

May 26, 2017

Melissa Henshaw  
Deputy Clerk  
City and Borough of Sitka  
100 Lincoln St.  
Sitka, Ak. 99835

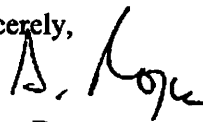
Sent via email: [melissa.henshaw@cityofsitka.org](mailto:melissa.henshaw@cityofsitka.org)

Dear Melissa,

Along with my attached application, this letter confirms my interest in continuing on the Animal Hearing Board. Although not very active, when needed the board acts as a buffer between an alleged offender and possible punishment.

Thank you for your consideration.

Sincerely,



Susan Royce  
1919 Cascade Creek Rd.  
Sitka, Ak. 99835  
Svroyce@gmail.com



Application for Appointment to Boards, Committees, and Commissions  
City and Borough of Sitka

Board/Commission/Committee: Animal Welfare Board  
Name: Susan V. Royce Daytime Phone: 747-8650, 752-1022  
Address: 1919 Cascade Creek Rd, Sitka, AK Evening Phone: 747-6064  
Email Address: SVRoyce@gmail.com Fax Number: N/A  
Length of Residence in Sitka: 41 years Registered to vote in Sitka?  Yes  No  
Employer: McGowan Law Firm (part time), Self employed  
Organizations you belong to or participate in: Coast Reporter

Sitka Volunteer Fire Dept.

Explain your main reason for applying: My passion is the care of ethical treatment of animals, especially dogs.

What background, experience or credentials will you bring to the board, commission, or committee membership?

I continue to teach through LEAS- puppy kindergarten, dog obedience & agility. I am also a canine behavior consultant.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

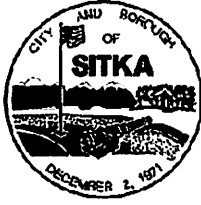
Date: 5/26/17 Signature: S. Royce

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed?  Yes  No

Return to:

Melissa Henshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street  
Fax: 907-747-7403 Email: melissa.henshaw@cityofsitka.org



## ANIMAL HEARING BOARD

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
SUSAN ROYCE 1919 Cascade Creek Rd.	747-6064 747-6599 fax svroyce@gmail.com	7/9/02 7/12/05 6/24/08 6/14/11 6/10/14	7/09/05 7/12/08 6/24/11 6/14/14 6/10/17	CHAIR Animal Trainer
CARIN ADICKES 1401 Edgecumbe Dr.	747-1078 4seapeople@gci.net	1/26/10 1/8/13 12/22/15	1/26/13 1/8/16 12/22/18	Animal Interest Group
MORGAN DOUBLEDAY 1705 Sawmill Creek Road	747-5424 w 738-4242 c cogeye@aol.com	4/8/08 6/22/10 6/11/13 6/14/16	7/10/10 6/22/13 6/11/16 6/14/19	Dog Keeper
DAVID HUNT PO Box 1774	747-7387 w sitkavet@alaska.com	8/9/11 8/26/14	8/9/14 8/26/17	Veterinarian

**Note:** Hearing boards do not have an assembly liaison nor does the Animal Control Officer sit on the board. The hearing board consists of five members as defined in Ordinance 02-1656.

5 Members from Public and one alternate  
 Initial terms staggered (1) one-year (2) two-year and (2) three-year terms and (1) alternate with 3-year term.  
 Established by Ordinance 02-1656  
 The Animal Hearing Board shall meet within 5 business days, or as soon as possible thereafter, after receipt for a hearing.