



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter*  
*Deputy Mayor Bob Potrzuski*  
*Vice-Deputy Mayor Steven Eisenbeisz*  
*Tristan Guevin, Kevin Knox*  
*Aaron Bean, and Aaron Swanson*

*Municipal Administrator: Mark Gorman*  
*Municipal Attorney: Brian Hanson*  
*Municipal Clerk: Sara Peterson*

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Tuesday, November 22, 2016

6:00 PM

Assembly Chambers

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#### **JOINT WORKSESSION with GPIP BOARD 5:00 PM**

*Gary Paxton Industrial Park Multi-Purpose Dock Project*

#### **REGULAR MEETING**

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[16-204](#) Reminders, Calendars and General Correspondence

**Attachments:** [Reminders and Calendars.pdf](#)

[Alaska Airlines.pdf](#)

[CBS Financial Review 9.30.2016.pdf](#)

V. CEREMONIAL MATTERS

*None anticipated.*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

- [16-198](#) Special Reports: 1) Representative Jonathan Kreiss-Tomkins: The New Bipartisan House Majority, 2) Rachel Roy: Visitor Services Contract Annual Report, 3) Jay Sweeney: Bond Basics/Blue Lake Bond Proceeds

**Attachments:** [Rep. Jonathan Kreiss-Tomkins.pdf](#)

[Chamber Annual Report.pdf](#)

[Sitka Brand Blueprint Manual.pdf](#)

[Sitka Brand Guideline-2016.pdf](#)

[Bond Basics Blue Lake Bond Proceeds.pdf](#)

[Supplemental Bond Memo.pdf](#)

## VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

## VIII. REPORTS

### **a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

## IX. CONSENT AGENDA

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A [16-199](#) Approve the minutes of the November 8 Assembly meeting

**Attachments:** [Consent and Minutes.pdf](#)

## X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- B [16-203](#) Reappoint: 1) Joe D'Arienzo and Lisa Moore to terms on the Tree and Landscape Committee, 2) Michael Reif to a term on the Investment Committee, and Appoint: 1) Anthony Treas to a term on the Health Needs and Human Services Commission, and, 2) Cynthia Pickering Christianson to a term on the Parks and Recreation Committee

**Attachments:** [board applications.pdf](#)

## XI. UNFINISHED BUSINESS:

- C [16-190](#) Transfer \$440,862 from the FY16 General Fund balance to the Public Infrastructure Sinking Fund (postponed from October 25 meeting)

**Attachments:** [Public Infrastructure Sinking Fund..pdf](#)

**XII. NEW BUSINESS:**

- D**     [16-200](#)     Approve a retail marijuana store license for Northern Lights Indoor Gardens, LLC at 1321 Sawmill Creek Road Suite O & P  
*Attachments:* [Northern Lights Indoor Gardens LLC.pdf](#)
- E**     [ORD 16-43](#)    Authorizing the lease of 27,893 square feet of ATS 979 tidelands adjacent 4401 Halibut Point Road (first reading)  
*Attachments:* [Motion Ord 2016-43.pdf](#)  
[Ord 2016-43 McNamee tidelands lease.pdf](#)
- F**     [RES 16-24](#)    Submitting City and Borough of Sitka FY 2018 State Legislative Priorities to State of Alaska and 2017 Legislature (first and final reading)  
*Attachments:* [Res 2016-24.pdf](#)
- G**     [ORD 16-42](#)    Adjusting the FY17 Budget (Sitka Community Hospital, GPIP Multi-Purpose Dock Project, Homeland Security/Fire Department first reading)  
*Attachments:* [Motion Ord 2016-42.pdf](#)  
[Ord 2016-42.pdf](#)
- H**     [16-201](#)     Discussion/Direction/Decision on the recruitment process for Municipal Administrator PULLED  
*Attachments:* [recruitment process.pdf](#)
- I**     [16-202](#)     Discussion/Direction from the November 19 Assembly Visioning Session  
*Attachments:* [Visioning Session.pdf](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. EXECUTIVE SESSION****XV. ADJOURNMENT**

*Sara Peterson, CMC  
Municipal Clerk  
Publish: November 18*