

## **Assessing Department Quarterly Report**

### **Department Overview:**

Assessing Director- Larry Reeder

Appraiser: Kasi Kinslow

Appraisal Technician: Seth Charleton

The Assessing department currently operates with 3 FTE's. All 3 positions are currently filled.

### **Current Activities:**

Finalizing the Tax Roll for the March 15, 2023 mailing of the value notices.

This year we performed over 200 Real Property reappraisals and inspected apx. 75 properties for new construction.

We are processing 804 Personal Property accounts this year.

Processing of new senior citizen, disabled veteran, and nonprofit exemption applications.

Processing ownership changes as needed.

### **Recent Accomplishments:**

Both Kasi and Seth attended a weeklong professional appraisal training course. The course was conducted by the International Association of Assessing Officers (IAAO). They both completed the course and passed the final exam. Successful completion of the course is one of the requirements for Alaska Association of Assessing Officers certification (AAAO).

I received my level 3 AAAO certification in April 2022.

Recently I attended the AAAO Winter Conference in person for the first time. Attending conferences allows for education and networking on property tax issues in Alaska.

### **Budget:**

Currently, the Assessing department has used 55% of the operating budget for fiscal year 2023.



# Expense Budget Performance Report

Fiscal Year to Date 01/31/23  
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 100 - General Fund										
EXPENSE										
5110.001	Regular Salaries/Wages	213,025.59	.00	213,025.59	13,564.08	.00	106,234.16	106,791.43	50	98,067.40
5110.002	Holidays	.00	.00	.00	2,573.76	.00	6,811.33	(6,811.33)	+++	6,279.68
5110.003	Sick Leave	.00	.00	.00	254.88	.00	3,109.18	(3,109.18)	+++	5,443.16
5120.001	Annual Leave	7,008.00	.00	7,008.00	765.68	.00	8,454.21	(1,446.21)	121	5,392.09
5120.002	SBS	13,487.95	.00	13,487.95	1,051.82	.00	7,651.64	5,836.31	57	7,073.35
5120.003	Medicare	3,190.49	.00	3,190.49	248.80	.00	1,809.93	1,380.56	57	1,673.17
5120.004	PERS	46,865.69	.00	46,865.69	3,774.86	.00	27,460.97	19,404.72	59	25,385.71
5120.005	Health Insurance	62,803.92	.00	62,803.92	5,231.91	.00	37,057.55	25,746.37	59	32,561.53
5120.006	Life Insurance	30.24	.00	30.24	2.52	.00	17.64	12.60	58	16.97
5120.007	Workmen's Compensation	639.18	.00	639.18	51.48	.00	374.51	264.67	59	359.30
5120.011	PERS on Behalf	15,335.00	.00	15,335.00	.00	.00	.00	15,335.00	0	7,519.00
5201.000	Training and Travel	4,750.00	.00	4,750.00	(30.50)	.00	7,088.09	(2,338.09)	149	849.95
5204.000	Telephone	798.00	.00	798.00	92.96	.00	325.36	472.64	41	325.36
5204.001	Cell Phone Stipend	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
5206.000	Supplies	1,500.00	.00	1,500.00	.00	.00	722.33	777.67	48	300.70
5207.000	Repairs & Maintenance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5211.000	Data Processing Fees	31,387.00	.00	31,387.00	2,615.58	.00	18,309.06	13,077.94	58	22,660.12
5212.000	Contracted/Purchased Serv	30,800.00	.00	30,800.00	.00	.00	16,464.20	14,335.80	53	17,944.50
5221.000	Transportation/Vehicles	3,471.00	.00	3,471.00	248.00	.00	1,880.77	1,590.23	54	1,962.46
5222.000	Postage	2,900.00	.00	2,900.00	.00	.00	.00	2,900.00	0	.00
5223.000	Tools & Small Equipment	1,500.00	.00	1,500.00	.00	.00	1,028.03	471.97	69	56.69
5224.000	Dues & Publications	2,325.00	.00	2,325.00	.00	.00	150.00	2,175.00	6	375.00
5226.000	Advertising	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
<b>EXPENSE TOTALS</b>		<b>\$444,017.06</b>	<b>\$0.00</b>	<b>\$444,017.06</b>	<b>\$30,445.83</b>	<b>\$0.00</b>	<b>\$244,948.96</b>	<b>\$199,068.10</b>	<b>55%</b>	<b>\$234,246.14</b>
Fund 100 - General Fund Totals		\$444,017.06	\$0.00	\$444,017.06	\$30,445.83	\$0.00	\$244,948.96	\$199,068.10		\$234,246.14
Grand Totals		\$444,017.06	\$0.00	\$444,017.06	\$30,445.83	\$0.00	\$244,948.96	\$199,068.10		\$234,246.14