



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Timothy Pike,
Thor Christianson, Chris Ystad,
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach
Municipal Clerk: Sara Peterson*

Tuesday, September 24, 2024

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Present: 5 - Christianson, Mosher, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

Remote: 1 - Ystad

V. CORRESPONDENCE/AGENDA CHANGES

[24-146](#)

Reminders, Calendars, and General Correspondence

VI. CEREMONIAL MATTERS

Mosher congratulated the Sitka Little League Softball majors team on their summer State Championship title.

VII. **SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

Sitka Tribe of Alaska Council Chairman Lawrence Widmark reported on recent business activity.

VIII. PERSONS TO BE HEARD

None.

IX. CONSENT AGENDA

A motion was made by Christianson that the Consent Agenda consisting of Items A & B be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

A [24-142](#) Approve the minutes of the September 5, 10, and 13 Assembly meetings

This item was APPROVED ON THE CONSENT AGENDA.

B [24-141](#) Approve liquor license renewal applications for the following: 1) Sitka Golf Association, Inc. dba Sea Mountain Restaurant & 19 Hole at 301 Granite Creek Road and 2) Alejandro Vasquez (non-operational restaurant eating place license)

This item was APPROVED ON THE CONSENT AGENDA.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

C [24-143](#) Appoint: 1) Bruce Gazaway to a three-year term on the Library Commission and 2) Robert B. Moelder to a three-year term on the Local Emergency Planning Committee under Category 2 "Law Enforcement, Civil Defense, Fire Fighting, First Aid, Local Environmental/Hospital, and Transportation"

A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

XI. UNFINISHED BUSINESS:

D [ORD 24-22](#) Making supplemental appropriations for fiscal year 2025 (EECGB - Recycling and Municipal Fleet Electrification)

A motion was made by Pike that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

XII. NEW BUSINESS:

New Business First Reading

- E [ORD 24-23](#) Making supplemental appropriations for fiscal year 2025 (Emergency Response Vessel Electronics / Harbor Department Equipment)

 A motion was made by Pike that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.

 Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

 Absent: 1 - Eisenbeisz

Additional New Business Items

- F [24-144](#) Discussion / Direction / Decision of the Municipal Administrator's annual recommended transfer to the Public Infrastructure Sinking Fund

 Finance Director Melissa Haley explained the code requirements and recommended transfer.

 A motion was made by Christianson to transfer \$4M to the Public Infrastructure Sinking Fund and make the transfer effective June 30, 2024.

 Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

 Absent: 1 - Eisenbeisz

- G [24-145](#) Approve the employment agreement between the City and Borough of Sitka and Rachel Jones as Municipal Attorney

 A motion was made by Carlson that this Item be APPROVED. The motion PASSED by the following vote.

 Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

 Absent: 1 - Eisenbeisz

XIII. PERSONS TO BE HEARD:

None.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Liaison Representatives - Saline mentioned issues with the Library HVAC system. Ystad reported on the Planning Commission meeting and Port and Harbors Commission meeting.

Clerk - Peterson reviewed details of the upcoming municipal election.

XV. EXECUTIVE SESSION

None.

XVI. ADJOURNMENT

A motion was made by Carlson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 6:32 p.m.

ATTEST: _____
Sara Peterson, MMC
Municipal Clerk