



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Final City Assembly

*Mayor Cheryl Westover*  
*Deputy Mayor Larry Crews*  
*Vice Deputy Mayor Mim McConnell*  
*Assembly Member Phyllis Hackett*  
*Assembly Member Terry Blake*  
*Assembly Member Thor Christianson*  
*Assembly Member Pete Esquiro*

*Municipal Administrator: Jim Dinley*  
*Municipal Attorney: Theresa Hillhouse*  
*Municipal Clerk: Colleen Ingman, MMC*

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Tuesday, December 28, 2010

6:00 PM

Assembly Chambers

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### REGULAR MEETING

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL

**Present:** 6 - Westover, Crews, McConnell, Hackett, Blake, and Christianson

**Absent:** 1 - Esquiro

#### IV. CORRESPONDENCE/AGENDA CHANGES

#### V. PERSONS TO BE HEARD

*Garry White, Sawmill Cove Industrial Park Director, reported the Sawmill Cove Industrial Park (SCIP) Board had been working with a gentleman on the possibility of purchasing 25,000 square feet for a fish waste plant.*

#### VI. REPORTS

##### a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

- *Mayor – Participated in the holiday light judging of local area homes. Attended the last Hospital Board meeting.*
- *Acting Administrator – David Wolff reported revenue bond work finished.*
- *Attorney – Announced signing of conservation easement with Land Trust (SJ) scheduled to occur December 29th.*
- *Liaison Representatives – Hackett attended SCVB Board meeting; reported the Board would make a presentation at January 11th Assembly meeting.*

- Clerk – introduced Assistant Clerk, Serena Wild.
- Other - none.

**VII. CONSENT AGENDA**

- A**     [10-205](#)            Approve the minutes of the December 14, 2010 Assembly meeting.

**This matter was APPROVED ON THE CONSENT AGENDA**

- B**     [RES 10-35](#)            Supporting legislation to extend and restore the Alaska Coastal Management Program to enable effective coastal community participation.

*Marlene Campbell, Government Relations Director/Coastal Management Coordinator, explained the purpose for the resolution.*

*Campbell relayed to the Assembly the ACMP program is scheduled to sunset July 1, 2011. All Coastal Management funding and coordination would cease unless the Alaska State Legislature were to extend the program. She stated the Governor recognizes the program and appeared to be supportive. Her hope would be for some kind of compromise to be met during the legislative session.*

**A motion was made by McConnell that this Resolution be APPROVED. The motion PASSED by the following vote:**

**Yes:** 6 - Westover, Crews, McConnell, Hackett, Blake, and Christianson

**Absent:** 1 - Esquiro

- C**     [RES 10-36](#)            Authorizing the application for a loan from the Alaska Department of Environmental Conservation under the Alaska Drinking Water Fund for Monastery Street water system improvements.

**This matter was APPROVED ON THE CONSENT AGENDA**

**VIII. UNFINISHED BUSINESS:**

- D**     [ORD 10-35](#)            Authorizing the CBS to enter into an 18-month Lease with S&S General Contractors & Equipment Rentals Inc. regarding property at the Granite Creek industrial area, "Pit Run" site.

**A motion was made by McConnell that this Ordinance be APPROVED. The motion PASSED by the following vote:**

**Yes:** 6 - Westover, Crews, McConnell, Hackett, Blake, and Christianson

**Absent:** 1 - Esquiro

**IX. NEW BUSINESS:****New Business First Reading**

- E**     [ORD 10-37](#)            Amending Sitka General Code 15.04.260 entitled "Penalties" to correct the title under which penalties are assessed.

*Municipal Attorney, Theresa Hillhouse, explained the purpose of this Ordinance was for the correction of a clerical error in the code. The correct reference should have*

*been to Title I, rather than Title 10.*

**A motion was made by Crews that this Ordinance be APPROVED on first reading. The motion PASSED by the following vote:**

**Yes:** 6 - Westover, Crews, McConnell, Hackett, Blake, and Christianson

**Absent:** 1 - Esquiro

**Additional New Business Items**

- F     **10-206**           Discussion/Decision of Municipal Summit (Boards/Commissions).  
  
*Assembly members expressed frustrations they had heard from various boards/commissions regarding the specific missions of each and lack of direction from the Assembly. It was decided to meet one on one with each board/commission during future Assembly meetings. Noted was this would be a good time to evaluate the value of the individual boards/commissions and to discover those that are necessary and those that might be redundant.*
  
- G     **10-207**           Discussion/Decision of attendees at the Alaska Municipal League Winter Legislative Conference.  
  
*Assembly discussed the need for the Mayor, Administrator, Government Relations Director, and specific Department Heads to attend.*

**X.     PERSONS TO BE HEARD:**

*Volney Smith expressed his concerns regarding the Federal debt.*

**XI.    ADJOURNMENT**

**A motion was made by Christianson to ADJOURN. The meeting ADJOURNED at 7:11pm by unanimous consent.**

**ATTEST:** \_\_\_\_\_  
**Sara Peterson**  
**Acting Municipal Clerk**