



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, December 26, 2023

6:00 PM

Assembly Chambers

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#### **REGULAR MEETING**

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. RECITAL OF LANDS ACKNOWLEDGEMENT**

**IV. ROLL CALL**

**V. CORRESPONDENCE/AGENDA CHANGES**

[23-158](#) Reminders, Calendars, and General Correspondence

**Attachments:** [Reminders and Calendars](#)

[SPD ADMINISTRATIVE REPORT December 2023](#)

**VI. CEREMONIAL MATTERS**

*None.*

**VII. SPECIAL REPORTS: Government to Government, Municipal  
Boards/Commissions/Committees, Municipal Departments, School District, Students  
and Guests (five minute time limit)**

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**      [23-157](#)      Approve the minutes of the December 12 Assembly meeting

**Attachments:** [Consent and minutes](#)

- B**      [ORD 23-27](#)      Making supplemental appropriations for fiscal year 2024 (Homeland Security Grant - Upgrade Security Doors and Police Radios)

**Attachments:** [Motion Ord 2023-27](#)

[Memo and Ord 2023-27](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

*None.*

**XI. UNFINISHED BUSINESS:**

- C**      [ORD 23-25](#)      Making supplemental appropriations for fiscal year 2024 (CLIA Pacific Northwest Cruise Symposium)

**Attachments:** [Motion Ord 2023-25](#)

[Memo and Ord 2023-25](#)

- D**      [ORD 23-26](#)      Making supplemental appropriations for fiscal year 2024 (Greater Sitka Chamber of Commerce Supplemental Funding)

**Attachments:** [Motion Ord 2023-26](#)

[Memo and Ord 2023-26](#)

**XII. NEW BUSINESS:**

- E**      [23-156](#)      Approve the Acting Administrator list for 2024: Amy Ainslie, Melissa Haley, Ron Vinson, Sara Peterson, Melissa Henshaw

**Attachments:** [Motion and memo](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV. EXECUTIVE SESSION**

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
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