



Application for Appointment to Boards, Committees, and Commissions  
City and Borough of Sitka

Board/Commission/Committee: Historic Preservation Commission - STA Alternate Seat  
Name: Clara Gray Daytime Phone: 752 7880  
Address: PO Box 401 Evening Phone: same  
Email Address: clara.gray@sitkatribes-nsn.gov Fax Number: \_\_\_\_\_  
Length of Residence in Sitka: 50 Registered to vote in Sitka?  Yes  
 No  
Employer: SEAPHC

Organizations you belong to or participate in:

Sitka Tribe of Alaska  
SEALASKA  
SEAPHC

Explain your main reason for applying:

Need council representation

What background, experience or credentials will you bring to the board, commission, or committee membership?

Some Tlingit history, I grew up in Sitka.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 4/5/2016

Signature: Clara Gray

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed?  Yes

No

Return to:

Melissa Henshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street  
Fax: 907-747-7403 Email: melissa.henshaw@cityofsitka.org

**Clara Gray**  
**105 Patterson Street Sitka Alaska 99835**  
**(907) 966 8936 [clarag@searhc.org](mailto:clarag@searhc.org)**

**SEARHC (SouthEast Alaska Regional Health Consortium ) Sitka AK 99835**  
*Health Educator III* March 2013– present

- Oversee coordination of program services funded through the Administration for Native American's grant
- Directly supervise program staff in Angoon, Hoonah and Hydaburg
- Assist project assistants in planning skill building activities for families to help strengthen economic development, physical activity, and knowledge and use of traditional foods for five communities
- Build partnerships with community organizations
- Complete bi-annual grant reports
- Encourage Native traditional foods, economic development and ways of being active
- Certificate of Rural Nutrition Services Occupational Endorsement
- Certificate of Physical Activity and Public Health Practitioners

**Monarch Tannery Sitka AK 99835**  
*Co-owner* 2011– present

- Sales, marketing
- Shipping and customer service duties
- Assist with book keeping

**SEARHC (SouthEast Alaska Regional Health Consortium ) Sitka AK 99835**  
*Sitka WIC (Women Infant Children) Nutrition Educator* June 2007– 2013

- Maintain and run local WIC facility
- Provide family Nutrition counseling
- Issue WIC benefits to families as needed (nutrition Education, Breastfeeding assistance, refer to services)
- Certified Lactation Counselor
- Assist other WIC sites with application processes and issue checks
- Follow up calls to families regarding nutrition, breastfeeding, formula counseling

**Lakeside Grocery 705 Halibut Point Road, Sitka, AK 99835**  
*Shift Manager* 2000- 2007

- Customer service
- Supervise 5 staff members
- Responsible for balancing register and deposits
- Secure and close store
- Stock grocery items

- Verify deliveries
- Inventory stock

**Education:**

**Bachelor of Arts, 2005 - Organizational Management**  
Alaska Pacific University Anchorage AK

**Technology skills**

Skilled in Word, PowerPoint, RPMS patient database system, Adobe Acrobat.

**Professional Affiliations**

- Sitka Tribe of Alaska council person 2009- present
- Sitka Tribe of Alaska Cultural and Customary traditional committee 2009- present
- Sitka Tribe of Alaska Education Committee 2009- 2013
- Sitka Health Summit Coalition 2013- present



# HISTORIC PRESERVATION COMMISSION

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
ANNE POLLNOW PO Box 6326	738-0794 sealevelanne@gmail.com	4/28/15	4/22/17	<b>CHAIR</b> At Large
ANA DITTMAR 217 Marine Street Unit B	623-7537 anadittmar1@hotmail.com	4/10/12 5/27/15	4/10/15 5/27/18	<b>Vice-Chair</b> At large
ROBERTA LITTLEFIELD 4102 Halibut Point Road	738-4004 c 747-6866 h roblylittlefield@gci.net	7/13/10 4/24/12 5/27/15	01/27/12 4/24/15 5/27/18	<b>SECRETARY</b> Native community
JAMES POULSON 1610 Sawmill Creek Rd	747-3219 w 747-6567 h sitka@operamail.com	2/22/11 2/25/14	2/22/14 2/25/17	At large
ROBERT SAM 456 Katlian Street	623-7097 bob.sam@sitkatriben-sns.gov	2/24/15	2/24/18	STA
Samantha Pierson Planner I	747-1814 samantha.pierson@cityofsitka.org			Staff Liaison/ Secretary
Aaron Swanson 1410 C Sawmill Creek Rd	747-5499 h 623-7869 c assemblyswanson@cityofsitka.org			Assembly Liaison

7 members from selected categories 3-year terms  
 Sitka Historical Society (1), Native Community (2) - one representing Sitka Tribe of Alaska), At-Large (4)  
 Established by Ordinance 92-1075, Amended by Ordinance 93-1150, Addition by Ordinance 97-1409  
 Second Wednesday, 6 p.m. – Sealing

Cove Business Center 601 Alice Loop  
 Quorum is met when 4 Commission members are present

Revised: February 11, 2016