



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter*  
*Deputy Mayor Bob Potrzuski*  
*Vice-Deputy Mayor Steven Eisenbeisz*  
*Tristan Guevin, Kevin Knox*  
*Aaron Bean, and Aaron Swanson*

*Municipal Administrator: Mark Gorman*  
*Municipal Attorney: Brian Hanson*  
*Municipal Clerk: Sara Peterson*

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Tuesday, January 10, 2017

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-004](#) Reminders, Calendars and General Correspondence

*Attachments:* [Reminders and Calendars.pdf](#)

[Mossiqe Certificate.pdf](#)

V. CEREMONIAL MATTERS

*None anticipated.*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

VIII. REPORTS

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [17-001](#)     Approve the minutes of the December 27 Assembly meeting

**Attachments:** [Consent and Minutes.pdf](#)

- B**     [17-002](#)     Approve liquor license renewal applications for: 1) House of Liquors, Inc. dba Salty Sal's Liquor Cabinet and 2) BPO Elks Lodge #1662

**Attachments:** [Motion and Memos.pdf](#)

[Salty Sal's renewal app.pdf](#)

[Elks Lodge renewal app.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**     [17-003](#)     Reappoint Jere Christner to a three-year term on the Investment Committee

**Attachments:** [Motion and app.pdf](#)

**XI. UNFINISHED BUSINESS:**

- D**     [ORD 16-47A](#)    Amending Sitka General Code at Title 10 "Public Peace, Safety and Morals", Chapter 10.25 "Cellular Phone Use While Driving", by adding Section 10.25.040 entitled "Penalties"

**Attachments:** [Ord 2016-47A.pdf](#)

**XII. NEW BUSINESS:****New Business First Reading**

- E**     [ORD 17-01](#)     Adjusting the FY17 Budget (Central Garage Fund)

**Attachments:** [Ord 2017-01.pdf](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

*Sara Peterson, CMC  
Municipal Clerk  
Publish: January 6*



# CITY AND BOROUGH OF SITKA

## Legislation Details

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**File #:** 17-004      **Version:** 1      **Name:**  
**Type:** Correspondence      **Status:** AGENDA READY  
**File created:** 1/4/2017      **In control:** City and Borough Assembly  
**On agenda:** 1/10/2017      **Final action:**  
**Title:** Reminders, Calendars and General Correspondence  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Reminders and Calendars.pdf](#)  
[Mossige Certificate.pdf](#)

Date	Ver.	Action By	Action	Result
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# REMINDERS

<u>DATE</u>	<u>EVENT</u>	<u>TIME</u>
Tuesday, January 10	Regular Meeting	6:00 PM
<i>Wednesday, January 11</i>	<i>Joint Worksession: Assembly/School Board Location – School District Offices</i>	<i>6:00 PM</i>
<i>Tuesday, January 17</i>	<i>Govt to Govt Dinner Location – Sheet'ka Kwann Naa Kahidi Community House</i>	<i>5:30 PM</i>
Tuesday, January 24	Regular Meeting	6:00 PM



# Assembly Calendar

[2016](#)  
 [Jan](#)  
 [Feb](#)  
 [Mar](#)  
 [Apr](#)  
 [May](#)  
 [Jun](#)  
 [Jul](#)  
 [Aug](#)  
 [Sep](#)  
 [Oct](#)  
 [Nov](#)  
 [Dec](#)  
 [2018](#)

## January 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Jan	2	3	4	5	6	7
Guevin Eisenbeisz Hunter	Guevin Eisenbeisz Hunter	Guevin Eisenbeisz 7:00pm Planning	Guevin Eisenbeisz 7:00pm Library Board	Guevin Eisenbeisz 1:30pm - 3:30pm SEDA Board Meeting	Guevin Eisenbeisz	Guevin Eisenbeisz
8	9	10	11	12	13	14
Guevin Eisenbeisz	Guevin Eisenbeisz	Guevin Eisenbeisz 6:00pm <u>Regular Assembly Mtg</u>	Guevin Eisenbeisz 6:00pm Port & Harbors 6:00pm Historic Preservation 6:00pm Assembly worksession with School Board re: budget - School District Offices	Eisenbeisz 12:00pm LEPC	Eisenbeisz 12:00pm Health Needs & Human Services Commission	Eisenbeisz
15	16	17	18	19	20	21
		12:00pm Tree/Landscape 5:30pm - 7:00pm Govt to Govt Dinner - Sheet'ka Kwaan Naa Kahidi Community House 7:00pm Planning				
22	23	24	25	26	27	28
		6:00pm <u>Regular Assembly Mtg</u>	6:00pm Police and Fire Commission - Fire Hall	6:00pm Hospital Board Meeting		
29	30	31	1 Feb	2	3	4
		12:00pm Parks & Rec	7:00pm Library Board	1:30pm - 3:30pm SEDA Board Meeting		

# Assembly Calendar

[2016](#)  
 [Jan](#)  
 [Feb](#)  
 [Mar](#)  
 [Apr](#)  
 [May](#)  
 [Jun](#)  
 [Jul](#)  
 [Aug](#)  
 [Sep](#)  
 [Oct](#)  
 [Nov](#)  
 [Dec](#)  
 [2018](#)

## February 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29 <a href="#">Jan</a>	30	31	1 <b>Feb</b>	2	3	4
		12:00pm Parks & Rec	7:00pm Library Board	1:30pm - 3:30pm SEDA Board Meeting		
5	6	7	8	9	10	11
		7:00pm Planning	12:00pm Health Needs & Human Services Commission 6:00pm Port & Harbors 6:00pm Historic Preservation	12:00pm LEPC		
12	13	14	15	16	17	18
		12:00pm Parks & Rec 6:00pm <a href="#">Regular Assembly Mtg</a>				
19	20	21	22	23	24	25
		<b>Potrzuski</b> 12:00pm <a href="#">Tree/Landscape</a> 7:00pm <a href="#">Planning</a>	<b>Potrzuski</b> 6:00pm Police and Fire Commission - Fire Hall	<b>Potrzuski</b> 6:00pm Hospital Board Meeting	<b>Potrzuski</b>	<b>Potrzuski</b>
26	27	28	1 <b>Mar</b>	2	3	4
<b>Potrzuski</b>	<b>Potrzuski</b>	<b>Potrzuski</b> 6:00pm <a href="#">Regular Assembly Mtg</a>	<b>Potrzuski</b> 7:00pm Library Board	<b>Potrzuski</b> 1:30pm - 3:30pm SEDA Board Meeting 6:00pm <a href="#">Special Budget Meeting: Assembly/School Board</a>	<b>Potrzuski</b>	<b>Potrzuski</b>

# Service Award

*On behalf of the City and Borough of Sitka is hereby awarded to*

**Jeff Mossige**

*this expression of grateful acknowledgment for your 6.5 years of  
valued service rendered in the public interest while serving on the  
Parks & Recreation Commission. Thank you!*

Signed and sealed this 10<sup>th</sup> day of January 2017



*Matthew Hunter*

Mayor Matthew Hunter

*Sara Peterson*

ATTEST: Municipal Clerk, Sara Peterson





# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: 17-001      Version: 1      Name:  
Type: Item      Status: AGENDA READY  
File created: 1/3/2017      In control: City and Borough Assembly  
On agenda: 1/10/2017      Final action:  
Title: Approve the minutes of the December 27 Assembly meeting  
Sponsors:  
Indexes:  
Code sections:  
Attachments: [Consent and Minutes.pdf](#)

Date	Ver.	Action By	Action	Result
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# **CONSENT AGENDA**

## **POSSIBLE MOTION**

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**I MOVE TO APPROVE THE CONSENT AGENDA  
CONSISTING OF ITEMS A & B**

I wish to remove Item(s) \_\_\_\_\_

**REMINDER – Read aloud a portion of each item being  
voted on that is included in the consent vote.**

Should this item be pulled from the Consent Agenda the following motion is suggested:

**POSSIBLE MOTION**

**I MOVE TO** approve the minutes of the  
December 27th Assembly meeting.



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Draft

### City and Borough Assembly

*Mayor Matthew Hunter  
Deputy Mayor Bob Potrzuski  
Vice-Deputy Mayor Steven Eisenbeisz  
Tristan Guevin, Kevin Knox  
Aaron Bean, and Aaron Swanson*

*Municipal Administrator: Mark Gorman  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, December 27, 2016

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

**Present:** 4 - Swanson, Hunter, Knox, and Bean

**Absent:** 3 - Eisenbeisz, Guevin, and Potrzuski

IV. CORRESPONDENCE/AGENDA CHANGES

None.

**16-217** Reminders, Calendars and General Correspondence

V. CEREMONIAL MATTERS

None.

VI. **SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)**

None.

VII. PERSONS TO BE HEARD

Carter Hughes was opposed to extending the fish box tax to processors.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Liaisons - Kevin Knox reported on the Parks and Recreation Commission meeting.

IX. CONSENT AGENDA

A 16-216 Approve the minutes of the December 13 Assembly meeting

A motion was made by Swanson that the Consent Agenda consisting of item A be APPROVED. The motion PASSED by a unanimous voice vote.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

B 16-215 Reappoint Scott Wagner to a term on the Local Emergency Planning Committee

Mayor Hunter thanked the applicant for his continued service.

A motion was made by Knox that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 4 - Swanson, Hunter, Knox, and Bean

Absent: 3 - Eisenbeisz, Guevin, and Potrzuski

XI. UNFINISHED BUSINESS:

C ORD 16-44 Adjusting the FY17 Budget (*CAMA Project, Wayfinding Signage Project, Commercial Passenger Excise Tax Fund*)

A motion was made by Bean that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 4 - Swanson, Hunter, Knox, and Bean

Absent: 3 - Eisenbeisz, Guevin, and Potrzuski

D ORD 16-45 Amending Sitka General Code Chapter 4.12 entitled "Property Tax" to exempt all personal property except business personal property, and non-light aircraft from personal property taxation

Clyde Bright spoke to concerns of exempting boats and inequalities of property taxes. Carter Hughes suggested using the harbor roster for charging taxes and changing the timeline of the billing process.

Knox told of concern of loss of revenue to the Harbor Fund, stated personal property tax doesn't levy a lot of revenue however, takes large amount of staff time and some boats are not in the harbor. Gorman wondered if postponing would be beneficial with

regards to Assembly attendance and in order to have the Assessor available and told of challenges of private moorages and trailered vessels. Hunter thought if staff had more time to concentrate on real property rather than personal property, inequalities and values of real property could be improved upon as well as it aids in meeting requirements of the State Assessor.

**A motion was made by Swanson that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.**

**Yes:** 4 - Swanson, Hunter, Knox, and Bean

**Absent:** 3 - Eisenbeisz, Guevin, and Potrzuski

## **XII. NEW BUSINESS:**

### **New Business First Reading**

- E ORD 16-47A** Amending Sitka General Code at Title 10 "Public Peace, Safety and Morals", Chapter 10.25 "Cellular Phone Use While Driving", by adding Section 10.25.040 entitled "Penalties" (*first reading as amended*)

Mayor explained the Charter ordinance first reading clause with regards to the voting and number of Assembly members present.

Luke Johnson commented on the difficulties of enforcing this, the penalty structure, told of number of violations, police department priorities and requested the Assembly decrease the penalties.

Bean and Knox were in support. Knox told of cost of distracted driving. Hunter mentioned of a period of public education with warnings to begin with.

**A motion was made by Swanson that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.**

**Yes:** 4 - Swanson, Hunter, Knox, and Bean

**Absent:** 3 - Eisenbeisz, Guevin, and Potrzuski

### **Additional New Business Items**

- F 16-214** Discussion/Direction/Decision on Municipal Quota Entity

Bean explained that by postponing, it would give more opportunity for comments.

Jeff Farvour spoke to the date of postponement and conflicts for that date. Carter Hughes was in support of the postponement.

**A motion was made by Bean that this Item be POSTPONED to the January 24, 2017 Assembly meeting. The motion PASSED by the following vote.**

**Yes:** 4 - Swanson, Hunter, Knox, and Bean

**Absent:** 3 - Eisenbeisz, Guevin, and Potrzuski

## **XIII. PERSONS TO BE HEARD:**

None.

**XIV. EXECUTIVE SESSION**

None.

**XV. ADJOURNMENT**

A motion was made by Swanson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 6:28 p.m.

ATTEST: \_\_\_\_\_  
Melissa Henshaw, CMC  
Acting Municipal Clerk



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: 17-002      Version: 1      Name:

Type: Item      Status: AGENDA READY

File created: 1/3/2017      In control: City and Borough Assembly

On agenda: 1/10/2017      Final action:

Title: Approve liquor license renewal applications for: 1) House of Liquors, Inc. dba Salty Sal's Liquor Cabinet and 2) BPO Elks Lodge #1662

Sponsors:

Indexes:

Code sections:

Attachments: [Motion and Memos.pdf](#)  
[Salty Sal's renewal app.pdf](#)  
[Elks Lodge renewal app.pdf](#)

Date	Ver.	Action By	Action	Result
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If this item is pulled from the consent agenda the following motion would be in order:

### POSSIBLE MOTION

**I MOVE TO** approve liquor license renewal applications for 1) House of Liquors, Inc. dba Salty Sal's Liquor Cabinet, and, 2) BPO Elks Lodge #1662 and forward these to the Alcoholic Beverage Control Board without objection.



City & Borough of Sitka  
**Municipal Clerk's Office**  
100 Lincoln Street, Sitka AK 99835  
Telephone: 907-747-1811 Fax: 907-747-4004



## Memorandum

To: Mayor Hunter and Assembly Members  
From: Sara Peterson, Municipal Clerk *SP*  
Date: January 4, 2017  
Subject: Liquor License Renewals

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This office has received notification of the following liquor license renewal applications:

License #: 3268  
DBA: Salty Sal's Liquor Cabinet  
License Type: Package Store - Seasonal  
Licensee: House of Liquors, Inc.  
Premises Address: 321-B Lincoln Street

License #: 363  
DBA: BPO Elks Lodge #1662  
License Type: Club  
Licensee: BPO Elks Lodge #1662  
Premises Address: 412 Sawmill Creek Road

A memo was circulated to the various departments who may have a reason to protest. No departmental objections were received.

**Recommendation: Approve the liquor license renewal applications for 1) House of Liquors, Inc. dba Salty Sal's Liquor Cabinet , and, 2) BPO Elks Lodge #1662 and forward these approvals to the Alcoholic Beverage Control Board without objection.**



City & Borough of Sitka  
**Municipal Clerk's Office**  
100 Lincoln Street, Sitka AK 99835  
Telephone: 907-747-1811 Fax: 907-747-4004



## Memorandum

To: Utility Billing Clerk – Diana  
Collections - Leisha  
Municipal Billings – Lindsey  
Sales Tax/Property Tax - Hannah

Fire Department  
Police Department  
Building Official(s)

From: Sara Peterson, Municipal Clerk

Date: December 21, 2016

Subject: Liquor License Renewal Applications – Salty Sal's and the Elks Lodge

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Our office has received notification of the following liquor license renewal applications:

Lic #: 3268  
DBA: Salty Sal's Liquor Cabinet  
License Type: Package Store - Seasonal  
Licensee: House of Liquors, Inc.  
Premises Address: 321-B Lincoln Street

Lic #: 363  
DBA: BPO Elks Lodge #1662  
License Type: Club  
Licensee: BPO Elks Lodge #1662  
Premises Address: 412 Sawmill Creek Road

Please notify **no later than noon on Tuesday, January 3rd** of any reason to protest these renewal requests.

Thank you.



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Commerce, Community,  
and Economic Development**  
ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

December 20, 2016

City and Borough of Sitka  
Attn: Sara Peterson, Municipal Clerk  
Via Email: [sara.peterson@cityofsitka.org](mailto:sara.peterson@cityofsitka.org)  
[melissa.henshaw@cityofsitka.org](mailto:melissa.henshaw@cityofsitka.org)

**Re: Notice of 2017/2018 Liquor License Renewal Application**

<b>License Type:</b>	Package Store	<b>License Number:</b>	3268
<b>Licensee:</b>	House of Liquors, Inc.		
<b>Doing Business As:</b>	Salty Sal's Liquor Cabinet		

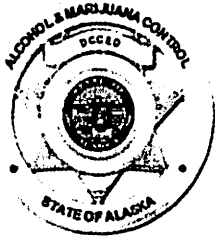
We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Cynthia Franklin, Director  
[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)



Alaska Alcoholic Beverage Control Board  
**Renewal License Application**  
**Form AB-17b: Package Store**

Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**What is this form?**

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing package store license that will expire on December 31, 2016. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only needs to be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

**Section 1 – Establishment and Contact Information**

Enter information for the business seeking to have its license renewed.

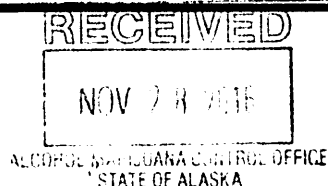
Licensee:	House of Liquors Inc.	License #:	3268
License Type:	Package Store-Seasonal	Statute:	AS 04.11.150
Doing Business As:	Salty Sal's Liquor Cabinet		
Premises Address:	321-B Lincoln Street		
Local Governing Body:	City & Borough of Sitka		
Community Council:	None		

Mailing Address:	705 Halibut Point Rd., Ste D		
City:	Sitka	State:	AK
ZIP:	99835		

Enter information for the licensee who will be designated as the primary point of contact regarding this application and the license.

Designated Licensee:	Deborah M. Reeder		
Contact Phone:	907-74738-3114	Business Phone:	N/A
Contact Email:	reeder.debbie@gmail.com		

Seasonal License?  Yes  No  
 If "Yes", write your six-month operating period: 4/15 - 10/15





Alaska Alcoholic Beverage Control Board  
 Renewal License Application  
 Form AB-17b: Package Store

Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**Section 2 – Sole Proprietor Ownership Information**

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 3.  
 If more space is needed, please attach a separate sheet with the required information.  
 The following information must be completed for each licensee and each affiliate (spouse).

This individual is an:  applicant  affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an:  applicant  affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

**Section 3 – Entity Ownership Information**

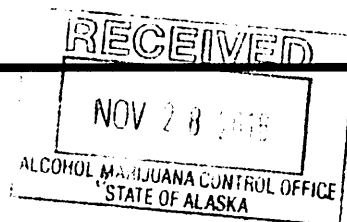
This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). Partnerships may skip to Page 3. Sole proprietors should skip to Section 4.

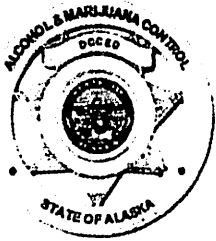
Alaska DOC Entity #:	41004D
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Alaska Division of Corporations:

Yes  No

Is your entity in good standing with the Alaska Division of Corporations?





**Alaska Alcoholic Beverage Control Board  
 Renewal License Application  
 Form AB-17b: Package Store**

This subsection must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

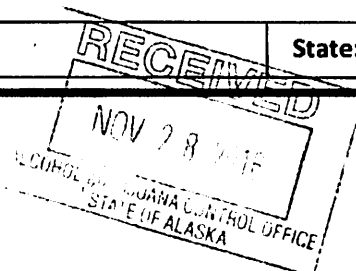
Entity Official:	Steven J Reeder			
Title(s):	President	Phone:	907-983-3567	% Owned: 50
Address:	1015 Broadway			
City:	Skagway	State:	AK	ZIP: 99840

Entity Official:	Sallie J Reeder			
Title(s):	Sec/Treas	Phone:	907-983-3567	% Owned: 50
Address:	1015 Broadway			
City:	Skagway	State:	AK	ZIP: 99840

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
City:		State:		ZIP:

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
City:		State:		ZIP:

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
City:		State:		ZIP:





**Alaska Alcoholic Beverage Control Board  
Renewal License Application  
Form AB-17b: Package Store**

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

**Section 4 – Authorization**

**Communication with AMCO staff:** Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

James Gould

**Section 5 – License Operation**

**Written Orders:** Yes No

Did you sell alcoholic beverages in response to a written order in calendar years 2015 or 2016?

**Check the box that best describes your liquor license operations in calendar years 2015 and 2016:**

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

The license was regularly operated during a specific season each year, for 8 or more hours each day.

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.   
*If this box is checked, an AMCO employee will contact you after reviewing your application.*

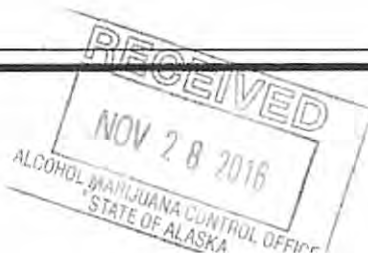
The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.   
*If this box is checked, an AMCO employee will contact you after reviewing your application.*

**Section 6 – Convictions**

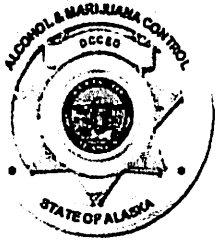
**Applicant convictions in calendar years 2015 and 2016:** Yes No

Has any person named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2015 or 2016?

If "Yes", list all convictions:







**Alaska Alcoholic Beverage Control Board  
Renewal License Application  
Form AB-17b: Package Store**

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

**Section 7 – Certifications**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and if the licensee is an organized entity, that all current entity officials and stakeholders are listed with the Alaska Division of Corporations.

SR

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

SR

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

SR

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

SR

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Alcoholic Beverage Control Board.

SR

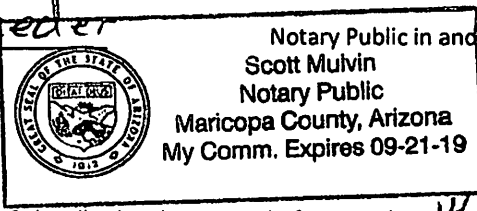
As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Steven J Reeder  
Signature of licensee

Steven J Reeder  
Printed name of licensee

[Signature]  
Signature of Notary Public

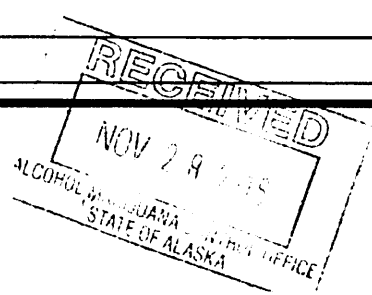
Notary Public in and for the State of AZ



My commission expires: 9/21/19

Subscribed and sworn to before me this 14 day of Nov, 2016.

License Fee:	\$ 750.00	Filing Fee:	\$ 200.00	TOTAL:	\$ 950.00
Late Fee of \$500.00 – if received or postmarked after 01/03/2017:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					# 950.00

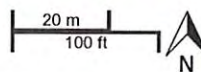




**City & Borough of Sitka, Alaska**

**Selected Parcel: 321 LINCOLN ID: 10590000**

Printed 12/21/2016 from <http://www.mainstreetmaps.com/ak/sitka/public.asp>



This map is for informational purposes only. It is not for appraisal of, description of, or conveyance of land. The City & Borough of Sitka, Alaska and MainStreetGIS, LLC assume no legal responsibility for the information contained herein.



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Commerce, Community,  
and Economic Development**  
ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

December 20, 2016

City and Borough of Sitka  
Attn: Sara Peterson, Municipal Clerk  
Via Email: [sara.peterson@cityofsitka.org](mailto:sara.peterson@cityofsitka.org)  
[melissa.henshaw@cityofsitka.org](mailto:melissa.henshaw@cityofsitka.org)

**Re: Notice of 2017/2018 Liquor License Renewal Application**

<b>License Type:</b>	Club	<b>License Number:</b>	363
<b>Licensee:</b>	BPO Elks Lodge #1662		
<b>Doing Business As:</b>	BPO Elks Lodge #1662		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Cynthia Franklin, Director  
[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)



NOV 18 2016  
ALCOHOL AND MARIJUANA CONTROL OFFICE  
STATE OF ALASKA

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

## Alaska Alcoholic Beverage Control Board Form AB-17: Renewal License Application

### What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing liquor license that will expire on December 31, 2016. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only needs to be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

### Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed.

Licensee:	BPO Elks Lodge #1662	License #:	363
License Type:	Club	Statute:	AS 04.11.110
Doing Business As:	BPO Elks Lodge #1662		
Premises Address:	412 Sawmill Creek Blvd		
Local Governing Body:	City & Borough of Sitka		
Community Council:	None		

Mailing Address:	412 Sawmill Creek RD				
City:	Sitka	State:	AK	ZIP:	99835

Enter information for the licensee who will be designated as the primary point of contact regarding this application and the license.

Designated Licensee:	Jon E Shennett		
Contact Phone:	907-747-6822	Business Phone:	907-747-6822
Contact Email:	sitka1662@alaska.net		

Seasonal License?    Yes     No     If "Yes", write your six-month operating period: \_\_\_\_\_



Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board  
**Form AB-17: Renewal License Application**

**Section 2 – Sole Proprietor Ownership Information**

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 3.  
 If more space is needed, please attach a separate sheet with the required information.  
 The following information must be completed for each licensee and each affiliate (spouse).

This individual is an:  applicant  affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an:  applicant  affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

**Section 3 – Entity Ownership Information**

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). Partnerships may skip to Page 3. Sole proprietors should skip to Section 4.

Alaska DOC Entity #:	16209 D
----------------------	---------

Alaska Division of Corporations: Yes No

Is your entity in good standing with the Alaska Division of Corporations?  Yes  No



Alaska Alcoholic Beverage Control Board

**Form AB-17: Renewal License Application**

This subsection must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

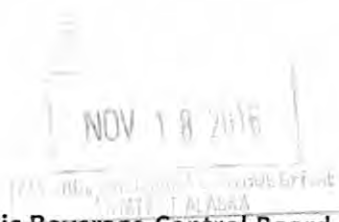
Entity Official:	John Fisher				
Title(s):	President	Phone:	907-747-6822	% Owned:	
Address:	412 Sawmill Creek RD				
City:	Sitka	State:	AK	ZIP:	99835

Entity Official:	<del>Entiret Alonah</del>				
Title(s):	<del>Vice President</del>	Phone:	<del>707-747-6822</del>	% Owned:	
Address:	<del>412 Sawmill Creek RD</del>				
City:	<del>Sitka</del>	State:	<del>AK</del>	ZIP:	<del>99835</del>

Entity Official:	Jon E Shonnett				
Title(s):	Secretary	Phone:	907-747-6822	% Owned:	
Address:	417 Sawmill Creek RD				
City:	Sitka	State:	AK	ZIP:	99835

Entity Official:	Rafe Allensworth				
Title(s):	managing officer	Phone:	907-747-6822	% Owned:	
Address:	412 Sawmill Creek RD				
City:	Sitka	State:	AK	ZIP:	99835

Entity Official:	James DONNAVANT				
Title(s):	Vice President	Phone:	907-747-6822	% Owned:	
Address:	412 Sawmill Creek RD				
City:	Sitka	State:	AK	ZIP:	99835



Alaska Alcoholic Beverage Control Board

# Form AB-17: Renewal License Application

## Section 4 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

## Section 5 – License Operation

Check the box that best describes your liquor license operations in calendar years 2015 and 2016:

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

The license was regularly operated during a specific season each year, for 8 or more hours each day.

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.  
*If this box is checked, an AMCO employee will contact you after reviewing your application.*

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.

*If this box is checked, an AMCO employee will contact you after reviewing your application.*

## Section 6 – Convictions

Applicant convictions in calendar years 2015 and 2016:

Yes No

Has any person named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2015 or 2016?

If "Yes", list all convictions:



NOV 18 2016  
AMCO OFFICE

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

# Alaska Alcoholic Beverage Control Board Form AB-17: Renewal License Application

## Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and if the licensee is an organized entity, that all current entity officials and stakeholders are listed with the Alaska Division of Corporations.

JS

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

JS

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

JS

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

JS

I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Alcoholic Beverage Control Board.

JS

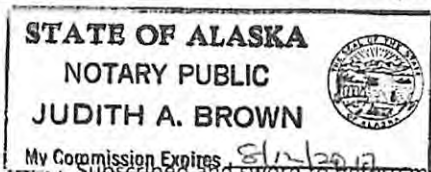
As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Jon E. Shewett  
Signature of licensee

Judith A. Brown  
Signature of Notary Public

Jon E. Shewett  
Printed name of licensee

Notary Public in and for the State of ALASKA



My commission expires: 8/12/2017

Subscribed and sworn to before me this 14th day of NOVEMBER, 2016.

License Fee:	\$ 1200.00	Filing Fee:	\$ 200.00	TOTAL:	\$ 1400.00
Late Fee of \$500.00 – if received or postmarked after 01/03/2017:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					



### Add/Update Owner or Enterprise

### ABC LICENSE MANAGEMENT Licenses

< >

ID: 320  
 Name: BPO Elks Lodge #1662  
 Address: 412 Sawmill Creek Blvd  
 City: Sitka  
 State: AK  
 ZIP: 99835-7446  
 Email: sitka1662@alaska.net

363 BPO Elks Lodge #1662  
 412 Sawmill Creek Blvd

### Interested Parties

ID	Name	%	Off	Pres	VP	Sec	Treas	Off	Mbr	Mgr			
2920	Larry Crews	0.00										Edit	Delete
2921	Julie Smith	0.00										Edit	Delete
4503	Jon Earl Shennett	0.00										Edit	Delete
Total Percentage													



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: 17-003      Version: 1      Name:  
Type: Item      Status: AGENDA READY  
File created: 1/3/2017      In control: City and Borough Assembly  
On agenda: 1/10/2017      Final action:  
Title: Reappoint Jere Christner to a three-year term on the Investment Committee  
Sponsors:  
Indexes:  
Code sections:  
Attachments: [Motion and app.pdf](#)

Date	Ver.	Action By	Action	Result
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## **POSSIBLE MOTION**

**I MOVE TO** reappoint Jere Christner to a three-year term on the Investment Committee.



**Application for Appointment to Boards, Committees, and Commissions  
City and Borough of Sitka**

Board/Commission/Committee: Sitka Investment Committee  
Name: Jere Christner Daytime Phone: 907.738.4053  
Address: 1201 Georgeson Evening Phone: 907.738.7761  
Email Address: Loss@ak.net Fax Number: \_\_\_\_\_  
Length of Residence in Sitka: 31 years Registered to vote in Sitka?  Yes \_\_\_ No  
Employer: retired, self-employed

Organizations you belong to or participate in:  
Sitka Rotary Club  
Grace Harbor Church

Explain your main reason for applying:  
see attachment

What background, experience or credentials will you bring to the board, commission, or committee membership?  
see attachment

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: December 19, 2016 Signature: Jere Christner

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? \_\_\_ Yes \_\_\_ No

Return to:  
Melissa Henshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street  
Fax: 907-747-7403 Email: melissa.henshaw@cityofsitka.org

Jere Christner  
1201 Georgeson Loop  
Sitka AK 99835  
January 2, 2017

Sitka Assembly  
City and Borough of Sitka  
100 Lincoln St.  
Sitka, AK 99835

Dear Assembly Members:

I wish to reapply for another term on the Sitka Investment Committee. While serving on the committee since January 2014, I've gained knowledge of and an appreciation for the short and longer term financial challenges of concern to our community. My experiences in dealing with financial management in my personal life, in work settings, and as a volunteer with a variety of groups will help me contribute on the committee.

I hold a BS in forestry and a MS in hydrology. While working for the US Forest Service in other States and finally in Alaska, my principle activities involved supervision of a number of individuals in several natural resource related disciplines. Over the course of my Forest Service career in such positions I also spent a considerable amount of time in planning and budgeting to assure that work was accomplished in fiscally sound ways. After my retirement from the Forest Service, my wife and I operated a small business related to education and hospitality. That involved both catering in Sitka and providing educational activities for visitors to areas around Alaska.

A sheet with my current and past involvement with committees and groups is enclosed.

Again, I am again willing to volunteer to help the City and Borough and our citizens by continuing on the Investment Committee. Thank you for considering me.

Sincerely,

A handwritten signature in cursive script that reads "Jere Christner". The signature is written in black ink and is positioned above the printed name.

Jere Christner

Encl:

January 2, 2017

**Current and Prior involvement in Sitka -- JERE CHRISTNER**

**Rotary Club – Member currently**

**Grace Harbor Church – Member and Deacon currently**

**City & Borough of Sitka (CBS) Investment Committee – Member currently**

CBS Centennial Hall Renovation Planning Committee -- 2014

ALPS Federal Credit Union Board of Directors – 2001-2012

Sitka Historical Society Board of Directors – 2000-2010

Sitka Young Life Committee – 1997-2007

CBS Port & Harbors Commission – 1995-1997

Sitka Convention & Visitors Bureau Board of Directors – 1986-1997

CBS Air & Water Quality Committee – 1985-1986



## INVESTMENT COMMITTEE

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
MICHAEL REIF PO Box 2346	738-6016 reifmike55@gmail.com	10/14/14	11/26/16 11/22/19	CHAIR
JERE CHRISTNER 1201 Georgeson Loop	738-4053 toss@ak.net	1/14/14	1/14/17	VICE-CHAIR
BERT STEDMAN 1806 Sawmill Creek Rd.	747-8393 w 747-8905 h 747-8620 fax In Juneau: 907-465-3873 h 907-465-3922 business Bstedman@gci.net	6/10/03 6/14/05 6/24/08 6/28/11 6/24/14	6/10/05 6/14/08 6/24/11 6/28/14 6/24/17	
Jay Sweeney 100 Lincoln Street	747-1836 w jay.sweeney@cityofsitka.org			Finance Director/ Secretary
Mark Gorman 100 Lincoln Street	747-1808 w mark.gorman@cityofsitka.org			Municipal Administrator – Ex Officio
Tristan Guevin PO Box 6235	738-5415 assemblyguevin@cityofsitka.org			Assembly Liaison

Four members from public one serving as an alternate voting member for three-year terms.

Established by Ordinance 01-1651

Revised: November 23, 2016



# CITY AND BOROUGH OF SITKA

## Legislation Details

File #: ORD 16-47A Version: 1 Name:  
Type: Ordinance Status: AGENDA READY  
File created: 12/6/2016 In control: City and Borough Assembly  
On agenda: 1/10/2017 Final action:  
Title: Amending Sitka General Code at Title 10 "Public Peace, Safety and Morals", Chapter 10.25 "Cellular Phone Use While Driving", by adding Section 10.25.040 entitled "Penalties"  
Sponsors:  
Indexes:  
Code sections:  
Attachments: [Ord 2016-47A.pdf](#)

Date	Ver.	Action By	Action	Result
12/27/2016	1	City and Borough Assembly		
12/13/2016	1	City and Borough Assembly	APPROVED	Pass
12/13/2016	1	City and Borough Assembly	APPROVED	Pass



## **POSSIBLE MOTION**

**I MOVE TO** approve Ordinance 2016-47A on second and final reading.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2016-47A

AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA AMENDING SITKA GENERAL CODE AT TITLE 10 "PUBLIC PEACE, SAFETY AND MORALS", CHAPTER 10.25 "CELLULAR PHONE USE WHILE DRIVING", BY ADDING SECTION 10.25.040 ENTITLED "PENALTIES"

- 1. CLASSIFICATION. This ordinance is of a permanent nature and is intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.
2. SEVERABILITY. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.
3. PURPOSE. The purpose of this ordinance is to add a penalties section to chapter 10.25 to specify the maximum penalty for any violation of this chapter and to specify that certain violations of this chapter will have fines specified such that they may be disposed of without a mandatory court appearance.
4. ENACTMENT. NOW, THEREFORE, BE IT ENACTED by the Assembly of the City and Borough of Sitka that the Sitka General Code Title 10, Chapter 10.25, is amended by adding a new section 10.25.040 entitled "Penalties" (new language underlined; deleted language stricken):

Title 10
PUBLIC PEACE, SAFETY AND MORALS
\*\*\*
Chapter 10.25
CELLULAR PHONE USE WHILE DRIVING

- Sections:
10.25.010 Definitions.
10.25.020 Prohibited use.
10.25.030 Exceptions.
10.25.040 Penalties.

- 10.25.040 Penalties
A. The maximum penalty for violation of the provisions of this chapter is five hundred dollars.
B. In accordance with AS 29.25.070(a), citations for offenses in this chapter may be disposed of as provided in AS 12.25.175-.230, without a court appearance, upon payment of the fine amounts stated herein plus the state surcharge required by AS 12.55.039 and AS 29.25.074. Fines must be paid to the City and Borough of Sitka. The Alaska Rules of Minor Offense Procedure in the Alaska Rules of Court apply to all

52 offenses referenced herein. Citations charging these offenses must meet the  
53 requirements of Rule 3 of the Alaska Rules of Minor Offense Procedure. For the first  
54 offense, the fine shall be fifty dollars. For the second offense, the fine shall be one  
55 hundred dollars. For the third offense, the fine shall be two hundred dollars. For any  
56 subsequent offense after three, the defendant must appear in court to answer for the  
57 charges. If a person charged with one of these offenses appears in court and is found  
58 guilty, the penalty imposed for the offense may not exceed the fine amount for that  
59 offense stated herein. These fines may not be judicially reduced. For purposes of this  
60 section, prior offenses must be within the previous five years.  
61

62 \* \* \*

63 5. **EFFECTIVE DATE.** This ordinance shall become effective the day after the date of its  
64 passage.

65  
66 **PASSED, APPROVED, AND ADOPTED** by the Assembly of the City and Borough of Sitka,  
67 Alaska this 10<sup>th</sup> day of January, 2017.  
68

69  
70  
71 \_\_\_\_\_  
72 Matthew Hunter, Mayor

73 ATTEST:

74  
75 \_\_\_\_\_  
76 Sara Peterson, CMC  
77 Municipal Clerk

78  
79 1<sup>st</sup> reading 12/13/16

80 1<sup>st</sup> reading as amended 12/27/16

81 2<sup>nd</sup> reading 1/10/17



# CITY AND BOROUGH OF SITKA

## Legislation Details

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File #: ORD 17-01    Version: 1    Name:  
Type: Ordinance    Status: AGENDA READY  
File created: 1/4/2017    In control: City and Borough Assembly  
On agenda: 1/10/2017    Final action:  
Title: Adjusting the FY17 Budget (Central Garage Fund)  
Sponsors:  
Indexes:  
Code sections:  
Attachments: [Ord 2017-01.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

## **POSSIBLE MOTION**

**I MOVE TO** approve Ordinance 2017-01 on  
first reading.

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2017-01
AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA
ADJUSTING THE FY17 BUDGET (CENTRAL GARAGE FUND)

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

1. CLASSIFICATION. This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.

2. SEVERABILITY. If any provision of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.

3. PURPOSE. The purpose of this ordinance is to adjust the FY17 budgets for known changes.

4. ENACTMENT. The Assembly of the City and Borough of Sitka hereby adjusts the FY17 budget for known changes. In accordance with Section 11.10(a) of the Charter of the City and Borough of Sitka, Alaska, the budget for the fiscal period beginning July 1, 2016 and ending June 30, 2017 is hereby adjusted as follows:

Table with 2 main sections: FISCAL YEAR 2017 EXPENDITURE BUDGETS and ENTERPRISE AND INTERNAL SERVICE FUNDS. Includes a specific entry for Fund 310 - Central Garage Fund - Fixed Assets regarding revenue and expenditure for fire engine and vehicle purchases.

EXPLANATION

Necessary revisions in the FY 2017 budget were identified. These changes involve the increase of expenditure accounts and causes decreased cash flows to the fund balance of various funds. A short explanation of each budget revision is included.

5. EFFECTIVE DATE. This ordinance shall become effective on the day after the date of its passage.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 24th Day of January, 2017.

ATTEST:

Matthew Hunter, Mayor

Sara Peterson, CMC
Municipal Clerk

1st reading 1/10/17
2nd reading 1/24/17