



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter*  
*Deputy Mayor Bob Potrzuski*  
*Vice-Deputy Mayor Steven Eisenbeisz*  
*Tristan Guevin, Kevin Knox*  
*Aaron Bean, and Aaron Swanson*

*Municipal Administrator: Mark Gorman*  
*Municipal Attorney: Brian Hanson*  
*Municipal Clerk: Sara Peterson*

---

Tuesday, May 23, 2017

6:00 PM

Assembly Chambers

---

#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-100](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Public Works Update.pdf](#)

[FEMA.pdf](#)

V. CEREMONIAL MATTERS

[17-090](#) Arbor Day Proclamation and Service Award for Debra Pohlman

Attachments: [Arbor Day.pdf](#)

[Pohlman Certificate.pdf](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [17-091](#)     Approve the minutes of the April 11, 17, 18, 19, 25, May 1, 2, 9  
Assembly meetings

**Attachments:** [Consent and Minutes.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- B**     [17-093](#)     Appoint Martha Moses to an unexpired term on the Historic Preservation  
Commission in the category of "Sitka Tribe of Alaska - alternate seat"

**Attachments:** [Moses application.pdf](#)

**XI. UNFINISHED BUSINESS:**

- C**     [ORD 17-11](#)     Adjusting the FY17 Budget (Fire Department Operations, Crescent  
Harbor Playground Project, Commercial Passenger Excise Tax)

**Attachments:** [Ord 2017-11.pdf](#)

**XII. NEW BUSINESS:****New Business First Reading**

- D**     [ORD 17-13](#)     Adjusting the FY17 Budget (Electric Utility Subsidization)

**Attachments:** [Motion Ord 2017-13.pdf](#)

[Ord 2017-13 electric subsidy.pdf](#)

- E**     [ORD 17-15](#)     Adjusting the FY17 Budget (Sitka Community Hospital Modular Unit)

**Attachments:** [Motion Ord 2017-15.pdf](#)

[Ord 2017-15.pdf](#)

[Memo SCH Modular.pdf](#)

- F**     [ORD 17-16](#)     Adopting budgets for the Fiscal Year July 1, 2017 through June 30,  
2018

**Attachments:** [Motion Ord 2017-16.pdf](#)

[Ord 2017-16.pdf](#)

**Additional New Business Items**

- G**      [RES 17-07](#)      Setting temporary and seasonal moorage rates for Baranof Warm Springs Dock  
**Attachments:** [Motion and Memo RES 17-07.pdf](#)  
[2017-07 Baranof Warm Springs moorage rates.pdf](#)  
[P&H Minutes.pdf](#)
- H**      [17-101](#)      Approve Amendment No. 6 to the lease agreement between the City and Borough of Sitka and Kootznahoo Fortress of the Bear  
**Attachments:** [Motion and memo FOB lease amendment.pdf](#)  
[Amendment No. 6.pdf](#)  
[FOB memos.pdf](#)  
[FOB exhibit.pdf](#)  
[FOB lease 2003.pdf](#)
- I**      [17-099](#)      Sitka School District Budget Funding for FY18  
**Attachments:** [SSD FY18 Funding.pdf](#)  
[SSD FY18 Adopted Budget Book.pdf](#)
- J**      [17-095](#)      Approve a final subdivision plat for a Planned Unit Development at 1306 Halibut Point Road filed by the Sitka Community Land Trust  
**Attachments:** [SCLT PUD final subdivision plat.pdf](#)
- K**      [17-094](#)      Accept the insurance settlement of approximately \$248,000 for the Administration Building at the Gary Paxton Industrial Park  
**Attachments:** [insurance settlement.pdf](#)
- L**      [17-096](#)      Discussion/Direction/Decision on the selection of an Interim Administrator(s)  
**Attachments:** [Acting Administrator\(s\).pdf](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Melissa Henshaw, CMC, Acting Municipal Clerk  
Publish: May 19*