

PUBLIC AND GOVERNMENT RELATIONS DIRECTOR ASSEMBLY UPDATE FEBRUARY 2023

<u>CTP GRANT APPLICATION</u>		
General Application in process	Schedule Application Due February 28, 2023	Budget Minimum 9.03% match required
Project Status Updates: <ul style="list-style-type: none"> Project identified as Katlian Avenue Paving and Improvements Project Team identified - Public Works, Planning Phase 1 - Call for projects / NOIA submitted Fall of 2022 CBS team met with SOA Regional Planner 		
Future Milestones: <ul style="list-style-type: none"> Phase 2: Application due February 28, 2023 Assembly approval Project award announcement May 2023 		
Estimated Total Project Cost: AK DOT&PF is working on an estimate as required by the program. CBS estimated \$8.7 million.		
Budget Information: Minimum 9.03% match with opportunity for a higher contribution for criteria points from the General Fund.		
Background: Strategic Plan goal #4.1 The Community Transportation Program (CTP) is a competitive surface transportation program held every three years and is administered by the Alaska Department of Transportation & Public Facilities (DOT&PF). Awarded projects will be developed and managed by DOT&PF as this program does not issue grants to communities directly. Katlian Street from Lincoln Street to Halibut Point Road (~4000') to include pavement rehabilitation, drainage improvements, and sidewalk replacement. Widening to be considered where possible within limited right-of-way with priority on meeting ADA requirements.		

<u>TA GRANT APPLICATIONS</u>		
General Application in process	Schedule Application due February 28, 2023	Budget SOA Area Planner determining
Project Status Updates: <ul style="list-style-type: none"> Projects identified: <ul style="list-style-type: none"> Safety Improvement for Crossing State Right of Way Sawmill Creek Road at Raptor Way State Right of Way Harbor Drive Improvement Safe Pedestrian Crossing Project Team identified: Public Works, Planning Phase 1: Call for projects / NOIA submitted Fall of 2022 CBS team met with SOA Regional Planner 		
Future Milestones: <ul style="list-style-type: none"> Phase 2: Applications due February 28, 2023 Assembly approval Project award announcement May 2023 		

Estimated Total Project Cost: AK DOT&PF is working on an estimate as required by the program.

Budget Information: SOA Area Planner confirming that SOA will pay for the match funding.

Background: Strategic Plan goal #4.4

Transportation Alternatives (TA) set-aside from the Surface Transportation Block Grant Program provides funding for a variety of generally smaller-scale transportation projects such as pedestrian and bicycle facilities, construction of turnouts, overlooks, and viewing areas.

Design and construct a pedestrian crossing across Sawmill Creek near Raptor Way. CBS desired crossing is a mid-block crossing at Raptor Way and may include a traffic control device such as a Rectangular Rapid Flashing Beacon (RRFB) or Pedestrian Hybrid Beacon (PHB). Lighting improvements may also be installed. The final design will be in compliance with the Alaska Traffic Manual and supported by engineering analyses.

Design and construct a pedestrian crossing improvement across Harbor Drive between Maksoutoff Road and Centennial Hall. The crossing may include a traffic control device such as a Rectangular Rapid Flashing Beacon (RRFB) or Pedestrian Hybrid Beacon (PHB). Lighting improvements may also be installed. The final design will be in compliance with the Alaska Traffic Manual and supported by engineering analyses.

FY24 CAPSIS Entries

General	Schedule	Budget
Enter capital projects in system	Deadline February 14, 2023	N/A

Project Status Updates:

- Legislative Priorities approved
- Draft projects entered

Future Milestones:

- Updates to project submissions
- Municipal Administrator review and submission

Budget Information:

- N/A

Background: Strategic Plan goal #4.1

CAPSIS is the legislative Capital Project Submission and Information System. The interface is another way to communicate capital project priorities for consideration by the legislature. Entries will be pooled to the selected legislator(s) and available for consideration in the capital budgeting process to be used by the Alaska State Legislature, the Governor's Office of Management and Budget, and agency grant administrators.

PIDP Grant Application

General	Schedule	Budget
Project eligibility	Application due April 28, 2023	20% match requirement

Project Status Updates:

- Legislative Priorities approved
- Short NOFO released

Future Milestones:

- Full NOFO to be released
- Eliason Harbor electrical system rehabilitation being investigated for project eligibility
- Identify and assemble team
- Complete and submit application

Budget Information:

- Project cost \$6 million with a 20% match required

Background: Strategic Plan goal #4.1

The Port Infrastructure Development Program (PIDP) is a discretionary grant program administered by the Maritime Administration. Funds for the PIDP are awarded on a competitive basis to projects that improve the safety, efficiency, or reliability of the movement of goods into, out of, around, or within a port.

Eliason Harbor electrical system requires substantial rehabilitation to replace main service equipment, main distribution panelboards and load centers on the floats, and main cables between these components and the new pedestals.

FERC Power Site Classification No. 459 and Section 24 Boundary Adjustment

General Surveying needed	Schedule In progress	Budget Administration and Electric Department
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Project Status Updates:

- Meeting to discuss application process with FERC, BLM, Forrest Service
- Inundation Study complete

Future Milestones:

- Enter into a contract for surveying around Green Lake for application exhibit G, project boundary map
- Collect support letters
- Application
- Agency 30-day review
- Submit amendment to FERC in accordance with 18 C.F.R. 4.201(c)

Estimated Total Project Cost: \$61,760

Budget Information:

- Split between General Fund and Electric Fund

Contracts/Services:

- | | |
|--|-----------|
| • Kleinschmidt Associates, Inc. (completed) | \$ 24,760 |
| • North 57 Land Surveying LLC. (entering into) | \$ 25,000 |

Background: Strategic Plan goal #1.2

Federal withdrawal for the Green Lake project encompasses 1,281 acres, the facility itself, including reservoir occupies approximately 200 acres. CBS would like the option to develop of the lands outside the area occupied by the hydro project.

P&GR POLICIES

General legal review required	Schedule Low priority	Budget N/A
Project Status Updates: <ul style="list-style-type: none">• Policy needs identified<ul style="list-style-type: none">○ American with Disabilities Act (ADA) Complaint Procedure<ul style="list-style-type: none">▪ Policy written / waiting for legal review○ Media Response Policy<ul style="list-style-type: none">▪ Draft policy and procedure written○ Grant Management Policy<ul style="list-style-type: none">▪ Preliminary discussions		
Future Milestones: <ul style="list-style-type: none">• Implement ADA policy• Complete form for Media Response Policy• Research grant management policies		
Estimated Total Project Cost: N/A		
Authorized Budget: <ul style="list-style-type: none">• N/A		
Background: Strategic Plan goal #5.4 An updated external ADA policy. An administrative policy for responding to media inquiries for staff efficiency. Policies and procedures for grant opportunities internal and external/grant management policy.		

Expense Budget Performance Report

Fiscal Year to Date 02/08/23

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 100 - General Fund										
Division 500 - Administrative										
Department 001 - Administrator & Assembly										
EXPENSE										
<i>Salaries and Wages</i>										
5110										
5110.001	Regular Salaries/Wages	294,041.30	.00	294,041.30	.00	.00	114,362.40	179,678.90	39	205,118.50
5110.002	Holidays	.00	.00	.00	.00	.00	4,460.80	(4,460.80)	+++	2,164.00
5110.003	Sick Leave	.00	.00	.00	.00	.00	1,529.28	(1,529.28)	+++	1,984.80
5110.010	Temp Wages	27,600.00	.00	27,600.00	.00	.00	21,550.00	6,050.00	78	32,350.00
5110 - Totals		\$321,641.30	\$0.00	\$321,641.30	\$0.00	\$0.00	\$141,902.48	\$179,738.82	44%	\$241,617.30
<i>Salaries and Wages Totals</i>		<i>\$321,641.30</i>	<i>\$0.00</i>	<i>\$321,641.30</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$141,902.48</i>	<i>\$179,738.82</i>	<i>44%</i>	<i>\$241,617.30</i>
<i>Fringe Benefits</i>										
5120										
5120.001	Annual Leave	16,957.00	.00	16,957.00	.00	.00	11,561.32	5,395.68	68	23,773.12
5120.002	SBS	20,135.55	.00	20,135.55	.00	.00	9,417.97	10,717.58	47	16,051.79
5120.003	Medicare	4,909.67	.00	4,909.67	.00	.00	2,227.78	2,681.89	45	3,852.53
5120.004	PERS	64,689.10	.00	64,689.10	.00	.00	28,997.94	35,691.16	45	49,465.19
5120.005	Health Insurance	89,951.40	.00	89,951.40	.00	.00	18,478.36	71,473.04	21	65,977.04
5120.006	Life Insurance	35.40	.00	35.40	.00	.00	16.52	18.88	47	28.32
5120.007	Workmen's Compensation	2,347.49	.00	2,347.49	.00	.00	460.98	1,886.51	20	799.63
5120.011	PERS on Behalf	18,215.00	.00	18,215.00	.00	.00	.00	18,215.00	0	18,502.00
5120 - Totals		\$217,240.61	\$0.00	\$217,240.61	\$0.00	\$0.00	\$71,160.87	\$146,079.74	33%	\$178,449.62
<i>Fringe Benefits Totals</i>		<i>\$217,240.61</i>	<i>\$0.00</i>	<i>\$217,240.61</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$71,160.87</i>	<i>\$146,079.74</i>	<i>33%</i>	<i>\$178,449.62</i>
<i>Operating Expenses</i>										
5201										
5201.000	Training and Travel	51,017.00	.00	51,017.00	413.00	.00	26,467.77	24,549.23	52	23,809.24
5201 - Totals		\$51,017.00	\$0.00	\$51,017.00	\$413.00	\$0.00	\$26,467.77	\$24,549.23	52%	\$23,809.24
5204										
5204.000	Telephone	3,000.00	.00	3,000.00	.00	.00	976.08	2,023.92	33	1,757.27
5204.001	Cell Phone Stipend	900.00	.00	900.00	.00	.00	175.00	725.00	19	300.00
5204 - Totals		\$3,900.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$1,151.08	\$2,748.92	30%	\$2,057.27
5206										
5206.000	Supplies	8,500.00	.00	8,500.00	.00	.00	2,174.46	6,325.54	26	5,547.61
5206 - Totals		\$8,500.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$2,174.46	\$6,325.54	26%	\$5,547.61
5211										
5211.000	Data Processing Fees	49,091.00	.00	49,091.00	.00	.00	28,636.44	20,454.56	58	40,335.00
5211 - Totals		\$49,091.00	\$0.00	\$49,091.00	\$0.00	\$0.00	\$28,636.44	\$20,454.56	58%	\$40,335.00
5212										
5212.000	Contracted/Purchased Serv	344,500.00	74,606.75	419,106.75	.00	31,501.37	151,412.13	236,193.25	44	193,348.25
5212 - Totals		\$344,500.00	\$74,606.75	\$419,106.75	\$0.00	\$31,501.37	\$151,412.13	\$236,193.25	44%	\$193,348.25



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Fund 100 - General Fund										
Division 500 - Administrative										
Department 001 - Administrator & Assembly										
EXPENSE										
<i>Operating Expenses</i>										
5222										
5222.000	Postage	100.00	.00	100.00	.00	.00	.00	100.00	0	5.44
	5222 - Totals	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0%	\$5.44
5224										
5224.000	Dues & Publications	17,765.00	.00	17,765.00	.00	.00	15,552.44	2,212.56	88	8,863.91
	5224 - Totals	\$17,765.00	\$0.00	\$17,765.00	\$0.00	\$0.00	\$15,552.44	\$2,212.56	88%	\$8,863.91
5226										
5226.000	Advertising	5,000.00	.00	5,000.00	.00	.00	1,008.45	3,991.55	20	1,742.60
	5226 - Totals	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$1,008.45	\$3,991.55	20%	\$1,742.60
5288										
5288.000	Administrator Contingency	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	755.72
	5288 - Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$755.72
5289										
5289.000	Mayor Contingency	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
	5289 - Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$0.00
5290										
5290.000	Other Expenses	38,750.00	.00	38,750.00	.00	.00	14,768.12	23,981.88	38	12,724.35
	5290 - Totals	\$38,750.00	\$0.00	\$38,750.00	\$0.00	\$0.00	\$14,768.12	\$23,981.88	38%	\$12,724.35
	<i>Operating Expenses Totals</i>	\$524,623.00	\$74,606.75	\$599,229.75	\$413.00	\$31,501.37	\$241,170.89	\$326,557.49	46%	\$289,189.39
	EXPENSE TOTALS	\$1,063,504.91	\$74,606.75	\$1,138,111.66	\$413.00	\$31,501.37	\$454,234.24	\$652,376.05	43%	\$709,256.31
	Department 001 - Administrator & Assembly Totals	(\$1,063,504.91)	(\$74,606.75)	(\$1,138,111.66)	(\$413.00)	(\$31,501.37)	(\$454,234.24)	(\$652,376.05)	43%	(\$709,256.31)
	Division 500 - Administrative Totals	(\$1,063,504.91)	(\$74,606.75)	(\$1,138,111.66)	(\$413.00)	(\$31,501.37)	(\$454,234.24)	(\$652,376.05)	43%	(\$709,256.31)
	Fund 100 - General Fund Totals	\$1,063,504.91	\$74,606.75	\$1,138,111.66	\$413.00	\$31,501.37	\$454,234.24	\$652,376.05		\$709,256.31
	Grand Totals	\$1,063,504.91	\$74,606.75	\$1,138,111.66	\$413.00	\$31,501.37	\$454,234.24	\$652,376.05		\$709,256.31