



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter*  
*Deputy Mayor Bob Potrzuski*  
*Vice-Deputy Mayor Steven Eisenbeisz*  
*Tristan Guevin, Kevin Knox*  
*Aaron Bean, and Aaron Swanson*

*Interim Municipal Administrator: Phillip Messina*  
*Municipal Attorney: Brian Hanson*  
*Municipal Clerk: Sara Peterson*

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Tuesday, July 11, 2017

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-127](#) Reminders, Calendars and General Correspondence

**Attachments:** [Reminders and Calendars.pdf](#)

[USAF Northern Edge Exercise.pdf](#)

V. CEREMONIAL MATTERS

[17-124](#) Service Award - Dorik Mechau (Library Commission)

**Attachments:** [Certificate.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

[17-123](#) Bags for Change - Michelle Putz

**Attachments:** [Bags for Change.pdf](#)

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [17-121](#)     Approve the minutes of the June 27 Assembly meeting  
**Attachments:** [Consent and Minutes.pdf](#)
- B**     [17-125](#)     Approve a liquor license ownership transfer and restaurant designation permit for Beak LLC dba Beak Restaurant at 2 Lincoln Street Suite 1A  
**Attachments:** [Motion and Memo Beak Restaurant.pdf](#)  
[Supporting docs The Beak.pdf](#)
- C**     [RES 17-14](#)     Approving submittal and execution of a Municipal Harbor Facility Grant application to the State of Alaska Department of Transportation and Public Facilities (DOT&PF) in the amount of \$5,000,000 for the project entitled Crescent Harbor Float Replacement - Phase I  
**Attachments:** [Motion and Memo Res 2017-14.pdf](#)  
[Res 2017-14.pdf](#)
- D**     [RES 17-15](#)     Approving submittal and execution of a Municipal Harbor Facility Grant application to the State of Alaska Department of Transportation and Public Facilities (DOT&PF) in the amount of \$1,500,000 for the project entitled Eliason Harbor Electrical Replacement  
**Attachments:** [Motion and Memo Res 2017-15.pdf](#)  
[Res 2017-15.pdf](#)
- E**     [RES 17-16](#)     Supporting Sea Level Consulting's application under the FY17 Historic Preservation Fund Grant program for Certified Local Governments  
**Attachments:** [Motion and Memo Res 2017-16.pdf](#)  
[Res 2017-16.pdf](#)  
[CLG Grant Application.pdf](#)  
[June 30 subrecipient letter.pdf](#)  
[CFAO Memo Administrative and Audit Requirements.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- F**     [17-122](#)     Appoint Taylor Colvin to an unexpired term on the Planning Commission  
*Attachments:* [Motion and application.pdf](#)

**XI. UNFINISHED BUSINESS:**

- G**     [ORD 17-21](#)     Amending Sitka General Code Title 15 to increase rates at Chapter 15.04 "Sewer System" Sections 15.04.100 entitled "Service Connection Charge", 15.04.320 entitled "Rates and Fees"; and Chapter 15.05 "Water System" Sections 15.05.240A entitled "Service Connection Charge", 15.05.620 entitled "Rates and Fees"; and Chapter 15.06 "Solid Waste System and Refuse Collection" Sections 15.06.020 entitled "Solid Waste Disposal Policy and Rates", 15.06.030 entitled "Receptacles Available", 15.06.035 entitled "Rates for Treatment and Collection", 15.06.045 entitled "Special Refuse and Treatment Charges"  
*Attachments:* [Motion and Ord 2017-21.pdf](#)
- H**     [ORD 17-22](#)     Adjusting the FY17 Budget (PERS)  
*Attachments:* [Motion and Memo Ord 2017-22.pdf](#)  
[Ord 2017-22.pdf](#)

**XII. NEW BUSINESS:**

- I**     [ORD 17-24](#)     Adjusting the FY18 budget (downtown shuttle pilot project) first reading  
*Attachments:* [Motion and Memo Ord 2017-24.pdf](#)  
[Ord 2017-24.pdf](#)
- J**     [17-126](#)     Approve 1) a lease agreement, with amended terms, between Northline Seafoods, LLC and the City and Borough of Sitka for Block 4, Lot 4 of the Gary Paxton Industrial Park, and, 2) a lease agreement between Northline Seafoods, LLC and the City and Borough of Sitka for a portion of Block 4, Lot 9A of the Gary Paxton Industrial Park  
*Attachments:* [Motion and Memo GPIP Leases.pdf](#)  
[Lease Northline Seafoods Block 4 Lot 4.pdf](#)  
[Lease Northline Seafoods Portion of Block 4 Lot 9A.pdf](#)
- K**     [ORD 17-23](#)     Adjusting the FY17/FY18 budgets (reappropriations) first reading  
*Attachments:* [Motion and Memo Ord 2017-23.pdf](#)  
[Ord 2017-23.pdf](#)

- L      [ORD 17-25](#)      Amending Sitka General Code Title 2 "Administration" by adding a new Chapter 2.10 entitled "Defense and Indemnification of Officers and Employees" first reading

Attachments: [Motion and Ord 2017-25.pdf](#)

**XIII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV.      EXECUTIVE SESSION**

**XV.      ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, CMC, Municipal Clerk  
Publish: July 7*