



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, August 12, 2025

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[25-108](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[25-105](#) Department Quarterly Report: Public & Government Relations (written report only)

Attachments: [Qtr Report_P&GR](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [25-104](#) Approve the minutes of the February 25, 27, and July 22 Assembly meetings
Attachments: [Consent Motion Minutes](#)
- B** [25-106](#) Approve the following liquor license applications: 1) new distillery manufacturer and retail licenses for Sitka Spirits LLC at 328 Lincoln Street; 2) new distillery manufacturer and retail licenses for Harbor Mountain Brewing Company LLC at 1209 Sawmill Creek Road, Suite A
Attachments: [Motion Memos Liquor](#)
[#16385 Sitka Spirits Distillery Manufacturer](#)
[#16477 Sitka Spirits Distillery Retail](#)
[#16255 Harbor Mountain Brewing Company Distillery Manufacturer](#)
[#16269 Harbor Mountain Brewing Company Distillery Retail](#)
- C** [25-107](#) Approve renewal applications for a standard marijuana cultivation facility license and a retail store license for Northern Lights Indoor Gardens, LLC at 1321 Sawmill Creek Road
Attachments: [Motion Memos](#)
[#10136 #10138 Northern Lights](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

None.

XII. NEW BUSINESS:

- D [RES 25-11](#) Petitioning the Alaska State Alcoholic Beverage Control Board to issue up to six additional Restaurant or Eating Place Licenses under Alaska Statute (AS) 04.11.405

Attachments: [Motion Memo Res 2025-11](#)

[Additional REPLs Supporting Documents](#)

- E [25-103](#) Approve the Operating Agreement between the City and Borough of Sitka and Highmark Marine Fabrication for Marine Vessel Haul-Out and Shipyard Operations

Attachments: [Motion Memo Highmark Operating Agreement](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

None.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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