



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Timothy Pike,
Thor Christianson, Chris Ystad,
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, November 14, 2023

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[23-143](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Harbor Dept Quarterly Report](#)

[PGR Director Quarterly Report 110723](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[23-141](#) Special Report: Sustainability Commission - Chair Katie Riley and Sustainability Coordinator Bri Gabel

Attachments: [Sustainability Commission Update](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [23-139](#) Approve the minutes of the October 24 Assembly meeting

Attachments: [Consent and Minutes](#)

- B** [23-140](#) Approve a new winery license application and premises diagram application for Harbor Mountain Brewing Company LLC at 1209 A Sawmill Creek Road

Attachments: [Motion and memos documents](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- C** [23-138](#) Appoint Erik de Jong and Lilli Garza to three-year terms on the Sustainability Commission

Attachments: [Motion](#)
[de Jong Sustainability Commission](#)
[Garza Sustainability Commission](#)
[Sustainability Commission Roster](#)

XI. UNFINISHED BUSINESS:

- D** [ORD 23-22](#) Making supplemental appropriations for fiscal year 2024 (Residential Utility Account Credits)

Attachments: [Motion Ord 2023-22](#)
[Memo](#)
[Ord 2023-22](#)

XII. NEW BUSINESS:

- E** [ORD 23-23](#) Making supplemental appropriations for fiscal year 2024 (Neogov HRIS/Recruitment Platform)

Attachments: [Motion Ord 2023-23](#)
[Memo and Ord 2023-23](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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