

Should this item be pulled from the consent agenda, the following motion is suggested:

Appointments

I MOVE to re-appoint: 1) Susan Royce to a term on the Animal Hearing Board;
and 2) Ptarmica McConnell to a term on the Gary Paxton Industrial Park Board

June 2, 2014


Sara Peterson
Deputy Clerk
City of Sitka
100 Lincoln St.
Sitka, Ak. 99835

Via Fax 907-747-7403

Dear Sara:

Along with my attached application, this letter confirms my interest in continuing on the Animal Hearing Board. Although not very active, when needed the board acts as a buffer between an alleged offender and possible punishment.

Sincerely,


Susan V. Royce
1919 Cascade Creek Rd.
Sitka, Ak. 99835



Application for Appointment to Boards, Committees, and Commissions City and Borough of Sitka

Board/Commission/Committee: Animal Hearing Board
 Name: Susan V. Royce Daytime Phone: 747-8650, 752-1022
 Address: 1919 Cascade Creek Rd, Sitka, AK Evening Phone: 747-6664
 Email Address: SVRoyce@gmail.com Fax Number: N/A
 Length of Residence in Sitka: 38 years Registered to vote in Sitka? Yes No
 Employer: McGowan Law Firm (part time), Self employed Court reporter
 Organizations you belong to or participate in: Sitka Vol. Fire Dept.

Explain your main reason for applying: I am very interested in the welfare of all animals, especially dogs.

What background, experience or credentials will you bring to the board, commission, or committee membership? Teach dog classes - puppy kindergarten, obedience, agility through U.A.S. Canine behavior consultant.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 6/2/14 Signature: [Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
 Sara Peterson, Deputy Clerk
 100 Lincoln Street
 Fax: 907-747-7403
 Email: sara@cityofsitka.com



ANIMAL HEARING BOARD

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
SUSAN ROYCE 1919 Cascade Creek Rd.	747-6064 747-6599 fax svroyce@gmail.com	7/9/02 7/12/05 6/24/08 6/14/11	7/09/05 7/12/08 6/24/11 6/14/14	CHAIR Animal Trainer
CARIN ADICKES 1401 Edgecumbe Dr.	747-1078 4seapeople@gci.net	1/26/10 1/8/13	1/26/13 1/8/16	Animal Interest Group
MORGAN DOUBLEDAY 1705 Sawmill Creek Road	747-5424 w 738-4242 c	4/8/08 6/22/10 6/11/13	7/10/10 6/22/13 6/11/16	Dog Keeper
KATHY INGALLINERA 108 Kiksadi Court	966-8764 w 966-2251 h	7/12/11	7/12/14	Non-animal Keeper
MARY ANN JONES 515 Charteris St	747-1815 w 747-8787 h majeryj@gmail.com	9/13/11	9/13/14	Alternate Resigned 10/12/12
DAVID HUNT PO Box 1774	747-7387 w sitkavet@alaska.com	8/9/11	8/9/14	Veterinarian

Note: Hearing boards do not have an assembly liaison nor does the Animal Control Officer sit on the board. The hearing board consists of five members as defined in Ordinance 02-1656.

5 Members from Public and one alternate

Initial terms staggered (1) one-year (2) two-year and (2) three-year terms and (1) alternate with 3-year term. Established by Ordinance 02-1656

The Animal Hearing Board shall meet within 5 business days, or as soon as possible thereafter, after receipt for a hearing.

Revised: June 13, 2013



**Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka**

Board/Commission/Committee: Gary Paxton Industrial Park Board

Name: Ptarmica McConnell Daytime Phone: (907) 738-9941

Address: 2575 Sawmill Creek Rd, Sitka Evening Phone: (907) 738-9941

Email Address: ptarmica@sheeatika.com Fax Number: (907) 747-5727

Length of Residence in Sitka: 7 years (lifetime SE AK) Registered to vote in Sitka? Yes No

Employer: Shee Atika, Inc.

Organizations you belong to or participate in:

Greater Sitka Chamber of Commerce (Board member), Alaska Chamber (Board member)

Explain your main reason for applying:

I believe that my business experience and background could be beneficial to the GPIB Board. I would like to help the City and current Board members make the Park a success.

What background, experience or credentials will you bring to the board, commission, or committee membership?

My most relevant experience relates to property administration, lease negotiations, and marketing/buying/selling commercial real estate.

During my seven years at Shee Atika, I have successfully managed relationships with contractors, subcontractors, vendors, government regulators, attorneys, consultants, outside accountants, and senior level executives, as well as members of the Alaska Congressional Delegation and their staffs. Much of this communication has been done from a distance using audio/visual conferencing, emails, and telephone, all of which place a premium on being able to effectively and efficiently articulate a point of view to correctly analyze new facts and situations as they present themselves. I have worked closely on Shee Atika's real estate portfolio, which consists of 26,000 acres of surface estate and several commercial properties both inside and outside of Alaska. I have worked on some of Shee Atika's large and successful government contracting businesses, which over the years has involved almost a billion dollars in contract revenue. I have had front line responsibility for the accounting, financial and operational aspects of the Shee Atika businesses, which include making presentations to large audiences.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 6/2/14 Signature: Ptarmica McConnell

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com

PTARMICA MCCONNELL
2575 Sawmill Creek Road
Sitka, AK 99835

907/738-9941

ptarmica@sheeatika.com

GARY PAXTON INDUSTRIAL PARK BOARD

Seeking a seat on the Gary Paxton Industrial Park Board. Highly motivated, results-driven financial and operational management professional. Detail oriented, efficient, and organized individual with experience in managing multiple projects and people. Possess strong analytical and problem solving skills, with the ability to make well thought out decisions individually or as part of a team. Excellent written and verbal communication skills. Highly trustworthy, discreet, and ethical.

CORE QUALIFICATIONS

- Leadership
- Teambuilding
- Property Management and Lease Administration
- Land, Property and Operations Sales
- Community Leader
- Finance and Accounting Management
- Operations Management
- Human Resource Management
- 8(a) Administration
- Government Contracts

PROFESSIONAL EXPERIENCE

SHEE ATIKA, INCORPORATED (SAI), Sitka, AK 2007 to Present
Sitka's urban native corporation consisting of 8 employees and over 3,200 shareholders.

Controller (Sept 09-January 2014)

Chief Operating Officer (January 2014-present)

Oversee all operations, human resource and financial functions of Shee Atiká, Inc. and subsidiaries. Serve as the point of contact with all vendors and customers, including government agencies. Assure all companies are in compliance with all applicable laws, rules, regulations, GAAP, and internal guidelines. Oversee and finalize annual budget and coordinate with outside auditors to conduct annual audit. Oversee support functions for Board of Directors and Shareholder Services. Oversee all security requirements and all activities related to government contracting.

CITY AND BOROUGH OF SITKA, Sitka, AK 2008 to 2009
Municipality serving a population of approximately 9,000.

Contract Secretary

Perform secretarial duties on a contract basis for the City of Sitka's Planning & Zoning Commission and Ports & Harbors Commission. Attend meetings and prepare minutes based on Commission comments and public comments.

SOUTHEAST ISLAND SCHOOL DISTRICT, Port Alexander, AK 2002 to 2007
Rural school district serving eight schools including the Port Alexander School

Instructional Aide

Teach K-12 students a variety of subjects in a remote location. Prepare lesson plans, seek out resources, instruct students. Develop analytical and contextual projects for students, help write curriculum, and serve on the committee that updated the District's Strategic Plan. Interact with students, teachers, parents, school district, and the community for the betterment of the students. Assisted Student Council with setting up a recycling program for the town.

CITY OF PORT ALEXANDER, Port Alexander, AK 2002 to 2006
Municipality serving a population of approximately 50.

City Clerk

Serve as a liaison between the community and the City Council as well as between other government agencies and the City Council. Prepare minutes and write ordinance amendments and resolutions, develop and implement a clerk manual, responsible for accounting, budgeting, and elections. Responsible for all functions related to rural municipal government for a second class city.

VOLUNTEER EXPERIENCE

CITY OF PORT ALEXANDER Port Alexander, AK 2001 and 2006
City Council member

CITY OF PORT ALEXANDER Port Alexander, AK 2004 to 2006
Planning Commission member

CITY OF PORT ALEXANDER Port Alexander, AK 2001 to 2007
Arts Commission member

PORT ALEXANDER SCHOOL Port Alexander, AK 2005 to 2007
Advisory School Council President

BIG BROTHERS BIG SISTERS Sitka, AK 2008 to 2010
Big Sister

GREATER SITKA CHAMBER OF COMMERCE Sitka, AK October 2010 to Present
Board President

ALASKA STATE CHAMBER Sitka, AK 2012-Present
Board Member (Sitka Chamber Representative)

EDUCATION

MASTERS DEGREE IN BUSINESS ADMINISTRATION, Service Operations Mgmt Juneau, AK 2009
University of Alaska Southeast

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION, General Emphasis Juneau, AK 2006
University of Alaska Southeast

COMPUTER SKILLS: MS Office, IBM and Mac experience, various accounting programs, network experience, In Design, Adobe, and other office programs.

GOVERNMENT CONTRACT CLASSES: Government Contracts, Government Contract Accounting, Cost Accounting Standards, Cost-Reimbursement Accounting, Cost Allowability, Federal Acquisition Regulations.



GARY PAXTON INDUSTRIAL PARK BOARD OF DIRECTORS

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
GRANT J. MILLER P.O. Box 6097	738-3443 w 747-7870 fax grant@gci.net	6/13/06 6/10/08 6/8/10 6/12/12	6/13/08 6/10/10 6/8/12 6/12/14	CHAIR
DAN JONES 719 Sirstad St	738-6998 c 747-6373 h danielgjonespe@gci.net	10/11/11 10/22/13	10/11/13 10/22/15	VICE-CHAIR
CHARLES HORAN 403 Lincoln Street	747-6666 w 747-7417 fax charles@horanappraisals.com	6/1/00 5/28/02 6/8/04 6/13/06 6/10/08 6/8/10 6/12/12	6/1/02 5/28/04 6/8/06 6/13/08 6/10/10 6/8/12 6/12/14	At-large
CHRISTOPHER FONDELL 407 Lincoln Street	747-5744 w 747-0660 fax chrisf@gci.net	7/24/07 7/14/09 7/12/11 7/9/13	7/24/09 7/14/11 7/12/13 7/9/15	
STEVEN EISENBEISZ 2214 Sawmill Creek Rd	738-9075 c akninezeroseven@yahoo.com	12/10/13	6/12/14	<i>Wilkinson's term</i>
Garry White 329 Harbor Drive, #212	747-2660 w 747-7688 fax garrywhite@gci.net			Sawmill Cove Director
Mark Gorman City & Borough of Sitka 100 Lincoln Street	747-1808 w 747-7403 fax markgorman@cityofsitka.com			Municipal Administrator
Pete Esquiro 108 Sand Dollar Drive	747-6874 assemblyesquiro@cityofsitka.com			Assembly Liaison
Linda Wilson 329 Harbor Drive, #212	747-2660 w 747-7688 fax admin@sitka.net			Secretary

Established by Ordinance 00-1568

Five members appointed by the Assembly for 2-year terms, one designated At-Large

Revised: June 2, 2014