676.00
6206.000	Depreciation-Machinery	6,011.22	6,975.51	9,239.15	6,976.00	9,240.00
<b>Division Total: 640 - Depreciation/Amortization</b>		<b>\$176,517.35</b>	<b>\$147,595.70</b>	<b>\$119,973.78</b>	<b>\$147,598.00</b>	<b>\$119,976.00</b>
<b>Division: 650 - Debt Payments</b>						
5295.000	Interest Expense	15,642.61	13,911.82	12,178.08	10,422.00	8,685.00
7301.000	Note Principal Payments	0.00	0.00	0.00	208,798.00	208,798.00
<b>Division Total: 650 - Debt Payments</b>		<b>\$15,642.61</b>	<b>\$13,911.82</b>	<b>\$12,178.08</b>	<b>\$219,220.00</b>	<b>\$217,483.00</b>
<b>Division: 670 - Fixed Assets</b>						
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	886,500.00	35,088.00
<b>Division Total: 670 - Fixed Assets</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$886,500.00</b>	<b>\$35,088.00</b>
<b>Division: 680 - Transfers Between Funds</b>						
7200.000	Interfund Transfers Out	33,222.00	3,070,000.00	0.00	1,470,840.00	0.00
<b>Division Total: 680 - Transfers Between Funds</b>		<b>\$33,222.00</b>	<b>\$3,070,000.00</b>	<b>\$0.00</b>	<b>\$1,470,840.00</b>	<b>\$0.00</b>
<b>EXPENSES Total</b>		<b>\$4,868,852.09</b>	<b>\$8,081,367.02</b>	<b>\$4,609,585.29</b>	<b>\$8,530,906.63</b>	<b>\$6,102,259.32</b>
<b>Fund REVENUE</b>	<b>Total: 230 - Solid Waste Fund</b>					
<b>Fund EXPENSE</b>	<b>Total: 230 - Solid Waste Fund</b>	<b>\$4,868,852.09</b>	<b>\$8,081,367.02</b>	<b>\$4,609,585.29</b>	<b>\$8,530,906.63</b>	<b>\$6,102,259.32</b>
<b>Fund Total: 230 - Solid Waste Fund</b>		<b>(\$4,868,852.09)</b>	<b>(\$8,081,367.02)</b>	<b>(\$4,609,585.29)</b>	<b>(\$8,530,906.63)</b>	<b>(\$6,102,259.32)</b>

Solid Waste Fund - Fund 740  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source- Total authorized (approved + contingent)
Authorized/in progress	90847	Expansion of Biosolids	-	-	1,530,000	-	-	-	-	1,530,000
Authorized/in progress	90865	Transfer Station Building	-	-	80,000	-	-	-	-	80,000
Authorized/in progress	90871	Kimsham Landfill Drainage Compliance	-	-	100,000	-	-	-	-	100,000
Authorized/in progress	90899	Scrap Yard Electrical	-	-	8,000	-	-	-	-	8,000
Authorized/in progress	90900	Scrap Yard / Impound Fence	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	90920	Scrap Yard Tank Circular Concrete Structure Repairs	-	-	8,500	-	-	-	-	8,500
Authorized/in progress	90953	Recycling Loading Dock Repair	-	-	15,000	-	-	-	-	15,000
Authorized/in progress	90963	Solid Waste Compactor	-	2,790,000	155,000	210,000	-	-	-	3,155,000
Authorized/in progress	91014	Granite Ck Biosolids-Bridge Study	-	-	250,000	-	-	-	-	250,000
<b>Authorized/in progress Total</b>			-	<b>2,790,000</b>	<b>2,196,500</b>	<b>210,000</b>	-	-	-	<b>5,196,500</b>
<b>Grand Total</b>			-	<b>2,790,000</b>	<b>2,196,500</b>	<b>210,000</b>	-	-	-	<b>5,196,500</b>



# HARBOR FUND

# *DRAFT*

FISCAL YEAR 2025

OPERATING BUDGET

# Harbor Fund - Summary by Organization Report

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Projected Amount	2025 Draft Budget
<b>Fund: 240 Harbor Fund</b>						
<b>Revenue</b>						
240-300-310 - State Revenue	\$ 907,385	\$ 1,752,302	\$ 1,468,076	\$ 890,997	\$ 891,000	\$ 946,349
240-300-340 - Operating Revenue	2,318,099	2,626,062	2,986,854	3,195,140	3,143,700	3,316,000
240-300-350 - Non-Operating Revenue	189,287	407,467	415,416	357,500	415,400	436,000
240-300-360 - Uses of Prop & Investment	(56,655)	(271,753)	108,165	115,000	347,700	250,000
240-300-380 - Miscellaneous	8,735	19,847	23,801	25,000	11,900	15,000
240-300-390 - Cash Basis Receipts	14,571,904	554,205	285,439	134,645	162,900	147,000
<b>Revenue Totals</b>	<b>\$ 17,938,754</b>	<b>\$ 5,088,130</b>	<b>\$ 5,287,751</b>	<b>\$ 4,718,282</b>	<b>\$ 4,972,600</b>	<b>\$ 5,110,349</b>
<b>Expenditures</b>						
240-600-601 - Operations,Administration	\$ 780,140	\$ 606,545	\$ 729,895	\$ 1,075,321	\$ 847,700	\$ 1,326,152
240-600-630 - Operations	\$ 1,562,141	\$ 1,716,083	\$ 1,884,197	\$ 1,878,374	\$ 1,783,100	\$ 2,228,513
240-640 - Depreciation/Amortization	\$ 1,992,288	\$ 1,489,218	\$ 1,767,392	\$ 1,746,281	\$ 1,767,700	\$ 1,767,394
240-650 - Debt Payments	\$ 440,226	\$ 314,143	\$ 325,902	\$ 881,430	\$ 881,400	\$ 884,749
240-670 - Fixed Assets	\$ -	\$ -	\$ -	\$ 6,000	\$ 4,000	\$ -
240-680 - Transfers Between Funds	\$ 576,000	\$ 3,657,000	\$ 2,247,000	\$ 1,113,104	\$ 1,113,100	\$ 92,500
240-690 - Other Financing Sources/Uses	\$ 28,876	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenditure Totals</b>	<b>\$ 5,379,671</b>	<b>\$ 7,782,989</b>	<b>\$ 6,954,386</b>	<b>\$ 6,700,511</b>	<b>\$ 6,397,000</b>	<b>\$ 6,299,308</b>
<b>Fund Total: Harbor Fund</b>	<b>\$ 12,559,083</b>	<b>\$ (2,694,859)</b>	<b>\$ (1,666,635)</b>	<b>\$ (1,982,229)</b>	<b>\$ (1,424,400)</b>	<b>\$ (1,188,959)</b>



Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
Fund: 240 - Harbor Fund						
<b>EXPENSES</b>						
400 - Salaries and Wages						
5110.001	Regular Salaries/Wages	412,106.66	389,472.53	478,660.59	609,343.20	707,243.60
5110.002	Holidays	19,344.24	21,444.75	23,838.37	0.00	0.00
5110.003	Sick Leave	19,135.85	26,963.34	19,313.74	0.00	0.00
5110.004	Overtime	14,588.98	15,777.39	12,266.83	10,500.00	15,000.00
5110.010	Temp Wages	56,850.25	61,794.33	75,307.86	98,000.00	164,000.00
Account Classification Total: 400 - Salaries and Wages		\$522,025.98	\$515,452.34	\$609,387.39	\$717,843.20	\$886,243.60
450 - Fringe Benefits						
5120.001	Annual Leave	43,557.07	48,584.98	61,304.13	26,034.00	26,712.00
5120.002	SBS	34,559.32	34,742.59	41,475.53	45,599.94	55,731.42
5120.003	Medicare	8,179.56	8,218.03	9,624.34	10,786.23	13,237.86
5120.004	PERS	103,698.50	106,742.74	124,692.48	136,365.42	158,893.60
5120.005	Health Insurance	193,033.85	188,744.56	192,806.44	228,444.24	252,018.48
5120.006	Life Insurance	109.52	107.16	114.85	115.20	129.36
5120.007	Workmen's Compensation	20,039.22	20,338.53	25,771.74	25,553.55	26,660.40
5120.008	Unemployment	3,776.77	0.00	0.00	0.00	0.00
5120.011	PERS on Behalf	128,012.72	(47,751.00)	5,903.00	40,997.95	46,348.25
5400.000	OPEB Expense	(19,681.00)	(198,362.00)	(167,914.00)	0.00	0.00
Account Classification Total: 450 - Fringe Benefits		\$515,285.53	\$161,365.59	\$293,778.51	\$513,896.53	\$579,731.37
500 - Operating Expenses						
5201.000	Training and Travel	931.35	195.25	5,882.89	14,000.00	11,170.00
5202.000	Uniforms	971.48	3,459.89	3,009.62	2,100.00	2,900.00
5203.001	Utilities	519,928.46	577,586.83	678,665.21	550,000.00	680,000.00
5204.000	Telephone	1,037.60	741.17	499.19	750.00	0.00
5204.001	Cell Phone Stipend	650.00	600.00	662.60	1,200.00	900.00
5205.000	Insurance	80,433.72	86,061.84	93,535.41	87,450.00	152,800.00
5206.000	Supplies	18,352.51	17,336.83	19,934.97	18,150.00	20,500.00
5207.000	Repairs and Maintenance	36,259.82	47,165.49	51,215.55	70,000.00	50,000.00
5207.001	Boat Repair and Maintenance	3,786.56	3,534.35	4,568.68	6,000.00	6,000.00
5207.002	Crush derelict boats	0.00	1,656.20	6,419.85	10,000.00	10,000.00
5208.000	Bldg Repair & Maint	8,624.00	9,676.92	8,337.96	12,521.00	16,166.00
5211.000	IT Fees	59,210.04	62,218.92	68,403.00	93,186.00	107,621.00
5212.000	Contracted Services	107,872.16	180,747.32	132,772.08	257,775.00	319,800.00
5214.000	Interdepartment Services	295,957.46	344,101.94	350,182.50	312,287.00	343,512.00
5221.000	Transportation/Vehicles	41,204.84	45,595.09	48,522.67	62,507.00	97,300.00
5222.000	Postage	3,064.65	6,014.75	5,500.00	6,000.00	6,000.00
5223.000	Tools & Small Equipment	9,904.88	13,033.09	20,213.88	14,000.00	15,326.00
5224.000	Dues and Publications	635.00	991.80	849.00	800.00	800.00
5226.000	Advertising	1,874.22	2,196.60	1,915.30	4,750.00	5,500.00
5227.002	Rent-Equipment	228.15	399.95	0.00	1,000.00	1,000.00
5227.003	Rent-Other	0.00	0.00	0.00	0.00	1,800.00
5230.000	Bad Debts	67,285.44	174,154.07	134,094.14	126,000.00	150,000.00
5231.000	Credit Card Expense	46,307.22	63,258.88	72,846.61	70,000.00	88,000.00
5290.000	Other Expenses	450.10	5,082.13	2,894.81	1,480.00	1,595.00
5295.000	Interest Expense	438,726.33	312,643.08	324,151.70	351,082.00	338,401.00
5297.000	Debt Admin Expense	1,500.00	1,500.00	1,750.00	0.00	1,000.00
Account Classification Total: 500 - Operating Expenses		\$1,745,195.99	\$1,959,952.39	\$2,036,827.62	\$2,073,038.00	\$2,428,091.00
600 - Amortization & Depreciation						
6201.000	Depreciation-Land Improve	6,922.98	0.00	0.00	4,184.00	4,920.00
6203.000	Depreciation-Harbors	1,953,745.19	1,455,629.81	1,733,305.42	1,708,508.00	1,728,386.00
6205.000	Depreciation-Buildings	1,050.33	1,194.71	1,194.72	1,195.00	1,195.00
6206.000	Depreciation-Machinery	30,569.08	32,393.77	32,892.24	32,394.00	32,893.00
Account Classification Total: 600 - Amortization & Depreciation		\$1,992,287.58	\$1,489,218.29	\$1,767,392.38	\$1,746,281.00	\$1,767,394.00
691 - Other Financing Uses						
7740.000	Bonds issuance costs	28,876.07	0.00	0.00	0.00	0.00
Account Classification Total: 691 - Other Financing Uses		\$28,876.07	\$0.00	\$0.00	\$0.00	\$0.00
700 - Cash Basis Expenditures						
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	6,000.00	0.00
7200.000	Interfund Transfers Out	576,000.00	3,657,000.00	2,247,000.00	1,113,104.00	92,500.00
7301.000	Note Principal Payments	0.00	0.00	0.00	45,348.00	45,348.00
7302.000	Bond Principal Payments	0.00	0.00	0.00	485,000.00	500,000.00
Account Classification Total: 700 - Cash Basis Expenditures		\$576,000.00	\$3,657,000.00	\$2,247,000.00	\$1,649,452.00	\$637,848.00
EXPENSES Total		\$5,379,671.15	\$7,782,988.61	\$6,954,385.90	\$6,700,510.73	\$6,299,307.97
Fund REVENUE Total: 240 - Harbor Fund						
Fund EXPENSE Total: 240 - Harbor Fund		\$5,379,671.15	\$7,782,988.61	\$6,954,385.90	\$6,700,510.73	\$6,299,307.97
Fund Total: 240 - Harbor Fund		(\$5,379,671.15)	(\$7,782,988.61)	(\$6,954,385.90)	(\$6,700,510.73)	(\$6,299,307.97)

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 240 - Harbor Fund</b>						
<b>EXPENSES</b>						
<b>Division: 600 - Operations</b>						
<b>Department: 601 - Administration</b>						
5110.001	Regular Salaries/Wages	39,594.17	39,993.32	78,507.40	108,500.00	118,095.60
5110.002	Holidays	1,919.40	2,535.36	3,930.00	0.00	0.00
5110.003	Sick Leave	2,699.05	2,621.92	3,442.03	0.00	0.00
5110.004	Overtime	510.98	1,134.30	1,612.45	10,500.00	15,000.00
5110.010	Temp Wages	34,472.50	34,423.95	2,121.76	98,000.00	164,000.00
5120.001	Annual Leave	5,510.68	784.47	(139.95)	26,034.00	26,712.00
5120.002	SBS	5,041.73	5,139.15	5,817.56	14,897.87	19,616.40
5120.003	Medicare	1,192.55	1,215.62	1,376.11	3,523.99	4,695.21
5120.004	PERS	10,010.72	10,749.19	20,393.81	26,180.00	29,281.06
5120.005	Health Insurance	34,193.90	32,988.52	28,972.20	39,920.40	46,753.68
5120.006	Life Insurance	14.16	14.16	21.53	22.20	22.20
5120.007	Workmen's Compensation	279.73	260.61	284.25	5,118.86	6,805.98
5120.011	PERS on Behalf	90,482.68	(83,881.00)	(6,479.00)	0.00	0.00
5201.000	Training and Travel	599.60	0.00	3,251.87	13,500.00	10,000.00
5202.000	Uniforms	0.00	0.00	0.00	100.00	100.00
5204.000	Telephone	1,037.60	741.17	499.19	750.00	0.00
5204.001	Cell Phone Stipend	0.00	0.00	0.00	600.00	900.00
5205.000	Insurance	80,433.72	86,061.84	93,535.41	87,450.00	152,800.00
5206.000	Supplies	3,802.48	2,378.68	4,216.64	2,150.00	4,500.00
5207.000	Repairs and Maintenance	395.96	84.13	154.99	0.00	0.00
5208.000	Bldg Repair & Maint	8,624.00	9,676.92	8,337.96	12,521.00	16,166.00
5211.000	IT Fees	59,210.04	62,218.92	68,403.00	93,186.00	107,621.00
5212.000	Contracted Services	3,271.93	11,930.08	11,869.72	5,050.00	7,675.00
5214.000	Interdepartment Services	295,957.46	332,065.92	350,182.50	312,287.00	343,512.00
5221.000	Transportation/Vehicles	1,181.06	200.00	0.00	0.00	0.00
5222.000	Postage	3,000.00	6,014.75	5,500.00	6,000.00	6,000.00
5223.000	Tools & Small Equipment	57.75	0.00	0.00	6,000.00	1.00
5224.000	Dues and Publications	635.00	991.80	849.00	800.00	800.00
5226.000	Advertising	1,809.15	2,067.80	1,915.30	4,750.00	5,500.00
5230.000	Bad Debts	67,285.44	174,154.07	134,094.14	126,000.00	150,000.00
5231.000	Credit Card Expense	46,307.22	63,258.88	72,846.61	70,000.00	88,000.00
5290.000	Other Expenses	290.32	5,082.13	2,292.74	1,480.00	1,595.00
5400.000	OPEB Expense	(19,681.00)	(198,362.00)	(167,914.00)	0.00	0.00
<b>Department Total: 601 - Administration</b>		<b>\$780,139.98</b>	<b>\$606,544.66</b>	<b>\$729,895.22</b>	<b>\$1,075,321.32</b>	<b>\$1,326,152.13</b>
<b>Department: 630 - Operations</b>						
5110.001	Regular Salaries/Wages	372,512.49	349,479.21	400,153.19	500,843.20	589,148.00
5110.002	Holidays	17,424.84	18,909.39	19,908.37	0.00	0.00
5110.003	Sick Leave	16,436.80	24,341.42	15,871.71	0.00	0.00
5110.004	Overtime	14,078.00	14,643.09	10,654.38	0.00	0.00
5110.010	Temp Wages	22,377.75	27,370.38	73,186.10	0.00	0.00
5120.001	Annual Leave	38,046.39	47,800.51	61,444.08	0.00	0.00
5120.002	SBS	29,517.59	29,603.44	35,657.97	30,702.07	36,115.02
5120.003	Medicare	6,987.01	7,002.41	8,248.23	7,262.24	8,542.65
5120.004	PERS	93,687.78	95,993.55	104,298.67	110,185.42	129,612.54
5120.005	Health Insurance	158,839.95	155,756.04	163,834.24	188,523.84	205,264.80
5120.006	Life Insurance	95.36	93.00	93.32	93.00	107.16
5120.007	Workmen's Compensation	19,759.49	20,077.92	25,487.49	20,434.69	19,854.42
5120.008	Unemployment	3,776.77	0.00	0.00	0.00	0.00
5120.011	PERS on Behalf	37,530.04	36,130.00	12,382.00	40,997.95	46,348.25
5201.000	Training and Travel	331.75	195.25	2,631.02	500.00	1,170.00
5202.000	Uniforms	971.48	3,459.89	3,009.62	2,000.00	2,800.00
5203.001	Utilities	519,928.46	577,586.83	678,665.21	550,000.00	680,000.00
5204.001	Cell Phone Stipend	650.00	600.00	662.60	600.00	0.00
5206.000	Supplies	14,550.03	14,958.15	15,718.33	16,000.00	16,000.00
5207.000	Repairs and Maintenance	35,863.86	47,081.36	51,060.56	70,000.00	50,000.00
5207.001	Boat Repair and Maintenance	3,786.56	3,534.35	4,568.68	6,000.00	6,000.00
5207.002	Crush derelict boats	0.00	1,656.20	6,419.85	10,000.00	10,000.00
5212.000	Contracted Services	104,600.23	168,817.24	120,902.36	252,725.00	312,125.00
5214.000	Interdepartment Services	0.00	12,036.02	0.00	0.00	0.00
5221.000	Transportation/Vehicles	40,023.78	45,395.09	48,522.67	62,507.00	97,300.00
5222.000	Postage	64.65	0.00	0.00	0.00	0.00
5223.000	Tools & Small Equipment	9,847.13	13,033.09	20,213.88	8,000.00	15,325.00
5226.000	Advertising	65.07	128.80	0.00	0.00	0.00
5227.002	Rent-Equipment	228.15	399.95	0.00	1,000.00	1,000.00
5227.003	Rent-Other	0.00	0.00	0.00	0.00	1,800.00

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
5290.000	Other Expenses	159.78	0.00	602.07	0.00	0.00
<b>Department Total: 630 - Operations</b>		<b>\$1,562,141.19</b>	<b>\$1,716,082.58</b>	<b>\$1,884,196.60</b>	<b>\$1,878,374.41</b>	<b>\$2,228,512.84</b>
<b>Division Total: 600 - Operations</b>		<b>\$2,342,281.17</b>	<b>\$2,322,627.24</b>	<b>\$2,614,091.82</b>	<b>\$2,953,695.73</b>	<b>\$3,554,664.97</b>
<b>Division: 640 - Depreciation/Amortization</b>						
6201.000	Depreciation-Land Improve	6,922.98	0.00	0.00	4,184.00	4,920.00
6203.000	Depreciation-Harbors	1,953,745.19	1,455,629.81	1,733,305.42	1,708,508.00	1,728,386.00
6205.000	Depreciation-Buildings	1,050.33	1,194.71	1,194.72	1,195.00	1,195.00
6206.000	Depreciation-Machinery	30,569.08	32,393.77	32,892.24	32,394.00	32,893.00
<b>Division Total: 640 - Depreciation/Amortization</b>		<b>\$1,992,287.58</b>	<b>\$1,489,218.29</b>	<b>\$1,767,392.38</b>	<b>\$1,746,281.00</b>	<b>\$1,767,394.00</b>
<b>Division: 650 - Debt Payments</b>						
5295.000	Interest Expense	438,726.33	312,643.08	324,151.70	351,082.00	338,401.00
5297.000	Debt Admin Expense	1,500.00	1,500.00	1,750.00	0.00	1,000.00
7301.000	Note Principal Payments	0.00	0.00	0.00	45,348.00	45,348.00
7302.000	Bond Principal Payments	0.00	0.00	0.00	485,000.00	500,000.00
<b>Division Total: 650 - Debt Payments</b>		<b>\$440,226.33</b>	<b>\$314,143.08</b>	<b>\$325,901.70</b>	<b>\$881,430.00</b>	<b>\$884,749.00</b>
<b>Division: 670 - Fixed Assets</b>						
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	6,000.00	0.00
<b>Division Total: 670 - Fixed Assets</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,000.00</b>	<b>\$0.00</b>
<b>Division: 680 - Transfers Between Funds</b>						
7200.000	Interfund Transfers Out	576,000.00	3,657,000.00	2,247,000.00	1,113,104.00	92,500.00
<b>Division Total: 680 - Transfers Between Funds</b>		<b>\$576,000.00</b>	<b>\$3,657,000.00</b>	<b>\$2,247,000.00</b>	<b>\$1,113,104.00</b>	<b>\$92,500.00</b>
<b>Division: 690 - Other Financing Sources/Uses</b>						
7740.000	Bonds issuance costs	28,876.07	0.00	0.00	0.00	0.00
<b>Division Total: 690 - Other Financing Sources/Uses</b>		<b>\$28,876.07</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>EXPENSES Total</b>		<b>\$5,379,671.15</b>	<b>\$7,782,988.61</b>	<b>\$6,954,385.90</b>	<b>\$6,700,510.73</b>	<b>\$6,299,307.97</b>
<b>Fund REVENUE Total: 240 - Harbor Fund</b>		<b>\$5,379,671.15</b>	<b>\$7,782,988.61</b>	<b>\$6,954,385.90</b>	<b>\$6,700,510.73</b>	<b>\$6,299,307.97</b>
<b>Fund EXPENSE Total: 240 - Harbor Fund</b>		<b>(\$5,379,671.15)</b>	<b>(\$7,782,988.61)</b>	<b>(\$6,954,385.90)</b>	<b>(\$6,700,510.73)</b>	<b>(\$6,299,307.97)</b>
<b>Fund Total: 240 - Harbor Fund</b>		<b>(\$5,379,671.15)</b>	<b>(\$7,782,988.61)</b>	<b>(\$6,954,385.90)</b>	<b>(\$6,700,510.73)</b>	<b>(\$6,299,307.97)</b>

Harbor Fund - Fund 750  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source - Total (approved + contingent)
Authorized/in progress	90798	Eliason Harbor Electrical Upgrades	-	-	5,144,772	-	-	-	-	5,144,772
Authorized/in progress	90810	Sealing Cove Harbor Maintenance Repairs	-	-	15,000	-	-	-	-	15,000
Authorized/in progress	90922	Crescent Harbor High Load Dock Project	133,774	-	1,512,000	-	-	-	-	1,645,774
Authorized/in progress	90955	Harbor Master Plan/Condition Assessment	-	-	250,000	-	-	-	-	250,000
Authorized/in progress	90956	Harbor Parking Lot Repairs	-	-	75,000	-	-	-	-	75,000
Authorized/in progress	90957	Sealing Cove Lift Station	-	-	20,000	-	-	-	-	20,000
Authorized/in progress	90985	Crescent Harbor Finger Float Repairs	-	-	15,000	-	-	-	-	15,000
Authorized/in progress	90986	Crescent Harbor Tender Float Repairs	-	-	35,000	-	-	-	-	35,000
Authorized/in progress	90987	MSC Anode Replacement Phase I/II	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	90988	Sealing Cove Harbor Cameras	-	-	30,000	-	-	-	-	30,000
Authorized/in progress	90984	ANB Security Camera Replacement	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90991	Crescent Harbor Vandalism Repair	-	-	250,000	-	-	-	-	250,000
Authorized/in progress	90993	MSC Bulkhead Repairs	-	-	1,050,000	1,050,000	7,842,488	-	-	9,942,488
Authorized/in progress	91015	Eliason Harbor Restroom and Shower Repair	-	-	50,000	-	-	-	-	50,000
Authorized/in progress	91018	Fishermen's Work Float Fortification	-	-	500,000	-	390,000	-	-	890,000
<b>Authorized/in progress Total</b>			<b>133,774</b>	<b>-</b>	<b>9,006,772</b>	<b>1,050,000</b>	<b>8,232,488</b>	<b>-</b>	<b>-</b>	<b>18,423,034</b>
New FY25	TBD	Sealing Cove Fish Cleaning Station Rehabilitaiton	-	-	35,000	-	-	-	-	35,000
New FY25	90987	MSC Anode Replacement Phase I/II	-	-	50,000	-	-	-	-	50,000
New FY25	90984	ANB Security Camera Replacement	-	-	7,500	-	-	-	-	7,500
<b>New FY25 Total</b>			<b>-</b>	<b>-</b>	<b>92,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>92,500</b>
<b>Grand Total</b>			<b>133,774</b>	<b>-</b>	<b>9,099,272</b>	<b>1,050,000</b>	<b>8,232,488</b>	<b>-</b>	<b>-</b>	<b>18,515,534</b>



# **AIRPORT FUND**

# ***DRAFT***

**FISCAL YEAR 2025**

**OPERATING BUDGET**

# Airport Fund - Summary by Organization Report

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Projected Amount	2025 Draft Budget
<b>Fund: 250 Airport Fund</b>						
<b>Revenue</b>						
250-300-340 -Operating Revenue	\$ 459,909	\$ 417,142	\$ 428,698	\$ 424,365	\$ 429,659	\$ 491,460
250-300-350 -Non-Operating Revenue	\$ 165,126	\$ 376,471	\$ 347,229	\$ 355,000	\$ 385,300	\$ 435,000
250-300-360 -Uses of Prop & Investment	\$ (13,093)	\$ (35,245)	\$ 49,869	\$ 10,000	\$ 15,000	\$ 1,000
250-300-390 -Cash Basis Receipts	\$ 220,000	\$ -	\$ 78,699	\$ -	\$ -	\$ -
<b>Revenue Totals</b>	<b>\$ 831,942</b>	<b>\$ 758,368</b>	<b>\$ 904,494</b>	<b>\$ 789,365</b>	<b>\$ 829,959</b>	<b>\$ 927,460</b>
<b>Expenditures</b>						
250-600-630 - Operations	\$ 391,636	\$ 396,483	\$ 431,180	\$ 786,798	\$ 543,600	\$ 797,954
250-640 - Depreciation/Amortization	\$ 171,361	\$ 168,227	\$ 167,966	\$ 168,228	\$ 168,200	\$ 167,968
250-650 - Debt Payments	\$ 165,626	\$ 159,949	\$ 153,992	\$ 333,500	\$ 333,500	\$ 336,500
250-680 - Transfers Between Funds	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenditure Totals</b>	<b>\$ 928,623</b>	<b>\$ 724,658</b>	<b>\$ 753,138</b>	<b>\$ 1,288,526</b>	<b>\$ 1,045,300</b>	<b>\$ 1,302,422</b>
<b>Fund Total: Airport Terminal Building</b>	<b>\$ (96,681)</b>	<b>\$ 33,710</b>	<b>\$ 151,356</b>	<b>\$ (499,161)</b>	<b>\$ (215,341)</b>	<b>\$ (374,962)</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
Fund: 250 - Airport Fund						
<b>EXPENSES</b>						
<i>400 - Salaries and Wages</i>						
5110.001	Regular Salaries/Wages	0.00	0.00	0.00	89,003.20	82,413.36
5110.010	Temp Wages	0.00	0.00	0.00	0.00	5,000.00
<i>Account Classification Total: 400 - Salaries and Wages</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$89,003.20</b>	<b>\$87,413.36</b>
<i>450 - Fringe Benefits</i>						
5120.001	Annual Leave	0.00	0.00	0.00	1,891.00	2,536.00
5120.002	SBS	0.00	0.00	0.00	5,571.82	5,513.88
5120.003	Medicare	0.00	0.00	0.00	1,317.98	1,304.26
5120.004	PERS	0.00	0.00	0.00	19,580.60	18,130.89
5120.005	Health Insurance	0.00	0.00	0.00	39,920.40	17,107.68
5120.006	Life Insurance	0.00	0.00	0.00	0.00	8.04
5120.007	Workmen's Compensation	0.00	0.00	0.00	254.38	227.28
5120.011	PERS on Behalf	0.00	0.00	0.00	0.00	5,000.00
<i>Account Classification Total: 450 - Fringe Benefits</i>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$68,536.18</b>	<b>\$49,828.03</b>
<i>500 - Operating Expenses</i>						
5203.001	Utilities	90,498.65	96,994.70	110,310.08	112,000.00	110,000.00
5203.005	Fuel Oil	18,968.62	36,518.76	37,571.16	40,000.00	40,000.00
5204.000	Telephone	4,259.34	4,234.02	4,226.45	4,400.00	4,500.00
5205.000	Insurance	15,897.55	16,615.40	18,761.23	16,700.00	36,000.00
5206.000	Supplies	0.00	850.48	0.00	0.00	3,000.00
5208.000	Bldg Repair & Maint	68,244.00	74,562.96	74,430.24	86,920.00	113,893.00
5211.000	IT Fees	0.00	0.00	0.00	17,322.00	20,084.00
5212.000	Contracted Services	80,797.83	81,782.04	87,502.86	234,381.12	132,940.00
5214.000	Interdepartment Services	95,374.66	87,756.32	95,435.93	101,035.00	174,296.00
5226.000	Advertising	0.00	0.00	494.00	0.00	1,000.00
5227.002	Rent-Equipment	16,025.68	(4,874.19)	881.94	15,000.00	20,000.00
5231.000	Credit Card Expense	1,569.63	2,042.06	1,566.00	1,500.00	5,000.00
5295.000	Interest Expense	165,126.34	159,449.18	152,991.84	173,500.00	165,500.00
5297.000	Debt Admin Expense	500.00	500.00	1,000.00	0.00	1,000.00
<i>Account Classification Total: 500 - Operating Expenses</i>		<b>\$557,262.30</b>	<b>\$556,431.73</b>	<b>\$585,171.73</b>	<b>\$802,758.12</b>	<b>\$827,213.00</b>
<i>600 - Amortization &amp; Depreciation</i>						
6205.000	Depreciation-Buildings	133,029.45	129,895.33	129,635.14	129,896.00	129,636.00
6206.000	Depreciation-Machinery	38,331.24	38,331.24	38,331.24	38,332.00	38,332.00
<i>Account Classification Total: 600 - Amortization &amp; Depreciation</i>		<b>\$171,360.69</b>	<b>\$168,226.57</b>	<b>\$167,966.38</b>	<b>\$168,228.00</b>	<b>\$167,968.00</b>
<i>700 - Cash Basis Expenditures</i>						
7200.000	Interfund Transfers Out	200,000.00	0.00	0.00	0.00	0.00
7302.000	Bond Principal Payments	0.00	0.00	0.00	160,000.00	170,000.00
<i>Account Classification Total: 700 - Cash Basis Expenditures</i>		<b>\$200,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$160,000.00</b>	<b>\$170,000.00</b>
<b>EXPENSES Total</b>		<b>\$928,622.99</b>	<b>\$724,658.30</b>	<b>\$753,138.11</b>	<b>\$1,288,525.50</b>	<b>\$1,302,422.39</b>
<b>Fund REVENUE Total: 250 - Airport Fund</b>						
<b>Fund EXPENSE Total: 250 - Airport Fund</b>		<b>\$928,622.99</b>	<b>\$724,658.30</b>	<b>\$753,138.11</b>	<b>\$1,288,525.50</b>	<b>\$1,302,422.39</b>
<b>Fund Total: 250 - Airport Fund</b>		<b>(\$928,622.99)</b>	<b>(\$724,658.30)</b>	<b>(\$753,138.11)</b>	<b>(\$1,288,525.50)</b>	<b>(\$1,302,422.39)</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 250 - Airport Fund</b>						
<b>EXPENSES</b>						
<b>Division: 600 - Operations</b>						
<b>Department: 630 - Operations</b>						
5110.001	Regular Salaries/Wages	0.00	0.00	0.00	89,003.20	82,413.36
5110.010	Temp Wages	0.00	0.00	0.00	0.00	5,000.00
5120.001	Annual Leave	0.00	0.00	0.00	1,891.00	2,536.00
5120.002	SBS	0.00	0.00	0.00	5,571.82	5,513.88
5120.003	Medicare	0.00	0.00	0.00	1,317.98	1,304.26
5120.004	PERS	0.00	0.00	0.00	19,580.60	18,130.89
5120.005	Health Insurance	0.00	0.00	0.00	39,920.40	17,107.68
5120.006	Life Insurance	0.00	0.00	0.00	0.00	8.04
5120.007	Workmen's Compensation	0.00	0.00	0.00	254.38	227.28
5120.011	PERS on Behalf	0.00	0.00	0.00	0.00	5,000.00
5203.001	Utilities	90,498.65	96,994.70	110,310.08	112,000.00	110,000.00
5203.005	Fuel Oil	18,968.62	36,518.76	37,571.16	40,000.00	40,000.00
5204.000	Telephone	4,259.34	4,234.02	4,226.45	4,400.00	4,500.00
5205.000	Insurance	15,897.55	16,615.40	18,761.23	16,700.00	36,000.00
5206.000	Supplies	0.00	850.48	0.00	0.00	3,000.00
5208.000	Bldg Repair & Maint	68,244.00	74,562.96	74,430.24	86,920.00	113,893.00
5211.000	IT Fees	0.00	0.00	0.00	17,322.00	20,084.00
5212.000	Contracted Services	80,797.83	81,782.04	87,502.86	234,381.12	132,940.00
5214.000	Interdepartment Services	95,374.66	87,756.32	95,435.93	101,035.00	174,296.00
5226.000	Advertising	0.00	0.00	494.00	0.00	1,000.00
5227.002	Rent-Equipment	16,025.68	(4,874.19)	881.94	15,000.00	20,000.00
5231.000	Credit Card Expense	1,569.63	2,042.06	1,566.00	1,500.00	5,000.00
<b>Department Total: 630 - Operations</b>		<b>\$391,635.96</b>	<b>\$396,482.55</b>	<b>\$431,179.89</b>	<b>\$786,797.50</b>	<b>\$797,954.39</b>
<b>Division Total: 600 - Operations</b>		<b>\$391,635.96</b>	<b>\$396,482.55</b>	<b>\$431,179.89</b>	<b>\$786,797.50</b>	<b>\$797,954.39</b>
<b>Division: 640 - Depreciation/Amortization</b>						
6205.000	Depreciation-Buildings	133,029.45	129,895.33	129,635.14	129,896.00	129,636.00
6206.000	Depreciation-Machinery	38,331.24	38,331.24	38,331.24	38,332.00	38,332.00
<b>Division Total: 640 - Depreciation/Amortization</b>		<b>\$171,360.69</b>	<b>\$168,226.57</b>	<b>\$167,966.38</b>	<b>\$168,228.00</b>	<b>\$167,968.00</b>
<b>Division: 650 - Debt Payments</b>						
5295.000	Interest Expense	165,126.34	159,449.18	152,991.84	173,500.00	165,500.00
5297.000	Debt Admin Expense	500.00	500.00	1,000.00	0.00	1,000.00
7302.000	Bond Principal Payments	0.00	0.00	0.00	160,000.00	170,000.00
<b>Division Total: 650 - Debt Payments</b>		<b>\$165,626.34</b>	<b>\$159,949.18</b>	<b>\$153,991.84</b>	<b>\$333,500.00</b>	<b>\$336,500.00</b>
<b>Division: 680 - Transfers Between Funds</b>						
7200.000	Interfund Transfers Out	200,000.00	0.00	0.00	0.00	0.00
<b>Division Total: 680 - Transfers Between Funds</b>		<b>\$200,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>EXPENSES Total</b>		<b>\$928,622.99</b>	<b>\$724,658.30</b>	<b>\$753,138.11</b>	<b>\$1,288,525.50</b>	<b>\$1,302,422.39</b>
<b>Fund REVENUE Total: 250 - Airport Fund</b>						
<b>Fund EXPENSE Total: 250 - Airport Fund</b>		<b>\$928,622.99</b>	<b>\$724,658.30</b>	<b>\$753,138.11</b>	<b>\$1,288,525.50</b>	<b>\$1,302,422.39</b>
<b>Fund Total: 250 - Airport Fund</b>		<b>(\$928,622.99)</b>	<b>(\$724,658.30)</b>	<b>(\$753,138.11)</b>	<b>(\$1,288,525.50)</b>	<b>(\$1,302,422.39)</b>



Airport Fund - Fund 760  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source- Total authorized (approved + contingent)
Authorized/in progress	90835	SIT Airport Terminal Improvements	22,408,662	4,000,000	-	264,468	18,130,967	-	-	44,804,097
Authorized/in progress	90873	Heat Pumps for Hold Room	-	-	46,000	-	-	-	-	46,000
Authorized/in progress	90879	Seaplane base	4,050,695	-	2,281,176	-	21,832,800	-	-	28,164,671
Authorized/in progress	90924	Exterior Painting-Front and South sides	-	-	100,000	-	-	-	-	100,000
<b>Authorized/in progress Total</b>			<b>26,459,357</b>	<b>4,000,000</b>	<b>2,427,176</b>	<b>264,468</b>	<b>39,963,767</b>	-	-	<b>73,114,768</b>
New FY25	90835	SIT Airport Terminal Improvements	-	-	-	-	1,869,033	-	-	1,869,033
<b>New FY25 Total</b>			-	-	-	-	<b>1,869,033</b>	-	-	<b>1,869,033</b>
<b>Grand Total</b>			<b>26,459,357</b>	<b>4,000,000</b>	<b>2,427,176</b>	<b>264,468</b>	<b>41,832,800</b>	-	-	<b>74,983,801</b>



# MARINE SERVICE CENTER FUND

## ***DRAFT***

**FISCAL YEAR 2025**

**OPERATING BUDGET**

# Marine Service Center Fund - Summary by Organization Report

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Projected Amount	2025 Draft Budget
<b>Fund: 260 Marine Service Center</b>						
<b>Revenue</b>						
260-300-340 - Operating Revenue	\$ 253,544	\$ 267,048	\$ 273,188	\$ 312,000	\$ 312,000	\$ 318,240
260-300-360 - Uses of Prop & Investment	\$ (16,421)	\$ (78,502)	\$ 67,484	\$ 8,000	\$ 36,000	\$ 25,000
260-300-390 - Cash Basis Receipts	\$ 20,000	\$ 81,923	\$ 35,000	\$ -	\$ -	\$ -
<b>Revenue Totals</b>	<b>\$ 257,122</b>	<b>\$ 270,469</b>	<b>\$ 375,672</b>	<b>\$ 320,000</b>	<b>\$ 348,000</b>	<b>\$ 343,240</b>
<b>Expenditures</b>						
260-600-630 - Operations	\$ 89,016	\$ 122,341	\$ 137,508	\$ 248,588	\$ 107,500	\$ 196,943
260-640 - Depreciation/Amortization	\$ 31,214	\$ 30,992	\$ 30,770	\$ 30,993	\$ 31,000	\$ 30,993
260-670 - Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000
260-680 - Transfers Between Funds	\$ 55,000	\$ 15,000	\$ 1,085,000	\$ 165,000	\$ 165,000	\$ 122,000
<b>Expenditure Totals</b>	<b>\$ 175,230</b>	<b>\$ 168,333</b>	<b>\$ 1,253,278</b>	<b>\$ 444,581</b>	<b>\$ 303,500</b>	<b>\$ 367,936</b>
<b>Fund Total: Marine Service Center</b>	<b>\$ 81,892</b>	<b>\$ 102,135</b>	<b>\$ (877,606)</b>	<b>\$ (124,581)</b>	<b>\$ 44,500</b>	<b>\$ (24,696)</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
Fund: 260 - Marine Service Center						
<b>EXPENSES</b>						
<i>500 - Operating Expenses</i>						
5203.001	Utilities	(14,698.17)	11,914.22	(7,425.81)	17,000.00	17,000.00
5204.000	Telephone	2,961.52	2,944.29	2,938.92	2,900.00	3,150.00
5205.000	Insurance	7,424.24	7,919.04	8,790.76	7,950.00	16,300.00
5208.000	Bldg Repair & Maint	64,231.00	76,482.96	106,926.96	45,303.00	111,373.00
5212.000	Contracted Services	6,817.68	1,598.66	1,822.45	151,000.00	22,240.00
5214.000	Interdepartment Services	21,941.06	21,481.96	24,455.06	24,435.00	26,880.00
5226.000	Advertising	339.00	0.00	0.00	0.00	0.00
<i>Account Classification Total: 500 - Operating Expenses</i>		<b>\$89,016.33</b>	<b>\$122,341.13</b>	<b>\$137,508.34</b>	<b>\$248,588.00</b>	<b>\$196,943.00</b>
<i>600 - Amortization &amp; Depreciation</i>						
6201.000	Depreciation-Land Improve	1,563.00	1,563.00	1,563.00	1,563.00	1,563.00
6205.000	Depreciation-Buildings	18,524.88	18,302.90	18,080.86	18,303.00	18,303.00
6206.000	Depreciation-Machinery	11,126.16	11,126.16	11,126.16	11,127.00	11,127.00
<i>Account Classification Total: 600 - Amortization &amp; Depreciation</i>		<b>\$31,214.04</b>	<b>\$30,992.06</b>	<b>\$30,770.02</b>	<b>\$30,993.00</b>	<b>\$30,993.00</b>
<i>700 - Cash Basis Expenditures</i>						
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	0.00	18,000.00
7200.000	Interfund Transfers Out	55,000.00	15,000.00	1,085,000.00	165,000.00	122,000.00
<i>Account Classification Total: 700 - Cash Basis Expenditures</i>		<b>\$55,000.00</b>	<b>\$15,000.00</b>	<b>\$1,085,000.00</b>	<b>\$165,000.00</b>	<b>\$140,000.00</b>
<b>EXPENSES Total</b>		<b>\$175,230.37</b>	<b>\$168,333.19</b>	<b>\$1,253,278.36</b>	<b>\$444,581.00</b>	<b>\$367,936.00</b>
<b>Fund REVENUE</b>	<b>Total: 260 - Marine Service Center</b>					
<b>Fund EXPENSE</b>	<b>Total: 260 - Marine Service Center</b>	<b>\$175,230.37</b>	<b>\$168,333.19</b>	<b>\$1,253,278.36</b>	<b>\$444,581.00</b>	<b>\$367,936.00</b>
<b>Fund Total: 260 - Marine Service Center</b>		<b>(\$175,230.37)</b>	<b>(\$168,333.19)</b>	<b>(\$1,253,278.36)</b>	<b>(\$444,581.00)</b>	<b>(\$367,936.00)</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 260 - Marine Service Center</b>						
<b>EXPENSES</b>						
<b>Division: 600 - Operations</b>						
<b>Department: 630 - Operations</b>						
5203.001	Utilities	(14,698.17)	11,914.22	(7,425.81)	17,000.00	17,000.00
5204.000	Telephone	2,961.52	2,944.29	2,938.92	2,900.00	3,150.00
5205.000	Insurance	7,424.24	7,919.04	8,790.76	7,950.00	16,300.00
5208.000	Bldg Repair & Maint	64,231.00	76,482.96	106,926.96	45,303.00	111,373.00
5212.000	Contracted Services	6,817.68	1,598.66	1,822.45	151,000.00	22,240.00
5214.000	Interdepartment Services	21,941.06	21,481.96	24,455.06	24,435.00	26,880.00
5226.000	Advertising	339.00	0.00	0.00	0.00	0.00
<b>Department Total: 630 - Operations</b>		<b>\$89,016.33</b>	<b>\$122,341.13</b>	<b>\$137,508.34</b>	<b>\$248,588.00</b>	<b>\$196,943.00</b>
<b>Division Total: 600 - Operations</b>		<b>\$89,016.33</b>	<b>\$122,341.13</b>	<b>\$137,508.34</b>	<b>\$248,588.00</b>	<b>\$196,943.00</b>
<b>Division: 640 - Depreciation/Amortization</b>						
6201.000	Depreciation-Land Improve	1,563.00	1,563.00	1,563.00	1,563.00	1,563.00
6205.000	Depreciation-Buildings	18,524.88	18,302.90	18,080.86	18,303.00	18,303.00
6206.000	Depreciation-Machinery	11,126.16	11,126.16	11,126.16	11,127.00	11,127.00
<b>Division Total: 640 - Depreciation/Amortization</b>		<b>\$31,214.04</b>	<b>\$30,992.06</b>	<b>\$30,770.02</b>	<b>\$30,993.00</b>	<b>\$30,993.00</b>
<b>Division: 670 - Fixed Assets</b>						
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	0.00	18,000.00
<b>Division Total: 670 - Fixed Assets</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18,000.00</b>
<b>Division: 680 - Transfers Between Funds</b>						
7200.000	Interfund Transfers Out	55,000.00	15,000.00	1,085,000.00	165,000.00	122,000.00
<b>Division Total: 680 - Transfers Between Funds</b>		<b>\$55,000.00</b>	<b>\$15,000.00</b>	<b>\$1,085,000.00</b>	<b>\$165,000.00</b>	<b>\$122,000.00</b>
<b>EXPENSES Total</b>		<b>\$175,230.37</b>	<b>\$168,333.19</b>	<b>\$1,253,278.36</b>	<b>\$444,581.00</b>	<b>\$367,936.00</b>
<b>Fund REVENUE</b>	<b>Total: 260 - Marine Service Center</b>					
<b>Fund EXPENSE</b>	<b>Total: 260 - Marine Service Center</b>	<b>\$175,230.37</b>	<b>\$168,333.19</b>	<b>\$1,253,278.36</b>	<b>\$444,581.00</b>	<b>\$367,936.00</b>
<b>Fund Total: 260 - Marine Service Center</b>		<b>(\$175,230.37)</b>	<b>(\$168,333.19)</b>	<b>(\$1,253,278.36)</b>	<b>(\$444,581.00)</b>	<b>(\$367,936.00)</b>

MSC Fund - Fund 770  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source- Total authorized (approved + contingent)
Authorized/in progress	90905	MSC Bulkhead Condition Assessment	-	-	80,000	-	-	-	-	80,000
Authorized/in progress	90926	Arctic Door Replacement Egress	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90928	Freezer Vestibule Entry Curtains	-	-	10,000	-	-	-	-	10,000
Authorized/in progress	90930	Replace Loading Dock Bumper	-	-	15,000	-	-	-	-	15,000
Authorized/in progress	90959	MSC Overhead Door Replacement	-	-	30,000	-	-	-	-	30,000
Authorized/in progress	90995	MSC Pre-shutdown Condition Assessment	-	-	185,000	-	-	-	-	185,000
<b>Authorized/in progress Total</b>			-	-	<b>330,000</b>	-	-	-	-	<b>330,000</b>
New FY25	90959	MSC Overhead Door Replacement	-	-	90,000	-	-	-	-	90,000
New FY25	TBD	MCS Lighting Replacement	-	-	32,000	-	-	-	-	32,000
<b>New FY25 Total</b>			-	-	<b>122,000</b>	-	-	-	-	<b>122,000</b>
<b>Grand Total</b>			-	-	<b>452,000</b>	-	-	-	-	<b>452,000</b>



# **GARY PAXTON INDUSTRIAL PARK FUND**

## ***DRAFT***

**FISCAL YEAR 2025  
OPERATING BUDGET**

# GPIP Fund - Summary by Organization Report

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Projected Amount	2025 Draft Budget
<b>Fund: 270 Gary Paxton Industrial Park</b>						
<b>Revenue</b>						
270-300-340 - Operating Revenue	\$ 62,922	\$ 88,411	\$ 71,335	\$ 70,700	\$ 88,000	\$ 76,000
270-300-350 - Non-Operating Revenue	\$ 117	\$ 1,578	\$ -	\$ -	\$ -	\$ -
270-300-360 - Uses of Prop & Investment	\$ 84,854	\$ 134,299	\$ 152,924	\$ 143,959	\$ 309,500	\$ 211,116
270-300-380 - Miscellaneous	\$ 5,215	\$ 2,627	\$ 5,612	\$ -	\$ 4,000	\$ -
270-300-390 - Cash Basis Receipts	\$ 124,183	\$ 34,234	\$ 6,783	\$ 15,700	\$ 4,500	\$ 2,401
<b>Revenue Totals</b>	<b>\$ 277,290</b>	<b>\$ 261,150</b>	<b>\$ 236,654</b>	<b>\$ 230,359</b>	<b>\$ 406,000</b>	<b>\$ 289,517</b>
<b>Expenditures</b>						
270-600-630 - Operations	\$ 218,470	\$ 254,132	\$ 229,667	\$ 271,719	\$ 246,500	\$ 312,784
270-640 - Depreciation/Amortization	\$ 434,825	\$ 410,097	\$ 401,156	\$ 410,099	\$ 401,200	\$ 406,158
270-680 - Transfers Between Funds	\$ 41,756	\$ 22,290	\$ 575,843	\$ 20,000	\$ 19,900	\$ 22,000
<b>Expenditure Totals</b>	<b>\$ 696,670</b>	<b>\$ 686,519</b>	<b>\$ 1,206,666</b>	<b>\$ 701,818</b>	<b>\$ 667,600</b>	<b>\$ 740,942</b>
<b>Fund Total: Gary Paxton Industrial Park</b>	<b>\$ (419,379)</b>	<b>\$ (425,369)</b>	<b>\$ (970,012)</b>	<b>\$ (471,459)</b>	<b>\$ (261,600)</b>	<b>\$ (451,425)</b>

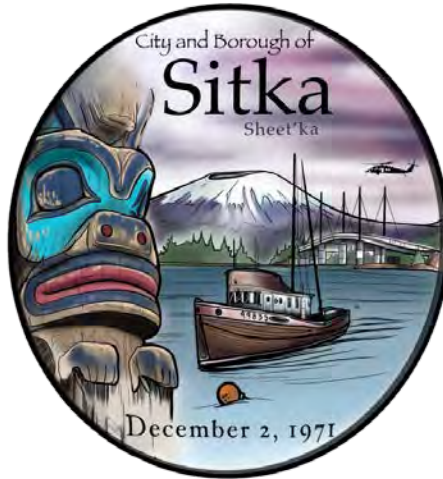


Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
Fund: 270 - Gary Paxton Industrial Park						
<b>EXPENSES</b>						
<i>500 - Operating Expenses</i>						
5203.001	Utilities	19,466.02	22,287.08	13,321.41	25,000.00	25,000.00
5203.004	Solid Waste	0.00	4,023.64	0.00	2,500.00	7,500.00
5203.005	Fuel Oil	0.00	0.00	0.00	0.00	10,000.00
5204.000	Telephone	1,416.38	2,462.07	1,420.65	1,500.00	1,550.00
5205.000	Insurance	19,831.43	19,303.93	22,138.72	24,000.00	37,000.00
5206.000	Supplies	0.00	1,486.07	0.00	2,500.00	2,500.00
5207.000	Repairs and Maintenance	1,611.49	0.00	0.00	15,000.00	15,000.00
5208.000	Bldg Repair & Maint	0.00	0.00	0.00	0.00	4,041.00
5212.000	Contracted Services	106,839.40	97,521.35	91,848.20	112,725.00	118,085.00
5214.000	Interdepartment Services	66,863.52	83,336.06	98,742.00	79,194.00	83,808.00
5223.000	Tools & Small Equipment	0.00	0.00	0.00	1,000.00	1,000.00
5225.000	Legal Expenditures	522.00	23,340.86	1,704.25	5,000.00	5,000.00
5226.000	Advertising	457.24	0.00	0.00	1,500.00	1,500.00
5230.000	Bad Debts	404.29	0.00	4.00	0.00	0.00
5231.000	Credit Card Expense	1,058.66	370.52	487.53	800.00	800.00
5290.000	Other Expenses	0.00	0.00	0.00	1,000.00	0.00
5295.000	Interest Expense	1,617.92	0.00	0.00	0.00	0.00
<i>Account Classification Total: 500 - Operating Expenses</i>		<b>\$220,088.35</b>	<b>\$254,131.58</b>	<b>\$229,666.76</b>	<b>\$271,719.00</b>	<b>\$312,784.00</b>
<i>600 - Amortization &amp; Depreciation</i>						
6101.000	Amortization	24,660.24	0.00	0.00	0.00	0.00
6201.000	Depreciation-Land Improve	145,262.40	145,262.40	145,262.40	145,263.00	145,263.00
6202.000	Depreciation-Plants	62,520.12	62,520.12	62,520.12	62,521.00	62,521.00
6203.000	Depreciation-Harbors	190,842.00	190,842.00	190,842.00	190,842.00	190,842.00
6205.000	Depreciation-Buildings	11,540.52	11,472.65	2,531.56	11,473.00	7,532.00
<i>Account Classification Total: 600 - Amortization &amp; Depreciation</i>		<b>\$434,825.28</b>	<b>\$410,097.17</b>	<b>\$401,156.08</b>	<b>\$410,099.00</b>	<b>\$406,158.00</b>
<i>700 - Cash Basis Expenditures</i>						
7200.000	Interfund Transfers Out	41,756.04	22,290.04	575,842.86	20,000.00	22,000.00
<i>Account Classification Total: 700 - Cash Basis Expenditures</i>		<b>\$41,756.04</b>	<b>\$22,290.04</b>	<b>\$575,842.86</b>	<b>\$20,000.00</b>	<b>\$22,000.00</b>
<b>EXPENSES Total</b>		<b>\$696,669.67</b>	<b>\$686,518.79</b>	<b>\$1,206,665.70</b>	<b>\$701,818.00</b>	<b>\$740,942.00</b>
<b>Fund REVENUE</b>	<b>Total: 270 - Gary Paxton Industrial Park</b>					
<b>Fund EXPENSE</b>	<b>Total: 270 - Gary Paxton Industrial Park</b>	<b>\$696,669.67</b>	<b>\$686,518.79</b>	<b>\$1,206,665.70</b>	<b>\$701,818.00</b>	<b>\$740,942.00</b>
<b>Fund Total: 270 - Gary Paxton Industrial Park</b>		<b>(\$696,669.67)</b>	<b>(\$686,518.79)</b>	<b>(\$1,206,665.70)</b>	<b>(\$701,818.00)</b>	<b>(\$740,942.00)</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 270 - Gary Paxton Industrial Park</b>						
<b>EXPENSES</b>						
<b>Division: 600 - Operations</b>						
<b>Department: 630 - Operations</b>						
5203.001	Utilities	19,466.02	22,287.08	13,321.41	25,000.00	25,000.00
5203.004	Solid Waste	0.00	4,023.64	0.00	2,500.00	7,500.00
5203.005	Fuel Oil	0.00	0.00	0.00	0.00	10,000.00
5204.000	Telephone	1,416.38	2,462.07	1,420.65	1,500.00	1,550.00
5205.000	Insurance	19,831.43	19,303.93	22,138.72	24,000.00	37,000.00
5206.000	Supplies	0.00	1,486.07	0.00	2,500.00	2,500.00
5207.000	Repairs and Maintenance	1,611.49	0.00	0.00	15,000.00	15,000.00
5208.000	Bldg Repair & Maint	0.00	0.00	0.00	0.00	4,041.00
5212.000	Contracted Services	106,839.40	97,521.35	91,848.20	112,725.00	118,085.00
5214.000	Interdepartment Services	66,863.52	83,336.06	98,742.00	79,194.00	83,808.00
5223.000	Tools & Small Equipment	0.00	0.00	0.00	1,000.00	1,000.00
5225.000	Legal Expenditures	522.00	23,340.86	1,704.25	5,000.00	5,000.00
5226.000	Advertising	457.24	0.00	0.00	1,500.00	1,500.00
5230.000	Bad Debts	404.29	0.00	4.00	0.00	0.00
5231.000	Credit Card Expense	1,058.66	370.52	487.53	800.00	800.00
5290.000	Other Expenses	0.00	0.00	0.00	1,000.00	0.00
<b>Department Total: 630 - Operations</b>		<b>\$218,470.43</b>	<b>\$254,131.58</b>	<b>\$229,666.76</b>	<b>\$271,719.00</b>	<b>\$312,784.00</b>
<b>Division Total: 600 - Operations</b>		<b>\$218,470.43</b>	<b>\$254,131.58</b>	<b>\$229,666.76</b>	<b>\$271,719.00</b>	<b>\$312,784.00</b>
<b>Division: 640 - Depreciation/Amortization</b>						
6101.000	Amortization	24,660.24	0.00	0.00	0.00	0.00
6201.000	Depreciation-Land Improve	145,262.40	145,262.40	145,262.40	145,263.00	145,263.00
6202.000	Depreciation-Plants	62,520.12	62,520.12	62,520.12	62,521.00	62,521.00
6203.000	Depreciation-Harbors	190,842.00	190,842.00	190,842.00	190,842.00	190,842.00
6205.000	Depreciation-Buildings	11,540.52	11,472.65	2,531.56	11,473.00	7,532.00
<b>Division Total: 640 - Depreciation/Amortization</b>		<b>\$434,825.28</b>	<b>\$410,097.17</b>	<b>\$401,156.08</b>	<b>\$410,099.00</b>	<b>\$406,158.00</b>
<b>Division: 650 - Debt Payments</b>						
5295.000	Interest Expense	1,617.92	0.00	0.00	0.00	0.00
<b>Division Total: 650 - Debt Payments</b>		<b>\$1,617.92</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Division: 680 - Transfers Between Funds</b>						
7200.000	Interfund Transfers Out	41,756.04	22,290.04	575,842.86	20,000.00	22,000.00
<b>Division Total: 680 - Transfers Between Funds</b>		<b>\$41,756.04</b>	<b>\$22,290.04</b>	<b>\$575,842.86</b>	<b>\$20,000.00</b>	<b>\$22,000.00</b>
<b>EXPENSES Total</b>		<b>\$696,669.67</b>	<b>\$686,518.79</b>	<b>\$1,206,665.70</b>	<b>\$701,818.00</b>	<b>\$740,942.00</b>
<b>Fund REVENUE</b>	<b>Total: 270 - Gary Paxton Industrial Park</b>					
<b>Fund EXPENSE</b>	<b>Total: 270 - Gary Paxton Industrial Park</b>	<b>\$696,669.67</b>	<b>\$686,518.79</b>	<b>\$1,206,665.70</b>	<b>\$701,818.00</b>	<b>\$740,942.00</b>
<b>Fund Total: 270 - Gary Paxton Industrial Park</b>		<b>(\$696,669.67)</b>	<b>(\$686,518.79)</b>	<b>(\$1,206,665.70)</b>	<b>(\$701,818.00)</b>	<b>(\$740,942.00)</b>

GPIP Fund - Fund 780  
FY2025 Capital Projects

Status	Project number	Project Description	Source - Grants (approved)	Source - Loans/ Bond Proceeds (approved)	Source - Working Capital	Source - Other source	Source - Contingent Grants	Source - Contingent Loans/Bonding	Source - Contingent Other	Source- Total authorized (approved + contingent)
Authorized/in progress	80273	Site Improvements	-	-	232,185	-	-	-	-	232,185
Authorized/in progress	90875	GPIP Wash down pad	-	-	20,000	-	-	-	-	20,000
Authorized/in progress	90960	Geotech assessment of APC landfill sites	-	-	-	270,000	-	-	-	270,000
Authorized/in progress	90938	GPIP Potable Water	-	-	25,000	-	-	-	-	25,000
Authorized/in progress	90931	Marine Vessel Haul Out and Shipyard	1,000,000	-	8,281,040	1,300,000	-	-	-	10,581,040
Authorized/in progress	90935	Bulk Water Line Repair	-	-	-	64,000	-	-	-	64,000
<b>Authorized/in progress Total</b>			<b>1,000,000</b>	<b>-</b>	<b>8,558,225</b>	<b>1,634,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,192,225</b>
<b>Grand Total</b>			<b>1,000,000</b>	<b>-</b>	<b>8,558,225</b>	<b>1,634,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,192,225</b>



# INFORMATION TECHNOLOGY FUND

## ***DRAFT***

**FISCAL YEAR 2025  
OPERATING BUDGET**

# Summary by Organization Report

## Summary

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 300 Information Technology Fund</b>					
<b>Revenue</b>					
300-300-310 - State Revenue	31,537	78	10,762	26,113	30,708
300-300-315 - Federal Revenue	13,024	-	-	-	-
300-300-340 - Operating Revenue	1,552,139	1,483,402	1,587,847	2,083,301	2,545,243
300-300-350 - Non-Operating Revenue	-	-	-	-	-
300-300-360 - Uses of Prop & Investment	(1,451)	(26,978)	18,791	5,000	5,000
300-300-390 - Cash Basis Receipts	-	381,706	-	-	-
<b>Revenue Totals</b>	<b>1,595,249</b>	<b>1,838,208</b>	<b>1,617,400</b>	<b>2,114,414</b>	<b>2,580,951</b>
<b>Expenditures</b>					
300-600-630 - Operations	1,385,490	1,367,437	1,576,671	2,312,979	2,317,538
300-640 - Depreciation/Amortization	266,169	180,815	142,840	180,816	142,840
300-650 - Debt Payments	7,066	3,533	36,713	-	-
300-670 - Fixed Assets	-	-	-	-	195,000
300-680 - Transfers Between Funds	-	-	104,918	88,000	460,000
<b>Expenditure Totals</b>	<b>1,658,725</b>	<b>1,551,785</b>	<b>1,861,142</b>	<b>2,581,795</b>	<b>3,115,378</b>
<b>Fund Total: Information Technology Fund</b>	<b>(63,476)</b>	<b>286,423</b>	<b>(243,743)</b>	<b>(467,381)</b>	<b>(534,427)</b>

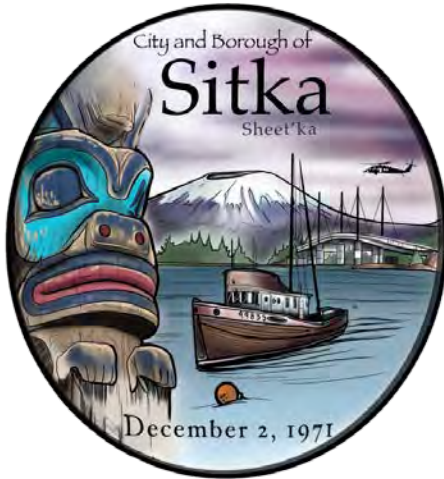
Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 300 - Information Technology Fund</b>						
<b>EXPENSES</b>						
<i>400 - Salaries and Wages</i>						
5110.001	Regular Salaries/Wages	258,063.91	269,961.36	336,994.29	438,984.00	455,621.44
5110.002	Holidays	13,009.16	13,048.44	17,563.47	0.00	0.00
5110.003	Sick Leave	4,758.72	3,652.80	16,627.24	0.00	0.00
5110.004	Overtime	1,007.58	678.09	1,629.53	0.00	0.00
<i>Account Classification Total: 400 - Salaries and Wages</i>		<b>\$276,839.37</b>	<b>\$287,340.69</b>	<b>\$372,814.53</b>	<b>\$438,984.00</b>	<b>\$455,621.44</b>
<i>450 - Fringe Benefits</i>						
5120.001	Annual Leave	34,516.73	31,201.38	39,185.19	15,210.00	16,161.00
5120.002	SBS	19,018.64	19,804.92	24,462.26	27,842.12	28,920.39
5120.003	Medicare	4,498.69	4,684.68	5,786.34	6,585.81	6,840.84
5120.004	PERS	63,787.92	70,080.47	87,528.66	96,576.71	100,237.05
5120.005	Health Insurance	114,194.89	84,564.73	98,302.06	82,670.64	138,056.40
5120.006	Life Insurance	47.64	42.63	49.76	52.44	52.44
5120.007	Workmen's Compensation	1,036.59	992.45	1,195.54	1,229.03	1,184.63
5120.011	PERS on Behalf	81,408.81	(9,476.00)	22,752.00	26,113.02	30,707.77
5400.000	OPEB Expense	(36,478.00)	(102,835.00)	(117,190.00)	0.00	0.00
<i>Account Classification Total: 450 - Fringe Benefits</i>		<b>\$282,031.91</b>	<b>\$99,060.26</b>	<b>\$162,071.81</b>	<b>\$256,279.77</b>	<b>\$322,160.52</b>
<i>500 - Operating Expenses</i>						
5201.000	Training and Travel	595.00	8,068.30	7,083.91	15,500.00	15,000.00
5204.000	Telephone	262,906.98	266,321.64	304,539.98	392,400.00	449,700.00
5204.001	Cell Phone Stipend	900.00	1,125.00	1,200.00	1,500.00	1,500.00
5205.000	Insurance	22,944.39	18,977.29	20,980.00	25,000.00	39,000.00
5206.000	Supplies	1,518.52	262.84	836.11	15,000.00	15,000.00
5207.000	Repairs and Maintenance	199,063.18	180,356.61	168,306.59	266,450.00	346,651.00
5208.000	Bldg Repair & Maint	5,961.00	6,987.96	10,380.00	11,673.00	14,077.00
5212.000	Contracted Services	176,609.48	305,501.87	239,131.25	586,643.63	330,836.00
5214.000	Interdepartment Services	84,174.96	92,406.96	156,860.04	147,449.00	162,192.00
5221.000	Transportation/Vehicles	900.00	0.00	0.00	2,700.00	0.00
5222.000	Postage	28.95	40.55	232.84	0.00	0.00
5223.000	Tools & Small Equipment	70,710.70	99,556.92	148,891.58	153,400.00	165,800.00
5226.000	Advertising	0.00	1,274.76	27.20	0.00	0.00
5227.002	Rent-Equipment	0.00	0.00	(16,686.24)	0.00	0.00
5290.000	Other Expenses	305.61	155.65	1.63	0.00	0.00
5295.000	Interest Expense	7,066.16	3,532.74	0.00	0.00	0.00
5295.060	Subscription Interest Expense	0.00	0.00	1,678.79	0.00	0.00
<i>Account Classification Total: 500 - Operating Expenses</i>		<b>\$833,684.93</b>	<b>\$984,569.09</b>	<b>\$1,043,463.68</b>	<b>\$1,617,715.63</b>	<b>\$1,539,756.00</b>
<i>600 - Amortization &amp; Depreciation</i>						
6205.000	Depreciation-Buildings	1,416.96	1,416.96	1,416.96	1,417.00	1,417.00
6206.000	Depreciation-Machinery	264,002.29	179,398.43	141,422.99	179,399.00	141,423.00
6208.000	Deprec-Furniture/Fixtures	749.55	0.00	0.00	0.00	0.00
6210.060	Amortization Expense-SAAS	0.00	0.00	35,034.48	0.00	0.00
<i>Account Classification Total: 600 - Amortization &amp; Depreciation</i>		<b>\$266,168.80</b>	<b>\$180,815.39</b>	<b>\$177,874.43</b>	<b>\$180,816.00</b>	<b>\$142,840.00</b>
<i>700 - Cash Basis Expenditures</i>						
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	0.00	195,000.00
7200.000	Interfund Transfers Out	0.00	0.00	104,918.00	88,000.00	460,000.00

# Budget by Classification Report

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<i>Account Classification Total: 700 - Cash Basis Expenditures</i>		\$0.00	\$0.00	\$104,918.00	\$88,000.00	\$655,000.00
<b>EXPENSES Total</b>		\$1,658,725.01	\$1,551,785.43	\$1,861,142.45	\$2,581,795.40	\$3,115,377.96
<b>Fund EXPENSE</b>	<b>Total: 300 - Information Technology Fund</b>	\$1,658,725.01	\$1,551,785.43	\$1,861,142.45	\$2,581,795.40	\$3,115,377.96
<b>Fund Total: 300 - Information Technology Fund</b>		(\$1,658,725.01)	(\$1,551,785.43)	(\$1,861,142.45)	(\$2,581,795.40)	(\$3,115,377.96)

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 300 - Information Technology Fund</b>						
<b>EXPENSES</b>						
<b>Division: 600 - Operations</b>						
<b>Department: 630 - Operations</b>						
5110.001	Regular Salaries/Wages	258,063.91	269,961.36	336,994.29	438,984.00	455,621.44
5110.002	Holidays	13,009.16	13,048.44	17,563.47	0.00	0.00
5110.003	Sick Leave	4,758.72	3,652.80	16,627.24	0.00	0.00
5110.004	Overtime	1,007.58	678.09	1,629.53	0.00	0.00
5120.001	Annual Leave	34,516.73	31,201.38	39,185.19	15,210.00	16,161.00
5120.002	SBS	19,018.64	19,804.92	24,462.26	27,842.12	28,920.39
5120.003	Medicare	4,498.69	4,684.68	5,786.34	6,585.81	6,840.84
5120.004	PERS	63,787.92	70,080.47	87,528.66	96,576.71	100,237.05
5120.005	Health Insurance	114,194.89	84,564.73	98,302.06	82,670.64	138,056.40
5120.006	Life Insurance	47.64	42.63	49.76	52.44	52.44
5120.007	Workmen's Compensation	1,036.59	992.45	1,195.54	1,229.03	1,184.63
5120.011	PERS on Behalf	81,408.81	(9,476.00)	22,752.00	26,113.02	30,707.77
5201.000	Training and Travel	595.00	8,068.30	7,083.91	15,500.00	15,000.00
5204.000	Telephone	262,906.98	266,321.64	304,539.98	392,400.00	449,700.00
5204.001	Cell Phone Stipend	900.00	1,125.00	1,200.00	1,500.00	1,500.00
5205.000	Insurance	22,944.39	18,977.29	20,980.00	25,000.00	39,000.00
5206.000	Supplies	1,518.52	262.84	836.11	15,000.00	15,000.00
5207.000	Repairs and Maintenance	199,063.18	180,356.61	168,306.59	266,450.00	346,651.00
5208.000	Bldg Repair & Maint	5,961.00	6,987.96	10,380.00	11,673.00	14,077.00
5212.000	Contracted Services	176,609.48	305,501.87	239,131.25	586,643.63	330,836.00
5214.000	Interdepartment Services	84,174.96	92,406.96	156,860.04	147,449.00	162,192.00
5221.000	Transportation/Vehicles	900.00	0.00	0.00	2,700.00	0.00
5222.000	Postage	28.95	40.55	232.84	0.00	0.00
5223.000	Tools & Small Equipment	70,710.70	99,556.92	148,891.58	153,400.00	165,800.00
5226.000	Advertising	0.00	1,274.76	27.20	0.00	0.00
5227.002	Rent-Equipment	0.00	0.00	(16,686.24)	0.00	0.00
5290.000	Other Expenses	305.61	155.65	1.63	0.00	0.00
5400.000	OPEB Expense	(36,478.00)	(102,835.00)	(117,190.00)	0.00	0.00
<b>Department Total: 630 - Operations</b>		<b>\$1,385,490.05</b>	<b>\$1,367,437.30</b>	<b>\$1,576,671.23</b>	<b>\$2,312,979.40</b>	<b>\$2,317,537.96</b>
<b>Division Total: 600 - Operations</b>		<b>\$1,385,490.05</b>	<b>\$1,367,437.30</b>	<b>\$1,576,671.23</b>	<b>\$2,312,979.40</b>	<b>\$2,317,537.96</b>
<b>Division: 640 - Depreciation/Amortization</b>						
6205.000	Depreciation-Buildings	1,416.96	1,416.96	1,416.96	1,417.00	1,417.00
6206.000	Depreciation-Machinery	264,002.29	179,398.43	141,422.99	179,399.00	141,423.00
6208.000	Deprec-Furniture/Fixtures	749.55	0.00	0.00	0.00	0.00
<b>Division Total: 640 - Depreciation/Amortization</b>		<b>\$266,168.80</b>	<b>\$180,815.39</b>	<b>\$142,839.95</b>	<b>\$180,816.00</b>	<b>\$142,840.00</b>
<b>Division: 650 - Debt Payments</b>						
5295.000	Interest Expense	7,066.16	3,532.74	0.00	0.00	0.00
5295.060	Subscription Interest Expense	0.00	0.00	1,678.79	0.00	0.00
6210.060	Amortization Expense-SAAS	0.00	0.00	35,034.48	0.00	0.00
<b>Division Total: 650 - Debt Payments</b>		<b>\$7,066.16</b>	<b>\$3,532.74</b>	<b>\$36,713.27</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Division: 670 - Fixed Assets</b>						
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	0.00	195,000.00
<b>Division Total: 670 - Fixed Assets</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$195,000.00</b>
<b>Division: 680 - Transfers Between Funds</b>						
7200.000	Interfund Transfers Out	0.00	0.00	104,918.00	88,000.00	460,000.00
<b>Division Total: 680 - Transfers Between Funds</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$104,918.00</b>	<b>\$88,000.00</b>	<b>\$460,000.00</b>
<b>EXPENSES Total</b>		<b>\$1,658,725.01</b>	<b>\$1,551,785.43</b>	<b>\$1,861,142.45</b>	<b>\$2,581,795.40</b>	<b>\$3,115,377.96</b>





# CENTRAL GARAGE FUND

## ***DRAFT***

**FISCAL YEAR 2025  
OPERATING BUDGET**

## Summary by Organization Report

### Summary

<b>Fund: 310 Central Garage Fund</b>					
<b>Revenue</b>					
310-300-310 - State Revenue	11,308	32	3,814	10,686	10,884
310-300-340 - Operating Revenue	1,654,918	1,702,070	1,480,015	2,556,483	2,506,459
310-300-360 - Uses of Prop & Investment	62,926	(197,860)	132,192	78,688	98,688
310-300-380 - Miscellaneous	8,494	525	402	-	-
310-300-390 - Cash Basis Receipts	115,855	296,787	253,191	374,623	681,556
<b>Revenue Totals</b>	<b>1,853,500</b>	<b>1,801,553</b>	<b>1,869,614</b>	<b>3,020,480</b>	<b>3,297,587</b>
<b>Expenditures</b>					
310-600-601 - Administration	292,574	236,199	215,746	300,543	391,933
310-600-630 - Operations	389,042	515,509	516,723	722,115	789,566
310-640 - Depreciation/Amortization	674,823	673,980	660,799	673,981	660,801
310-650 - Debt Payments	2,500	-	-	-	-
310-670 - Fixed Assets	-	-	-	1,464,565	899,312
310-680 - Transfers Between Funds	-	-	-	862,500	-
<b>Expenditure Totals</b>	<b>1,358,939</b>	<b>1,425,687</b>	<b>1,393,268</b>	<b>4,023,704</b>	<b>2,741,612</b>
<b>Fund Total: Central Garage Fund</b>	<b>494,561</b>	<b>375,866</b>	<b>476,345</b>	<b>(1,003,224)</b>	<b>555,975</b>

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 310 - Central Garage Fund</b>						
<b>EXPENSES</b>						
<i>400 - Salaries and Wages</i>						
5110.001	Regular Salaries/Wages	98,813.23	111,248.22	99,068.30	136,884.80	174,413.92
5110.002	Holidays	4,306.40	6,051.28	6,936.12	0.00	0.00
5110.003	Sick Leave	552.80	3,587.08	1,293.74	0.00	0.00
5110.004	Overtime	1,503.36	1,998.27	3,946.34	1,000.01	1,000.01
5110.010	Temp Wages	0.00	0.00	0.00	0.00	30,000.00
<i>Account Classification Total: 400 - Salaries and Wages</i>		<b>\$105,175.79</b>	<b>\$122,884.85</b>	<b>\$111,244.50</b>	<b>\$137,884.81</b>	<b>\$205,413.93</b>
<i>450 - Fringe Benefits</i>						
5120.001	Annual Leave	7,347.12	11,359.72	11,556.59	6,494.00	5,239.00
5120.002	SBS	6,755.32	8,061.07	8,638.11	8,850.37	12,913.09
5120.003	Medicare	1,597.93	1,906.78	2,043.27	2,093.49	3,054.48
5120.004	PERS	23,190.81	28,930.11	25,732.57	30,334.51	38,591.01
5120.005	Health Insurance	31,186.93	34,537.56	32,565.25	41,822.88	17,107.68
5120.006	Life Insurance	19.52	22.20	19.01	22.20	16.08
5120.007	Workmen's Compensation	4,375.06	4,580.67	4,180.66	4,356.98	5,833.74
5120.011	PERS on Behalf	(13,138.28)	20,362.00	(17,625.00)	10,686.44	10,883.44
5400.000	OPEB Expense	(12,249.00)	(44,358.00)	(33,438.00)	0.00	0.00
<i>Account Classification Total: 450 - Fringe Benefits</i>		<b>\$49,085.41</b>	<b>\$65,402.11</b>	<b>\$33,672.46</b>	<b>\$104,660.87</b>	<b>\$93,638.52</b>
<i>500 - Operating Expenses</i>						
5201.000	Training and Travel	0.00	2,484.36	210.00	2,000.00	22,000.00
5202.000	Uniforms	697.10	543.17	554.05	500.00	5,000.00
5203.001	Utilities	37,677.49	35,194.23	21,192.13	35,000.00	35,000.00
5203.005	Fuel Oil	6,295.12	12,125.46	14,063.55	12,500.00	14,000.00
5204.000	Telephone	1,914.54	1,891.81	1,900.32	2,000.00	2,050.00
5204.001	Cell Phone Stipend	0.00	0.00	0.00	0.00	600.00
5205.000	Insurance	122,644.26	103,719.95	108,424.40	105,000.00	152,000.00
5206.000	Supplies	158,466.66	202,674.26	246,897.25	250,000.00	300,000.00
5207.000	Repairs and Maintenance	75,512.77	81,450.58	71,722.40	151,682.99	150,000.00
5208.000	Bldg Repair & Maint	9,594.00	13,674.96	15,510.00	13,540.00	15,041.00
5211.000	IT Fees	10,692.00	11,220.96	17,124.00	14,751.00	16,013.00
5212.000	Contracted Services	8,842.27	13,964.42	9,817.61	45,700.00	43,735.00
5214.000	Interdepartment Services	86,594.69	79,270.03	74,935.88	73,185.00	80,508.00
5221.000	Transportation/Vehicles	0.00	3,130.72	3,000.00	3,753.00	0.00
5223.000	Tools & Small Equipment	1,462.86	1,171.55	1,273.00	69,500.00	46,500.00
5226.000	Advertising	92.30	212.85	0.00	1,000.00	0.00
5231.000	Credit Card Expense	464.92	65.15	0.00	0.00	0.00
5290.000	Other Expenses	1,004.00	626.00	927.36	0.00	0.00
5290.001	Loss on Disposal of Fixed Assets	5,400.00	0.00	0.00	0.00	0.00
5295.000	Interest Expense	2,500.00	0.00	0.00	0.00	0.00
<i>Account Classification Total: 500 - Operating Expenses</i>		<b>\$529,854.98</b>	<b>\$563,420.46</b>	<b>\$587,551.95</b>	<b>\$780,111.99</b>	<b>\$882,447.00</b>
<i>600 - Amortization &amp; Depreciation</i>						
6201.000	Depreciation-Land Improve	971.04	971.04	971.04	972.00	972.00
6205.000	Depreciation-Buildings	27,507.96	27,507.96	27,507.96	27,508.00	27,508.00
6206.000	Depreciation-Machinery	37,533.98	31,257.99	60,171.96	31,258.00	60,172.00
6207.000	Depreciation-Vehicles	608,810.25	614,242.82	572,148.30	614,243.00	572,149.00

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<i>Account Classification Total: 600 - Amortization &amp; Depreciation</i>		\$674,823.23	\$673,979.81	\$660,799.26	\$673,981.00	\$660,801.00
<i>700 - Cash Basis Expenditures</i>						
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	1,131,033.00	458,452.00
7107.000	Fixed Assets-Vehicles	0.00	0.00	0.00	333,532.35	440,860.00
7200.000	Interfund Transfers Out	0.00	0.00	0.00	862,500.00	0.00
<i>Account Classification Total: 700 - Cash Basis Expenditures</i>		\$0.00	\$0.00	\$0.00	\$2,327,065.35	\$899,312.00
<b>EXPENSES Total</b>		\$1,358,939.41	\$1,425,687.23	\$1,393,268.17	\$4,023,704.02	\$2,741,612.45
<b>Fund EXPENSE</b>	<b>Total: 310 - Central Garage Fund</b>	\$1,358,939.41	\$1,425,687.23	\$1,393,268.17	\$4,023,704.02	\$2,741,612.45
<b>Fund Total: 310 - Central Garage Fund</b>		(\$1,358,939.41)	(\$1,425,687.23)	(\$1,393,268.17)	(\$4,023,704.02)	(\$2,741,612.45)

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 310 - Central Garage Fund</b>						
<b>REVENUES</b>						
<b>EXPENSES</b>						
<b>Division: 600 - Operations</b>						
<b>Department: 601 - Administration</b>						
5110.004	Overtime	0.00	0.00	0.00	1,000.01	1,000.01
5110.010	Temp Wages	0.00	0.00	0.00	0.00	30,000.00
5120.001	Annual Leave	1,927.92	2,743.86	(18,113.39)	6,494.00	5,239.00
5120.002	SBS	0.00	0.00	0.00	459.38	2,221.45
5120.003	Medicare	0.00	0.00	0.00	108.66	525.47
5120.004	PERS	0.00	0.00	0.00	220.00	220.00
5120.007	Workmen's Compensation	0.00	0.00	0.00	31.60	880.40
5201.000	Training and Travel	0.00	2,484.36	210.00	2,000.00	8,500.00
5202.000	Uniforms	482.11	308.98	434.35	0.00	0.00
5203.001	Utilities	37,677.49	35,194.23	21,192.13	35,000.00	35,000.00
5203.005	Fuel Oil	6,295.12	12,125.46	14,063.55	12,500.00	14,000.00
5204.000	Telephone	1,914.54	1,891.81	1,900.32	2,000.00	2,050.00
5205.000	Insurance	122,644.26	103,719.95	108,424.40	105,000.00	152,000.00
5206.000	Supplies	5,249.87	505.84	147.82	0.00	0.00
5207.000	Repairs and Maintenance	6,797.42	0.00	0.00	0.00	0.00
5208.000	Bldg Repair & Maint	9,594.00	13,674.96	15,510.00	13,540.00	15,041.00
5211.000	IT Fees	10,692.00	11,220.96	17,124.00	14,751.00	16,013.00
5212.000	Contracted Services	7,377.53	13,391.34	8,669.34	30,500.00	28,735.00
5214.000	Interdepartment Services	86,594.69	79,270.03	74,935.88	73,185.00	80,508.00
5221.000	Transportation/Vehicles	0.00	3,130.72	3,000.00	3,753.00	0.00
5223.000	Tools & Small Equipment	614.86	0.00	1,273.00	0.00	0.00
5226.000	Advertising	92.30	212.85	0.00	0.00	0.00
5231.000	Credit Card Expense	464.92	65.15	0.00	0.00	0.00
5290.000	Other Expenses	1,004.00	616.00	413.00	0.00	0.00
5290.001	Loss on Disposal of Fixed Assets	5,400.00	0.00	0.00	0.00	0.00
5400.000	OPEB Expense	(12,249.00)	(44,358.00)	(33,438.00)	0.00	0.00
<b>Department Total: 601 - Administration</b>		<b>\$292,574.03</b>	<b>\$236,198.50</b>	<b>\$215,746.40</b>	<b>\$300,542.65</b>	<b>\$391,933.33</b>
<b>Department: 630 - Operations</b>						
5110.001	Regular Salaries/Wages	98,813.23	111,248.22	99,068.30	136,884.80	174,413.92
5110.002	Holidays	4,306.40	6,051.28	6,936.12	0.00	0.00
5110.003	Sick Leave	552.80	3,587.08	1,293.74	0.00	0.00
5110.004	Overtime	1,503.36	1,998.27	3,946.34	0.00	0.00
5120.001	Annual Leave	5,419.20	8,615.86	29,669.98	0.00	0.00
5120.002	SBS	6,755.32	8,061.07	8,638.11	8,390.99	10,691.64
5120.003	Medicare	1,597.93	1,906.78	2,043.27	1,984.83	2,529.01
5120.004	PERS	23,190.81	28,930.11	25,732.57	30,114.51	38,371.01
5120.005	Health Insurance	31,186.93	34,537.56	32,565.25	41,822.88	17,107.68
5120.006	Life Insurance	19.52	22.20	19.01	22.20	16.08
5120.007	Workmen's Compensation	4,375.06	4,580.67	4,180.66	4,325.38	4,953.34
5120.011	PERS on Behalf	(13,138.28)	20,362.00	(17,625.00)	10,686.44	10,883.44
5201.000	Training and Travel	0.00	0.00	0.00	0.00	13,500.00
5202.000	Uniforms	214.99	234.19	119.70	500.00	5,000.00
5204.001	Cell Phone Stipend	0.00	0.00	0.00	0.00	600.00
5206.000	Supplies	153,216.79	202,168.42	246,749.43	250,000.00	300,000.00
5207.000	Repairs and Maintenance	68,715.35	81,450.58	71,722.40	151,682.99	150,000.00
5212.000	Contracted Services	1,464.74	573.08	1,148.27	15,200.00	15,000.00
5223.000	Tools & Small Equipment	848.00	1,171.55	0.00	69,500.00	46,500.00

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
5226.000	Advertising	0.00	0.00	0.00	1,000.00	0.00
5290.000	Other Expenses	0.00	10.00	514.36	0.00	0.00
<b>Department Total: 630 - Operations</b>		<b>\$389,042.15</b>	<b>\$515,508.92</b>	<b>\$516,722.51</b>	<b>\$722,115.02</b>	<b>\$789,566.12</b>
<b>Division Total: 600 - Operations</b>		<b>\$681,616.18</b>	<b>\$751,707.42</b>	<b>\$732,468.91</b>	<b>\$1,022,657.67</b>	<b>\$1,181,499.45</b>
<b>Division: 640 - Depreciation/Amortization</b>						
6201.000	Depreciation-Land Improve	971.04	971.04	971.04	972.00	972.00
6205.000	Depreciation-Buildings	27,507.96	27,507.96	27,507.96	27,508.00	27,508.00
6206.000	Depreciation-Machinery	37,533.98	31,257.99	60,171.96	31,258.00	60,172.00
6207.000	Depreciation-Vehicles	608,810.25	614,242.82	572,148.30	614,243.00	572,149.00
<b>Division Total: 640 - Depreciation/Amortization</b>		<b>\$674,823.23</b>	<b>\$673,979.81</b>	<b>\$660,799.26</b>	<b>\$673,981.00</b>	<b>\$660,801.00</b>
<b>Division: 650 - Debt Payments</b>						
5295.000	Interest Expense	2,500.00	0.00	0.00	0.00	0.00
<b>Division Total: 650 - Debt Payments</b>		<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Division: 670 - Fixed Assets</b>						
7106.000	Fixed Assets-Machinery	0.00	0.00	0.00	1,131,033.00	458,452.00
7107.000	Fixed Assets-Vehicles	0.00	0.00	0.00	333,532.35	440,860.00
<b>Division Total: 670 - Fixed Assets</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,464,565.35</b>	<b>\$899,312.00</b>
<b>Division: 680 - Transfers Between Funds</b>						
7200.000	Interfund Transfers Out	0.00	0.00	0.00	862,500.00	0.00
<b>Division Total: 680 - Transfers Between Funds</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$862,500.00</b>	<b>\$0.00</b>
<b>EXPENSES Total</b>		<b>\$1,358,939.41</b>	<b>\$1,425,687.23</b>	<b>\$1,393,268.17</b>	<b>\$4,023,704.02</b>	<b>\$2,741,612.45</b>



**BUILDING  
MAINTENANCE FUND  
*DRAFT***

**FISCAL YEAR 2025  
OPERATING BUDGET**

## Summary by Organization Report

### Summary

<b>Fund: 320 Building Maintenance Fund</b>					
<b>Revenue</b>					
320-300-310 - State Revenue	23,310	62	7,609	20,138	21,712
320-300-315 - Federal Revenue	6,788	-	-	-	-
320-300-340 - Operating Revenue	593,598	651,072	777,614	821,610	1,845,440
320-300-350 - Non-Operating Revenue	-	14,500	-	-	-
320-300-360 - Uses of Prop & Investment	(13,521)	(33,461)	18,159	10,000	12,000
320-300-380 - Miscellaneous	-	13,908	675	-	-
320-300-390 - Cash Basis Receipts	30,831	17,637	21,972	6,000	24,000
<b>Revenue Totals</b>	<b>641,007</b>	<b>663,718</b>	<b>826,028</b>	<b>857,748</b>	<b>1,903,152</b>
<b>Expenditures</b>					
320-600-601 - Administration	181,333	181,478	184,892	331,659	435,638
320-600-630 - Operations	542,850	525,685	539,984	1,133,548	1,779,758
320-640 - Depreciation/Amortization	880	880	880	881	881
320-680 - Transfers Between Funds	-	300,000	35,000	-	-
<b>Expenditure Totals</b>	<b>725,064</b>	<b>1,008,044</b>	<b>760,756</b>	<b>1,466,088</b>	<b>2,216,277</b>
<b>Fund Total: Building Maintenance Fund</b>	<b>(84,057)</b>	<b>(344,326)</b>	<b>65,272</b>	<b>(608,340)</b>	<b>(313,125)</b>

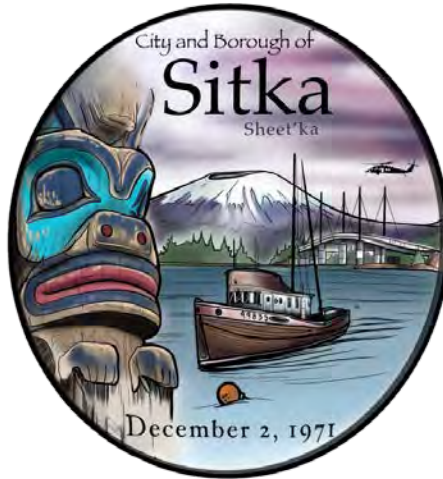


Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 320 - Building Maintenance Fund</b>						
<b>EXPENSES</b>						
<i>400 - Salaries and Wages</i>						
5110.001	Regular Salaries/Wages	183,783.14	203,891.82	209,251.81	261,476.80	519,865.12
5110.002	Holidays	8,445.93	8,985.49	8,625.28	0.00	0.00
5110.003	Sick Leave	8,592.36	8,753.61	6,687.00	0.00	0.00
5110.004	Overtime	11,461.38	13,461.83	13,276.19	7,500.00	12,000.00
5110.010	Temp Wages	0.00	0.00	1,050.00	6,534.00	20,000.00
<i>Account Classification Total: 400 - Salaries and Wages</i>		\$212,282.81	\$235,092.75	\$238,890.28	\$275,510.80	\$551,865.12
<i>450 - Fringe Benefits</i>						
5120.001	Annual Leave	12,979.46	20,423.01	27,538.77	10,638.00	11,055.00
5120.002	SBS	14,595.60	15,152.07	17,328.42	17,540.99	34,507.04
5120.003	Medicare	3,452.47	3,584.08	4,098.87	4,149.14	8,162.36
5120.004	PERS	49,914.17	54,180.94	56,783.40	59,174.98	117,010.29
5120.005	Health Insurance	92,595.29	88,224.44	95,052.73	106,779.72	297,954.60
5120.006	Life Insurance	36.36	36.36	37.38	36.36	99.12
5120.007	Workmen's Compensation	8,959.63	7,934.22	8,068.76	6,429.54	17,756.19
5120.011	PERS on Behalf	43,748.44	7,988.00	(13,987.00)	20,138.23	21,711.04
5400.000	OPEB Expense	(26,643.00)	(80,741.00)	(73,376.00)	0.00	0.00
<i>Account Classification Total: 450 - Fringe Benefits</i>		\$199,638.42	\$116,782.12	\$121,545.33	\$224,886.96	\$508,255.64
<i>500 - Operating Expenses</i>						
5201.000	Training and Travel	370.00	0.00	313.50	15,600.00	17,000.00
5202.000	Uniforms	237.05	277.80	819.56	900.00	900.00
5203.005	Fuel Oil	0.00	17.21	0.00	0.00	0.00
5204.000	Telephone	400.00	0.00	0.00	0.00	0.00
5204.001	Cell Phone Stipend	900.00	900.00	886.62	900.00	900.00
5206.000	Supplies	54,456.49	49,182.63	67,479.70	73,755.00	79,050.00
5207.000	Repairs and Maintenance	14,040.77	17,048.48	19,748.06	36,770.66	32,565.00
5211.000	IT Fees	13,521.96	14,166.00	20,684.04	18,810.00	54,020.00
5212.000	Contracted Services	123,415.81	173,841.66	136,191.89	700,963.00	776,024.00
5214.000	Interdepartment Services	82,798.92	75,837.31	85,032.02	85,211.00	106,514.00
5221.000	Transportation/Vehicles	19,071.35	20,170.84	24,300.98	24,505.00	72,302.00
5223.000	Tools & Small Equipment	1,468.27	1,488.11	6,702.12	4,894.55	10,000.00
5226.000	Advertising	339.00	242.40	0.00	0.00	0.00
5227.002	Rent-Equipment	1,242.47	583.60	2,051.98	2,500.00	6,000.00
5290.000	Other Expenses	0.00	1,532.54	229.96	0.00	0.00
<i>Account Classification Total: 500 - Operating Expenses</i>		\$312,262.09	\$355,288.58	\$364,440.43	\$964,809.21	\$1,155,275.00
<i>600 - Amortization &amp; Depreciation</i>						
6206.000	Depreciation-Machinery	880.20	880.20	880.20	881.00	881.00
<i>Account Classification Total: 600 - Amortization &amp; Depreciation</i>		\$880.20	\$880.20	\$880.20	\$881.00	\$881.00
<i>700 - Cash Basis Expenditures</i>						
7200.000	Interfund Transfers Out	0.00	300,000.00	35,000.00	0.00	0.00
<i>Account Classification Total: 700 - Cash Basis Expenditures</i>		\$0.00	\$300,000.00	\$35,000.00	\$0.00	\$0.00
<b>EXPENSES Total</b>		\$725,063.52	\$1,008,043.65	\$760,756.24	\$1,466,087.97	\$2,216,276.76
<b>Fund EXPENSE</b>	<b>Total: 320 - Building Maintenance Fund</b>	\$725,063.52	\$1,008,043.65	\$760,756.24	\$1,466,087.97	\$2,216,276.76
<b>Fund Total: 320 - Building Maintenance Fund</b>		(\$725,063.52)	(\$1,008,043.65)	(\$760,756.24)	(\$1,466,087.97)	(\$2,216,276.76)

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 320 - Building Maintenance Fund</b>						
<b>EXPENSES</b>						
<b>Division: 600 - Operations</b>						
<b>Department: 601 - Administration</b>						
5110.001	Regular Salaries/Wages	74,654.44	75,444.60	69,882.38	95,846.40	95,925.04
5110.002	Holidays	2,732.24	2,446.80	2,676.98	0.00	0.00
5110.003	Sick Leave	0.00	2,732.26	738.04	0.00	0.00
5120.001	Annual Leave	3,596.78	12,478.33	7,493.13	0.00	0.00
5120.002	SBS	5,151.37	5,253.20	5,934.11	5,875.48	5,880.26
5120.003	Medicare	1,218.52	1,242.58	1,403.64	1,389.77	1,390.91
5120.004	PERS	17,621.05	18,786.93	19,000.81	21,086.25	21,103.52
5120.005	Health Insurance	32,560.24	32,988.52	34,402.51	39,920.40	32,636.28
5120.006	Life Insurance	8.04	8.04	9.06	8.04	14.16
5120.007	Workmen's Compensation	285.69	266.16	823.01	268.32	3,405.33
5120.011	PERS on Behalf	31,840.43	(4,908.00)	(18,491.00)	20,138.23	21,711.04
5201.000	Training and Travel	0.00	0.00	0.00	15,600.00	17,000.00
5203.005	Fuel Oil	0.00	17.21	0.00	0.00	0.00
5204.001	Cell Phone Stipend	300.00	300.00	286.62	0.00	0.00
5206.000	Supplies	104.21	0.00	535.00	0.00	0.00
5211.000	IT Fees	13,521.96	14,166.00	20,684.04	18,810.00	54,020.00
5212.000	Contracted Services	2,119.19	4,745.98	3,556.71	3,000.00	3,735.00
5214.000	Interdepartment Services	3,190.92	75,837.31	85,032.02	85,211.00	106,514.00
5221.000	Transportation/Vehicles	19,071.35	20,170.84	24,300.98	24,505.00	72,302.00
5226.000	Advertising	0.00	242.40	0.00	0.00	0.00
5400.000	OPEB Expense	(26,643.00)	(80,741.00)	(73,376.00)	0.00	0.00
<b>Department Total: 601 - Administration</b>		<b>\$181,333.43</b>	<b>\$181,478.16</b>	<b>\$184,892.04</b>	<b>\$331,658.89</b>	<b>\$435,637.54</b>
<b>Department: 630 - Operations</b>						
5110.001	Regular Salaries/Wages	109,128.70	128,447.22	139,369.43	165,630.40	423,940.08
5110.002	Holidays	5,713.69	6,538.69	5,948.30	0.00	0.00
5110.003	Sick Leave	8,592.36	6,021.35	5,948.96	0.00	0.00
5110.004	Overtime	11,461.38	13,461.83	13,276.19	7,500.00	12,000.00
5110.010	Temp Wages	0.00	0.00	1,050.00	6,534.00	20,000.00
5120.001	Annual Leave	9,382.68	7,944.68	20,045.64	10,638.00	11,055.00
5120.002	SBS	9,444.23	9,898.87	11,394.31	11,665.51	28,626.78
5120.003	Medicare	2,233.95	2,341.50	2,695.23	2,759.37	6,771.45
5120.004	PERS	32,293.12	35,394.01	37,782.59	38,088.73	95,906.77
5120.005	Health Insurance	60,035.05	55,235.92	60,650.22	66,859.32	265,318.32
5120.006	Life Insurance	28.32	28.32	28.32	28.32	84.96
5120.007	Workmen's Compensation	8,673.94	7,668.06	7,245.75	6,161.22	14,350.86
5120.011	PERS on Behalf	11,908.01	12,896.00	4,504.00	0.00	0.00
5201.000	Training and Travel	370.00	0.00	313.50	0.00	0.00
5202.000	Uniforms	237.05	277.80	819.56	900.00	900.00
5204.000	Telephone	400.00	0.00	0.00	0.00	0.00
5204.001	Cell Phone Stipend	600.00	600.00	600.00	900.00	900.00
5206.000	Supplies	54,352.28	49,182.63	66,944.70	73,755.00	79,050.00
5207.000	Repairs and Maintenance	14,040.77	17,048.48	19,748.06	36,770.66	32,565.00
5212.000	Contracted Services	121,296.62	169,095.68	132,635.18	697,963.00	772,289.00
5214.000	Interdepartment Services	79,608.00	0.00	0.00	0.00	0.00
5223.000	Tools & Small Equipment	1,468.27	1,488.11	6,702.12	4,894.55	10,000.00
5226.000	Advertising	339.00	0.00	0.00	0.00	0.00
5227.002	Rent-Equipment	1,242.47	583.60	2,051.98	2,500.00	6,000.00
5290.000	Other Expenses	0.00	1,532.54	229.96	0.00	0.00

# Budget by Department Report

Account Number	Account Description	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
Department Total: 630 - Operations		\$542,849.89	\$525,685.29	\$539,984.00	\$1,133,548.08	\$1,779,758.22
Division Total: 600 - Operations		\$724,183.32	\$707,163.45	\$724,876.04	\$1,465,206.97	\$2,215,395.76
Division: 640 - Depreciation/Amortization						
6206.000	Depreciation-Machinery	880.20	880.20	880.20	881.00	881.00
Division Total: 640 - Depreciation/Amortization		\$880.20	\$880.20	\$880.20	\$881.00	\$881.00
Division: 680 - Transfers Between Funds						
7200.000	Interfund Transfers Out	0.00	300,000.00	35,000.00	0.00	0.00
Division Total: 680 - Transfers Between Funds		\$0.00	\$300,000.00	\$35,000.00	\$0.00	\$0.00
EXPENSES Total		\$725,063.52	\$1,008,043.65	\$760,756.24	\$1,466,087.97	\$2,216,276.76



# Special Revenue and Other Governmental Funds

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**FISCAL YEAR 2025  
OPERATING BUDGET**

City and Borough of Sitka  
**Summary by Organization Report**

Summary

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 113 Pet Adoption Fund</b>					
<b>Revenue</b>					
113-300-360 - Uses of Prop & Investment	942.72	591.49	1,030.57	600.00	600.00
113-300-380 - Miscellaneous	3,930.00	12,698.85	2,835.00	5,000.00	2,500.00
113-300-390 - Cash Basis Receipts	-	-	-	-	-
<b>Revenue Totals</b>	<b>4,872.72</b>	<b>13,290.34</b>	<b>3,865.57</b>	<b>5,600.00</b>	<b>3,100.00</b>
<b>Expenditures</b>					
113-500-601 - Administration	10,082.62	23,513.96	20,035.77	25,000.00	15,000.00
<b>Expenditure Totals</b>	<b>10,082.62</b>	<b>23,513.96</b>	<b>20,035.77</b>	<b>25,000.00</b>	<b>15,000.00</b>
<b>Fund Total: Pet Adoption Fund</b>	<b>(5,209.90)</b>	<b>(10,223.62)</b>	<b>(16,170.20)</b>	<b>(19,400.00)</b>	<b>(11,900.00)</b>
<b>Fund: 151 Sitka's Forfeiture Fund</b>					
<b>Revenue</b>					
151-300-310 - State Revenue	-	-	-	-	-
151-300-315 - Federal Revenue	-	-	-	-	-
151-300-360 - Uses of Prop & Investment	-	-	-	-	-
151-300-370 - Interfund Billings	-	-	-	-	-
151-300-380 - Miscellaneous	75,261.17	-	-	1,000.00	1,000.00
<b>Revenue Totals</b>	<b>75,261.17</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>1,000.00</b>
<b>Expenditures</b>					
151-500-601 - Administration	-	-	-	50,000.00	75,000.00
<b>Expenditure Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000.00</b>	<b>75,000.00</b>
<b>Fund Total: Sitka's Forfeiture Fund</b>	<b>75,261.17</b>	<b>-</b>	<b>-</b>	<b>(49,000.00)</b>	<b>(74,000.00)</b>
<b>Fund: 165 Library Building Fund</b>					
<b>Revenue</b>					
165-300-360 - Uses of Prop & Investment	(159.74)	(656.51)	337.08	200.00	300.00
165-300-380 - Miscellaneous	-	-	-	-	-
<b>Revenue Totals</b>	<b>(159.74)</b>	<b>(656.51)</b>	<b>337.08</b>	<b>200.00</b>	<b>300.00</b>
<b>Expenditures</b>					
165-500-601 - Administration	-	-	-	1,000.00	5,000.00
<b>Expenditure Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>5,000.00</b>
<b>Fund Total: Library Building Fund</b>	<b>(159.74)</b>	<b>(656.51)</b>	<b>337.08</b>	<b>(800.00)</b>	<b>(4,700.00)</b>

City and Borough of Sitka  
**Summary by Organization Report**

Summary

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 171 SE Alaska Economic Dev.</b>					
<b>Revenue</b>					
171-300-310 - State Revenue	-	-	-	-	-
171-300-315 - Federal Revenue	-	-	-	-	-
171-300-360 - Uses of Prop & Investment	43,995.90	15,908.42	8,041.63	6,000.00	2,640.00
171-300-370 - Interfund Billings	-	-	-	-	-
171-300-380 - Miscellaneous	-	-	-	-	-
<b>Revenue Totals</b>	<b>43,995.90</b>	<b>15,908.42</b>	<b>8,041.63</b>	<b>6,000.00</b>	<b>2,640.00</b>
<b>Expenditures</b>					
171-500-601 - Administration	130,831.25	7,925.03	5,495.25	356,000.00	3,000.00
<b>Expenditure Totals</b>	<b>130,831.25</b>	<b>7,925.03</b>	<b>5,495.25</b>	<b>356,000.00</b>	<b>3,000.00</b>
<b>Fund Total: SE Alaska Economic Dev.</b>	<b>(86,835.35)</b>	<b>7,983.39</b>	<b>2,546.38</b>	<b>(350,000.00)</b>	<b>(360.00)</b>

<b>Fund: 173 GPIIP Contingency</b>					
<b>Revenue</b>					
173-300-360 - Uses of Prop & Investment	7,681.79	4,232.31	6,783.35	4,500.00	4,500.00
173-300-370 - Interfund Billings	-	-	-	-	-
173-300-380 - Miscellaneous	-	-	-	-	-
173-300-390 - Cash Basis Receipts	-	-	-	-	-
<b>Revenue Totals</b>	<b>7,681.79</b>	<b>4,232.31</b>	<b>6,783.35</b>	<b>4,500.00</b>	<b>4,500.00</b>
<b>Expenditures</b>					
173-500-601 - Administration	7,681.79	274,234.19	6,783.35	244,500.00	4,000.00
<b>Expenditure Totals</b>	<b>7,681.79</b>	<b>274,234.19</b>	<b>6,783.35</b>	<b>244,500.00</b>	<b>4,000.00</b>
<b>Fund Total: GPIIP Contingency</b>	<b>-</b>	<b>(270,001.88)</b>	<b>-</b>	<b>(240,000.00)</b>	<b>500.00</b>

City and Borough of Sitka  
**Summary by Organization Report**

Summary

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 190 SCH Dedicated Fund</b>					
<b>Revenue</b>					
190-300-305 - Tobacco Excise Tax	850,328.74	886,146.93	846,826.11	850,000.00	860,000.00
190-300-320 - Licenses & Permits	900.00	800.00	700.00	-	800.00
190-300-360 - Uses of Prop & Investment	758,920.46	744,778.71	754,533.33	730,000.00	750,000.00
190-300-380 - Miscellaneous	365,698.37	110,108.62	105,631.66	75,000.00	60,000.00
190-300-390 - Cash Basis Receipts	-	-	-	-	-
<b>Revenue Totals</b>	<b>1,975,847.57</b>	<b>1,741,834.26</b>	<b>1,707,691.10</b>	<b>1,655,000.00</b>	<b>1,670,800.00</b>
<b>Expenditures</b>					
190-600-601 - Administration	1,830,258.84	1,674,236.61	1,190,099.54	1,595,692.00	1,727,016.00
190-600-680 - Transfer to Other Funds	-	-	-	-	-
190-650 - Debt Payments	2,073.57	-	-	-	-
<b>Expenditure Totals</b>	<b>1,832,332.41</b>	<b>1,674,236.61</b>	<b>1,190,099.54</b>	<b>1,595,692.00</b>	<b>1,727,016.00</b>
<b>Fund Total: SCH Dedicated Fund</b>	<b>143,515.16</b>	<b>67,597.65</b>	<b>517,591.56</b>	<b>59,308.00</b>	<b>(56,216.00)</b>
<b>Fund: 191 Student Activities Fund</b>					
<b>Revenue</b>					
191-300-304 - Other Local Taxes	-	-	125,753.79	300,000.00	310,000.00
191-300-320 - Licenses & Permits	1,900.00	2,700.00	300.00	2,500.00	2,500.00
191-300-360 - Uses of Prop & Investment	138.14	120.93	596.62	150.00	1,000.00
191-300-380 - Miscellaneous	-	-	-	-	-
<b>Revenue Totals</b>	<b>2,038.14</b>	<b>2,820.93</b>	<b>126,650.41</b>	<b>302,650.00</b>	<b>313,500.00</b>
<b>Expenditures</b>					
191-600-601 - Administration	-	-	-	305,000.00	305,000.00
191-600-680 - Transfer to Other Funds	-	-	-	-	-
<b>Expenditure Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>305,000.00</b>	<b>305,000.00</b>
<b>Fund Total: Student Activities Fund</b>	<b>2,038.14</b>	<b>2,820.93</b>	<b>126,650.41</b>	<b>(2,350.00)</b>	<b>8,500.00</b>

City and Borough of Sitka  
**Summary by Organization Report**

Summary

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 192 Fisheries Enhancement</b>					
<b>Revenue</b>					
192-300-360 - Uses of Prop & Investment	11.17	(308.65)	640.51	-	-
192-300-380 - Miscellaneous	-	-	-	-	-
192-300-390 - Cash Basis Receipts	21,309.00	41,097.00	42,301.15	50,000.00	45,000.00
<b>Revenue Totals</b>	<b>21,320.17</b>	<b>40,788.35</b>	<b>42,941.66</b>	<b>50,000.00</b>	<b>45,000.00</b>
<b>Expenditures</b>					
192-600-630 - Operations	22,462.50	30,600.00	50,000.00	50,000.00	50,000.00
192-600-680 - Transfer to Other Funds	-	-	-	-	-
<b>Expenditure Totals</b>	<b>22,462.50</b>	<b>30,600.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>
<b>Fund Total: Fisheries Enhancement</b>	<b>(1,142.33)</b>	<b>10,188.35</b>	<b>(7,058.34)</b>	<b>-</b>	<b>(5,000.00)</b>

<b>Fund: 193 Utility Subsidization Fund</b>					
<b>Revenue</b>					
193-300-360 - Uses of Prop & Investment	(1,256.91)	(1,519.04)	(3,072.01)	-	-
193-300-390 - Cash Basis Receipts	30,000.00	39,000.00	356,400.00	198,000.00	165,000.00
<b>Revenue Totals</b>	<b>28,743.09</b>	<b>37,480.96</b>	<b>353,327.99</b>	<b>198,000.00</b>	<b>165,000.00</b>
<b>Expenditures</b>					
193-600-630 - Operations	-	-	-	-	-
193-600-680 - Transfer to Other Funds	68,782.53	67,368.20	193,087.73	198,000.00	230,400.00
<b>Expenditure Totals</b>	<b>68,782.53</b>	<b>67,368.20</b>	<b>193,087.73</b>	<b>198,000.00</b>	<b>230,400.00</b>
<b>Fund Total: Utility Subsidization Fund</b>	<b>(40,039.44)</b>	<b>(29,887.24)</b>	<b>160,240.26</b>	<b>-</b>	<b>(65,400.00)</b>

<b>Fund: 194 Comm Vessel Passenger Tax</b>					
<b>Revenue</b>					
194-300-310 - State Revenue	615,545.00	615,545.00	1,725,380.00	1,900,000.00	2,500,000.00
194-300-360 - Uses of Prop & Investment	(10,413.04)	(45,709.42)	14,857.55	18,000.00	40,000.00
194-300-380 - Miscellaneous	-	-	-	-	-
194-300-390 - Cash Basis Receipts	-	-	-	-	-
<b>Revenue Totals</b>	<b>605,131.96</b>	<b>569,835.58</b>	<b>1,740,237.55</b>	<b>1,918,000.00</b>	<b>2,540,000.00</b>
<b>Expenditures</b>					
194-600-630 - Operations	-	19,128.39	-	100,000.00	100,000.00
194-600-680 - Transfer to Other Funds	91,199.97	829,175.07	1,005,064.45	952,939.00	1,516,673.00
<b>Expenditure Totals</b>	<b>91,199.97</b>	<b>848,303.46</b>	<b>1,005,064.45</b>	<b>1,052,939.00</b>	<b>1,616,673.00</b>
<b>Fund Total: Comm Vessel Passenger Tax</b>	<b>513,931.99</b>	<b>(278,467.88)</b>	<b>735,173.10</b>	<b>865,061.00</b>	<b>923,327.00</b>



City and Borough of Sitka  
**Summary by Organization Report**

Summary

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 195 Visitor Enhancement Fund</b>					
<b>Revenue</b>					
195-300-303 - Bed Tax	407,024.41	669,959.22	792,949.95	839,500.00	711,500.00
195-300-360 - Uses of Prop & Investment	(530.00)	(4,078.57)	2,293.89	4,500.00	5,000.00
195-300-380 - Miscellaneous	-	-	-	-	-
<b>Revenue Totals</b>	<b>406,494.41</b>	<b>665,880.65</b>	<b>795,243.84</b>	<b>844,000.00</b>	<b>716,500.00</b>
<b>Expenditures</b>					
195-600-630 - Operations	501,047.68	463,769.64	530,557.38	693,000.00	16,750.00
195-600-680 - Transfer to Other Funds	-	-	-	-	75,373.00
<b>Expenditure Totals</b>	<b>501,047.68</b>	<b>463,769.64</b>	<b>530,557.38</b>	<b>693,000.00</b>	<b>92,123.00</b>
<b>Fund Total: Visitor Enhancement Fund</b>	<b>(94,553.27)</b>	<b>202,111.01</b>	<b>264,686.46</b>	<b>151,000.00</b>	<b>624,377.00</b>
<b>Fund: 400 Permanent Fund</b>					
<b>Revenue</b>					
400-300-360 - Uses of Prop & Investment	5,906,879.69	4,982,707.04	2,051,043.53	450,000.00	450,000.00
400-300-370 - Interfund Billings	-	-	-	-	-
400-300-390 -Cash Basis Receipts	-	-	554,000.00	-	-
<b>Revenue Totals</b>	<b>5,906,879.69</b>	<b>4,982,707.04</b>	<b>2,605,043.53</b>	<b>450,000.00</b>	<b>450,000.00</b>
<b>Expenditures</b>					
400-600-601 - Administration	46,584.81	11,103.79	33,090.13	50,000.00	49,500.00
400-600-680 - Transfer to Other Funds	1,213,716.00	1,145,554.00	9,374,779.28	1,110,886.00	1,041,233.00
<b>Expenditure Totals</b>	<b>1,260,300.81</b>	<b>1,156,657.79</b>	<b>9,407,869.41</b>	<b>1,160,886.00</b>	<b>1,090,733.00</b>
<b>Fund Total: Permanent Fund</b>	<b>4,646,578.88</b>	<b>3,826,049.25</b>	<b>(6,802,825.88)</b>	<b>(710,886.00)</b>	<b>(640,733.00)</b>
<b>Fund: 410 LID Revolving Fund</b>					
<b>Revenue</b>					
410-300-360 - Uses of Prop & Investment	(9,861.37)	(40,175.24)	21,875.62	12,000.00	20,000.00
410-300-380 - Miscellaneous	-	115.24	6.42	-	-
410-300-390 - Cash Basis Receipts	1,349.89	2,496.85	3,508.21	3,500.00	2,000.00
<b>Revenue Totals</b>	<b>(8,511.48)</b>	<b>(37,563.15)</b>	<b>25,390.25</b>	<b>15,500.00</b>	<b>22,000.00</b>
<b>Expenditures</b>					
410-600-601 - Administration	42.64	12.33	71.29	100.00	100.00
410-600-680 - Transfer to Other Funds	14,085.89	9,543.78	22,136.80	15,000.00	30,000.00
<b>Expenditure Totals</b>	<b>14,128.53</b>	<b>9,556.11</b>	<b>22,208.09</b>	<b>15,100.00</b>	<b>30,100.00</b>
<b>Fund Total: LID Revolving Fund</b>	<b>(22,640.01)</b>	<b>(47,119.26)</b>	<b>3,182.16</b>	<b>400.00</b>	<b>(8,100.00)</b>

City and Borough of Sitka  
**Summary by Organization Report**

Summary

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 420 LID Guaranty Fund</b>					
<b>Revenue</b>					
420-300-360 - Uses of Prop & Investment	(2,503.48)	(9,922.20)	5,240.98	3,000.00	4,000.00
420-300-390 - Cash Basis Receipts	-	-	-	-	-
<b>Revenue Totals</b>	<b>(2,503.48)</b>	<b>(9,922.20)</b>	<b>5,240.98</b>	<b>3,000.00</b>	<b>4,000.00</b>
<b>Expenditures</b>					
420-600-680 - Transfer to Other Funds	3,422.52	2,314.28	5,345.98	4,000.00	8,400.00
<b>Expenditure Totals</b>	<b>3,422.52</b>	<b>2,314.28</b>	<b>5,345.98</b>	<b>4,000.00</b>	<b>8,400.00</b>
<b>Fund Total: LID Guaranty Fund</b>	<b>(5,926.00)</b>	<b>(12,236.48)</b>	<b>(105.00)</b>	<b>(1,000.00)</b>	<b>(4,400.00)</b>
<b>Fund: 430 Cemetery Fund</b>					
<b>Revenue</b>					
430-300-360 - Uses of Prop & Investment	(939.26)	(3,621.11)	1,871.30	1,350.00	2,500.00
430-300-380 - Miscellaneous	-	-	-	-	-
<b>Revenue Totals</b>	<b>(939.26)</b>	<b>(3,621.11)</b>	<b>1,871.30</b>	<b>1,350.00</b>	<b>2,500.00</b>
<b>Expenditures</b>					
430-600-601 - Administration	1,927.37	1,249.74	840.89	2,000.00	2,500.00
<b>Expenditure Totals</b>	<b>1,927.37</b>	<b>1,249.74</b>	<b>840.89</b>	<b>2,000.00</b>	<b>2,500.00</b>
<b>Fund Total: Cemetery Fund</b>	<b>(2,866.63)</b>	<b>(4,870.85)</b>	<b>1,030.41</b>	<b>(650.00)</b>	<b>-</b>
<b>Fund: 440 Rowe Trust Fund</b>					
<b>Revenue</b>					
440-300-360 - Uses of Prop & Investment	(1,958.11)	(8,017.85)	4,113.24	2,500.00	3,000.00
440-300-380 - Miscellaneous	-	-	-	-	-
<b>Revenue Totals</b>	<b>(1,958.11)</b>	<b>(8,017.85)</b>	<b>4,113.24</b>	<b>2,500.00</b>	<b>3,000.00</b>
<b>Expenditures</b>					
440-600-601 - Administration	-	1,759.37	-	2,500.00	3,000.00
<b>Expenditure Totals</b>	<b>-</b>	<b>1,759.37</b>	<b>-</b>	<b>2,500.00</b>	<b>3,000.00</b>
<b>Fund Total: Rowe Trust Fund</b>	<b>(1,958.11)</b>	<b>(9,777.22)</b>	<b>4,113.24</b>	<b>-</b>	<b>-</b>

City and Borough of Sitka  
**Summary by Organization Report**

Summary

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 500 Library Endowment Fund</b>					
<b>Revenue</b>					
500-300-360 - Uses of Prop & Investment	(2,223.64)	(9,412.50)	4,754.49	2,000.00	3,000.00
500-300-380 - Miscellaneous	8,416.00	24,826.14	610.00	2,000.00	2,500.00
<b>Revenue Totals</b>	<b>6,192.36</b>	<b>15,413.64</b>	<b>5,364.49</b>	<b>4,000.00</b>	<b>5,500.00</b>
<b>Expenditures</b>					
500-600-601 - Administration	3,982.57	35,000.00	-	10,000.00	5,500.00
<b>Expenditure Totals</b>	<b>3,982.57</b>	<b>35,000.00</b>	<b>-</b>	<b>10,000.00</b>	<b>5,500.00</b>
<b>Fund Total: Library Endowment Fund</b>	<b>2,209.79</b>	<b>(19,586.36)</b>	<b>5,364.49</b>	<b>(6,000.00)</b>	<b>-</b>
<b>Fund: 540 Bulk Water Fund</b>					
<b>Revenue</b>					
540-300-340 - Operating Revenue	21,350.00	1,150.00	1,250.00	1,200.00	1,200.00
540-300-360 - Uses of Prop & Investment	(7,688.17)	(29,354.82)	14,913.73	9,000.00	3,000.00
540-300-390 - Cash Basis Receipts	86,025.38	570.09	-	-	-
<b>Revenue Totals</b>	<b>99,687.21</b>	<b>(27,634.73)</b>	<b>16,163.73</b>	<b>10,200.00</b>	<b>4,200.00</b>
<b>Expenditures</b>					
540-600-680 -Transfer to Other Funds	104,000.00	30,000.00	-	711,200.00	4,850.00
<b>Expenditure Totals</b>	<b>104,000.00</b>	<b>30,000.00</b>	<b>-</b>	<b>711,200.00</b>	<b>4,850.00</b>
<b>Fund Total: Bulk Water Fund</b>	<b>(4,312.79)</b>	<b>(57,634.73)</b>	<b>16,163.73</b>	<b>(701,000.00)</b>	<b>(650.00)</b>
<b>Fund: 651 Debt Service School Bonds</b>					
<b>Revenue</b>					
651-300-310 - State Revenue	-	4,609,571.00	1,532,250.00	1,526,330.00	1,047,016.00
651-300-360 - Uses of Prop & Investment	(44,271.21)	(39,509.00)	(53,179.68)	35,000.00	40,000.00
651-300-370 - Interfund Billings	-	-	-	-	-
651-300-380 - Miscellaneous	-	-	-	-	-
651-300-390 - Cash Basis Receipts	1,394,702.75	1,820,295.62	2,327,841.00	2,255,500.00	-
<b>Revenue Totals</b>	<b>1,350,431.54</b>	<b>6,390,357.62</b>	<b>3,806,911.32</b>	<b>3,816,830.00</b>	<b>1,087,016.00</b>
<b>Expenditures</b>					
651-600-650 - Debt Payments	2,397,540.00	2,302,883.72	2,303,200.91	2,297,012.00	1,496,736.00
651-600-680 - Transfer to Other Funds	-	-	-	-	-
651-600-690 - Other Financing Sources	(8,628.57)	-	-	-	-
651-600-691 - Other Financing Uses	-	-	-	-	-
<b>Expenditure Totals</b>	<b>2,388,911.43</b>	<b>2,302,883.72</b>	<b>2,303,200.91</b>	<b>2,297,012.00</b>	<b>1,496,736.00</b>
<b>Fund Total: Debt Service School Bonds</b>	<b>(1,038,479.89)</b>	<b>4,087,473.90</b>	<b>1,503,710.41</b>	<b>1,519,818.00</b>	<b>(409,720.00)</b>

City and Borough of Sitka  
**Summary by Organization Report**

Summary

	2021 Actual Amount	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2025 Draft Budget
<b>Fund: 706 School Building Infrastructure</b>					
<b>Revenue</b>					
706-300-360 - Uses of Prop & Investment	-	-	-	-	-
706-300-390 - Cash Basis Receipts	-	-	-	-	2,473,333.00
<b>Revenue Totals</b>	-	-	-	-	<b>2,473,333.00</b>
<b>Expenditures</b>					
706-600-680 - Transfer to Other Funds	-	-	-	-	400,000.00
<b>Expenditure Totals</b>	-	-	-	-	<b>400,000.00</b>
<b>Fund Total: School Building Infrastructur</b>	-	-	-	-	<b>2,073,333.00</b>

<b>Fund: 708 Public Infrastructure Sinking Fund</b>					
<b>Revenue</b>					
708-300-360 - Uses of Prop & Investment	14,885.26	(116,792.06)	19,362.35	-	75,000.00
708-300-380 - Miscellaneous	-	-	-	-	-
708-300-390 - Cash Basis Receipts	2,600,000.00	5,000,000.00	4,500,000.00	-	-
<b>Revenue Totals</b>	<b>2,614,885.26</b>	<b>4,883,207.94</b>	<b>4,519,362.35</b>	-	<b>75,000.00</b>
<b>Expenditures</b>					
708-600-630 - Operations	-	-	-	-	-
708-600-680 - Transfer to Other Funds	-	-	3,125,000.00	5,050,000.00	4,078,748.00
<b>Expenditure Totals</b>	-	-	<b>3,125,000.00</b>	<b>5,050,000.00</b>	<b>3,978,748.00</b>
<b>Fund Total: Public Infrastructure Sinking</b>	<b>2,614,885.26</b>	<b>4,883,207.94</b>	<b>1,394,362.35</b>	<b>(5,050,000.00)</b>	<b>(3,903,748.00)</b>

# City and Borough of Sitka

## FY2025 Consolidated Operating Budget

### Summary of Significant Accounting and Budgeting Policies

#### **Significant Budgeting Policies**

**Budgeting Basis** - Budgeting is on a cash inflow / cash outlay basis. As the financial operations of proprietary funds are required to be accounted for under the accrual accounting basis, budgeting in these funds is for outlays (expenditures), not for expenses. So that the user may relate expenditure authority to its effect on the financial condition of such funds, pro forma financial statements showing the estimated financial effect of the authorized spending are also provided. Accrual accounting information is, where necessary, adjusted to a cash basis in order to provide management with consistent budget execution information.

**Operating and Capital Budgets** - Authorized expenditures for all funds are divided into separate and distinct capital and operating budgets. Capital budgets include authorized expenditures for acquisitions of fixed assets, minor construction projects, acquisitions of and improvements to land, and direct transfers of equity to capital project funds and other funds (in particular, internal service funds). All other authorized expenditures are contained within operating budgets.

**Lapsing of Appropriation** - All unencumbered operating budget appropriations lapse at the end of the fiscal year (June 30<sup>th</sup>). Capital expenditures do not lapse.

**Revenues** - For budgeting purposes, revenues for proprietary funds are assumed to be received in cash although, under accrual accounting rules, some revenues are recorded prior to the actual receipt of cash. These revenues include interest receivable, amortization of discounts on investment securities, and utility fees billed but not yet received. The effect of these non-cash revenues is not considered to be significant enough to be material.

**Internal Budget Redistributions** - The Municipal Administrator has the authority to redistribute appropriations between accounts within specific Divisions of the General Fund, within Enterprise Funds and within Internal Service Funds. Authorized expenditures may not be redistributed between operating and capital budgets. Redistributions between certain Divisions of the General Fund, between different Funds or between operating and capital budgets of the same Fund, must be approved by the City and Borough of Sitka Assembly.

**Internally Funded Capital Projects** - Capital projects are normally accounted for in separate Capital Project Funds. If such projects are funded through grants, donations, or revenue generated by the project, such revenues are accounted for directly under the Capital Project Fund. If a project is funded through the transfer of equity from the General Fund or a Proprietary Fund, the transfer is budgeted as *Interfund Transfers or Advances to Other Funds* under the General Fund or Proprietary Fund, and an *Advances From Other Funds* under the Capital Project Fund. For proprietary funds, capital construction is accounted for in separate capital project funds for internal management purposes only; and the end of the fiscal year, all proprietary fund capital projects are closed back to the parent fund through adjusting journal entries. Thus, if projected expenditures for Capital Project Funds lag behind expected levels, actual amounts of year-end working capital may exceed projected levels.

**Fixed Assets** - For budgeting purposes the minimum level for fixed assets is set at \$5,000 and for capital projects is set at \$10,000. Note that for enterprise funds, all fixed asset and capital expenditures show as an increase to fixed assets on the statement of net position, rather than as an expenditure as is budgeted.

**Challenges of budgeting for GASB 87 and 96** - The implementation of GASB 87 and GASB 96 significantly impacts the financial reporting on the balance sheets of entities affected by these standards. GASB 87, which deals with lease accounting, requires that leases previously classified as operating leases under older standards be recognized as lease liabilities with corresponding right-of-use assets. This change increases the reported assets and liabilities on the balance sheet, providing a more comprehensive view of an entity's financial obligations and resources. GASB 96, addressing subscription-based information technology arrangements (SBITAs), mandates a similar treatment. Entities must now recognize a right-to-use asset and a corresponding liability for these IT services, mirroring the handling of tangible assets. This adjustment aims to enhance the transparency of long-term financial commitments and the actual value of resources controlled by the entity, leading to a more accurate representation of an organization's financial position. The City and Borough of Sitka budget for the actual revenue received or funds paid out, however the required accounting treatment required does not match the way these leases or subscriptions are budgeted.



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: ORD 24-12    Version: 1    Name:  
Type: Ordinance    Status: AGENDA READY  
File created: 5/3/2024    In control: City and Borough Assembly  
On agenda: 5/28/2024    Final action:  
Title: Adopting the budget and capital improvement plan for Enterprise Funds for the fiscal year July 1, 2024 through June 30, 2025, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting moorage rates and other harbor fees

Sponsors:

Indexes:

Code sections:

Attachments: [Motion Ord 2024-12](#)  
[Ord 2024-12 Enterprise Funds](#)

Date	Ver.	Action By	Action	Result
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## **POSSIBLE MOTION**

**I MOVE TO** approve Ordinance 2024-12 on second and final reading adopting the budget and capital improvement plan for Enterprise Funds for the fiscal year July 1, 2024 through June 30, 2025, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting moorage rates and other harbor fees.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2024-12

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA
ADOPTING THE BUDGET AND CAPITAL IMPROVEMENT PLAN FOR ENTERPRISE FUNDS FOR
THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025, AMENDING RATES IN TITLE 15
“PUBLIC UTILITIES” OF THE SITKA GENERAL CODE AND ADOPTING MOORAGE RATES AND
OTHER HARBOR FEES

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. CLASSIFICATION. The budget portion of this ordinance and moorage rates and other harbor fees are not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska; however, the portion of this ordinance that amends the Sitka General Code, sections 15.20.020 (Electrical rates), 15.10.620 (Water rates and fees), 15.05.320 (Wastewater rates and fees), and 15.15.020/15.15.035/15.15.045 (Solid waste rates) by increasing rates and fees is of a permanent nature and is intended to become a part of the Sitka General Code.

2. SEVERABILITY. If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. PURPOSE. The purpose of this ordinance is to set forth budgetary requirements and a capital improvement plan for the operation of the various divisions, departments and organizations of the City and Borough of Sitka for Fiscal Year 2025.

4. ENACTMENT. NOW THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska that the following expenditure budgets (see below) for the fiscal period beginning July 1, 2024 and ending June 30, 2025 and related capital improvement plan (included in the FY2025 Administrator’s Budget) are hereby adopted:

Table with columns: REVENUE, EXPENDITURE BUDGET (OPERATIONS, CAPITAL/TRANSFER, TOTAL). Rows include Electric Fund, Water Fund, Wastewater Fund, and Authorization to apply for and accept ADEC loan funding to fund Wastewater Fund capital projects in the amount of \$6,000,000.



<b><u>SOLID WASTE FUND</u></b>				
Solid Waste Fund	\$6,270,914	\$6,067,171	\$35,000	\$6,102,171
<b><u>HARBOR FUND</u></b>				
Harbor Fund	\$5,110,349	\$6,206,808	\$92,500	\$6,299,308
Harbor Capital Project Fund	\$92,500	\$-0-	\$92,500	\$92,500
<b><u>AIRPORT FUND</u></b>				
Airport Fund	\$927,460	\$1,302,422	\$-0-	\$1,302,422
Airport Capital Contingent on State/Federal Funding	\$1,869,033	\$-0-	\$1,869,033	\$1,869,033
<b><u>MARINE SERVICE CENTER FUND</u></b>				
Marine Service Center Fund	\$343,240	\$227,936	\$140,000	\$367,936
Marine Service Center Capital Fund	\$122,000	\$-0-	\$122,000	\$122,000
<b><u>GARY PAXTON INDUSTRIAL PARK FUND</u></b>				
Gary Paxton Industrial Park	\$289,517	\$718,942	\$22,000	\$740,942

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**EXPLANATION**

Details of individual budgets and capital improvement plans are contained in the FY2025 Administrator’s Budget. Budgeted amounts for all funds include revenue, operating expenditures and new capital outlays. This ordinance fulfills the requirements of Section 11.08 of the Home Rule Charter of the City and Borough of Sitka regarding annual adoption of a capital improvements program. Included in this ordinance are rate increases for water (4%), wastewater (8.25%), solid waste (4%), and moorage (4%) as well as increases for the monthly customer charge for electric service for some classes of users. While moorage rates are required to be adopted by resolution (one reading), they are included with this budget ordinance for consistency and will be read twice.

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**TITLE 15  
PUBLIC UTILITIES**

**CHAPTER 15.20  
ELECTRIC UTILITY POLICIES**

\* \* \*

**15.20.20 Electrical Rates.**

A. All electric rates are subject to sales tax if applicable. These rates are effective for all electricity billed after July 1, ~~2023~~ 2024, regardless of when electricity was consumed.

The assembly shall consider annually an adjustment to the electric rates, based on the Consumer Price Index, at a time when any adjustment could be made effective July 1<sup>st</sup> of the year applied. An adjustment, if any, shall be based on the prior year annual report for the municipality of Anchorage, Alaska, from the United States

67 Department of Labor and Workforce Development, Consumer Price Index, and determined to be the percent change  
68 to the current year from the percent change of the prior year, and will be effective July 1<sup>st</sup> of any year applied. The  
69 first such adjustment date may be July 1, 2018.  
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72 B. Residential Services.

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74 1. Applicable to all residential customers for all uses in the home or residence, subject to the rules  
75 and regulations and customer services policies of the city and utility.  
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77 2. Energy Charges.  
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All kWh from the first billing cycle in November through the last billing cycle in April	\$.1344 per kWh
All kWh from the first billing cycle in May through the last billing cycle in October	\$.2150 per kWh
Customer charge is <del>\$20.48</del> <u>21.20</u> per month	
<u>Customer charge for remote island customers \$27.60</u>	

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81 C. General Service – Small.  
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83 1. Applicable to all nonresidential customers for all uses, including lighting, heating and power,  
84 when the electricity consumed in the preceding twelve months is less than one hundred thousand kWh and  
85 has measured demand of less than fifty Kw, Subject to the rules, regulations and customer service policies  
86 of the utility and the city. Typical customers in this class could include: restaurants, retail vendors,  
87 churches, fueling stations, and service industries.  
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89 2. Energy Charges.  
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All kWh from the first billing cycle in November through the last billing cycle in April	\$.1321 per kWh
All kWh from the first billing cycle in May through the last billing cycle in October	\$.2106 per kWh
Customer charge is <del>\$40.95</del> <u>51.00</u> per month	
<u>Customer charge for remote island customers \$71.00</u>	

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93 3. Demand Charges.  
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First 25 kW	No charge
Over 25kW	\$ 6.58 per kW

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D. General Service – Large.

1. Applicable to all nonresidential customers for all uses, including lighting, heating and power, when the electricity consumed in the preceding twelve months is equal or greater than one hundred thousand kWh or has a measured demand equal to or greater than fifty kW, subject to the rules, regulations and customer and customer service policies of the utility and the city. Typical customers in this class could include: grocery stores, industrial users, and seafood processing facilities.

2. Energy Charges.

All kWh	\$ .1624 per kWh
Customer charge is <del>\$63.00</del> <u>212.00</u> per month.	

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3. Demand Charges.

First 25 kW	No charge
Over 25 kW	\$ 6.59 per kW

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E. General Service – Public Authority.

1. Applicable to all noncommercial and nonresidential customers for all uses, including lighting, heating and power, subject to the rules, regulations and customer service policies of the utility and the city. Typical customers in this class could include: schools, tribal governments, and other public government buildings.

2. Energy Charges.

All kWh	\$ .1645 per kWh
Customer charge is <del>\$47.25</del> <u>85.00</u> per month.	

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3. Demand Charges.

First 25 kW	No charge
Over 25 kW	\$ 6.59 per kW

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F. Boat Service.

1. Applicable to separately metered boats, lights, heaters, pumps or other uses.

2. Energy Charges.

All kWh from the first billing cycle in November through the last billing cycle in	\$ .1344 per kWh
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April	
All kWh from the first billing cycle in May through the last billing cycle in October	\$ .2150 per kWh
Customer charge is \$20.48 per month	

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G. Street and Security Light Service.

- The utility will only install, at the expense of the customer, yard or security lights which can be attached to existing poles which are the property of the utility.
- Rate per Month. This fee is in addition to the actual installation charges required for installing the desired fixtures.

Monthly unmetered street or security light energy rate is calculated as follows:

(0.482 kWh per lamp watt) times (the wattage of the lamp)=kWh per month.	
Example: 0.482 kWh x 100 watt lamp = 48 kWh per month.	
Monthly energy rate is: kWh per month times \$0.2199 per kWh.	
48 kWh per month x \$0.2199/kWh = \$10.56 per month energy rate.	
Typical lamp energy rates:	
70 watt	\$ 7.42 per month
100 watt	\$ 10.60 per month
150 watt	\$ 15.90 per month
175 watt	\$ 18.55 per month
250 watt	\$ 26.50 per month
400 watt	\$ 42.40 per month
1,000 watt	\$ 105.99 per month

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H. Controlled Service Interruptible Load—Large Consumer.

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- Rate per Month. Basic customer charge for each month or portion of a month: ~~\$200.00~~ \$375.00

\* \* \*

The energy charge calculation will be performed by multiplying 0.0317 times the average price paid two calendar months prior by the state of Alaska or the city and borough of Sitka, whichever is lower, for No. 2 fuel oil delivered in Sitka. This factor assumes an overall oil heating system efficiency of seventy percent and a heat equivalent of fuel oil of 138,599 BTU per gallon. The maximum energy charge for all kilowatt hours under this rate shall be 12.37 cents per kilowatt hour.

Example 1: If the city and borough's price for No. 2 fuel oil is \$1.20 per gallon, the rate would be

0.0317 times \$1.20 equals 3.80 per kilowatt hour.

Example 2: If the city and borough's price for No. 2 fuel oil is \$4.20 per gallon, the rate would be 0.0317 times \$4.20 equals 13.31 cents per kilowatt hour. However, due to the maximum energy charge, the energy charge in this case would be 12.37 cents.

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**CHAPTER 15.05  
SEWER SYSTEM**

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**15.05.100 Service connection charge.**

A. At the time the applicant files for a connection permit where no service previously existed; or, if the applicant is filing for a change in service connection, or size, or to serve a new structure, the applicant shall submit with the application the service connection charge in accordance with 15.05.320. This charge is to cover the costs to the CBS of locating the stub-out from the sewer main (if available), inspection of the sewer service line, administrative costs, and permit fees. Upon approval of the connection, the property owner may proceed in accordance with the provisions in Section 15.05.130

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**15.05.320 Rates and fees.**

A. Base rate: ~~\$76.72~~ \$83.05 per unit per month.

\* \* \*

B. Sewer Service in Conjunction with Metered Water.

1. General Sewer Service in Conjunction with Metered Water. Minimum charge: one times the unmetered sewer base plus ~~\$4.13~~ \$4.47 per 1,000 metered gallons.

\* \* \*

2. Gary Paxton Industrial Park. Treated wastewater, metered: minimum charge of ~~\$151.66~~ \$164.17 cents per month.

a. Treated wastewater, metered: ~~\$4.54~~ \$4.91 cents per 1,000 gallons water use.

C. Connection Fee. Eight hundred and five dollars per connection.

\* \* \*

**CHAPTER 15.10  
WATER SYSTEM**

\* \* \*

**15.10.240 Service connection charge.**

A. At the time the applicant files for a connection permit where no service previously existed; or, if the applicant is filing for a change in service location, or size, or to serve a new structure, the applicant shall submit with this application the service connection costs charge in accordance with 15.05.620. This charge is to cover permit fees, inspection and administrative costs.

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**15.10.620 Water rates and fees.**

A. Unmetered Water. Base rate: ~~\$57.26~~ \$59.55 per unit.

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B. Metered Water Service.

1. General Metered Water Service.

Meter Size	Allowance (GAL)	Minimum Charge
Up to 1"	15,000	\$ <del>81.64</del> <u>84.91</u>
2"	50,000	\$ <del>179.03</del> <u>186.19</u>
3"	100,000	\$ <del>268.54</del> <u>279.28</u>
4"	250,000	\$ <del>537.08</del> <u>558.56</u>
6" and above	500,000	\$ <del>1,074.19</del> <u>1,117.16</u>

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All over allowance charged at minimum charge plus ~~\$1.78~~ \$1.85 per 1,000 gallons. The over allowance charged at minimum charge plus ~~\$0.83~~ \$0.86 per 1,000 gallons will apply to major fish processing plants (Seafood Producers Cooperative, Sitka Sound Seafoods, Inc., aka North Pacific Seafoods, and Stikine Holdings, LLC, aka Silver Bay Seafoods).

2. Gary Paxton Industrial Park.

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a. Metered water: ~~\$179.03~~ \$186.19 per month minimum.

i. Treated water: ~~\$3.57~~ \$3.71 per 1,000 gallons.

ii. Treated water, fish processing use: ~~\$2.71~~ \$2.82 per 1,000 gallons.

iii. Raw water for heating: ~~\$1.43~~ \$1.18 per 1,000 gallons.

iv. Raw water for industrial processing: ~~\$1.61~~ \$1.67 per 1,000 gallons.

v. Raw water for water bottling at Gary Paxton industrial park: in container sizes of five gallons or less: ~~\$2.34~~ \$2.43 per 1,000 gallons.

vi. Raw water for bottling at Gary Paxton industrial park in container sizes greater than five gallons: \$0.01 per gallon.

C. Curb Stop/Service Valve Operation Fee. Except for the initial turn-on that occurs when property is first connected to the municipal water system, each customer or applicant for service shall pay a fee of ~~\$63.07~~ \$65.59 for turning on or turning off the water service to the property. The fee shall be paid for each turn-on and turn-off whether at the customer's or applicant's request or due to nonpayment for water services. The water service to a property may not be turned on unless all water system fees associated with the property have been paid in full.

D. Fire Hydrant Use Fee. Provided in Section 15.10.590.

E. Connection fee. Eight hundred and five dollars per connection.

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**CHAPTER 15.15  
SOLID WASTE TREATMENT AND REFUSE COLLECTION**

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**15.15.020 Solid waste disposal policy and rates.**

C. Fees and policies applicable to specific solid waste categories.

- 1. Junk automobiles and small trucks (three quarter ton or smaller) may be delivered to Gary Paxton Industrial Park (GPIP) scrap yard at a rate of ~~4.88~~ 5.08 cents per pound.
- 2. Trucks larger than three-quarter ton, larger vehicles, heavy equipment, and old trailers shall be billed at a rate of ~~8.58~~ 8.92 cents per pound.
- 3. Mixed scrap metals including steel shall be billed at a rate of ~~12.18~~ 12.67 cents per pound. Sorted scrap iron and other metals excluding steel shall be billed at a rate of ~~6.66~~ 6.93 cents per pound. Inclusion of any amount of steel within an individual delivery of scrap metal to the municipal scrap yard shall deem it to be a mixed scrap metal delivery to be billed at the mixed scrap metal rate.
- 4. Fuel tanks must be cleaned and cut into pieces less than five feet by twelve feet (if over five hundred gallons) prior to delivery to the GPIP Scrap yard.
- 5. Freezers, refrigerators, and air conditioning units shall be billed a rate of ~~\$26.80~~ \$27.87 each.
- 6. All other appliances or white goods besides freezers, refrigerators, and air conditioning units shall be billed at a rate of ~~8.35~~ 8.68 cents per pound.
- 7. Tires off of large trucks and heavy equipment may be delivered to the transfer station or GPIP scrap yard and shall be billed at a rate of ~~\$34.11~~ \$35.47 each.
- 8. No construction and demolition debris shall be disposed of at any Sitka landfill unless otherwise authorized by director of public works.
- 9. Household hazardous or special waste may be disposed of during normal business hours at the GPIP scrap yard. Commercially generated household hazardous waste will not be accepted at any time.
- 10. Concrete and asphalt disposal shall be billed at a rate of ~~\$15.88~~ \$16.52 per cubic yard.
- 11. Concrete and asphalt disposal is by appointment only with the public works superintendent.
- 12. Asbestos disposal shall be billed at a rate of ~~\$71.93~~ \$74.81 per cubic yard.

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**15.15.035 Rates for treatment and collection.**

A. The following rates are effective on the day after the day a solid waste user fee ordinance containing such fees is passed:

48-gallon container	<del>\$44.41</del> <u>46.19</u> per month
96- gallon container	<del>\$74.61</del> <u>77.59</u> per month
300-gallon container	<del>\$302.00</del> <u>314.08</u> per month
Extra pick up 48-gallon container	<del>\$37.75</del> <u>39.26</u> per pickup
Extra pick up 96-gallon container	<del>\$63.42</del> <u>65.96</u> per pickup
Extra pick up 300-gallon container	<del>\$241.60</del> <u>251.26</u> per pickup

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B. These rates are for one container that the refuse collection contractor picks up once a week. For customers that fall into one of the following three categories, the rates for treatment and collection will be:

For those customers in apartment complexes or other unique situations identified on the list maintained by the finance director	<del>\$67.50</del> <u>70.20</u> per month
For those customers living within the harbor system	<del>\$44.41</del> <u>46.19</u> per month
For those customers living on an island other than Baranof or connected by bridge to Baranof who do not receive any service from the refuse collection contractor	<del>\$33.37</del> <u>34.70</u> per month

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C. Rates shall be reviewed annually in January by the assembly.

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**15.15.045 Transfer station drop-off charges and special refuse collection charges.**

A. Refuse may be dropped off directly at the municipal transfer station during operating hours by any individual or entity. Each residential solid waste utility customer receiving municipal solid waste collection and disposal services shall be entitled to dispose of up to 200 pounds of solid waste per month at the transfer station free of charge. All other refuse disposed of directly at the municipal transfer station shall be billed the rate of ~~15.52~~ 16.14 cents per pound.

\* \* \*

**ADOPTING PERMANENT AND TEMPORARY MOORAGE RATES AND OTHER HARBOR FEES AND CHARGES**

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Permanent Moorage (effective July 1, 2024)

Vessels 20 feet in length and under ~~\$3.47~~ 3.61 per foot per month if owners pay in advance for one year.  
All other Vessels ~~\$4.64~~ 4.83 per foot per month

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Transient Moorage (effective July 1, 2024)

Vessels up to eighty feet in length ~~\$1.44~~ 1.50 per foot per day.  
Vessels eighty-one feet to one hundred fifty feet in length ~~\$2.46~~ 2.56 per foot per day.  
Any vessel greater than one hundred fifty feet in length ~~\$3.68~~ 3.83 per foot per day.  
A 25% credit in daily transient moorage will be given to any commercial vessel actively loading or unloading fish and which produces a fish ticket or processor contract. The credit will be good for up to 10 days per fish ticket or contract.



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342 Monthly Transient Permit Moorage (effective July 1, 2024)  
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344 Monthly up to one-hundred fifty feet in length ~~\$24.66~~ 25.65 per foot of overall length.  
345 Vessels over one-hundred fifty feet in length ~~\$36.98~~ 38.46 per foot of overall length.  
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347 Eliason Harbor end ties (effective July 1, 2024)  
348  
349 All vessels ~~\$4.25~~ 4.42 per foot per day.  
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351 Vessel Wait List  
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353 Vessels on the wait list shall be charged ~~\$4.64~~ 4.83 per foot of the overall vessel length, per month, payable  
354 in advance, quarterly. The fee paid to get on the wait list is equal to a quarter's moorage and is non-  
355 refundable and does not get applied to moorage.  
356  
357 Other Fees (effective July 1, 2024)  
358  
359 Permanent Float Plane Rate:  
360 ~~\$305.04~~ 317.24 per quarter.  
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362 Transient Float Plane rates:  
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364 Float Plane rate is ~~\$27.67~~ 28.78 per day or portion of a day (no charge if moored under one hour)  
365  
366 Garbage – Commercial dumpster - ~~\$303.55~~ 314.08  
367  
368 Cruise Ship Tender and Security Fees  
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370 Tender Fee:  
371 ~~\$1,536.51~~ 1,690.16 per ship per day  
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373 Security Fee:  
374 ~~\$615.77~~ 677.35 per day  
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377 **5. EFFECTIVE DATE.** This ordinance shall become effective on July 1, 2024.  
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379 **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka, Alaska this 28th day  
380 of May 2024.  
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\_\_\_\_\_  
Steven Eisenbeisz, Mayor

387 ATTEST:  
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390 Sara Peterson, MMC  
391 Municipal Clerk  
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393 1<sup>st</sup> reading: 5/14/2024

Ordinance 2024-12

Page 11

394 2<sup>nd</sup> and final reading: 5/28/2024

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397 Sponsor: Administrator



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: ORD 24-14    Version: 1    Name:

Type: Ordinance    Status: AGENDA READY

File created: 5/22/2024    In control: City and Borough Assembly

On agenda: 5/28/2024    Final action:

Title: Amending Title 15 "Public Utilities" of the Sitka General Code by updating Chapter 15.10 "Water System", Section 410 "Joint Service Connections"

Sponsors:

Indexes:

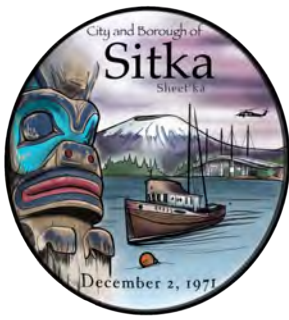
Code sections:

Attachments: [Motion](#)  
[Memo and Ord 2024-14](#)

Date	Ver.	Action By	Action	Result
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## **POSSIBLE MOTION**

**I MOVE TO** approve Ordinance 2024-14 on first reading amending Title 15 “Public Utilities” of the Sitka General Code by updating Chapter 15.10 “Water System”, Section 410 “Joint Service Connections”.



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members

**Thru:** John Leach, Municipal Administrator

**From:** Ron Vinson, Public Works Director

**Date:** May 22, 2024

**Subject:** Modification to Sitka General Code 15.10.410 - Joint Use Water Lines

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### **Background**

Ordinance 2024-14 proposes a change to Sitka General Code 15.10.410 that will authorize the Public Works Director to allow joint use of a single water service for multiple structures on a single property, where good cause is shown. The proposed ordinance is in alignment with analogous wastewater utility code that currently exists and is anticipated to have a number of benefits for the community.

The rationale for this ordinance is multifaceted and aligns with the broader goals of enhancing the ease of property development and improving the overall utilization of water resources.

### **Analysis**

Several key factors for promoting this ordinance include the following:

#### **Streamlining Building Requirements:**

Allowing the sharing of a single water service for multiple structures on a property simplifies the building process, reducing the burden on property owners where it may not provide any increased value to the owner, future owners, or the community. With fewer separate water service installations required, property owners can navigate building requirements more efficiently, leading to streamlined development processes and reduced unnecessary barriers.

#### **Alignment with Other Existing Code:**

Currently, Sitka General Code has a provision in the adopted wastewater utility code language whereby the Public Works Director is, in fact authorized to allow for joint use of wastewater utility infrastructure, where good cause is shown.

*Sitka General Code 15.05.130 - B.*

*“A separate sewer connection shall be provided for every building. Exceptions will be allowed only by special permission granted by the public works director for good cause shown.”*

The existing wastewater code requirements serve as a successful model for the language proposed in this ordinance.

**Cost and Time Savings:**

By enabling shared water service for multiple structures, property owners can benefit from reduced expenses and time savings associated with the installation, maintenance, and updates of multiple individual water service lines. Additionally, the consolidation of water services leads to lower infrastructure investment and upkeep costs, contributing to economic efficiency for property owners and the community as a whole.

**Reduced Environmental Impact:**

Implementing shared water service minimizes the number of service line penetrations into the water main, resulting in reduced ground disturbance and environmental impact. With fewer service line installations, the ordinance supports sustainability efforts by promoting efficient water resource usage and minimizing land disruption, adjacent roadway disruption, and adjacent utility disruption associated with utility infrastructure installation.

**Reduced System Vulnerability:**

As previously mentioned, reducing the number of service line penetrations into the water mains is anticipated to have a variety of positive benefits. Specifically, a reduction or lessening of penetrations into the main will reduce the vulnerability that comes as an inherent risk of any work that disturbs the water main. Fewer penetrations into the water main naturally results in less opportunity for failure of connection points, fittings, joints, etc.

**Property Development Flexibility:**

The new ordinance provides property owners with increased flexibility in developing their land, offering viable options for optimizing space and resources. By allowing shared water service, property owners can make more efficient use of their property, adapt to evolving community needs, and engage in effective land use planning and development.

**Fiscal Note**

No financial impact.

**Recommendation**

It is recommended that Ordinance 2024-14 be adopted, modifying the existing water utility code language to allow for joint use of water utility lines, where good cause can be shown, and upon approval of the Public Works Director.

**Encl:** Ordinance No. 2024-14

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2024-14

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING TITLE 15 "PUBLIC UTILITIES" OF THE SITKA GENERAL CODE BY UPDATING CHAPTER 15.10 "WATER SYSTEM", SECTION 410 "JOINT SERVICE CONNECTIONS"

1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to become a part of the Sitka General Code (SGC).

2. SEVERABILITY. If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person or circumstance shall not be affected.

3. PURPOSE. The purpose of this ordinance is to allow the Public Works Director discretion in making an exception as to joint service connections.

4. ENACTMENT. NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that the Sitka General Code Title 15, entitled "Public Utilities", be amended by updating Chapter 15, entitled "Water System", Section 410 entitled "Joint Service Connections" to read as follows (deleted language stricken, new language underlined):

Title 15 PUBLIC UTILITIES

Chapters:

15.10 Water System

Chapter 15.10 WATER SYSTEM

Sections:

15.10.410 Joint service connections.

15.10.410 Joint service connections.

A separate water service connection shall be provided for each separate residential or commercial structure. Exceptions will be allowed only by special permission granted by the Public Works Director for good cause shown. The minimum diameter shall be no less than one inch. It is prohibited to intertie two or more residential structures into a single and/or common service connection. It is prohibited by Section 308 of the Uniform Plumbing Code for a water service to cross property lines unless the lines are within CBS-approved utility easements. This shall apply even though the property may be owned by the same person. Lease lines are to be treated in the same manner as if they were property lines. If the lot is subdivided, the owner shall, if needed, relocate his service connection or extend the water main in order to comply with the regulations of this chapter.

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**5. EFFECTIVE DATE.** This ordinance shall become effective on the day after the date of its passage.

**PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka, Alaska, this 11<sup>th</sup> day of June, 2024.

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Steven Eisenbeisz, Mayor

ATTEST:

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Sara Peterson, MMC  
Municipal Clerk

1<sup>st</sup> reading: 5/28/24  
2<sup>nd</sup> and final reading: 6/11/24

Sponsor: Administrator





# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: RES 24-13    Version: 1    Name:

Type: Resolution    Status: AGENDA READY

File created: 5/21/2024    In control: City and Borough Assembly

On agenda: 5/28/2024    Final action:

Title: Supporting amendment 123 to the Fishery Management Plan (FMP) for groundfish of the Bering Sea and Aleutian Islands (BSAI) management area which amends regulations governing limits on the Pacific halibut prohibited species catch (PSC) and links the halibut PSC limit for the amendment 80 commercial groundfish trawl fleet in the BSAI groundfish fisheries to halibut abundance

Sponsors:

Indexes:

Code sections:

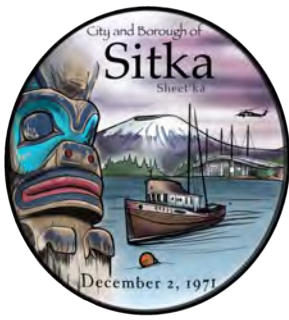
Attachments: [Motion](#)  
[Memo and Res 2024-13](#)

Date	Ver.	Action By	Action	Result
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Sponsors: Ystad / Mosher

## **POSSIBLE MOTION**

**I MOVE TO** approve Resolution 2024-13 on first and final reading supporting amendment 123 to the Fishery Management Plan (FMP) for groundfish of the Bering Sea and Aleutian Islands (BSAI) management area which amends regulations governing limits on the Pacific halibut prohibited species catch (PSC) and links the halibut PSC limit for the amendment 80 commercial groundfish trawl fleet in the BSAI groundfish fisheries to halibut abundance.



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

## MEMORANDUM

**To:** Mayor Eisenbeisz and Assembly Members

**From:** Assembly Members Ystad and Mosher

**Date:** May 21, 2024

**Subject:** Resolution 2024-13

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### **Background**

A resolution of the City and Borough of Sitka Assembly supporting amendment 123 to the Fishery Management Plan (FMP) for groundfish of the Bering Sea and Aleutian Islands (BSAI) management area which amends regulations governing limits on the Pacific halibut prohibited species catch (PSC) and links the halibut PSC limit for the amendment 80 commercial groundfish trawl fleet in the BSAI groundfish fisheries to halibut abundance.

On December 2021, the North Pacific Fishery Management Council (NPFMC) recommended, and the National Marine Fisheries Service (NMFS) proposed, Amendment 123 (A-123) which links the halibut PSC limit for the Amendment 80 (A-80) commercial groundfish trawl fleet in the BSAI groundfish fisheries to halibut abundance thereby intending to minimize halibut PSC to the extent practicable while achieving optimum yield in the BSAI groundfish fisheries on a continuing basis; and based on a review of the scientific information and consideration of the revised National Standard guidelines, the NPFMC and NMFS determined that reducing halibut PSC with declining halibut abundance provides conservation benefits, as defined by the Magnuson-Stevens Act, to the halibut resource. Linking PSC limits to halibut abundance is more equitable than the prior static PSC limit because when BSAI halibut abundance declines, a static level of halibut PSC in the Amendment 80 fisheries can represent a greater proportion of total halibut removals in the BSAI, particularly in Area 4CDE, and can reduce the proportion of halibut available for harvest in directed halibut fisheries.

A-123 provides incentives for the A-80 fleet to minimize halibut mortality at all times, and may provide indirect benefits to communities that rely on directed fishing for halibut. Where in Sitka the halibut fishery is vital to its economy, its local fishermen, working families and crews, its social fabric and well-being, and local subsistence users and beneficiaries. In order to maximize the benefits of the halibut fishery to Sitka, the City has invested in infrastructure that supports the community's local halibut fishermen and families, including most recently investing \$8.3 million in a vessel haul out and boatyard.

The A-123 Final Rule was published on November 23, 2023, subsequent to which on December 19, 2023, the Groundfish Forum (GFF) in representation of the A-80 groundfish trawl sector filed a lawsuit in the United States District Court for the District of Alaska requesting that the Court

vacate NMFS' decision approving A-123 and remanding it to NMFS to address serious errors. On February 6, 2024, in recognition of the importance of supporting the NPFMC's action and NMFS' implementation of A-123, a group of halibut dependent stakeholders known as the Halibut Defense Alliance (HDA) moved to intervene in the lawsuit as defendants on the side of NMFS. On April 26, 2024, the plaintiff, GFF, filed a Motion for Summary Judgment stating that A-123 is "arbitrary, capricious, and contrary to the law" and requested that it be vacated.

### **Analysis**

Though this fishery and proposed regulation action is far away, it affects Sitka greatly. There are halibut all over the Gulf of Alaska (GOA) and further south, but not all their fry rear where they are made. Halibut fry tend to be carried by GOA's predominantly western current to the western gulf and Bering Sea. That fry then tends to rear in the Bering Sea and those western waters. As they grow, they start to migrate throughout the GOA with many making it down to our waters off of Sitka. This is why fisheries management is so important in the western gulf and Bering Sea.

NMFS's amendment 123 is a conservation effort to promote sustainable fisheries, by holding a gear group accountable for their catch. Conservation and sustainability in fisheries are so important to Alaska and its citizens that it is written in our Alaska Constitution under article VIII sections 2 and 4. Amendment 123 is honoring that commitment in our constitution. Without the implementation of amendment 123, continued sustainable efforts will be limited to the other user groups, commercial, charter, sport, and subsistence. Conservation and sustainability are something that needs to be shared by all user groups no matter the financial or personal losses. It is imperative we ensure access to all users for halibut now and into our future, and amendment 123 is an important step towards that.

If amendment 123 is not implemented, we will more than likely continue to see declining halibut stocks, further limiting access to the resource. This will affect Sitka greatly being one of Alaska's biggest halibut ports. The plaintiff's motion would impair Sitka's immediate economic interests through reduced revenues, depressed quota values, increased-economic uncertainty, and reduced tax revenues from businesses either participating in or providing services to the halibut fishery. Such an outcome would also impair Sitka's economic interests in the longer term because juvenile halibut taken as bycatch in the BSAI cannot migrate to other areas to support either the halibut spawning stock or active fisheries.

### **Fiscal Note**

No anticipated financial obligation anticipated by supporting this resolution.

### **Recommendation**

Approve Resolution 2024-13 on first and final reading.

Encl: Resolution 2024-13

**CITY AND BOROUGH OF SITKA**

**RESOLUTION NO. 2024-13**

**A RESOLUTION OF THE CITY AND BOROUGH OF SITKA SUPPORTING AMENDMENT 123 TO THE FISHERY MANAGEMENT PLAN (FMP) FOR GROUND FISH OF THE BERING SEA AND ALEUTIAN ISLANDS (BSAI) MANAGEMENT AREA WHICH AMENDS REGULATIONS GOVERNING LIMITS ON THE PACIFIC HALIBUT PROHIBITED SPECIES CATCH (PSC) AND LINKS THE HALIBUT PSC LIMIT FOR THE AMENDMENT 80 COMMERCIAL GROUND FISH TRAWL FLEET IN THE BSAI GROUND FISH FISHERIES TO HALIBUT ABUNDANCE**

**WHEREAS**, on December 2021, the North Pacific Fishery Management Council (NPFMC) recommended, and the National Marine Fisheries Service (NMFS) proposed, Amendment 123 (A-123) which links the halibut PSC limit for the Amendment 80 (A-80) commercial groundfish trawl fleet in the BSAI groundfish fisheries to halibut abundance thereby intending to minimize halibut PSC to the extent practicable while achieving optimum yield in the BSAI groundfish fisheries on a continuing basis; and

**WHEREAS**, based on a review of the scientific information and consideration of the revised National Standard guidelines, the NPFMC and NMFS determined that reducing halibut PSC with declining halibut abundance provides conservation benefits, as defined by the Magnuson-Stevens Act, to the halibut resource; and

**WHEREAS**, linking PSC limits to halibut abundance is more equitable than the prior static PSC limit because when BSAI halibut abundance declines, a static level of halibut PSC in the Amendment 80 fisheries can represent a greater proportion of total halibut removals in the BSAI, particularly in Area 4CDE, and can reduce the proportion of halibut available for harvest in directed halibut fisheries; and

**WHEREAS**, A-123 provides incentives for the A-80 fleet to minimize halibut mortality at all times, and may provide indirect benefits to communities that rely on directed fishing for halibut; and

**WHEREAS**, the halibut fishery is vital to Sitka's economy, its local fishermen and working families and crews, its social fabric and well-being, and local subsistence users and beneficiaries; and

**WHEREAS**, in order to maximize the benefits of the halibut fishery to Sitka, the City has invested in infrastructure that supports the community's local halibut fishermen and families, including most recently investing \$8.3 million in a vessel haul out and boatyard; and

43 **WHEREAS**, the A-123 Final Rule was published on November 23, 2023, subsequent to  
44 which on December 19, 2023, the Groundfish Forum (GFF) in representation of the A-80  
45 groundfish trawl sector filed a lawsuit in the United States District Court for the District of  
46 Alaska requesting that the Court vacate NMFS' decision approving A-123 and remanding it to  
47 NMFS to address serious errors; and

48  
49 **WHEREAS**, on February 6, 2024, in recognition of the importance of supporting the  
50 NPFMC's action and NMFS' implementation of A-123, a group of halibut dependent  
51 stakeholders known as the Halibut Defense Alliance (HDA) moved to intervene in the lawsuit  
52 as defendants on the side of NMFS; and

53  
54 **WHEREAS**, on April 26, 2024, the plaintiff, GFF, filed a Motion for Summary Judgment  
55 stating that A-123 is "arbitrary, capricious, and contrary to the law" and requested that it be  
56 vacated; and

57  
58 **WHEREAS**, if successful, the plaintiff's motion would impair Sitka's immediate economic  
59 interests through reduced revenues, depressed quota values, increased economic  
60 uncertainty, and reduced tax revenues from businesses either participating in or providing  
61 services to the halibut fishery, as the history under the prior bycatch limits confirms; and

62  
63 **WHEREAS**, such outcome would also impair Sitka's economic interests in the longer term,  
64 because juvenile halibut taken as bycatch in the BSAI cannot migrate to other areas to  
65 support either the halibut spawning stock or active fisheries there.

66  
67 **NOW, THEREFORE, BE IT RESOLVED** that the Assembly of the City and Borough of Sitka  
68 supports Amendment 123 linking the halibut PSC limit for the Amendment 80 fleet in the  
69 BSAI groundfish fisheries to halibut abundance.

70  
71 **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka,  
72 Alaska on this 28<sup>th</sup> day of May, 2024.

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74  
75  
76 \_\_\_\_\_  
77 Steven Eisenbeisz, Mayor

78 ATTEST:

79  
80  
81 \_\_\_\_\_  
82 Sara Peterson, MMC  
83 Municipal Clerk

84  
85 1<sup>st</sup> and final reading: 5/28/2024

86  
87 Sponsors: Ystad / Mosher

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