



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Crystal Duncan,
Thor Christianson, Chris Ystad,
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, September 12, 2023

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[23-117](#) Reminders, Calendars, and General Correspondence

Attachments: [Calendars and Reminders](#)

[Clerks Corner Issue 3 082823](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[23-106](#) Update - Airport Terminal Improvement Project

Attachments: [Airport Terminal Project](#)

[1. SIT-Assembly.Presentation.9.12.23 \(003\)](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [23-107](#) Approve the minutes of the August 22 Assembly meeting

Attachments: [Consent and Minutes](#)

- B** [23-108](#) Approve the following marijuana license renewal applications and forward to the Marijuana Control Board without objection:

- 1) Standard marijuana cultivation facility license renewal applications submitted by AKO Farms, LLC at 1210 Beardslee Way and AKO Farms, LLC dba AKO 2 at 213 Price Street, and
- 2) A retail marijuana store license renewal application submitted by AKO Farms, LLC dba AKO Farms Direct at 1210 Beardslee Way, and
- 3) A marijuana concentrate manufacturing facility license renewal application submitted by AKO Farms, LLC at 1210 Beardslee Way

Attachments: [Motion and Memos](#)

[12253 AKO standard marijuana cultivation facility license](#)

[26162 AKO 2 standard marijuana cultivation facility license renewal](#)

[19898 AKO Farms Direct Retail](#)

[16767 AKO Farms marijuana concentrate](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [23-109](#) Appoint 1) Woody Widmark to a three-year term on the Health Needs and Human Services Commission 2) Steve Black to a three-year term on the Park and Recreation Committee, and reappoint 1) Ben Hughey to a three-year term on the Parks and Recreation Committee

Attachments: [Motion and applications](#)

- D** [23-111](#) Appoint one to the Planning Commission: 1) Robin Sherman, 2) Chris Spivey, 3) Jeremy Twaddle
Attachments: [Motion Planning Commission](#)
[Sherman- Planning](#)
[Spivey-Planning](#)
[Twaddle-Planning](#)
- XI. UNFINISHED BUSINESS:**
- E** [ORD 23-20](#) Amending Title 2 “Administration,” Chapter 2.04 “City and Borough Assembly” of the Sitka General Code by updating Sections 2.04.190 “Salaries and compensation” and 2.04.195 “Salaries for assembly members and mayor”
Attachments: [Motion](#)
[Memo - Assembly Salaries](#)
[Ord 2023-20](#)
[Signed 2023-20](#)
- XII. NEW BUSINESS:**
- F** [RES 23-25](#) Authorizing the Municipal Administrator to apply for the US Department of Energy Grid Deployment Office Section 247: maintaining and enhancing hydroelectricity incentive program for the Green Lake Rehabilitation Phase II and III project
Attachments: [Motion, Memo, and Res 2023-25](#)
[Signed Res 2023-25](#)
- G** [23-114](#) Approve a Consent to Assignment of Lease between the City and Borough of Sitka, McG Constructors, Inc. and Colaska, Inc. dba Secon for Granite Creek Lease Areas 2 and 3
Attachments: [Motion and Memo](#)
[Consent To Assignment](#)
[Existing Lease Granite Creek Areas 2&3 with only Exhibit 4](#)
- H** [23-113](#) Discussion/Direction/Decision of a Class III tideland lease filed by Evergreen Properties, LLC at 2309 Halibut Point Road
Attachments: [Memo and Materials](#)
- I** [23-110](#) Discussion/Direction/Decision on whether to proceed with a lease of municipal property on Jarvis Street for use as a community garden
Attachments: [Memo](#)
[Planning Commission Materials](#)
[Applicant Materials](#)

- J [23-115](#) Authorize the Municipal Administrator to pursue a funding opportunity and advocate to the Department of Energy to expand supervisory control of the electrical system PULLED

Attachments: [Motion and Memo](#)

- K [23-112](#) Decision on whether to allow sales tax free day(s) following the Thanksgiving holiday and set date(s)

Attachments: [Motion and memo](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

- L [23-116](#) Airport Terminal Building Lease with the State of Alaska

Attachments: [Motion Exec Session](#)

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: September 8*