

MEMORANDUM

To: Mayor Westover and Assembly Members
Jim Dinley, Municipal Administrator

From: Michael Harmon, Public Works Director 

cc: Stephen Weatherman, Municipal Engineer
Dave Wolff, Finance Director

Date: December 8th, 2010

Subject: **Capital Projects Approval**

Background

Public Works has developed a Draft 5-year Capital Project Workload Outlay that identifies the current major Public Works projects, funding deadlines, and a realistic timeline for completion (see attached plan). This plan is ambitious and assumes an aggressive approach towards acquiring grant funding. However, this plan is an excellent tool to identify projects, assign workload, motivate Project Managers, and communicate our direction in terms of large scale projects.

As you know, there are 48 major projects programmed totaling over \$138-million. Most of the projects programmed already have funding. Currently, there are 21 projects with grants and/or funding deadlines with the expectation to add additional grants in the future. In response to this capital project outlay, Public Works has restructured and we currently have four Project Managers in Engineering dedicated to the implementation of this aggressive plan.

Projects scheduled for the 2011 and 2012 construction season will start to ramp up for design and development of construction documents for bidding. This will first be elevated through a number of advertised "Request For Qualifications" (RFQ) to interested design consultants. These advertisements will start going out in January 2011 and Public Works will select the most qualified applications to negotiate a scope and contract. These contracts will then come to the Assembly for approval and will mark the beginning of the major expenditures. The Assembly can expect approximately 12 large scale professional service contracts coming forward for approval within the next 4 months. Additionally the 2011 construction season will give rise to approximately 8 major construction contracts for approval within the same 4 month period.

Analysis

As a result of the number of projects on the horizon and funded for 2011 and 2012 design or construction, it is important that we recognize the amount of contracts and approvals that will need to begin immediately. Specifically the following funded projects are recommended to proceed promptly with an advertised RFQ ultimately resulting in a professional service contract for approval:

Proj. #	Project Title 2011 / 2012 Construction or Design	Funding	Project
		Expires	Funding
11	Monastery Street Upgrades - Sewer, Water, Storm	DEC	\$ 1,368,000
12	Japonski Island Lift Station Upgrades	DEC	\$ 1,282,000
14	Whitcomb Heights Development	6/2011	\$ 650,000
20	O'Connell Lightering Visitors Shelter	2014	\$ 1,000,000
21	Centennial Hall Upgrades	2015	\$ 2,000,000
23	SCIP Multipurpose Deepwater Dock	2015	\$ 480,000
24	Pacific High School Upgrades	2015	\$ 2,672,200
25	Sea Walk Part B - O'Connell to Harbor Way	2014	\$ 2,000,000
26	Centennial Hall Parking Lot Reconstruction	2015	\$ 1,000,000
27	Sea Walk Part C - Sage Building to National Historic Park	2015	\$ 1,680,000
28	Cross Trail - Baranof to Yaw Drive	2015	\$ 926,000
34	Seaplane Base EA/Design	2015	\$ 300,000

Recommendation:

Approve the funded projects within the Draft 5-year Capital Workload Outlay and as further detailed above.